

Bridlington Town Council



Annual Report 2012/2013

Published May 2013



Bridlington Town Council

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Bridlington Town Council



Section 1:

I N T R O D U C T I O N



Bridlington Town Council

The Mayor of Bridlington's Report 2012-2013



Councillor Michael Charlesworth - Mayor of Bridlington 2012–2013

Quite a memorable mayoral year. My most satisfying event was when the whole Council visited every primary school in Bridlington to distribute commemorative coins to celebrate the Queen's Diamond Jubilee. The look of wonderment on the children's faces at the Mayor's regalia was awesome and will stay with me for ever. The most disappointing was the verdict on the Town Centre Area Action Plan. The Council opposed most of the plan, with numerous alternative suggestions; we were successful, together with the Harbour Commissioners and others in saving the Harbour from gross over development. The Council had objected to an enlarged Tesco store together with the proposal to develop a shopping Plaza in front of the Railway Station, as it felt that it would have an adverse effect on the town centre existing shops. In the event Tesco have withdrawn their proposal. Goodness knows how the ERYC will salvage a Plan that took almost ten years in the making. It was rewarding to witness our troops of the 1st Battalion of the Yorkshire Regiment exercising their Freedom of Bridlington, we should be proud of them all. I have met a lot of interesting and dedicated people. It brought home to me the debt we have to the host of volunteers who keep our society ticking over, not the least The Lions who organise our Carol Concert at the Spa, Bonfire Night and the cliff top Gala together, with other charitable events. I hope my chosen charity, the Salvation Army, has benefited from my year. All money raised will remain in the Town. I thank the twenty unpaid volunteers who keep the branch afloat. I suffered a stroke last October that only affected my eye sight. Consequently I was advised not to drive which put a load onto Councillor Terry Dixon, my deputy, in attending out of town events, for which I am grateful. Whilst in Hospital my house was burgled and the Town's Chains were stolen. I fully appreciate the unstinting support given to me by my fellow Councillors and now fully qualified Clerk Mrs Paula King together with our Responsible Financial Officer Mrs Victoria Exon, throughout my year. Fare thee well, Bridlington.

Michael Charlesworth

**Councillor Michael Charlesworth
Mayor Bridlington - 2012-2013**



Bridlington Town Council

Council Year 2012 - 2013

The Council year commenced with only one person being nominated to be the Mayor of Bridlington and Councillor Michael Charlesworth was voted in with his granddaughter Miss Samantha Scarlett appointed as his Mayoress. The Mayors charity this year is the Salvation Army. There were two nominations for the position of Deputy Mayor, with Councillor Jacqueline Foster and Councillor Terry Dixon being nominated and seconded and when put to the vote Councillor Dixon took it with a majority show of hands.

In May the Council began consultation with the East Riding of Yorkshire Council (ERYC) to install an electric power point for electric powered vehicles in Bridlington. The Council purchased Skatepark & MUGA tourism signs. The Mayor, Deputy and some of the Councillors went out to sea on the Yorkshire Belle to mark its 65th Anniversary.

At the June meeting the Council bade farewell to Mr James White the Promenades Shopping Centre Manager; he was presented with a Bridlington Town Council plaque in recognition of his services to the Town. Mr White introduced Mrs Maria Kamper who will take over the position with immediate effect. In June the Council resolved to run an annual competition for the best floral displays by businesses in Bridlington and to award the winner a trophy, which would be retained for a year. The Council resolved to adopt the same Code of Conduct as that adopted by the ERYC. The Council received a letter of thanks from Buckingham Palace for the Diamond Jubilee commemorative coins that the Bridlington Town Council sent to Her Majesty the Queen. Seven of the Bridlington Town Councillors, including the Mayor & Deputy, took a whole day to visit every Primary School in Bridlington to present each child with a Diamond Jubilee commemorative coin.

At the July Council meeting Inspector Taylor addressed the Council for the first time and provided an update on recent happenings and crime figures in the Town. In July the Council backed the "Le Bid" for the Tour de France to commence in Yorkshire. The TC and some of the Councillors were in attendance outside the Priory for an "All the Bells" event that took place all over the country at an allotted time to commemorate the start of the Olympics on 27.07.12. In July the Council produced and distributed its Summer Newsletter.

In August the Skatepark held its first Skatejam with the event being supported by East Riding Extended Services, the Youth Service, Bike Coding Team, Road Safety Team and Humberside Police. Professional Skateboarder & Instructor, Paul Regan was on hand to skate with the young people, demonstrate and teach some new skills. The Funk Docs graffiti artists were also in attendance creating a bright new piece of artwork for the site. The event was very well attended by young people and parents of all ages and despite the odd tropical rainstorm was enjoyed by all. The event was attended by the Mayor Councillor Charlesworth and Councillors.

In September the Council resolved to support a winter Skate Club provision. September saw the Council award Small Grants to fourteen (14) different Clubs/Groups of the Town who between them shared a total of £3,867.95. At the September meeting the Council awarded a Bridlington Town Council plaque to Mr Chris Wright for his services to Bridlington as Harbour Master from 1999-2012. The Town Council also presented the Bridlington in Bloom Award to the first winners Mr & Mrs Dibb of Grange Farm Cottages. Ms Karen Stainforth was introduced to the Council as she had agreed to take on the role of Mayoress as Miss Scarlett had now left for university. September also saw the sun shine for the Council's Annual Civic Service which took place at the Bridlington Priory and was attended by most of the civic heads of the East Riding. September also saw the Council adopt a revised Code of Conduct as adopted by the principal authority.

