

# Bridlington Town Council



## Annual Report 2018/2019

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# Bridlington Town Council



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# Bridlington Town Council



## **Section 1:**

# **INTRODUCTION**

# Bridlington Town Council



## The Mayor of Bridlington's Report 2018-2019



This past year has been the highlight of my political life.

I never dreamed that when we moved here 7 or 8 years ago, I would end up being Mayor, so I would like to thank everyone who had enough confidence in me to give me that honour. My wife Mrs Bridie Croft as Mayoress, Councillor Shelagh Finlay as my consort, and Sgt Aimee Gregson as my Mayors cadet, I believe we made quite the team. The staff at the Town Council Office have also been very supportive and helpful.

Between us we undertook 109 duties, some were very interesting, and some were very moving as we marked the centenary of the First World War.

I am simply pleased that I have been able to make a small contribution to the history of this town that we have grown to love. I am looking forward to seeing the town grow and also seeing the Town Council and community space develop in the premises on Marshall Avenue.

I am sorry to that I was not able to influence the NHS in regard to the hospital as I strongly believe that Bridlington deserves a functional Hospital, even more so as the town grows and more houses are built.

I would like to take this opportunity to thank all the Bridlington Town Councillors and staff for their support through this year and wish you all the very best for the future in all undertakings. To quote the famous line from a movie loosely, you went ahead and made my year.

Thank you.

*Colin Croft*

**Councillor Colin Croft  
Mayor Bridlington 2018-2019**

# Bridlington Town Council



## Council Year 2018 - 2019

The Council year commenced with only one person being nominated to be the Mayor of Bridlington and Councillor Colin Croft was voted in. The Mayor announced that Councillor Bridie Croft would be his Mayoress for the year and that Councillor Shelagh Finlay would be his Consort. The chosen Mayor's Charity is the Royal British Legion, Alderson House in Bridlington.

One person was nominated for the position of Deputy Mayor of Bridlington and Councillor Mike Heslop-Mullens was voted in as Deputy Mayor. He declared that his wife Mrs Elaine Heslop-Mullens was his nominated Deputy Mayoress for the year.

This year saw the second Mayor's Cadet be installed and Corporal Aimee Gregson of the 252 Sqn Air Training Corps was presented with the Blue Sash and Cadet Badge which is to be worn when undertaking Civic Duties with the Bridlington Town Council during the Mayoral Year.

The Council Committee Memberships and the Outside Posts and Responsibilities were decided at the First Council's business meeting in May. Following first meetings of the committees, Councillor Glenn Holmes became the Chair of the Planning & Environmental Committee, Councillor Mike Heslop-Mullens became the Chair of the Finance & General Purposes Committee, Councillor Shelagh Finlay became the Chair of the Newsletter Committee & Councillor Liam Dealtry became the Chair of the Staffing Committee. The Town Council's official paperwork was all re-adopted in May for the year ahead. The Council noted the successful completion of the Internal audit, the Annual Governance Statement and the Accounting Statements were all approved and signed.

The Council undertakes many consultations and traffic regulation orders during the year and responds to each with comments but there were too many to mention separately throughout this report. During May, the Council supplied some additional suggestions to the Street Bank Name Bank which is retained by the East Riding of Yorkshire Council (ERYC) for allocation to new developments in Bridlington.

In June, the Council approved the Annual Report for 2017-2018. The Council moved forward positively with many ongoing projects including Yorkshire Day Flag raising, the Memorial Stone, the Humphry Sandwith trough, Christmas 2018, the Royal Navy Affiliation and Remembrance Day preparation.

In July, the newly formed Contract Committee had their first meeting and Councillor Cyril Marsburg was elected Chairman. The meeting considered the aspects of the purchase of

a building for the Town Council with a combined community aspect use. Initially much of the information being discussed was of a commercially sensitive nature as it was pre-purchase and was therefore not placed in the public domain, but it was during July that the Council resolved to purchase a building. At the July Full Council meeting, Inspector Cocker of Humberside Police briefed about the current matters affecting Bridlington.

During August, the Town Council unveiled the Memorial Stone and raised the Yorkshire Day Flag in the Bridlington War Memorial Gardens. The Skatepark had its annual Skatejam and decisions and planning for the Centenary Commemorations for the end of World War I were commenced. The Council resolved to purchase bespoke World War I coins that were a smaller replica of coins that were handed out at the end of the war 100 years previously to be handed out to all the Bridlington Primary School children and additional coins sold to raise funds for the Mayor's Charity.

In September, the Council received the external auditors report that noted that the Town Council had no matters arising. Small Grant allocations were decided upon with a total of £4100.00 being handed out to local groups and organisations. At the Full Council meeting the Bridlington Business in Bloom winners were presented following judging that took place in August. First place was the Bridlington Conservative Club, second place was Sunflower Lodge and third place was Spinnaker House Hotel and all winners were at the meeting to receive their awards. The project manager of the Business Improvement District (BID) briefed at the meeting. The Town Council approved expenditure to improve three ward areas of Bridlington with planting or floral improvements in consultation with the ERYC.

During October, the Town Council received the news that the ERYC could not place any more rubbish bins as the collection route had reached capacity and that all bin placements would have to cease with a review request of 12 months. The Town Council resolved to purchase Christmas pomanders for 2018. Inspector Cocker briefed about the current matters affecting Bridlington at the Full Council meeting. The Mayor conducted his Civic Service at the Bridlington Priory, and the Town Council with the 252 Squadron Air Training Corps decorated the Bridlington War Memorial Gardens with large poppies as part of the Centenary Commemorations. The Town Council purchased Bridlington Town Council flags to be routinely flown on the flagpole in the War Memorial Gardens.

November was a spectacularly busy month for the Council as the Councillors attended every Primary School in Bridlington to distribute the World War I coins to every child. This was such a memorable time for all involved as each school celebrated the Centenary in different ways and the Town Councillors benefitted from much singing and Remembrance displays at their visits. Remembrance Day itself commenced at 6am with the lone piper to signify that 100 years ago the Battle was over. The main Remembrance Day Service for 11 o'clock was a wet one but benefitted from thousands of residents and visitors attending including the Royal Naval Officer Commander Nielsen from Defence Maritime Logistics School who visited the area to prepare for the Freedom of Entry event proposed for June 2019. The evenings commemoration saw the Town Council's Remembrance Beacon lit outside the main doors at the Bridlington Priory where a Centenary Service took place and was very well attended again. The Town Council were so very proud and pleased to be involved with this day of commemoration and were so overwhelmed with the amount of people who attended all the events.

In December, the Mayor took a ride with Santa and Members of the Bridlington Round Table to turn on the Christmas tree lights in the town centre. The Mayor visited schools of Bridlington to present the winners of the Mayor's Christmas Card Competition. The Mayor also presented the winners of the Christmas Window Display Competition. The Town Council provided a list of regeneration improvements to the Town Improvement Forum for consideration.

In the new year, the Town Council resolved to re-authorise the ongoing direct debits for the next twelve months and agreed the budget and precept demand for 2019-2020. The Town Council approved proposed submissions for the ERYC Chairman's Awards and considered the nominations for the Town Council's Citizen of Honour Award. The Town Council approved the meeting schedule for 2019-2020.

In February, the Town Council appointed a Project Manager for the purchased property and to undertake public consultations for the community aspect of the property. The Town Council resolved to purchase Spring baskets for Bridlington and applied for the Tour de Yorkshire Fund from the ERYC with a view to purchasing bunting for decorating the route of the tour.

In March, the Town Council resolved to purchase a summer toilet provision in Sewerby at the Sewerby Cricket Club. Small Grant allocations were decided upon with a total of £3950.00 being handed out to local groups and organisations. The Town Council approved a 2% pay increase, which is in line with the public sector pay rises, for all staff with effect from the new financial year. The annual staff appraisals were scheduled. At the Full Council meeting, the Skatepark Coordinator updated the Council with recent events, half term use of the Skatepark, and how she has dealt with all the enquiries and the planning and prizes for the Annual Skatejam. The Town Council were kindly gifted a sapling from HRH The Queens Commonwealth Canopy and they planted it in Jubilee gardens with a ceremony that was attended by The Lord Lieutenant, The Hon. Dame Susan Cunliffe-Lister, DCVO, the Mayor and Councillors and the Operations Manager GMU Tech/Forestry at the ERYC and the sapling provider Lianne Sellers. The Town Council also raised the Commonwealth Flag in the Bridlington War Memorial Gardens with an event that incorporated a short Service which was attended by Reverend Pollard, representatives from local schools and the Mayor and the Town Councillors.

