



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 15th February 2023
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Foster, Heslop-Mullens, C Marsburg, T Milns, Norman & Walker a total of six (6) in the room. One (1) Member of the Public, one (1) Media and one (1) Officer from Humberside Police were present at the meeting. The Town Clerk recorded the minutes.

Section A:

215.22 Mayor's Welcome:

The Mayor welcomed everyone to the meeting read out the disclaimer regarding recording of the meeting and action in the event of a fire.

216.22 Apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Councillors Dealtry, Dixon, Finlay, Holmes, M Milns & S Marsburg.*

217.22 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Heslop-Mullens, Norman & Walker declared non-pecuniary interests for the following items 15,16,18A,B,C,D,F,H,I,M,N & P on the agenda, as all pertain to the East Riding of Yorkshire Council (ERYC) and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

218.22 Public Participation.

A Member of the public briefed about how the weekly Warm Space sessions are picking up on a Monday between 1pm – 3pm and that funding has been applied for to support them going forward.

219.22 Humberside Police Community Speed Watch Coordinator:

The Humberside Police Community Speed Watch Coordinator (CSWC), kindly briefed the Town Council about the Community Speed Watch initiative and handed out the guidelines for the criteria and frequently asked questions. The CSWC provided a PowerPoint brief to the meeting which covered when the scheme was established, how many teams are currently operating in the North Lincolnshire and Humberside, recruitment of a team, team sizes, equipment and training, sites for monitoring, times of monitoring and how the team report.

The CSWC explained the process of following up the offenders and stated that the Community Speed Watch is all about slowing drivers down and an area and that the active teams make that difference, and the statistics prove it.

Councillor Norman asked about the guidelines and rules of when a road changed speed in specific areas. The Council discussed the impact on the Town Council and all that would be required would be the meeting room in the first instance to meet all the volunteers to brief them. The Town Council would have to also check that the Insurance for Volunteers covers the Speed Watch Volunteers and if any equipment was stolen when the team was undertaken speed watch. If there were many volunteers there could be two teams created in the area.

The CSWC said that he would share the power point and then thanked the Town Council for their time and left the building.

220.22 To receive the Civic Duties, Outside Posts, Responsibilities and Training for the Town Council:

Mayor & Mayoress:

25.01.23 Bridlington Pride Meeting – Bridlington Spa
 25.01.23 Bridlington School CCF Meeting
 27.01.23 Wellbeing Matters Event – DWP
 12.02.23 RNLI Great Gale Service at the Bridlington Priory

Total of 4 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

08.02.23 Remembrance Wrap Up meeting at the BTC

Total of 1 Event attended by the Deputy Mayor & Deputy Consort

Other Councillors:

25.01.23 Bridlington Pride Meeting – Bridlington Spa – Cllr Norman
 02.02.23 Meeting with Yorkshire Water, ERYC & Environment Agency at the Bridlington Spa -
 Cllr Norman & Walker
 08.02.23 Remembrance Wrap Up meeting at the BTC – Cllrs Dealtry, C Marsburg & S Marsburg
 13.02.23 YCCRP meeting at the Bridlington Railway Station – Cllr Norman
 14.02.23 BCAG Meeting at the Community HUB – Cllr Norman & Walker

Total of 5 Events attended by Other Councillors

For Information ONLY

Staff:

27.01.23 Level 2 Fire Safety Training- Driffield – Mrs Ericka Kelly
 09.02.23 Level 2 Health and Safety Training – Driffield- Mrs Ericka Kelly
 09.02.23 Website Accessibility Training – Mrs King

Total of 3 Events attended by Staff

221.22 To approve the minutes of the Full Council meeting held on 18.01.23 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 18.01.23 are received as a true record.*

222.22 To receive the minutes of the Planning & Environmental Committee meeting of 23.01.23:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 23.01.23 are approved.*

223.22 To receive the minutes of the Newsletter Committee meeting held on 25.01.23:

RESOLVED: *The minutes of the Newsletter Committee meeting held on 25.01.23 are approved.*

224.22 To receive the minutes of the Planning & Environmental Committee meeting of 13.02.23:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 13.02.23 are approved.*