In October the Council produced and distributed its Autumn Newsletter. The Council responded to a request from the Information Commissioners Office. Sadly also in October while the Mayor was taken ill and hospitalised the chains of office were stolen from his house.

In November the Council resolved to purchase replacement silver chains of office. Also in November ten (10) Councillors attended a bulb planting unveiling at Jubilee Wood. At November's meeting Standing Orders were updated with regards to Code of Conduct and the Power of General Competence.

At the December meeting the Council held a small reception for the presentation of Her Majesty the Queens Diamond Jubilee Medals to eligible RNLI Crew Members. The Christmas Treasure Hunt Competition winner was also presented with her prize. Inspector Taylor again updated the Council to recent occurrences and crime figures in Bridlington. The Council awarded a 12 month contract for a self-employed Skatepark Coordinator. December saw the Christmas Event take place in the town and the event was very well attended.

In January the Council agreed the draft budget and precept demand for 2013/14. The Council also produced and distributed its first Community Newsletter. The Council amended the Aims and Objectives. The Council resolved to support the Bridlington Crime Stoppers Project and contributed £5000 to the scheme which was funded by the Community Projects Reserve.

In February the Bridlington Town Council produced a summary leaflet that was uploaded to the website and forwarded to the ERYC. The Mayor attended the deposit of the Bridlington Lions Capsule into the Bridlington Reference Library which the Council provided many items for including Current council photograph, current list of councillors and their contact details, map of the ward areas, copy of the Area Action Plan to date, a Queen's Diamond Jubilee coin, Town Council Plaque, photo of the TC, photos of every Mayor from 2000 when BTC Established, Bridlington Town Council Newsletter, Bridlington Town Council Leaflet, Bridlington Town Council Crest and a Bridlington Town Council Logo.

March saw the Council award Small Grants to fifteen (15) different Clubs/Groups of the Town who between them shared a total of £5450. March also saw the Town Clerk attain a pass the Certificate in Local Council Administration (CILCA) PG 2012 and become a Qualified Clerk. March's Council meeting saw Inspector Taylor address and update the Council with recent events and crime figures in Bridlington and shared how extra Police Officers would be assigned to Bridlington over the summer 2013. The Council resolved to join the Parish Council Network Group. The Skatepark Coordinator attained a Sir James Reckitt grant of £700.

In April the Council produced and distributed a Spring Newsletter. Cllr Finlay & Mrs King attended the ERNLLCA Spring conference. The Council resolved to provide a budget to the Armed Forces Day Event to be held in July in Bridlington. The Council resolved to purchase Badges of Office for Civic Occasions for the post holders of the Town Clerk and Responsible Financial Officer. The Council resolved that due to the cost implications future Full Council meetings were to be held in the Resource Centre on Victoria Road, Bridlington. The Skatepark Coordinator attained a Positive Activity Grant from the ERYC of £2500. The Annual Civic Dinner took place at the Expanse Hotel and was attended by many Town Councillors and Civic Heads of the East Riding of Yorkshire.

In May the Skatepark Coordinator arranged another Skatejam to commemorate the Skateparks 5th Anniversary, which was appropriately called "The 5th Jamiversary". The event was attended by over 150 participants and was supported and run by over 20 volunteers on the day, ensuring the complete success of the event, for which the weather held.



Bridlington Town Council

Civic Duties 2012-2013

Mayor (MAYOR) Councillor Michael Charlesworth & MAYORESS Miss Samantha Scarlett & Ms Karen Stainforth carried out 70 duties

Deputy Mayor (DEPUTY) Councillor Terry Dixon & Mrs Sheena Dixon/Mrs Mary Pilgrim carried out 43 duties