In April at the Full Council meeting, the Town Councillors thanked the Councillors who were not intending to stand at the future elections, for their voluntary work in their Councillor role over the last four years. The Town Council had their annual Civic Dinner at the Bridlington Spa and were very pleased to present the selected recipient of the Citizen of Honour Award, Mr Paul Lowe at the event.

# Bridlington Town Council



## Civic and Council Duties 2018-2019

There were 312 cumulative civic and council duties undertaken by everyone at the Town Council for the year 2018-2019.

During this Mayoral Year the Mayor, Mayoress & Consort undertook 109 duties; the Deputy Mayor undertook 74 duties, the Mayor's Cadet undertook 14 duties and other Councillors and staff attended 115 events.

### **Mayor, Mayoress & Consort**

1. 10.05.18 ERYC Installation of the Chairman
2. 15.05.18 ERYC Parish Liaison meeting at the Spa
3. 19.05.18 Rotary Club Blood Pressure Testing in Bridlington Promenades
4. 28.05.18 RNLI Mayday Welly Walk
5. 29.05.18 Poppy Club at Alderson House
6. 02.06.18 Buddies in Boat Submariners Memorial Service at the War Memorial
7. 03.06.18 Hedon Civic Service
8. 06.06.18 D-Day Memorial Service at the War Memorial
9. 10.06.18 1940's Old Town Festival
10. 16.06.18 The Hinge Centre Charity Dinner at the Bridlington Spa
11. 17.06.18 Lord Mayor of Hull's Civic Service
12. 19.06.18 Creativity Matters at the ER College Site in Bridlington
13. 21.06.18 Raffle Prize Presentation at West BS
14. 23.06.18 Armed Forces Day Flag Raise
15. 30.06.18 Bridlington Armed Forces Day at Alderson House
16. 04.07.18 Carers Celebration Service at Beverley Minster
17. 07.07.18 Bridlington Hospital Celebrate 30<sup>th</sup> Birthday
18. 09.07.18 Police Call Centre Hub in Hessele – Cllr Colin Croft
19. 12.07.18 Wildlife Photography Exhibition at Beverley
20. 13.07.18 Vets4Pets opening at Pets At Home
21. 17.07.18 Burton Agnes Summer Party
22. 23.07.18 Priors View Riding for the Disabled Open Day
23. 24.07.18 British Red Cross Event at Sewerby Hall & Gardens
24. 28.07.18 RNLI Lifeboat Open Day
25. 30.07.18 Remembrance Day Photo Shoot
26. 01.08.18 Yorkshire Day Flag Raise at the War Memorial
27. 05.08.18 Bridlington Lions Gala
28. 05.08.18 Skatejam
29. 06.08.18 Contract Working Group
30. 07.18.18 Contract Working Group
31. 11.08.18 Mallard Court Fun Week
32. 12.08.18 BSCC Summer Gala Open Day Event
33. 12.08.18 Mayor of Beverley's Civic Service
34. 15.08.18 New Memorial Stone Reveal
35. 28.08.18 Working Group Meeting - Cllr C Croft & Cllr S Finlay
36. 31.08.18 Bridlington Youth Festival at Gypsy Road



37. 02.09.18 Filey Civic Service
38. 03.09.18 Picture at RYYC Wilsthorpe for Bridlington Sea Cadets
39. 03.09.18 Merchant Navy Day Flag Raise at the War Memorial
40. 09.09.18 158 Squadron Memorial at Lissett then lunch at the Expanse
41. 11.09.18 Remembrance Meeting
42. 29.09.18 Manchester Gospel Choir at St John's Methodist Church
43. 30.09.18 Mayor of Driffield's Civic Afternoon Tea
44. 02.10.18 Hull & Humberside Commerce Chamber Meeting
45. 03.10.18 Poppies at the Bridlington War Memorial with ATC
46. 07.10.18 Mayor's Civic Service at Bridlington Priory
47. 09.10.18 Small Grants Presentation at the Town Council Office
48. 13.10.18 Higher Education Awards at the Bridlington Priory
49. 16.10.18 Event poppies certificate presentation from Bridlington Free Press
50. 17.10.18 Mayor's Coffee Morning at Alderson House
51. 17.10.18 Bridlington Fair at Moorfield Car Park
52. 19.10.18 Hull Chamber & Yorkshire Coast Business Awards at Bridlington Spa
53. 19.10.18 Coin Distribution at New Pasture Lane – Cllrs' C & B Croft
54. 22.10.18 Coin Distribution at Martongate – Cllrs' C Croft & Finlay
55. 23.10.18 Coin Distribution at Burlington Infants & Juniors – Cllrs' C Croft & Finlay
56. 26.10.18 Coin Distribution at Our Lady & St Peters
57. 26.10.18 Coin Distribution at Quay Primary
58. 27.10.18 Dedication of the Cross at Bridlington War Memorial
59. 27.10.18 Poppy Appeal Launch at Promenades Shopping Centre
60. 06.11.18 Town Improvement Forum
61. 08.11.18 Coin Distribution at Hilderthorpe Primary – Cllrs' C Croft & S Finlay
62. 08.11.18 Tommy Unveiling Service at Bridlington War Memorial
63. 08.11.18 Bridlington School Foundation Trustees Meeting – Cllr Finlay
64. 09.11.18 Coin Distribution at Bay Primary – Cllrs' C & B Croft
65. 10.11.18 Bridlington Arts Gallery Exhibition
66. 11.11.18 Remembrance Service at War Memorial – Cllrs' C & B Croft, Finlay
67. 11.11.18 Beacon Service at Priory Church – Cllrs' C & B Croft
68. 12.11.18 WWI and WWII Commemorative Event at The Old Ship Inn
69. 23.11.18 Bessingby Hall Open Day
70. 25.11.18 Christmas Light Switch On with Santa from the Round Table Club
71. 27.11.18 Remembrance Wrap Up Meeting – Cllr Finlay
72. 30.11.18 Christmas Tree Festival at St Johns Methodist Church
73. 01.12.18 Mallard Court Christmas Fayre
74. 02.12.18 Bridlington Lions Santa Dash
75. 03.12.18 Riding for Disabled Christmas Concert & Pony Blessing at Speeton
76. 05.12.18 Christmas Card Winners at Hilderthorpe, Martongate & Bridlington School
77. 06.12.18 Swan House Coffee Morning
78. 10.12.18 Lions Christmas Carol Concert at the Spa
79. 11.12.18 Proclamation of Christmas at Sewerby
80. 11.12.18 Presentation of Window Display Competition at the Old Town Gallery
81. 12.12.18 David Ross Education Trust Schools Carol Service at Bridlington Priory
82. 14.12.18 Suffragette March
83. 14.12.18 Cheque Presentation at East Riding College
84. 16.12.18 Chairman's Civic Dinner & Pantomime
85. 15.01.19 Clinical Skills Launch at East Riding College
86. 27.01.19 Pocklington Civic Service
87. 31.01.19 Challenge Bridlington at East Riding College
88. 10.02.19 Great Gale Service at Priory Church
89. 15.02.19 Sod Cutting for New Homes Development at Pinfold Park
90. 19.02.19 Bridlington Job Fair at East Riding College
91. 20.02.19 Bridlington Arts Festival Final Show
92. 01.03.19 Women's World Day of Prayer – Cllr B Croft & S Finlay
93. 03.03.19 County Legal Service – Cllr C & B Croft
94. 04.03.19 Planting of the Commonwealth Sapling – Cllrs' C & B Croft & S Finlay
95. 09.03.19 Filey Civic Dinner – Cllr C & B Croft

- 96. 11.03.19 Commonwealth Flag Raise – Cllrs’ C & B Croft & S Finlay
- 97. 17.03.19 Hessle Civic Service – Cllrs’ C & B Croft
- 98. 18.03.19 Bridlington U3A Showcase at the Spa - Cllrs’ C & B Croft
- 99. 23.03.19 Seed Swap at Southcliffe Gardens – Cllr C Croft & S Finlay
- 100. 24.03.19 Mayor of Goole’s Civic Service
- 101. 31.03.19 Chairman’s Civic Service
- 102. 02.04.19 Chamber Meeting
- 103. 06.04.19 Civic Dinner at the Spa – Cllrs’ C & B Croft & S Finlay
- 104. 14.04.19 Mayor of Market Weighton’s Civic Service
- 105. 19.04.19 Easter Hockey Festival
- 106. 26.04.19 Royal Engineers Association Annual Dinner
- 107. 28.04.19 Mayor of Hornsea Civic Service
- 108. 04.05.19 Tour De Yorkshire
- 109. 04.05.19 Mayors Jack & Stand at Dukes Park Bowls Club

