



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee Held on 28th May 2026
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:30pm

The meeting was held with Councillors M. Milns, and T. Milns (chair) Two (2) Members in attendance.
The Responsible Finance Officer recorded the minutes of the meeting.

01.26/27 Welcome (with Notification of Recording & Fire Disclaimer):

RESOLVED: *The Responsible finance Officer read out the Notification of Recording & Fire Disclaimer.*

02.26/27 To elect a Chair:

RESOLVED: *Cllr Thelma Mins was agreed as Chair for the year 2026 – 2027.*

03.26/27 To elect a Vice Chair:

RESOLVED: *This item was deferred to the next meeting of the Newsletter Committee on Thursday 25th June 2026 at 12.30pm.*

04.26/27 To receive and accept apologies for absence:

RESOLVED: *received from Cllr Andy Walker due to attendance at a meeting elsewhere, Cllr Liam Dealtry due to work commitments and Cllr Cyril Marsburg due to ill health.*

05.26/27 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were no declarations of interest in items on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were no dispensations given.*

06.26/27 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

RESOLVED: *There were no Members of Public Present.*

07.26/27 To receive and approve the schedule for the Newsletter deadlines:

RESOLVED: *The Newsletter Committee approved the schedule for the Newsletter deadlines.*

08.26/27 To review the Echo edition published in June 2026.

RESOLVED: *noted.*

09.26/27 To consider the layout of a two-page or one and a half page spread for the Echo July edition (submission deadline 8th June 2026) and items to be considered for inclusion:

RESOLVED: *It was resolved that the following items would be included in the July edition, all articles were agreed with the word count and that the Promenade of Fame press release is not yet viable. In addition, the Armed Forces Day information will have passed before the release of the July edition:*

- *Councillor column for the July issue – Incoming Mayors welcome*
- *Town Councillor surgery list – ongoing and updated each month*
- *Town Councillors Info as per previous issues -*
- *Town Council meetings diary for July*
- *Hub events – CDO to provide a what's on guide*
- *Small grants advert for applicants*

10.26/27 Consider the layout for the July edition and how many word allocated per item:

RESOLVED: *The Committee resolved to publish the following items:*

- *Incoming Mayors Welcome -*
- *Community Hub events and advertising - 300 words*
- *Small Grants Advert*

11.26/27 Items for inclusion on the next agenda for the August edition (meeting date Thursday 25th June 2026 12.30pm Submission deadline 6th July 2026):

RESOLVED: *The Committee resolved to include the following item for the August agenda:*

- *Councillor column for the August issue –*
- *Town Councillor surgery list – ongoing and updated each month*
- *Town Councillors Info as per previous issues -*
- *Town Council meetings diary for August*
- *Hub events – CDO to provide a what's on guide*
- *Small grant deadline reminder*
- *Promenade of Fame release*
- *1 or 2 other articles*

Signed:

Date:

Mayor of Bridlington