The Town Crier (TC), Mr David Hinde, carried out 15 duties

There were a total of 113 Civic Duties for the Year 2012-2013

1.	MAYOR	20-May-12	Bridlington Arts Festival Service, Priory Church
2.	MAYOR	24-May-12	British Heart Foundation Shop Opening, Promenades
3.	MAYOR & TC	25-May-12	Reception for Students from France, Bridlington School
4.	MAYOR	28-May-12	Yorkshire Belle 65th Anniversary Event
5.	DEPUTY	31-May-12	Olympic Torch Relay Civic Reception, Beverley
6.	ALL & TC	01-Jun-12	Handing out Jubilee Coins to all Primary Schools
7.	MAYOR	02-Jun-12	Rotary Club Blood Pressure Testing Day, Promenades
8.	DEPUTY	02-Jun-12	Met with Charity Walkers, Bridlington South Side
9.	MAYOR	03-Jun-12	Bridlington Lions World Record attempt at 2p laying event, Spa
10.	MAYOR	05-Jun-12	Bridlington Arts Festival Diamond Jubilee Concert, Spa
11.	MAYOR	10-Jun-12	to meet charity cyclists (Dave Fuggle), Garrison Square
12.	DEPUTY	15-Jun-12	Bridlington Festival of Little Lights Launch, Spotlight Theatre
13.	MAYORESS	15-Jun-12	Martongate Schools Got Talent Judging
14.	MAYOR	15-Jun-12	Hilderthorpe School Diamond Jubilee Coin Distribution
15.	DEPUTY	16-Jun-12	AT HOME with Lord Mayor of Hull, Guildhall
16.	DEPUTY	20-Jun-12	Carers Advisory Group Thanksgiving Service, Beverley Minster
17.	MAYOR	23-Jun-12	Centenary Parade of NE Branches of Royal Engineers, Eden Camp
18.	MAYOR & DEP	27-Jun-12	Completion of Bridlington Lions Time Capsule, Town Hall
19.	MAYORESS	29-Jun-12	Martongate Primary School Fayre
20.	MAYOR	30-Jun-12	Secret Garden Event, Bridlington Old Town
21.	DEPUTY	01-Jul-12	Snaith and Cowick Civic Service
22.	MAYOR	03-Jul-12	Bridlington Chamber of Commerce, East Riding College
23.	MAYOR	07-Jul-12	Community Engagement WWI Themed Event, Spa
24.	MAYOR & TC	08-Jul-12	Old Town Summer Festival Wheel barrow project, Priory Church
25.	TC	08-Jul-12	Old Town Day, Bridlington
26.	MAYOR & DEP	10-Jul-12	ERNLLCA Meeting, Flamborough WI Hall
27.	MAYOR	10-Jul-12	Way of the Roses Public Art steering group meeting
28.	MAYOR	11-Jul-12	Yorkshire Regiment Parade through Bridlington

29.	MAYOR	13-Jul-12	Bridlington Best Garden Comp
30.	DEPUTY	15-Jul-12	Lord Mayor of Hull Sunday Service
31.	MAYOR	16-Jul-12	Bridlington Arts Annual Exhibition Preview, Spa
32.	MAYOR	19-Jul-12	Attendance and Inspection of CCF Passing Out, Bridlington School
33.	DEPUTY	21-Jul-12	At Home with the High Sheriff, Lund
34.	ALL	25-Jul-12	Bridlington & District Samaritans Centre Official Opening, Bridlington
35.	MAYOR	26-Jul-12	Lord Lieutenant's Summer Party, Burton Agnes Hall
36.	MAYOR & TC	28-Jul-12	Official Opening of Bridlington Lifeboat Station Flag Day
37.	MAYOR	29-Jul-12	Sewerby Gala, Sewerby Cricket Club
38.	DEPUTY	01-Aug-12	Yorkshire Day Charity Dinner, Shiptonthorpe
39.	MAYOR	03-Aug-12	Meet & Greet with New Salvation Army Captain & Lifestyle Team
40.	MAYOR	06-Aug-12	Late Night Pharmacy Re-Launch, Bridlington
41.	ALL & TC	02-Sep-12	Bridlington Town Council Civic Service, Priory Church
42.	MAYOR	07-Sep-12	Thomas the Bakers' Official Opening, Promenades
43.	MAYOR	09-Sep-12	Filey Civic Service
44.	MAYOR	10-Sep-12	Official Opening of 'The Lobster Pot'
45.	MAYOR	13-Sep-12	Visit to Hull and East Yorkshire Credit Union, Bridlington
46.	DEPUTY	14-Sep-12	Pocklington Mayors Charity MP4 Concert, Arts Centre
47.	DEPUTY	15-Sep-12	Westgate Bowling Club – Presentation, Old Town
48.	MAYOR & Cllr Marsburg	16-Sep-12	Hornsea Town Council Civic Service
49.	MAYOR	22-Sep-12	Message in a Bottle / World Sight Day, Promenades
50.	DEPUTY	25-Sep-12	RDA Annual Open Day, Speeton
51.	DEPUTY	28-Sep-12	Charity Race Evening, Guidhall
52.	MAYOR	30-Sep-12	Hedon Town Council Civic Service
53.	DEPUTY	02-Oct-12	The Spa Bridlington Brochure Launch
54.	MAYOR	05-Oct-12	Chamber Awards Dinner, Spa
55.	MAYOR	06-Oct-12	Ye Olde Star Inn Official Opening
56.	MAYOR	07-Oct-12	Harvest Thanksgiving Service for Lord Lieutenant, Priory Church
57.	MAYOR & DEP	09-Oct-12	ERNLLCA Meeting, Cass Hall, Driffield
58.	MAYOR	10-Oct-12	National Sight Savers Day/ Guide Dogs Week, Promenades
59.	MAYOR	14-Oct-12	Driffield Civic Service
60.	MAYOR	16-Oct-12	Bridlington Chamber of Commerce, East Riding College
61.	MAYOR	17-Oct-12	Opening of the Autumn Fair, Hilderthorpe Coach Park
62.	MAYOR	20-Oct-12	ER College Celebration Awards Event, Priory Church
63.	DEPUTY	02-Nov-12	Club For Young People Boxing Event, Spa
64.	MAYOR	03-Nov-12	Lions Bonfire Night, Limekiln Lane
65.	DEPUTY	03-Nov-12	Children's Theatre - Grimm Fairytale, St John's Burlington
66.	MAYOR	05-Nov-12	Poppy Appeal Launch, Promenades