**Deputy Mayor & Deputy Mayoress**

- 1. 21.05.18 Old Town Association Meeting
- 2. 04.06.18 Old Town Association Meeting
- 3. 10.06.18 1940’s Old Town Festival
- 4. 11.06.18 CLLD Meeting with Vicky Bolton
- 5. 12.06.18 Community Hub Meeting
- 6. 15.06.18 High Sheriff’s Summer Reception
- 7. 16.06.18 Lord Mayor of Hull’s ‘At Home’ Event
- 8. 18.06.18 Learning and Skills Celebrating Refugee Event
- 9. 19.06.18 Bridlington Youth Coalition Meeting
- 10. 19.06.18 Creativity Matters at the ER College Site in Bridlington
- 11. 20.06.18 Learning and Skills Forum Meeting
- 12. 16.07.18 Police Call Centre Hub in Hessle
- 13. 22.07.18 Mayor of Snaith & Cowick’s Civic Service
- 14. 01.08.18 Yorkshire Day Flag Raise at the War Memorial
- 15. 01.08.18 Mayor of Market Weighton Yorkshire Day Event
- 16. 05.08.18 Bridlington Lions Gala
- 17. 06.08.18 HART AGM at Hornsea
- 18. 06.08.18 Contract Working Group
- 19. 07.08.18 Contract Working Group
- 20. 13.08.18 Old Town Association Meeting
- 21. 15.08.18 New Memorial Stone Reveal
- 22. 21.08.18 Meeting with Vicky Bolton – C.L.L.S
- 23. 28.08.18 Working Group Meeting
- 24. 31.08.18 Bridlington Youth Festival at Gypsy Road
- 25. 03.09.18 Picture at RYYC Wilsthorpe for Bridlington Sea Cadets
- 26. 03.09.18 Merchant Navy Day Flag Raise at the War Memorial
- 27. 05.09.18 Keith Hasler Crazy Car Run set off
- 28. 11.09.18 Remembrance Meeting
- 29. 13.09.18 ERNLLCA Annual General Meeting at North Ferriby
- 30. 15.09.18 Bridlington Autumn Show at St John Methodist Church
- 31. 21.09.18 Toast of the Coast Awards at Scarborough Spa
- 32. 01.10.18 Old Town Association AGM
- 33. 07.10.18 Mayor’s Civic Service at Bridlington Priory
- 34. 09.10.18 Small Grants Presentation at the Town Council Office
- 35. 09.10.10 ERNLLCA District Meeting at Driffield
- 36. 12.10.18 CLLD Funding meeting at the BTC Offices
- 37. 13.10.18 Army Cadet Force Healthy Heart event at the Drill Hall
- 38. 16.10.18 Solutions Summit at the Emmanuel Church
- 39. 22.10.18 CLLD meeting with Vicky Bolton
- 40. 23.10.18 Showing of the Hedon Silver at Hedon Town Hall
- 41. 25.10.18 St Johns Ambulance Annual Awards Evening at District Headquarters – Hull
- 42. 03.11.18 Yorkshire Regiment Association Remembrance Service at York Minster

- 43. 05.11.18 Gypsy Race Project
- 44. 08.11.18 Bridlington School Foundation Trustees Meeting
- 45. 11.11.18 Remembrance Service at Bridlington War Memorial
- 46. 21.11.18 Learning & Skills Forum
- 47. 25.11.18 Christmas Light Switch On with Santa from the Round Table Club
- 48. 26.11.18 Old Town Association Meeting
- 49. 03.12.18 Light Up A Life Service at the Priory
- 50. 14.12.18 Local Links Meeting
- 51. 18.12.18 Hornsea Civic Carol Service
- 52. 14.01.19 Old Town Association Meeting
- 53. 16.01.19 ERVAS Meeting
- 54. 02.02.19 Scarborough Hospitality Association Annual Dinner Dance
- 55. 18.02.19 Old Town Association Meeting
- 56. 19.02.19 Volunteer Christmas Meeting
- 57. 20.02.19 Learning & Skills Meeting
- 58. 20.02.19 Tour de Yorkshire Meeting
- 59. 04.03.19 Planting of the Commonwealth Sapling
- 60. 04.03.19 Old Town Association Meeting
- 61. 15.03.19 Hedon Civic Dinner
- 62. 18.03.19 Bridlington U3A Showcase at the Spa
- 63. 20.03.19 Learning & Skills Forum
- 64. 20.03.19 Public Consultation Meeting at ER College
- 65. 21.03.19 Bridlington School Trustee Meeting
- 66. 25.03.19 Old Town Association Meeting
- 67. 29.03.19 Lottery Funding
- 68. 01.04.19 Old Town Association Meeting
- 69. 06.04.19 Mallard Court Open Day
- 70. 06.04.19 Civic Dinner at the Spa
- 71. 15.04.19 Old Town Association Meeting
- 72. 17.04.19 Learning & Skills Meeting
- 73. 25.04.19 Beverley Civic Dinner
- 74. 01.05.19 Snaith & Cowick St George's Day Celebration

### **Councillors**

- 1. 14.05.18 BTA Meeting – Cllr Holmes
- 2. 15.05.18 ERYC Parish Liaison Meeting at the Spa – Cllr Holmes, Marsburg & T. Milns
- 3. 21.05.18 Old Town Association Meeting – Cllr Foster
- 4. 22.05.18 Bridlington Youth Coalition Meeting – Cllr T. Milns
- 5. 04.06.18 Old Town Association Meeting – Cllr Foster
- 6. 06.06.18 D-Day Memorial Service at the War Memorial – Cllr Dealtry & T. Milns
- 7. 10.06.18 1940's Old Town Festival
- 8. 23.06.18 Armed Forces Day Flag Raise-Cllr Foster, Dealtry & Marsburg
- 9. 30.06.18 Bridlington Armed Forces Day at Alderson House – Cllr Dealtry
- 10. 09.07.18 Police Call Centre Hub in Hessle – Cllr Marsburg, Holmes & Dixon
- 11. 16.07.18 Police Call Centre Hub in Hessle – Cllr Foster
- 12. 17.07.18 6<sup>th</sup> Bridlington Scouts Presentation – Cllr Marsburg
- 13. 30.07.18 Remembrance Day Photo Shoot – Cllr Dealtry
- 14. 01.08.18 Yorkshire Day Flag Raise at the War Memorial – Cllr T & M Milns, Dixon, Foster & Dealtry
- 15. 05.08.18 Skatejam – Cllr T & M Milns & Cllr Dixon
- 16. 06.08.18 Contract Working Group – Cllr T Milns, Dixon, Marsburg, Foster, Holmes
- 17. 07.08.18 Contract Working Group – Cllr T Milns, Dixon, Marsburg, Foster, Holmes
- 18. 13.08.18 Old Town Association Meeting
- 19. 15.08.18 New Memorial Stone Reveal
- 20. 28.08.18 Working Group Meeting – Cllr Holmes
- 21. 03.09.18 Picture at RYYC Wilsthorpe for Bridlington Sea Cadets-Cllr T & M Milns, Marsburg, Foster & Copsey