225.22 To consider the New Model Standing Orders for adoption:

RESOLVED: *After "laying on the table" the New Model Standing Orders were officially adopted.*

226.22 To receive the notification of the Parish Meeting on Wednesday 1st March 2023:

RESOLVED: *The information was noted.*

227.22 To receive the Report for the Remembrance Wrap Up Meeting:

RESOLVED: *The information was noted.*

228.22 To consider the remaining Councillor Surgery Rota:

RESOLVED: *The Clerk will contact all Councillors to seek volunteers for the Surgeries for February and March.*

229.22 To consider the ERYC Consultation for Street Trading and Collections Licensing Policy Review:

RESOLVED: *The Town Council resolved to convey that they supported the review changes to the ERYC Consultation for Street Trading and Collections Licensing Policy.*

230.22 To consider the ERYC Consultation for the Community Governance Review:

RESOLVED: *The Town Council resolved to respond as individuals and as a body to the ERYC Consultation for the Community Governance Review. The Clerk is instructed to respond as a body with the information collated at the meeting.*

231.22 To consider the Skatepark Coordinators Monthly Report – December 2022:

RESOLVED: *The Town Council noted the content and conveyed thanks to the Skatepark Coordinator.*

232.22 To receive items of correspondence – all items are noted unless otherwise stated:

- a) 13.01.23 ERYC – Task Order of Footway Maintenance Works in Bridlington.
- b) 16.01.23 ERYC – Emergency Temporary Road Closure for Pinfold Street, Bridlington.
- c) 16.01.23 ERYC – Temporary Road Closure for Wycliffe Lane, Bridlington.
- d) 20.01.23 ERYC – Temporary Road Closure for Chapel Street, Bridlington.
- e) 20.01.23 NHS Humber & N York ICB – Bridlington Primary Care Network, Second Drop in Event.
- f) 20 & 24.01.23 NHS & ERYC – Breastfeeding Friendly Bridlington:

RESOLVED: *The Town Council resolved that it would be happy to support the Bridlington Friendly Scheme and would potentially help by including suitable information regarding Breastfeeding Friendly Bridlington in a future Town Council Newsletter. The Town Council would be keen to see designs of the proposed art for Bridlington.*

- g) 23.01.23 Buckingham Palace – Thanks for the Christmas message to the King & Family.
- h) 25 & 27.01.23 ERYC – Response for Request of Parking Spaces in North Street Car Park for ERVAS:

RESOLVED: *The Town Council resolved to contact the ERYC to convey disappointment for the lack of even minimal support for the community in the town centre of Bridlington in this very underused car park in the town.*

- i) 27.01.23 ERYC – Notification of Road Closure on Bridge Street & Manor Street, Bridlington.
- j) 29.01.23 Bridlington Pride – Press Release regarding event on Saturday 1st July 2023.
- k) 02.02.23 Mr Carvill – Update for the Gansey Girl.
- l) 02.02.23 NHS Humber & N Yorks ICB – Update – Plans Progressing Well to Improve GP Services.
- m) 03.02.23 ERYC – Planned Road Improvement Works along George Street, Bridlington.
- n) 06.02.23 ERYC – Cancellation of Temporary Road Closure for Quay Road Level Crossing.
- o) 08.02.23 ERNLLCA – Changes to VAT on Sports Fees & Procurement Thresholds.
- p) 08.02.23 ERYC – Proposed Electric Vehicle Rechargers – South Marine Drive, Bridlington:

RESOLVED: *The Town Council resolved not to support the proposed electric vehicle rechargers on South Marine Drive. The Town Council is acutely aware that there is a desperate need to improve local infrastructure and install more electric vehicle recharging points in Bridlington. The Town Council were keen to convey that only reason for not supporting in this location is because it was considered, by most councillors, that it removes valuable parking in a major tourist area of the town that does not potentially accommodate most vehicles that visit that are not electric.*

The Town Council wished to highlight that there are currently no electric vehicle recharging points in the ERYC Harbour Car Park, ERYC Moorfield Road Car Park or ERYC

Flamborough Road Car Park, which are considered much more suitable locations and are able to offer many more electric vehicle recharging points.