67.	MAYOR	11-Nov-12	Remembrance Service and Parade, War Memorial
68.	MAYOR	12-Nov-12	Bridlington School Service of Remembrance
69.	DEPUTY	12-Nov-12	BBC Radio Humberside, Big Walk Start Railway Station
70.	MAYOR	15-Nov-12	Bridlington Ladies Lifeboat Guild Xmas Fair, Expanse Hotel
71.	DEPUTY	17-Nov-12	East Coast Churches Music Festival, Spa
72.	ALL	19-Nov-12	Bulb Planting - Jubilee Wood
73.	MAYOR	02-Dec-12	Light Up a Life, Bridlington Railway Station
74.	DEPUTY	05-Dec-12	Town Team 10th Anniversary Meeting, Spa
75.	DEPUTY	06-Dec-12	Driffield Christmas Lights Switch On
76.	CLLR Finlay	08-Dec-12	SSAFA Forces Annual Concert, Beverley
77.	DEPUTY	09-Dec-12	Hornsea Town Council Carol Service
78.	MAYOR	10-Dec-12	Bridlington Lions Christmas concert, Spa
79.	TC	11-Dec-12	Proclamation of Christmas at Sewerby Village
80.	MAYOR	12-Dec-12	12-12 Lifeboat Launch RNLI
81.	ALL & TC	15-Dec-12	BTC Xmas Event, Promenades
82.	MAYOR	22-Dec-12	Chairman of ERYC Xmas Pantomime and Civic Dinner, Spa
83.	MAYOR & DEP	25-Dec-12	Salvation Army Visit
84.	MAYOR	07-Feb-13	Time Capsule Placement, Central Library
85.	MAYOR	10-Feb-13	RNLI Great Gale Service, Priory Church
86.	DEPUTY	19-Feb-13	Humberside Rock Challenge – Seniors, Spa
87.	DEPUTY	21-Feb-13	Humberside Rock Challenge – Juniors, Spa
88.	CLLR Foster	01-Mar-13	Women's Day Of Prayer, St Mark's Church
89.	DEP & Cllr Marsburg	02-Mar-13	Filey Civic Dinner
90.	DEPUTY	08-Mar-13	Free Press Sports Awards, Bridlington Rugby Club
91.	MAYOR	11-Mar-13	Annual General meeting of BTA, Rags Hotel
92.	DEPUTY	12-Mar-13	ERYC Springtime Variety, Spa
93.	DEPUTY	15-Mar-13	Club for Young People Boxing Event, Spa
94.	DEPUTY	17-Mar-13	Hessle Civic Service
95.	TC	13-Mar-13	The Wolds Expo, Spa
96.	TC	19-Mar-13	Burlington Probus Club 40th Anniversary
97.	MAYOR	22-Mar-13	Royal Engineers Association Annual Dinner, Ransdale Hotel
98.	MAYOR	24-Mar-13	Launch of Priory 900
99.	DEPUTY	25-Mar-13	Spa Bridlington Comedy and Brochure Launch, Spa
100.	DEPUTY	14-Apr-13	Chairman of ERYC Civic Service, Emmanuel Church
101.	DEPUTY	18-Apr-13	Pocklington's Got Talent, Arts Centre
102.	MAYOR & Cllr Marsburg	19-Apr-13	Yorkshire Coast Radio Local Hero Awards, Scarborough Rugby Club
103.	ALL & TC	20-Apr-13	Bridlington Civic Dinner, Expanse Hotel

104.	MAYOR	21-Apr-13	St George Day Parade and Service, Priory Church
105.	TC	22-Apr-13	St George's Day Cry for Yorkshire Coast Radio
106.	MAYOR	23-Apr-13	Driffield School - small grant photo shoot
107.	TC	26-Apr-13	Lord Feoffees Dinner, Rags Restaurant
108.	DEPUTY	27-Apr-13	5th Skatepark Jamiversary - Gasworx
109.	DEPUTY	02-May-13	St John Of Beverley Civic Dinner
110.	TC	03-May-13	Loyal Company of TC Competition, Cambridge
111.	DEPUTY	09-May-13	ERYC Chairman Installation Ceremony, Beverley
112.	MAYOR	12-May-13	Bridlington Arts Festival Civic Service, Priory Church
113.	MAYOR & TC	15-May-13	Reception for students from France, Bridlington School

Bridlington Town Council



Section 2:

M E E T I N G S



Bridlington Town Council

Council

(11 Meetings)

16th May 2012
20th June 2012
18th July 2012
19th September 2012
17th October 2012
21st November 2012
19th December 2012
16th January 2013
20th February 2013
20th March 2013
17th April 2013

Attendance:

Number Attended:

Councillor Raymond Allerston	5
Councillor James Carder	10
Councillor Linda Chambers	4
Councillor Michael Charlesworth (Chairman)	10
Councillor John Copsey	5
Councillor Liam Dealtry	6
Councillor Terry Dixon	9
Councillor Shelagh Finlay	10
Councillor Jacqueline Foster	11
Councillor Cyril Marsburg	9
Councillor David Metcalf	7
Councillor Malcolm Milns	9



Bridlington Town Council

Annual Parish Meeting

(1 Meeting)

2nd May 2012

Attendance:

	Number Attended:
Councillor Raymond Allerston	1
Councillor Pamela Austin	1
Councillor Linda Chambers	1
Councillor Michael Charlesworth	1
Councillor John Copsey	1
Councillor Liam Dealtry	1
Councillor Terry Dixon	1
Councillor Shelagh Finlay (Chairman)	1
Councillor Jacqueline Foster	1
Councillor Cyril Marsburg	1
Councillor David Metcalf	0
Councillor Malcolm Milns	0