22. 03.09.18 Merchant Navy Day Flag Raise at the War Memorial – T & M Milns, Marsburg, Foster, Copsey & Dealtry
23. 11.09.18 Remembrance Meeting – Cllr T Milns, Marsburg, Dealtry, Foster
24. 12.09.18 Remembrance Meeting – Cllr Dealtry
25. 27.09.18 Health Forum – Cllr T Milns
26. 01.10.18 Old Town Association AGM – Cllrs Foster, T Milns & M Milns
27. 03.10.18 Poppies - Bridlington War Memorial & ATC – Cllrs Dealtry, Foster, Holmes & Marsburg
28. 04.10.18 Youth Coalition – Cllr T Milns
29. 07.10.18 Mayor’s Civic Service at Bridlington Priory – Cllrs Foster, Dixon, Holmes & Copsey
30. 09.10.18 Small Grants Presentation at the Town Council Office
31. 12.10.18 CLLD Funding Meeting at the BTC Offices – Cllr Holmes
32. 19.10.18 Coin Distribution at New Pasture Lane – Cllrs’ Marsburg, Foster & Dixon
33. 22.10.18 Coin Distribution at Martongate – Cllrs’ Holmes, Dixon
34. 23.10.18 Coin Distribution at Burlington Infants & Juniors – Cllrs’ Dixon, Holmes, Foster
35. 26.10.18 Coin Distribution at Our Lady & St Peters – Cllrs’ Marsburg, Foster & Dixon
36. 26.10.18 Coin Distribution at Quay Primary – Cllrs’ Marsburg, Foster, Dixon & T. Milns
37. 31.10.18 Remembrance Meeting – Cllr T. Milns
38. 01.11.18 Bridlington Renaissance Partnership Meeting – Cllr T Milns
39. 06.11.18 Town Improvement Forum – Cllr Holmes
40. 08.11.18 Coin Distribution at Hilderthorpe Primary – Cllrs’ Foster, Holmes, Dixon & T. Milns
41. 08.11.18 Bridlington School Foundation Trustees Meeting – Cllr Dealtry
42. 09.11.18 Coin Distribution at Bay Primary – Cllrs’ Foster, Holmes & Dixon
43. 10.11.18 Bridlington Art Exhibition – Cllr Dixon
44. 11.11.18 Piper- Remembrance at Bridlington War Memorial –Cllrs’ Dealtry, Copsey & Foster
45. 11.11.18 Remembrance Service at Bridlington Memorial - ALL
46. 11.11.18 Beacon Service at Priory Church – Cllrs’ Foster, Marsburg & Copsey
47. 25.11.18 Christmas Light Switch on with Santa from the Round Table Club – Cllrs’ Dealtry & Holmes
48. 26.11.18 Old Town Association Meeting – Cllr Foster
49. 27.11.18 Remembrance Wrap Up Meeting – Cllrs’ Dealtry, T. Milns & Finlay
50. 29.11.18 Health Forum Meeting – Cllr T Milns
51. 06.12.18 Renaissance Partnership Meeting – Cllr T Milns
52. 10.12.18 Old Town Association Meeting – Cllr Foster
53. 09.01.19 Town Improvement Forum Meeting – Cllr Holmes
54. 10.01.19 Renaissance Meeting – Cllr T Milns
55. 14.01.19 Old Town Association Meeting – Cllr T Milns
56. 16.01.19 ERVSS Meeting – Cllr Holmes
57. 31.01.19 Health Forum Meeting – Cllr T Milns
58. 07.02.19 Renaissance Meeting – Cllr T Milns
59. 11.02.19 Youth Coalition Meeting – Cllr T Milns
60. 18.02.19 Old Town Association Meeting – Cllrs’ T Milns & Foster
61. 19.02.19 Volunteer Christmas Meeting – Cllr Foster
62. 04.03.19 Planting of Commonwealth Sapling – Cllrs’ T & M Milns, Foster, Dealtry & Dixon
63. 04.03.19 Old Town Association Meeting – Cllrs’ T Milns & Foster
64. 11.03.19 Commonwealth Flag Raise – Cllrs’ Dixon, T Milns & Marsburg
65. 15.03.19 Public Consultation meeting at BTC Offices – Cllrs’ Holmes & T Milns
66. 21.03.19 Bridlington School Trustees Meeting – Cllr Dealtry
67. 25.03.19 AFD & Royal Navy Freedom Meeting at Alderson House – Cllr Dealtry
68. 25.03.19 Old Town Association Meeting – Cllrs T Milns
69. 27.03.19 ERVAS – Cllr Holmes
70. 29.03.19 Lottery Funding – Cllrs’ T Milns & Holmes
71. 01.04.19 Old Town Association Meeting – Cllr Foster
72. 02.04.19 Bridlington Arts Festival Final Meeting – Cllr Holmes
73. 04.04.19 Regeneration Meeting – Cllr T Milns
74. 06.04.19 Civic Dinner at the Spa – Cllrs’ Dealtry, Holmes, Foster & Marsburg
75. 15.04.19 Old Town Association Meeting – Cllr T Milns
76. 17.04.19 Project Manager Meeting in BTC Offices – Cllrs’ Marsburg & Holmes

## **Mayor's Cadet**

1. 09.05.18 Mayor Making Meeting
2. 23.06.18 Armed Forces Day Flag Raise
3. 30.06.18 Bridlington Armed Forces Day at Alderson House
4. 01.08.18 Yorkshire Day Flag Raise at the War Memorial
5. 05.08.18 Bridlington Lions Gala
6. 03.09.18 Merchant Navy Day Flag Raise at the War Memorial
7. 09.09.18 158 Squadron Memorial at Lissett then lunch at the Expanse
8. 03.10.18 Poppies – Bridlington War Memorial with ATC
9. 07.10.18 Mayor's Civic Service at Bridlington Priory
10. 11.11.18 Remembrance Service at Bridlington War Memorial
11. 11.11.18 Beacon Service at Priory Church
12. 04.03.19 Planting of the Commonwealth Sapling
13. 11.03.19 Commonwealth Day Flag Raise
14. 06.04.19 Civic Dinner at the Spa

## **Staff**

1. 09.07.18 Police Call Centre Hub in Hessle – Mrs P King
2. 10.07.18 ERNLLCA AGM Meeting at Tibthorpe – Mrs P King
3. 01.08.18 Yorkshire Day Flag Raise at War Memorial – Miss A Grosse
4. 15.08.18 New Memorial Stone Reveal – Miss A Grosse
5. 03.09.18 Merchant Navy Day Flag Raise at the War Memorial – Miss A Grosse
6. 11.09.18 Remembrance Meeting – Miss A Grosse & Mrs P King
7. 12.09.18 Remembrance Meeting – Mrs P King
8. 19.09.18 Remembrance Meeting at Sterling Castle – Miss A Grosse & Mrs P King
9. 07.10.18 Mayor's Civic Service – Miss A Grosse, Mrs P King & Mrs V Exon
10. 09.10.18 ERNLLCA District Meeting at Driffield – Mrs P King
11. 12.10.18 CLLD Funding meeting at the BTC Offices – Mrs V Exon
12. 19.10.18 Coin Distribution at New Pasture Lane - Mrs P King
13. 22.10.18 CLLD meeting with Vicky Bolton – Mrs V Exon
14. 22.10.18 Coin Distribution at Martongate – Mrs P King
15. 26.10.18 Coin Distribution at Our Lady & St Peters – Mrs P King
16. 26.10.18 Coin Distribution at Quay Primary – Miss A Grosse
17. 31.10.18 Remembrance Meeting – Mrs P King
18. 07.11.18 Remembrance Meeting – Mrs P King & Miss A Grosse
19. 07.11.18 Police Marshall Training – Mrs P King
20. 08.11.18 Coin Distribution at Hilderthorpe Primary – Mrs P King
21. 08.11.18 Tommy Unveiling Service at Bridlington War Memorial – Mrs P King
22. 09.11.18 Coin Distribution at Bay Primary – Miss A Grosse
23. 11.11.18 Piper- Remembrance at Bridlington War Memorial– Mrs P King
24. 11.11.18 Remembrance Service at Bridlington Service – Mrs P King & Miss A Grosse
25. 11.11.18 Beacon Service at Priory Church – Mrs P King
26. 25.11.18 Christmas Tree Light Switch On – Ms P King
27. 27.11.18 Remembrance Wrap Up Meeting – Mrs P King & Miss A Grosse
28. 17.12.18 Armed Forces Day Meeting at RBL – Mrs P King & Miss A Grosse
29. 14.01.19 Armed Forces Day Meeting at RBL – Mrs P King & Miss A Grosse
30. 23.01.19 Freedom of Entry meeting with Sarah Asquith at County Hall – Mrs P King
31. 11.02.19 Site Visit at Alderson House to discuss dais – Mrs P King
32. 04.03.19 Planting of the Commonwealth Sapling – Miss A Grosse
33. 11.03.19 Commonwealth Day Flag Raise – Miss A Grosse
34. 11.03.19 Meeting at the Spa for Civic Dinner – Miss A Grosse
35. 25.03.19 Armed Forces Day Meeting at RBL – Mrs P King & Miss A Grosse
36. 06.04.19 Civic Dinner at the Spa – Miss A Grosse
37. 09.04.19 ERNLLCA meeting in Kilham – Mrs P King
38. 17.04.19 Project Manager meeting in BTC Offices – Mrs P King
39. 17.04.19 Traffic Management meeting with PBS in BTC Offices – Mrs P King & Miss A Grosse

# Bridlington Town Council



## **Section 2:**

## **MEETINGS**

# Bridlington Town Council



## Council

(13 Meetings)

**9th May 2018**  
**16th May 2018**  
**20th June 2018**  
**18th July 2018**  
**15th August 2018**  
**19th September 2018**  
**17th October 2018**  
**21st November 2018**  
**12th December 2018**  
**16th January 2019**  
**20th February 2019**  
**20th March 2019**  
**17th April 2019**

