

BRIDLINGTON TOWN COUNCIL

Minutes of the Finance & General Purposes Committee held on 4th March 2008 in the Town Hall, Quay Road, Bridlington

Present: Councillors R Allerston, P Austin, M Charlesworth, S Finlay (Chair) and C Marsburg
One member of the public. The Clerk recorded the minutes.

66/07 Apologies for absence:

RESOLVED: *To receive and approve an apology from Councillor Padwick*

67/07 Code of Conduct declarations of interest in items on the agenda:

There were no declarations of interest.

68/07 The offer of settlement from MK Illuminations regarding the festive lighting contract 2007:

RESOLVED: *To accept MK Illumination's offer of £5,500 in full and final settlement of the Christmas 2007 festive lighting contract.*

69/07 The report from Cllr Austin, Chair of the Buildings Working Group:

Councillor Austin reported on two potential buildings, a former bank on the corner of Westgate and Market Place on offer at £95,000 and the combination of two new-build properties at Richardsons Court on Hildertorpe Road in the region of £258,000. The Committee considered the Working Group's criteria and disregarded the location of the Old Town property as not being sufficiently central for the Council's purposes. In addition, there would be extensive refurbishment costs associated with a building that had been vacant for some time. The new-build option could be constructed to the Council's requirements including a lift to the first floor, disabled toilets, and a committee room.

RESOLVED: *To accept the developer of Richardsons Court's offer to draw up a detailed plan and for the Working Group to continue to consider potentially suitable properties which may come onto the market.*

70/07 The revised Service Level Agreement for the management and maintenance of footway lighting:

The Clerk presented a new Service Level Agreement from the principal authority for the management and maintenance of footway lighting. The £4,632.94 was within the projected budget for 2008.

RESOLVED: *To write to the principal authority to explore the possibility of footway lighting being adopted.*

71/07 The adoption of an Information Security Policy in accordance with the requirements of the Data Protection Act:

The Clerk advised that he had considered the East Riding College's policy but that he would wish to present a bespoke policy more suitable for a local authority. It was agreed to defer this item to the next meeting.

72/07 Annual Civic Awards:

The Committee discussed the relevance to Bridlington of the categories included in the principal authority's Chairman's Awards scheme.

RESOLVED: *1. The following awards are recommended:-*

- i) Community Service*
- ii) Improving the Bridlington environment*
- iii) Improving the Bridlington economy*

2. *A Working Group be appointed to draw up guidelines for the awards.*
3. *The awards to commence during the Council Year 2008-09 with associated costs (certificate and framing) to be funded from the civic budget.*

73/07 The removal of electrical equipment and water supply from the Jubilee Fountain and to contract with the principal authority to plant spring and summer bedding:

RESOLVED: *The Clerk is authorised to issue a contract for the removal of surplus equipment from the decommissioned Jubilee fountain and to authorise the principal authority to fill with seasonal bedding plants.*

74/07 The legend relating to the display of flags in the South Cliff Garden:

Following comments from the Chairman of the Bridlington & District Civic Society during public participation the committee was requested to consider a replacement interpretation legend for the flags within the South Cliff Garden.

The Clerk presented an estimate for a replacement face panel carrying a new legend at £156.92 + VAT. An alternative would be to screw an aluminium plate on top of the original at a cost of £98.40 + VAT.

RECOMMENDATION: *To remove the interpretation legend and plinth in total and to offer it on permanent loan together with Nelson's signal flags to the proposed maritime display at the Sewerby Hall.*

Signed: *Raymond Allerston* Date: 8th April 2008

Mayor of Bridlington