Bridlington Town Council

Planning & Environmental Committee

(17 Meetings)

6th June 2012
25th June 2012
16th July 2012
7th August 2012
28th August 2012
17th September 2012
8th October 2012
29th October 2012
19th November 2012
10th December 2012
2nd January 2013
21st January 2013
11th February 2013
4th March 2013
25th March 2013
15th April 2013
7th May 2013

Attendance:

	Number Attended:
Councillor James Carder	14
Councillor John Copsey	6
Councillor Terry Dixon	12
Councillor Jacqueline Foster	11
Councillor Cyril Marsburg (Chairman)	15
Councillor David Metcalf	5
Councillor Malcolm Milns	9
Planning Applications considered	164
Notices of Decision received	134



Bridlington Town Council

Finance & General Purposes Committee

(8 Meetings)

23rd May 2012

4th July 2012

8th August 2012 (Extraordinary Meeting)

5th September 2012

10th October 2012

12th November 2012 (Extraordinary Meeting)

28th November 2012

9th January 2013

6th March 2013

10th April 2013

Attendance:

Number Attended:

Councillor Raymond Allerston	5
Councillor Linda Chambers	4
Councillor Michael Charlesworth	9
Councillor John Copsey	4
Councillor Liam Dealtry (joined committee wef 04.07.12)	6
Councillor Terry Dixon	10
Councillor Shelagh Finlay (Chairman)	10
Councillor Cyril Marsburg	8



Bridlington Town Council

Newsletter Committee

(4 Meetings)

26th July 2012

25th October 2012

24th January 2013

25th April 2013

Attendance:

Number Attended:

Councillor Michael Charlesworth	1
Councillor Shelagh Finlay (Chairman/Editor)	4
Councillor Jacqueline Foster	4
Councillor Cyril Marsburg	3
Councillor Malcolm Milns	4



Bridlington Town Council

Staffing Executive & Staffing Committee

(1 Meeting)

19th March 2013

Attendance:

	Number Attended:
Councillor Raymond Allerston	0
Councillor Linda Chambers	0
Councillor Michael Charlesworth	1
Councillor Shelagh Finlay	1
Councillor Cyril Marsburg	1
Councillor Malcolm Milns	0

Bridlington Town Council



Section 3:

FINANCE



Bridlington Town Council

Grants Awarded 2012-2013

To whom:

P.A.G.E.R	£250.00
The Hinge Centre	£250.00
Christ Church Music Festival	£250.00
Bridlington Martial Arts & Fitness Centre	£300.00
Bridlington Town Reserves Football Team	£250.00
Royal Engineers Association	£150.00
Bridlington Special Pool Support Group	£500.00
Bridlington Club for Young People	£300.00
Bridlington Rangers Junior Football Club	£250.00
Bridlington Sports & Community Club	£200.00
Bridlington Skate Club	£500.00
Emmanuel Playgroup	£300.00
RE Action Group	£50.00
West Hill Community Services	£317.95
Bridlington Rifle and Pistol Club	£200.00
The Hinge Centre	£150.00
Bridlington Writers Group	£150.00
Bridlington Millau Twinning Association	£200.00
Sewerby Amateur Art Group	£150.00
Driffield School – Twilight Bus Service	£500.00
Bridlington Millau Petanque Club	£500.00
Bridlington Club For Young People	£500.00
Bridlington Rangers Junior Football Club	£150.00
The Salvation Army Bridlington	£300.00
Bridlington Martial Arts & Fitness Club	£500.00
Emmanuel Playgroup	£200.00
The Remarkable Theatre Company	£150.00
West Hill Community Services	£300.00
Bridlington Arts Festival	£1500.00

Total £9,317.95

Bridlington Town Council - Small Grants Policy

It is a prime objective of the council to promote a vibrant community spirit. This is done in various ways, including small grants to local groups. This policy is designed to help and guide local clubs, societies and organisations making applications for small grants to Bridlington Town Council. The Council will award maximum grants of £1,500 to an organisation.

- (1)** The council will only support activities that benefit Bridlington and its residents and the value of the grant is commensurate with the benefit derived (in accordance with Schedule 12 of the Local Government Act 1972).
- (2)** Aid will be considered to help towards:-
 - (a)** Capital cost of new or improved facilities or equipment;
 - (b)** Providing a public service;
 - (c)** Initial funding for new activities
 - (d)** Running costs and organisation of events
- (3)** Grant Aid is not available to individuals.
- (4)** The council will not award grants to religious or educational establishments, unless the grant is towards improving facilities or activities for the wider community.

All Grants

- (5)** Applications must be made on the attached form.
- (6)** It is a condition of an offer of a grant that acknowledgement is made by the body or organisation in some way such as in its literature, posters or programmes. This should be in the form of a statement "*Supported by Bridlington Town Council*" or similar.
- (7)** Only one grant will be considered for an organisation during the year unless there are exceptional circumstances and these are to be reported and approved by the Finance and General Purposes Committee.
- (8)** Any funds not spent for the purposes they were given must be returned to the council promptly.