## Attendance:

### Number Attended:

Councillor John Copsey	5
Councillor Bridie Croft	5
Councillor Colin Croft	11
Councillor Liam Dealtry	8
Councillor Terry Dixon	6
Councillor Shelagh Finlay	11
Councillor Jacqueline Foster	11
Councillor Mike Heslop-Mullens	12
Councillor Glenn Holmes	12
Councillor Cyril Marsburg	12
Councillor Malcolm Milns	5
Councillor Thelma Milns	11

# Bridlington Town Council



## Annual Parish Meeting

(2 Meetings)

**2nd May 2018**  
**6<sup>th</sup> March 2019**

### Attendance:

#### Number Attended:

Councillor John Copsey	0
Councillor Bridie Croft	0
Councillor Colin Croft	2
Councillor Liam Dealtry	0
Councillor Terry Dixon	2
Councillor Shelagh Finlay	1
Councillor Jacqueline Foster	1
Councillor Mike Heslop-Mullens	2
Councillor Glenn Holmes	1
Councillor Cyril Marsburg	2
Councillor Malcolm Milns	0
Councillor Thelma Milns	0



# Bridlington Town Council



## Planning & Environmental Committee

(17 Meetings)

**14<sup>th</sup> May 2018**  
**4<sup>th</sup> June 2018**  
**25<sup>th</sup> June 2018**  
**16<sup>th</sup> July 2018**  
**6<sup>th</sup> August 2018**  
**28<sup>th</sup> August 2018**  
**17<sup>th</sup> September 2018**  
**8<sup>th</sup> October 2018**  
**29<sup>th</sup> October 2018**  
**19<sup>th</sup> November 2018**  
**10<sup>th</sup> December 2018**  
**7<sup>th</sup> January 2019**  
**28<sup>th</sup> January 2019**  
**18<sup>th</sup> February 2019**  
**11<sup>th</sup> March 2019**  
**1<sup>st</sup> April 2019**  
**23<sup>rd</sup> April 2019**

## Attendance:

### Number Attended:

Councillor Colin Croft	15
Councillor Terry Dixon	8
Councillor Jackie Foster (from 28 <sup>th</sup> August 2018)	9
Councillor Glenn Holmes	16
Councillor Cyril Marsburg	15
Councillor Malcolm Milns	8
Councillor Thelma Milns	16
Planning Applications considered	165
Notices of Decision received	134

# Bridlington Town Council



## Finance & General Purposes Committee

(8 Meetings)

**12th June 2018**  
**10th July 2018**  
**11th September 2018**  
**9th October 2018**  
**4th December 2018**  
**8th January 2019**  
**12th March 2019**  
**30<sup>th</sup> April 2019**

### Attendance:

#### Number Attended:

Councillor Terry Dixon	3
Councillor Shelagh Finlay	8
Councillor Jackie Foster	6
Councillor Mike Heslop-Mullens	6
Councillor Glenn Holmes	8
Councillor Cyril Marsburg	6
Councillor Thelma Milns	8

# Bridlington Town Council



## Newsletter Committee

(4 Meetings)

**26th July 2018**  
**25th October 2018**  
**29th January 2019**  
**25<sup>th</sup> April 2019**

**There are at least 2 to 3 working groups per edition in preparation to the newsletter being published and most councillors also attend those meetings on top of the official committee meetings**

## Attendance:

### Number Attended:

Councillor Bridie Croft	2
Councillor Colin Croft	4
Councillor Shelagh Finlay	4
Councillor Jacqueline Foster	4
Councillor Cyril Marsburg	2

# Bridlington Town Council



## Contract Committee

(5 Meetings)

**17<sup>th</sup> July 2018**  
**13<sup>th</sup> November 2018**  
**8th January 2019**  
**12<sup>th</sup> February 2019**  
**9<sup>th</sup> April 2019**

### Attendance:

	<b>Number Attended:</b>
Councillor Colin Croft	5
Councillor Shelagh Finlay	5
Councillor Mike Heslop-Mullens	4
Councillor Glenn Holmes	5
Councillor Cyril Marsburg	5
Councillor Thelma Milns	4

# Bridlington Town Council



## Staffing Committee

(1 Meeting)

19th March 2019

### Attendance:

	Number Attended:
Councillor Shelagh Finlay	1
Councillor Mike Heslop-Mullens	0
Councillor Glenn Holmes	1
Councillor Cyril Marsburg	0
Councillor Malcolm Milns	1

# Bridlington Town Council



## **Section 3:**

# **FINANCE**

# Bridlington Town Council



## Grants Awarded 2018-2019

### To whom:

#### First Allocation in September 2018:

Bridlington Diabetic Support Group	£100.00
Bridlington Millau Petanque Club	£250.00
Humberside Fire & Rescue Service	£500.00
Bridlington Martial Arts & Fitness Centre	£250.00
Bridlington Dukes Park Bowling Club	£250.00
Bridlington Heart Screening Day	£250.00
East Coast Churches and Community Music Festival	£250.00
Kingfisher Café	£250.00
RVS Lunchbox Club	£250.00

Total Grants Awarded **£4100.00**

#### Second Allocation in March 2019:

Headlands School	£500.00
U3A Kurling Bridlington	£500.00
Bridlington Men In Sheds	£500.00
Regent Archers	£500.00
Bridlington Amateur Swimming Club	£500.00
Westgate Bowling Club	£500.00
Martongate Community Café	£250.00
Bridlington Hockey Club	£200.00
Bridlington Lions Club	£500.00

Total Grants Awarded **£3950.00**

**Total Small Grants Awarded during 2018-2019** **£8050.00**

# Bridlington Town Council



## Small Grants Policy

**It is a prime objective of the Council to promote a vibrant community spirit.**

This is done in various ways, including small grants to local groups. This policy is designed to help and guide local clubs, societies and organisations making applications for small grants to Bridlington Town Council. The Council will award maximum grants of £500 to an organisation.

- (1)** The Council will only support activities that benefit Bridlington and its residents and the value of the grant is commensurate with the benefit derived (in accordance with Schedule 12 of the Local Government Act 1972).
- (2)** Awards will be considered to help towards:-
  - (a)** Capital cost of new or improved facilities or equipment;
  - (b)** Providing a community service;
  - (c)** Initial funding for new activities
  - (d)** Running costs and organisation of events
- (3)** Grant Awards are not available to individuals or businesses.
- (4)** The Council will not award grants to religious or educational establishments, unless the grant is towards improving activities for the wider community.

### **All Grants**

- (5)** Applications must be made on the attached form.
- (6)** It is a condition of an offer of a grant award that acknowledgement is made by the body or organisation in some way such as in its literature, posters or programmes. This should be in the form of a statement "*Supported by Bridlington Town Council*" or similar.
- (7)** The maximum amount of small grants awards available to an organisation is £500.00 per year. (1<sup>st</sup> April to 31<sup>st</sup> March).
- (8)** The Council will need to review how grants awards have been spent and will require evidence to be provided to the Bridlington Town Council office by six months after the awards presentation. The Council may allow an extension to this six month period should it be satisfied of the reason. Any funds not spent for the purposes they were given must be promptly returned to the Council.
- (9)** All grants must be supported by the relevant financial statements (e.g. Bank Statement, Balance Sheet/Income and Expenditure Record) or a written statement of reasons that such information is not available.



# Bridlington Town Council



## Income / Expenditure For the year ending 31<sup>st</sup> March 2019

### Income Summary

**2018-2019**

£

Precept	212,344
Bank Interest	1,212
Insurance	0

### Operating Income

Administration	0
Civic	740
Newsletter	486

**Total Income** **214,782**

### Expenditure Summary

Administration	31,703
Election Expenses	0
Civic Expenses	6,992
Staff Costs	51,037
Grants & Donations	8,050
Newsletter	6,820
Capital	175,860

### Running Costs

Remembrance Service	1,617
Town Events	4,583
Skate Park	14,996

Bessingby Play Area	134
Christmas Lighting	18,091

Footway Lighting	5,983
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Christmas Event	200
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Public Conveniences	15,886
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Bridlington In Bloom	6,927
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Flags & Flagpoles	1,418
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Bus Shelters	545
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**Total Expenditure** **350,842**

**Net Income/Expenditure** **-136,060**

Distribution:-

Transferred to General Fund **-136,060**

# Bridlington Town Council

## Balance Sheet For Year Ending 31<sup>st</sup> March 2019

	<u>2018-2019</u>
	£
<b>Long Term Assets</b>	
Long Term Assets	-
Investments	-
<b>Current Assets</b>	
Prepayments	0
Debtors	0
Debtors (Vat Recoverable)	6,448
Cash at Bank	153,599
Cash in Hand	<u>356</u>
<b>Total Assets</b>	<b>160,403</b>
<b>Current Liabilities</b>	
Receipts in Advance	121
Creditors	2,730
Accruals	<u>1,026</u>
<b>Net Assets</b>	<b><u>156,527</u></b>
Represented by;	
General Reserve as at 1st April 2018	292,587
Add Surplus for Year	-136,060
Balance at 31st March 2019	<b><u>156,527</u></b>

The above statement represents fairly the financial position of the Town Council as at 31<sup>st</sup> March 2019, and reflects its income and expenditure during the year.

