

BRIDLINGTON TOWN COUNCIL

Minutes of the Finance & General Purposes Committee held on 15th April 2008 in the Town Hall, Quay Road, Bridlington

Present: Councillors P Austin, M Charlesworth, S Finlay (Chair) and C Marsburg
One member of the public. Mrs King recorded the minutes.

75/07 Apologies for absence:

RESOLVED: *To receive and approve an apology from Councillor's Allerston, Chambers & Padwick.*

76/07 Code of Conduct declarations of interest in items on the agenda:

There were no declarations of interest.

77/07 The provision of the Council's administrative accommodation:

RECOMMENDATIONS:

1. *To submit an offer of £250,000 for Nos.1 and 2 Richardson's Court subject to the approval of a Government Works Loan Board Mortgage;*
2. *To have a figure for estimated running costs that includes business rates, maintenance, cleaning costs, and utility services, available for next Council meeting;*
3. *To confirm that Bridlington Town Council can meet the costs of the first year's loan payment from the balances.*

78/07 The revised Service Level Agreement for the management and maintenance of footway lighting:

The new Service Level Agreement from the principal authority for the management and maintenance of footway lighting was again presented along with information about the 60/40 Funded Replacement Lighting Programme, whereby Town & Parish Councils can apply for funding to assist with the adoption of lighting.

RESOLVED:

1. *To write to the principal authority for the criteria for adoptable standards;*
2. *To ascertain which footway lighting in Bridlington would already be deemed adoptable with a view to ERYC adopting it;*
3. *To sign the Service Level Agreement to maintain and manage the footway lighting in Bridlington.*

79/07 The adoption of an Information Security Policy in accordance with the requirements of the Data Protection Act as per the eight data protection principles outlined in the SLCC Advice Note AG2/2002:

RESOLVED: *To adopt the Information Security Policy in accordance with the requirements of the Data Protection Act as per the eight data protection principles outlined in the SLCC Advice Note AG2/2002.*

80/07 Public Conveniences in the Old Town of Bridlington:

The Committee discussed the Clerk's report and considered the costs associated with operating the Old Town public conveniences. It was considered that by adopting a Community Toilet Scheme and closing the toilets during the winter and only opening them only during the summer months/high season would hopefully encourage people to visit businesses within the Old Town and thereby boost trade and, at the same time, cut the costs of operating the Old Town public conveniences.

RESOLVED:

1. To explore the Service Level Agreement with the principal authority to enable the Council to investigate the options of adopting a Community Toilet Scheme in the Old Town of Bridlington for the winter months/low season by approaching the Old Town Revival Association for their input to such a scheme.
2. To investigate the options of employing an individual to clean during the summer period with a view to future expanding their role, if required, for Bridlington Town Council premises i.e. Gasworx & offices.

81/07 Grant application from the Bridlington RUFC Under 13's team:

The Committee discussed the grant application.

RESOLVED:

1. That grant applications be considered twice yearly, September and February.
2. That a grant is not awarded on this occasion but, if the applicant agrees, to add the grant application to those to be considered in September 2008.
3. To advise the applicant that they contact Angela Turton of N.A.T.s, the Youth Scheme and the Sports Council who may be able to immediately help them on this occasion.

82/07 Representation at the NALC National Conference:

RESOLVED: Not to send anyone at this time due to date clash with council meeting.

83/07 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed.**84/07 Extra Item to consider the reporting format for the Gasworx Skatepark:**

RESOLVED: There be an item included on every F&GP agenda to receive a report from the Gasworx Facility Manager on income and expenditure, which should include details of balances, membership, entrance revenue, sales revenue, maintenance costs and staff payments and that due to its commercial sensitivity, this information should be received in camera.

Signed:

Anthony Padwick

Date: 20th May 2008

Mayor of Bridlington