Bridlington Town Council
Income / Expenditure
For the year ending 31st March 2013

Income Summary

	<u>2012-2013</u>
	£
Precept	184,323
Bank Interest	678
Insurance	6,233
Operating Income	
Administration	0
Civic	580
Newsletter	605
Total Income	192,419

Expenditure Summary

Administration	32,535
Election Expenses	0
Civic Expenses	11,999
Staff Costs	37,697
Grants & Donations	9,668
Newsletter	5,825
Capital	640

Running Costs

Skate Park	14,505
Bessingby Play Area	119
Christmas Lighting	22,660
Footway Lighting	5,809
Christmas Event	393
Public Conveniences	15,289
Bridlington In Bloom	2,374
Flags & Flagpoles	2,036
Bus Shelters	88
Tree Planting	3352

Total Expenditure

164,989

Net Income/Expenditure

27,430

Distribution:-

Transferred to General Fund

27,430



Bridlington Town Council

Balance Sheet For Year Ending 31st March 2013

	<u>2012/2013</u>
	£
Long Term Assets	
Long Term Assets	-
Investments	-
Current Assets	
Prepayments	0
Debtors	108
Debtors (Vat Recoverable)	2052
Cash at Bank	185299
Cash in Hand	<u>130</u>
Total Assets	187589
Current Liabilities	
Receipts in Advance	500
Creditors	2997
Accruals	<u>1822</u>
	5319
Net Assets	<u>182,270</u>
Represented by;	
General Reserve as at 1st April 2012	154840
Add Surplus for Year	27430
Balance at 31st March 2013	<u>182,270</u>

The above statement represents fairly the financial position of the Town Council as at 31st March 2013, and reflects its income and expenditure during the year.



Bridlington Town Council

Member's Allowances and Expenses 2012-2013

Councillor:	Out of Pocket Expenses	Travelling/Subsistence Expenses
Councillor Raymond Allerston	Nil	Nil
Councillor James Carder	Nil	Nil
Councillor Linda Chambers	Nil	Nil
Councillor John Copsey	Nil	£21.76
Councillor Michael Charlesworth	Nil	£64.90
Councillor Liam Dealtry	Nil	£10.30
Councillor Shelagh Finlay	Nil	Nil
Councillor Cyril Marsburg	Nil	£203.43
Councillor David Metcalf	Nil	Nil
Councillor Terry Dixon	Nil	Nil
Councillor Shaun Marsburg	Nil	Nil
Councillor Jacqueline Foster	Nil	Nil
Councillor Malcolm Milns	Nil	£21.76

N.B. No other Member received an allowance during 2012-2013

Victoria Exon
Responsible Financial Officer



Bridlington Town Council ~ Budget 2012/2013

62 Quay Road, Bridlington, YO16 4HX

Tel: 01262 409006, Email: clerk@bridlington.gov.uk

Budget Headings	2009/10 Budget	2011/12 Budget	2012/13 Budget	Percentage Increase		2011-2012	2012-2013
Personnel	£55,387.80	£55,941.68	£47,830.13	-14.50%	Band A	£10.01	£10.00
Administration	£26,997.90	£32,397.48	£34,665.30	7.00%	Band B	£11.68	£11.66
Civic Office	£7,072.00	£7,425.60	£7,425.60	0.00%	Band C	£13.35	£13.33
Election Expenses	£15,360.00	£15,744.00	£11,020.80	-30.00%	Band D	£15.02	£15.00
Footway Lighting	£7,332.00	£7,566.62	£7,566.62	0.00%	Band E	£18.35	£18.33
Christmas Lighting	£16,200.80	£16,200.80	£16,200.80	0.00%	Band F	£21.69	£21.66
Christmas Festival	£1,000.00	£1,000.00	£1,000.00	0.00%	Band G	£25.03	£24.99
Grants	£8,192.00	£8,192.00	£9,830.40	20.00%	Band H	£30.03	£29.99
Bridlington In Bloom	£0.00	£0.00	£1,500.00	100.00%			
Gasworx Maintenance	£20,000.00	£0.00	£11,725.00	100.00%			
Capital Acquisitions	£2,154.50	£2,154.50	£1,723.60	-20.00%			
Public Toilets (Old Town + Sewerby)	£16,146.00	£16,662.67	£15,829.54	-5.00%			
Flags	£1,916.93	£1,916.93	£1,916.93	0.00%			
Newsletter Committee	£5,250.00	£6,037.50	£6,037.50	0.00%			
Bus Shelters	£538.62	£538.62	£490.15	-9.00%			
West Hill Play Area	£1,597.44	£1,597.44	£1,038.34	-35.00%			
Legal Fees	£3,072.00	£3,072.00	£3,072.00	0.00%			
Balances	£7,785.47	£7,785.47	£5,449.83	-30.00%			
Total:	£199,003.46	£184,233.31	£184,322.54	0.00%			

Tax Base 2012/2013 = £12292.11

NB. The Band amounts are an estimate and final figures will be calculated and collected by East Riding Council.

Bridlington Town Council



Section 4:

COMMITTEE REPORTS



Bridlington Town Council

Newsletter Committee Report:

The Newsletter has once again done its job of informing Town residents of what is happening in Bridlington, at a local level. Bridlington Town Council produced three newsletters which were distributed to 17,500 homes in Bridlington. A Community Newsletter was also produced after the Christmas and distributed to Community Centres and libraries.

The Town Council set up a database of businesses including Guest Houses and Hotels to distribute an electronic copy of the Newsletter widening its audience.