# Bridlington Town Council



## Member's Allowances and Expenses 2018-2019

<b>Councillor:</b>	<b>Out of Pocket Expenses</b>	<b>Travelling/Subsistence Expenses</b>
Clr Colin Croft		£384.83
Clr Shelagh Finlay		£79.00
Clr Jackie Foster		£21.00
Clr Cyril Marsburg		£222.20
Clr Mike Heslop-Mullens		£375.51

N.B. No other Member received an allowance during 2018-2019

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Victoria Exon  
Responsible Financial Officer



# Bridlington Town Council ~ Budget 2018/2019

62 Quay Road, Bridlington, YO16 4HX

Tel: 01262 409006, Email: [clerk@bridlington.gov.uk](mailto:clerk@bridlington.gov.uk)

Budget Headings	2016-2017	2017-2018	2018-2019	Inc/Dec		2016-2017	2017-2018	2018-2019
Personnel	£47,500.00	£52,250.00	£52,250.00	0.00%	Band A	£12.38	£13.67	£13.67
Administration	£29,500.00	£29,500.00	£29,500.00	0.00%	Band B	£14.45	£15.95	£15.95
Civic Office	£7,425.60	£7,425.60	£7,425.60	0.00%	Band C	£16.51	£18.23	£18.23
Election Expenses	£8,455.00	£8,455.00	£8,455.00	0.00%	Band D	£18.57	£20.51	£20.51
Footway Lighting	£7,000.00	£7,000.00	£7,000.00	0.00%	Band E	£22.70	£25.07	£25.07
Christmas Lighting	£16,200.80	£16,200.80	£16,200.80	0.00%	Band F	£26.83	£29.63	£29.63
Christmas Festival	£1,000.00	£1,000.00	£1,000.00	0.00%	Band G	£30.96	£34.18	£34.18
Grants	£10,000.00	£15,000.00	£15,000.00	0.00%	Band H	£37.15	£41.02	£41.02
Bridlington In Bloom	£4,200.00	£4,200.00	£7,669.96	82.62%				
Gasworx	£16,787.27	£16,787.27	£16,787.27	0.00%				
Capital Acquisitions	£1,499.53	£1,499.53	£1,499.53	0.00%				
Public Toilets (Old Town + Sewerby)	£13,000.00	£15,000.00	£15,000.00	0.00%				
Remembrance Service	£1,000.00	£1,250.00	£1,500.00	20.00%				
Seafood Festival Sponsorship	£0.00	£1,000.00	£1,000.00	0.00%				
Arts Festival Sponsorship	£0.00	£1,500.00	£1,500.00	0.00%				
Town Events	£7,572.81	£15,000.00	£11,800.00	-21.33%				
Merchant Navy Day Event	£0.00	£0.00	£150.00	100.00%				
Flags	£1,955.27	£1,955.27	£1,955.27	0.00%				
Newsletter Committee	£6,701.63	£8,000.00	£8,000.00	0.00%				
Bus Shelters	£490.14	£550.00	£550.00	0.00%				
West Hill Play Area	£252.32	£150.00	£150.00	0.00%				
Legal Fees	£3,000.02	£3,000.02	£3,000.02	0.00%				
Balances	£4,950.68	£4,950.68	£4,950.68	0.00%				
<b>Total:</b>	<b>£188,491.07</b>	<b>£211,674.17</b>	<b>£212,344.13</b>	<b>0.32%</b>				

Precept demand 2018/19

**£212,344.13**

Provisional Tax Base 2018/19

**10353.20**

NB: The band amounts are an estimate and final figures will be calculated and collected by ERYC

# Bridlington Town Council



## **Section 4:**

# **COMMITTEE REPORTS**

# Bridlington Town Council



## Newsletter Committee Report:

Summer 2018 saw the arrival of new Civic Heads of Bridlington Town Council and this formed some of the front page of the newsletter. The front page also featured the Former Mayor Cllr Cyril Marsburg's Charity Sky Dive. Inside this edition the Business in Bloom Competition was launched, Bridlington Town Council's toilet provision, free Skatepark lessons and the new Mayor's cadet. The back page appealed for applicants interested in a small grant and Bike Safety information.

The Autumn newsletter distributed to around 18,000 featured poppies on the front page, the unveiling of the new Memorial Stone and advertised the Remembrance events run by Bridlington Town Council to be held in Bridlington. Inside this edition we featured the Bridlington Business in Bloom 2018 winner and invited residents to take part in the Christmas Window Display Competition & the Mayor of Bridlington's Christmas card competition. Residents were informed of the investment in our Town by Bridlington Town Council in the purchase of a building to be used by the Town Council and to form a Community Hub. On the back page was the announcement of an Affiliation with the Royal Navy and pictures of the new WW1 Commemorative coins to be distributed to Primary School children to mark 100 years since WW1 ended.

Again this year, Bridlington Town Council decided to publish four fully distributed editions of the Newsletter and a colourful winter edition featuring the new Lions Santa's sleigh and winners of Christmas Competitions were included in the Newsletter. The Citizen of Honour Award Scheme was announced, and residents were asked to send in nominations. Surplus WW1 Commemorative Coins were offered for sale following the distribution to all Primary School children. Residents were cordially invited to attend the Commonwealth Flag raising event to be held in the Bridlington War Memorial Gardens.

The year's final newsletter, the Spring edition, featured on its front page the new Citizen of Honour Mr Paul Lowe and the raising of the Commonwealth flag. Inside the Newsletter the Bridlington Town Council were honoured to be accompanied by The Hon. Dame Susan Cunliffe, DCVO to plant a sampling from the Queen's Commonwealth Canopy in Jubilee Woods. Residents were given more information about the Town Council's office move and the Community Hub. We were proud to announce the Freedom of Entry to the Royal Navy, Armed Forces Day and Alderson House Summer Fayre. Residents were informed about the locations of Polling Stations for the forthcoming elections and a summary of the Precept for the financial year 2019-2020.

I would like to thank all the members of the Newsletter Committee who have throughout the year attended many working group meetings to ensure that we conform to a quality standard by producing four informative newsletters per year. I would also like, on behalf of the committee, to thank Paula King, Town Clerk, for assisting in the compilation and distribution of the newsletter throughout the year.

*Shelagh Finlay*

Councillor Shelagh Finlay  
Chairman/Editor  
Newsletter Committee

# Bridlington Town Council



## Planning & Environmental Committee Report:

This year 2018–2019 there were 165 Planning Applications received by the Bridlington Town Council to consider as consultees and over the year 134 Notices of Decision were received and noted at the 17 Planning & Environmental Committee meetings at the Town Council's offices.

The number of planning applications is slightly reduced from last year although the type of planning applications received suggests that homeowners have continued to have confidence in investment in their own properties.

A number of business owners within the town have applied for planning to make improvements to their commercial properties which shows additional confidence in investment within the area.

Regeneration in Bridlington continues, and will hopefully do so, throughout the coming year. Plans for redevelopment remain slow in coming forward particularly in the town centre.

Land has been made available for redevelopment and building projects, although it is apparent that progress remains slow, possibly due to uncertainties within the economy.

Whilst Bridlington Town Council is consulted, the views and recommendations are not always adhered to as the final decisions rest with the Planning Department at the East Riding of Yorkshire Council.

*Glenn Holmes*

Councillor Glenn Holmes

Chairman

Planning and Environmental Committee

# Bridlington Town Council



## Contract Committee Report:

The Bridlington Town Council has been searching for more appropriate offices in a town centre location that also offered a community hub opportunity for a number of years. In February 2019 it was very happy to announce that we had purchased a property on Marshall Avenue. The centrally located building will provide the Town with some viable versatile community space upstairs and Town Council office space downstairs.