Another suggestion was to place electric vehicle rechargers on the seafront side of the Bridlington Spa as this would be in the vicinity of the Bridlington Spa without taking valuable parking spaces in a very busy tourist area of the town and therefore a more appropriate location.

233.22 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Royal British Legion Branch meeting minutes held on 30.11.22:
- ii. Bridlington Central Action Group minutes of meeting held on 08.01.23:
- iii. ROBOT minutes of meeting held on 25.01.23:
- iv. ERNLLCA Newsletter – January 2023:
- v. Humberside Police Bridlington Update – February 2023:

234.22 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 10th February 2023 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£14,544.21
Town Council		Deposit A/C	£303,469.83
Town Council		Petty Cash	£15.09

Accounts paid since: 10th January 2023

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Cash Receipts:				
Petty Cash	31-Jan	Petty Cash Receipts	Petty Cash Receipts	£15.95
Total Receipts				£15.95

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
PK DEB CRD	09-Jan	Iceland	Milk for the office	£11.00
PK DEB CRD	11-Jan	Petals Florists	Flowers for Bereavement	£28.00
BACS 64	17-Jan	Agilico	Printer/Copier Lease	£175.20
		Business Stream	Office Water Bill	£28.54
		Bridlington Stationers	Copier paper	£140.04
		Blenheim Cleaning	Office Clean 4/1/23 & 11/1/23	£90.00
		KITS Hull Ltd	Telephones - January	£35.96
		Just Like That Andyman Services	Repairs at St John's Toilets	£130.00
BACS 65	18-Jan	K Wardle	Skatepark Co-ordinator December	£463.36
		K Wardle	Skatepark Maintenance December	£612.49
DD	19-Jan	Drax	Skatepark Electric December	£240.50
		Drax	Office Electric December	£455.32
BACS 66	24-Jan	ERYC	Footway Lighting SLA 2022/23	£10,468.85
		Jonathan Oyston	Office Windows Cleaned 18/1/23	£20.00
DR	28-Jan	HSBC	Bank charges to 6/1/23	£8.00
BACS 67/68	31-Jan	Staff Costs	January Staff Costs	£4,823.43
BACS 69	31-Jan	FlexElecs	Fixed Disabled Toilet Alarm	£85.00
		Steve Tingle	Build Flatpack	£70.00
		Bridlington Stationers	3 x cupboards for office	£1,766.19
S/O	31-Jan	K Wardle	Skatepark Co-ordinator January	£516.88
S/O	31-Jan	K Wardle	Skatepark Maintenance January	£612.48
VE DEB CRD	31-Jan	Post Office Ltd	Postage stamps for the office	£134.00
Petty Cash	31-Jan	Petty Cash Expenses	January petty cash expenses	£7.99
DD	01-Feb	Sage Global Systems	Payroll package subscription FEB	£8.40
BACS 70	07-Feb	Bridlington Stationers	Ring binders and markers	£74.43
		Blenheim Cleaning	Office Clean 26/1/23	£45.00

D Boland	Website February	£50.00
KITS Hull Ltd	Telephones - February	£35.96
Vision ICT Ltd	Gov.uk domain fee	£108.00
Total Payments		<u>£21,245.02</u>

RESOLVED: *The accounts were approved for payment.*

235.22 To receive notice of items for inclusion on the next agenda for Wednesday 15th March 2023:

- Coronation Grants.

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed.

236.22 The Town Council received a verbal update regarding the Marjory Kirk Trust Fund applications from Councillor Walker who conveyed that progress has been unbelievably hampered by banking issues as all banks are not interested in assisting with any form of community account.

Cllr Walker confirmed that the Working Group had identified the strong candidates and those that were clearly not appropriate, and they had been informed, but a small number of potentially good applications just lacked a detail or two. The group were in the process of clarifying those few.

There is a need to progress quickly now and there were two potential workable ways forward that will need to be discussed with the Responsible Financial Officer at the earliest convenience.

Signed:

Mayor of Bridlington

Date:

These minutes were signed at the full council meeting on 15th March 2023