The Summer edition featured the Jubilee coin distribution to primary school children, the Olympic Torch relay that passed through Bridlington and the Yorkshire Belle's 65th Anniversary.

The Autumn edition featured the Jubilee Wood, Summer Skatejam and the Bridlington in Bloom Business winners.

The Community Newsletter featured the Christmas events in Bridlington.

Spring edition highlighted the Priory 900 Celebrations, Town Crier Competition and the close links between Bridlington Town Council and the police with the awarding of £5000 for the Crime Stoppers initiative.

The distribution of the newsletters was carried out by BKR Distribution who are continuously helping the Bridlington Town Council to ensure that the Newsletters are delivered to as many residents in Bridlington as possible.

My personal thanks go to fellow committee members and the printers for all their help in producing what is now becoming a quality Newsletter.

Shelagh Finlay

Councillor Shelagh Finlay
Chairman/Editor
Newsletter Committee



Bridlington Town Council

Planning & Environmental Committee Report:

The housing market, for the third year in succession, is struggling with property prices at a very low level that does not appear to be improving. Bridlington Town Council Planning Committee considered 164 applications and the majority were successful. Controversy still surrounds the proposals of a further traveller site or/and the extension of the existing site at Woldgate and the Town Council Planning Committee rejected the proposal. Wind farms are still an on-going concern for the majority of the public but when the applications go to appeal they usually succeed. There have been two major controversial issues that have been and are cause for concern in Bridlington and they are:

1. A former care home and alcohol rehabilitation home being converted into a homeless hostel by the East Riding of Yorkshire Council and the Town Council Planning Committee recommended that this be considered further at the Eastern Area Sub Committee.
2. The conversion of a former care home for the elderly into 21 bedded units for single people, which saw a petition with over 60 opposing signatures be submitted to the local authority regarding and stated that it would disrupt the ambience of the surrounding area and harm the holiday trade. The committee rejected this application.

Bridlington Town Council has no say over any development in the Town it is purely a consultee and can only forward the views and recommendations of the Planning and Environment Committee to the East Riding of Yorkshire Council. Most of the representations put forward are successful but the final decision is made by the East Riding of Yorkshire council Planning Department.

Cyril Marsburg

Councillor Cyril Marsburg
Chairman
Planning and Environmental Committee



Bridlington Town Council

Finance & General Purposes Committee Report:

Election of a Chair for the Council Year 2012-2013

Councillor S Finlay elected Chairman for the Council Year 2012-2013

Election of Vice- Chair for the Council Year 2012-2013

Councillor T Dixon was elected Vice- Chairman for the Council Year 2012-2013

1. Working in partnership with East Riding of Yorkshire Council to install electric car charging power points.
2. Outstanding Contribution to Sports Award in conjunction with Bridlington Free Press newspaper was created.
3. Council's website maintenance - The council resolved to outsource the website maintenance for an initial period of 6 months. This was subsequently extended to a year.
4. Severe Winter Weather Plan – this has continued.
5. Town Crier funding of the Town Crier Competition in conjunction with Priory 900 was agreed.
6. A Skatepark coordinator was contracted for 12 months
7. Small Grants were awarded to a number of local organisations.
8. Crime Stoppers received an award of £5000 to help cut crime in the Town.
9. The Chair would like to thank the Vice Chairman Councillor Terry Dixon and the members of the Finance & General Purposes Committee, for what has been, another busy but successful year.
10. The Chair would like to thank the Town Clerk/Civic Officer Paula King and the Responsible Financial Officer Victoria Exon for all their hard work this year.

Shelagh Finlay

Councillor S. Finlay
Chairman
Finance & General Purposes Committee

Bridlington Town Council



Section 5:

COUNCIL INFORMATION



Bridlington Town Council

Latest Aims and Objectives 2011-2015

AIMS:

1. To act as a watchdog and pressure group focusing local opinion on behalf of the residents of Bridlington
2. To be consulted at the earliest opportunity by the East Riding of Yorkshire Council on policy likely to have an impact upon the residents of Bridlington.
3. To review the Council's aims and objectives on a six-monthly basis.
4. To bring Bridlington Town Council in line with the Localism Bill.

OBJECTIVES:

1. To continue to monitor the outcome of Blue Flag accreditations for both Bridlington beaches and to ensure that the agencies responsible are continuing to act in the Towns best interests.
2. To contribute to the publication of the Local Plan and to refer it to the Planning & Environmental Committee when it is published.
3. To continue to monitor Bridlington's Special Expenses charged by the East Riding of Yorkshire Council.
4. To request from the principal authority a breakdown of income generated and expenditure related to the delivery of council services within Bridlington.
5. To support the creation of an integrated transport exchange.

The latest Council Aims and Objectives were amended at Finance and & General Purposes Meeting on 09.01.13 and adopted at Full Council on 16.01.13.