The original price of the building was £265,000 and the Town Council successfully negotiated a price of £175,000 and includes the rear element of the property which was not included in the original sale detail. The refurbishment will take place in two stages; the downstairs office space will be commenced immediately and due to ensuring the requirements and needs of the Community Hub are completely met, this element will be undertaken at a later stage with funding.

Not owning any other properties, the Town Council hopes that the work undertaken on this former Chapel in the town centre will secure the future of a building in need of renovation, enhance the local area and provide a well needed asset to the Town.

The Bridlington Town Council is overwhelmed and thankful for the wonderful support of the many groups, organisations and people of Bridlington and it is currently working closely with East Riding Voluntary Action Services (ERVAS), members of the Bridlington Youth Coalition and local charities to source additional funding to ensure that the cost to the public is minimised and that services provided will be of maximum benefit to the whole of the Bridlington community. To shape this Community Asset and secure its future in Bridlington many Public Consultations have taken place to obtain opinions and views of what the Community Hub element of the building should incorporate.

It is envisaged that the Community Hub will be open at least 5 days a week and will include an informal community space, training and educational space, employment, volunteering and apprenticeship opportunities, a café area, a range of drop in services, along with meeting spaces and offices available for other local services and community groups to use.

The Contract Committee have put in place many elements regarding this enterprise including the selection and appointment of a Project Manager and the design specifications.

*Cyril Marsburg*

Councillor Cyril Marsburg  
Chairman  
Contract Committee



# Bridlington Town Council



## Finance & General Purposes Committee Report:

The Council is committed to making Bridlington look even better for visitors and residents and has again increased the number of hanging baskets across Old Town and Sewerby including the provision of Hanging Basket Trees in the gardens of the Old Town Toilets so that all residents can benefit from their beautiful displays. We also work in partnership with local organisations, Brighten Up Bridlington and Sewerby Cricket Club who provide toilet facilities for the public from May to September.

The Council has continued to maintain the public conveniences provision on St John's Street and has also paid for additional cleaning of the St John's Toilets during the Old Town's Winter festivities.

The Gasworx Skate Park has had another busy year, with the Council providing weekly skateboarding lessons through the summer months, school holiday skate camps and two summer holiday Skate Jams all of which were well attended by local children and young people.

During this last year the Council has been pleased to award a total of £8050 in small grants to 25 local organisations across Bridlington allowing them to increase their work with the community. The small grants policy requires that the receiving organisations submit a report after six months explaining how the funding had been used and the benefits achieved. These reports are included in the committee minutes as they are received.

On behalf of the Finance and General Purposes Committee I would like to thank Victoria Exon – Responsible Financial Officer for her support and assistance throughout the year. I would also like to thank all the members of the Committee for their commitment and active participation in meetings during this busy year.

*Mike Heslop-Mullens*

Councillor Mike Heslop-Mullens

Chairman

Finance & General Purposes Committee

# Bridlington Town Council



## Skatepark Co-ordinator Report:

### **Background**

The Gasworx Skatepark allows the young people of Bridlington to spend time outdoors, developing important life skills in a fun and healthy environment encouraging groups and individuals to learn to take turns, share a space, face new challenges publicly, and pick themselves (or others up) after a fall. Getting children, particularly those at-risk, involved in a personal and esteem-building activity like skateboarding/riding helps them build the confidence to do well in other aspects of their lives. It is well documented that "the lack of things for young people to do" is likely to fuel undesirable activity. Many local families are on a low income or feeling financial pressure so most young people do not have much money to spend on hobbies. Skateboarding/scootering and biking are all relatively low cost with hand-me-down equipment being commonplace, no fees/membership or uniform to buy.

### **My Role**

The Co-ordinator role, is for 8 hours a week and is used spending time at the park engaging with the young people, organising activities and is to be a point of contact for the local community who may have concerns about the park or require advice e.g. skatepark etiquette, accompanying younger children etc. Young park users, in particular, like to have an adult presence at the park. I have dealt with issues relating to bullying, drug taking and vandalism. These have come from parents, park users, the police and park neighbours. Any unsupervised area with high numbers of unaccompanied teenagers will experience elements/pockets/trends of antisocial behaviour. This years' issues have mainly been throwing stones, graffiti, dog fouling and dumping rubbish. Incidents are followed up with meetings with CCTV/Police and other relevant bodies.

Any issues are highlighted on a daily sheet and summarised in a monthly report.

### **Maintenance**

The Royal Society for the Prevention of Accidents (<http://www.rosipa.com/play-safety/advice/skateboarding/>) document that half of injuries occur due to falls on rough riding surfaces. Small stones, sticks, bumps and holes in or on the riding surface are the leading cause of falls of experienced riders. The park is cleaned daily (apart from Christmas Day). Grass cutting is undertaken fortnightly during the growing season.

Offensive graffiti is removed from the park. A daily written inspection is carried out and an annual report is commissioned by an external risk assessment agency. The comments

highlighted this year were all low level risk. A daily inspection sheet is completed and summarised in a monthly report.

### **This Past Year**

When Fortnite was released last year (a computer game aimed at aged at 12 and above) it had a huge impact on skateparks as it hit the age of most of the scooter riders and they stopped coming to the park in large numbers and stayed home on PlayStation. The scooter riders have returned in dribs and drabs, as the novelty of the game is wearing off.

The park is quite often busy after lunch around 2ish. Quite a few Park users have been excluded from school or only attend for an hour or two a day and tend to spend the afternoon at the park.

The park does experience some low-level antisocial behaviour, mainly bullying and drug taking. All incidents are reported through the appropriate channels.

The Council hosted a successful Skatejam last summer attended by a team of riders from Royce – this was an added draw for the local park users to see sponsored riders ripping up their local park. Preparations are already underway for this summer's events.

### **Skate Lessons**

The lessons run from Spring to Autumn and are weather dependant – even if it has stopped raining but the floor is wet it is not safe to ride. Easter saw 5 girls join skate club, more new girl riders than boys. Sessions were busy but the weather let us down a few times.

Last year saw on average 13 children at each session with 5 parents staying to watch their children, which is very positive. Often there is very casual attendance (or no supervision) by parents at the park. Parental support helps curb inappropriate behaviour and also allows the community to see and understand the healthy activity and positive environment that the Gasworx provides. It challenges stereotypes and negative preconceptions about the park and highlights that in bulk antisocial behaviour is typically caused by non-riders/non-skating young people and not the park users.

### **The Future**

Skateboarding will make its debut appearance at the Summer Olympics in 2020 in Tokyo and I believe this will make it more "mainstream" and much more popular. For example, Snowboarding was banned from some resorts as being "too extreme" and then became really popular after it became an Olympic sport, to the point where some resorts now only cater for Snowboarders.

I have been asked about Scooter coaching and I am currently exploring the feasibility of offering this.

Skatejam in the pipeline - date to be confirmed in August, to suit volunteers.

## **More Information**

A map, up to date information, photographs and videos are on the Gasworx Facebook page and the Gasworx link on the Bridlington Town Council website - <http://www.bridlington.gov.uk/index.php?id=gasworx>.

*Kay Wardle*

Kay Wardle  
Skatepark Coordinator  
June 2019

# Bridlington Town Council



## **Section 5:**

# **COUNCIL INFORMATION**

# Bridlington Town Council



## Aims and Objectives 2015-2019

### AIMS:

1. To always provide an effective, efficient, open and full accountable local government to the residents of Bridlington.
2. To act as a strong voice in representing the views and impacting policies on residents by the East Riding of Yorkshire Council and National government.
3. To adopt the power of the Localism Act 2011 where appropriate.
4. To encourage residents to be involved in their community and the social and economic development of Bridlington.
5. To ensure that the residents of Bridlington are aware of the work the Bridlington Town Council undertakes and to promote their activities as widely as possible.
6. To achieve progressive standards in the Local Awards Scheme.

### OBJECTIVES:

1. To provide and encourage Councillors and staff to undertake, training and development that will enable the Council to meet the required standard and work towards the "Quality Gold Standard" of the Local Council Award Scheme.
2. To contribute to the publication of the Local Plan and to refer it to the Planning & Environmental Committee when it is published.
3. To support the involvement of non-profit making organisations in the development of the town by providing grants and practical support. (This objective will include working and acting together to honour the Armed Forces Covenant Scheme that has been adopted by the ERYC).
4. To work with the appropriate agencies to protect and enhance the natural and built environment of Bridlington to provide the residents and tourist/visitors with a safe, healthy and enjoyable town in which to live, work and holiday.
5. To continue to monitor Bridlington's Special Expenses and delivery of Council services within Bridlington charged by the East Riding of Yorkshire Council.
6. To request from the principal authority a breakdown of income generated and expenditure related to the delivery of Council services within Bridlington.
7. To review the Council's aims and objectives on a six-monthly basis and to complete the outcomes and achievements matrix for inclusion into Annual Report.

# Bridlington Town Council

## Representatives on Outside Bodies

### **Renaissance Partnership Board (2 Members)**

Councillors Dixon & T Milns

### **Town Improvement Forum**

Councillors C Croft & Holmes

### **Town Team**

Councillor Croft

### **Bridlington & Driffield Community (Local Links)**

Councillors C Croft & Heslop-Mullens

### **Bridlington Learning & Skills Forum**

Councillor Heslop-Mullens

### **Bridlington Chamber of Trade**

Town Mayor

### **P.A.G.E.R.**

Councillor T Milns

### **Yorkshire Coast Community Rail Partnership**

Vacant

### **Waterways Partnership – Joint Forum**

Vacant

### **Sewerby Residents Association**

North Ward Members

### **Bridlington Old Town Association**

Old Town Ward Members

### **Bridlington Harbour Commissioners**

Councillor Shelagh Finlay

### **Bridlington Central Action Group**

South Ward Members

### **Bridlington Tourism Association**

Councillor Holmes

### **Bridlington Health Forum**

Councillor T Milns

### **Bridlington Market Trader Meetings**

Councillor C Croft, Foster, Holmes & Marsburg

### **Bridlington Youth Coalition**

Councillors Heslop-Mullens & T Milns

### **ERNLLCA Meetings**

Town Mayor

Deputy Mayor

Clerk to the Council

### **East Yorkshire Town Councils Network Meetings**

Town Mayor

Town Clerk

### **Emergency Planning**

Councillor Jackie Foster – Old Town Ward

Councillor Finlay – South Ward

Councillor Copsey - North Ward

### **Citizen of Honour Award**

Councillors Dealtry, Dixon, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg & T Milns

### **Special Expenses and Scrutiny Committee**

Councillor Dixon & Heslop-Mullens

### **Christmas Committee**

Councillors Croft, Dealtry, Finlay, Foster, Holmes & T Milns

### **Bridlington in Bloom Working Group**

Councillors Dixon, Finlay, Foster, Heslop-Mullens, Holmes & Marsburg

### **Remembrance Service Working Group**

The Mayor, Deputy Mayor, Councillors Dealtry, Finlay, Foster, Marsburg & T Milns.

### **Board of Trustees – Foundation Scheme**

Councillors C Croft, Dealtry, Dixon, Finlay & Heslop-Mullens

### **Naval Affiliation Working Group**

Councillors C Croft, Dealtry, Finlay, Foster, Holmes, Marsburg & T Milns

### **Parish Transport Champions**

Mr Kevin Fradley & Councillor Heslop-Mullens

### **East Riding College Challenge Bridlington Group**

Current Mayor & Councillor Finlay

# Bridlington Town Council



## Councillor Information

### **Councillor John Copsey**

Ward: Bridlington North Ward  
Party: **Conservative Party**  
Flat 8, 3-5 St Johns Avenue  
Bridlington, YO16 4ND

Telephone: 07915 538612

Email: [cllr.j.copsey@bridlington.gov.uk](mailto:cllr.j.copsey@bridlington.gov.uk)

Committees:

Elected not to be on any Committees

### **Councillor Bridie Croft**

Ward: Bridlington South Ward  
Party: **Labour Party**  
101 Brookland Road  
Bridlington, YO16 4HD

Telephone: 07941 477546

Email: [cllr.b.croft@bridlington.gov.uk](mailto:cllr.b.croft@bridlington.gov.uk)

Committees:

Newsletter

### **Councillor Colin Croft**

Ward: Bridlington South Ward  
Party: **Labour Party**  
101 Brookland Road  
Bridlington, YO16 4HD

Telephone: 07941 477546

Email: [cllr.c.croft@bridlington.gov.uk](mailto:cllr.c.croft@bridlington.gov.uk)

Committees:

Planning, Newsletters & Contract

### **Councillor Liam Dealtry**

Ward: Bridlington Old Town Ward  
Party: **Independent**  
66 Meadow Road  
Bridlington, YO16 4TD

Telephone: 07905 874278

Email: [cllr.l.dealtry@bridlington.gov.uk](mailto:cllr.l.dealtry@bridlington.gov.uk)

Committees:

Elected not to be on any Committees

### **Councillor Terry Dixon**

Ward: Bridlington North Ward  
Party: **Independent**  
43 Marton Road,  
Bridlington, YO16 7PR

Telephone: 01262 601928

Email: [cllr.t.dixon@bridlington.gov.uk](mailto:cllr.t.dixon@bridlington.gov.uk)

Committees:

Planning & Finance

### **Councillor Shelagh Finlay**

Ward: Bridlington South Ward  
Party: **Labour Party**  
34 Hamilton Road  
Bridlington, YO15 3HP

Telephone: 01262 675921

Email: [cllr.s.finlay@bridlington.gov.uk](mailto:cllr.s.finlay@bridlington.gov.uk)

Committees:

Finance, Newsletter, Contract, Staffing & Staffing Executive



# Bridlington Town Council



## Councillor Information

### Councillor Jackie Foster

Ward: Bridlington Old Town  
Party: **Labour Party**  
5 Jubilee Walk,  
Bridlington, YO15 7BY

Telephone: 07957 951131

Email: [cllr.j.foster@bridlington.gov.uk](mailto:cllr.j.foster@bridlington.gov.uk)

Committees:

Finance, Planning & Newsletter

### Councillor Mike Heslop-Mullens

Ward: Bridlington Old Town Ward  
Party: **Liberal Democratic Party**  
11 St Oswald Road,  
Bridlington, YO16 7SD

Telephone: 07859 109003

Email: [cllr.m.heslop-mullens@bridlington.gov.uk](mailto:cllr.m.heslop-mullens@bridlington.gov.uk)

Committees:

Finance, Contract, Staffing & Staffing Executive

### Councillor Glenn Holmes

Ward: Bridlington North Ward  
Party: **Independent**  
Park View Hotel, 9-11 Tennyson Avenue  
Bridlington, YO16 7SD

Telephone: 01262 672140

Email: [cllr.g.holmes@bridlington.gov.uk](mailto:cllr.g.holmes@bridlington.gov.uk)

Committees:

Planning, Finance, Contract, Staffing & Staffing Executive

### Councillor Cyril Marsburg

Ward: Bridlington North Ward  
Party: **Conservative**  
3 Marshall Avenue,  
Bridlington, YO15 2DT

Telephone: 01262 321314

Email: [cllr.c.marsburg@bridlington.gov.uk](mailto:cllr.c.marsburg@bridlington.gov.uk)

Committees:

Planning, Finance, Newsletter, Contract & Staffing

### Councillor Malcolm Milns

Ward: Bridlington South Ward  
Party: **UK Independence Party**  
13 Ramsey Road,  
Bridlington, YO16 4TW

Telephone: 01262 677942

Email: [cllr.m.milns@bridlington.gov.uk](mailto:cllr.m.milns@bridlington.gov.uk)

Committees:

Planning & Staffing

### Councillor Thelma Milns

Ward: Bridlington Old Town Ward  
Party: **UK Independence Party**  
13 Ramsey Road,  
Bridlington, YO16 4TW

Telephone: 01262 677942

Email: [cllr.t.milns@bridlington.gov.uk](mailto:cllr.t.milns@bridlington.gov.uk)

Committees:

Planning, Finance & Contract

# Bridlington Town Council



## Employee Information

### **Mrs Paula King**

#### **Town Clerk**

Contracted hours:  
24 per week

### **Mrs Victoria Exon**

#### **Administrative Assistant**

Contracted hours:  
8 hours per week

### **Responsible Financial Officer**

Contracted hours:  
12 hours per week

### **Miss Abigail Grosse**

#### **Civic Officer**

Contracted hours:  
12 hours per week

### **Contact Details:**

#### **Bridlington Town Council**

62 Quay Road  
Bridlington  
East Yorkshire  
YO16 4HX

Telephone: 01262 409006

Website: [www.bridlington.gov.uk](http://www.bridlington.gov.uk)

email: [clerk@bridlington.gov.uk](mailto:clerk@bridlington.gov.uk)

email: [finance@bridlington.gov.uk](mailto:finance@bridlington.gov.uk)

email: [civic@bridlington.gov.uk](mailto:civic@bridlington.gov.uk)