Bridlington Town Council

Representatives on Outside Bodies

Renaissance Partnership Board	- Cllr Dixon & Cllr Copsey
Town Improvement Forum	- Cllr Foster
Community Forum	- Cllr Finlay
Town Team	- Cllr Copsey
Community Partnership (Bridlington & Driffield)	- Cllr Finlay
Bridlington Chamber of Commerce	- Mayor
Bridlington Crime Prevention Panel (& NPT)	- Cllr Carder
P.A.G.E.R.	- Cllr Carder
Bridlington Arts Festival Committee	- Cllr Foster
Bridwatch Executive Committee	- Cllr Carder
East Yorkshire Citizens Advice Bureau	- Cllr Carder
Yorkshire Coast Community Rail Partnership	- Cllr Carder
Sewerby Residents Association	- All North Ward Members
Bridlington Old Town Association	- All Old Town Ward Members
West Street SAAG	- All South Ward Members
NHS Meetings	- Cllr Milns
Bridlington Health Forum	- Cllr Milns
ERNLLCA Meetings	- Mayor
	- Deputy
	- Clerk
East Yorkshire Town Councils Network Meetings	- Mayor
	- Clerk
Board of Trustees – Foundation Scheme	- L Chambers
	- M Charlesworth
	- S Finlay
	- L Dealtry
	- S Marsburg
	- Mr Keith Chambers
Emergency Planning	Cllr L Dealtry, Cllr L Chambers & Cllr S Finlay
Annual Awards (Deferred in current format)	Cllr L Chambers, Cllr S Finlay & Cllr C Marsburg
Special Expenses and Scrutiny Committee	Cllr M Charlesworth, Cllr S Finlay & Cllr J Foster
Christmas Committee	Cllr M Charlesworth, Cllr S Finlay, Cllr J Foster, Cllr S Marsburg & Cllr D Metcalf
Area Action Plan Working Group	Cllr Carder, Cllr Charlesworth, Cllr Copsey, Cllr Dixon & Cllr Marsburg
Bridlington in Bloom Working Group	Cllr Copsey, Cllr Dixon, Cllr Finlay, Cllr Foster & Cllr Marsburg
Armed Forces Working Group	Cllr Dealtry, Cllr Finlay, Cllr Foster, Cllr Marsburg, Cllr Metcalf & Cllr Milns



Bridlington Town Council

Councillor Information

Councillor Raymond Allerston

Ward: Bridlington Old Town

Party: **SDP**

31 Sandsacre Avenue,
Bridlington, YO16 6UG
Telephone: 01262 679557

Committees:

Finance & General Purposes & Staffing

Councillor James Carder

Ward: Bridlington South

Party: **Independent**

Flat 1, 12 Summerfield Road
Bridlington, YO15 3LF
Telephone: 01262 603513

Committees:

Planning & Disciplinary & Grievance

Councillor Linda Chambers

Ward: Bridlington South

Party: **Liberal Democrat**

19 Meadowfield Road,
Bridlington, YO15 3LD
Telephone contact via: 01262 409006

Committees:

Finance & General Purposes & Staffing

Councillor Michael Charlesworth

Ward: Bridlington North

Party: **Independent**

53 First Avenue,
Bridlington, YO15 2JR
Telephone: 01262 672623

Committees:

Finance & General Purposes,
Newsletter, Staffing (Chair) & Staffing
Executive

Councillor John Copsey

Ward: Bridlington North

Party: **Conservative**

34 Kingsgate,
Bridlington, YO15 3PU
Telephone: 07915538612

Committees:

Finance & General Purposes, Planning & Appeals

Councillor Liam Dealtry

Ward: Bridlington South

Party: **UK Independence Party**

66 Meadow Road,
Bridlington, YO16 4TD
Telephone: 01262 605100

Committees:

Finance & General Purposes &
Disciplinary & Grievance



Bridlington Town Council

Councillor Information

Councillor Terry Dixon

Ward: Bridlington North
Party: **Independent**

43 Marton Road,
Bridlington, YO16 7PR
Telephone: 01262 606603

Committees:
Planning, Finance & General Purposes &
Disciplinary & Grievance

Councillor Jacqueline Foster

Ward: Bridlington Old Town
Party: **Social Democratic Party**

44 Littlebeck Road,
Bridlington, YO16 4AP
Telephone: 01262 409006 (office)
Mobile: 07957951131

Committees:
Planning, Newsletter & Appeals

Councillor David Metcalf

Ward: Bridlington Old Town
Party: **SDP**

18 Fortyfoot Court
Bridlington, YO16 7SH
Telephone: 01262 677100

Committees:
Planning & Appeals

Councillor Shelagh Finlay

Ward: Bridlington South
Party: **Labour**

24 Springfield Avenue,
Bridlington, YO15 3AA
Telephone: 01262 675921

Committees:
Finance & General Purposes (Chair),
Newsletter (Chair), Staffing & Staffing
Executive

Councillor Cyril Marsburg

Ward: Bridlington South
Party: **Independent**

3, Marshall Avenue,
Bridlington, YO15 2DT
Telephone: 01262 321314

Committees:
Planning (Chair), Finance & General
Purposes, Newsletter & Staffing &
Staffing Executive

Councillor Malcolm Milns

Ward: Bridlington South
Party: **UK Independence Party**

13 Ramsey Road,
Bridlington, YO16 4TW
Telephone: 01262 677942
Mobile: 07947759710

Committees:
Planning, Newsletter & Staffing



Bridlington Town Council

Employee Information

Mrs Paula King

Town Clerk

Contracted hours:
24 per week

Mrs Victoria Exon

Administrative Assistant

Contracted hours:
13 hours per week

Responsible Financial Officer

Contracted hours:
7 hours per week

Contact Details:

Bridlington Town Council

62 Quay Road
Bridlington
East Yorkshire
YO16 4HX

Telephone: 01262 409006
Website: www.bridlington.gov.uk
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