



BRIDLINGTON TOWN COUNCIL
Minutes of the Hybrid Full Council Meeting
held on 15th June 2022 in the Town Council Offices,
2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Finlay, Foster, Heslop-Mullens, Holmes, C Marsburg, T Milns, Norman & Walker (8) in the room. Two Members of Humberside Police, two Members of the Public in the room and one Member of the media online. There were no councillors online. The Town Clerk facilitated and minuted the meeting with the Deputy Town Clerk in attendance.

33.22 Mayor's Welcome and Introduction of Deputy Clerk:

Councillor Heslop-Mullens welcomed everyone to the meeting and introduced the Deputy Town Clerk, Mrs Ericka Kelly, to the Members. The Mayor shared new local information and the Town Council resolved to look to arrange for an engraved large Town Council plaque to be presented at the next appropriate meeting. The Mayor informed everyone about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms.

34.22 Apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Councillors Dealtry, Dixon, S Marsburg & M Milns.*

35.22 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Heslop-Mullens, Norman & Walker declared a non-pecuniary interest for items 18, 21B & 21D on the agenda as they are pertaining to the East Riding of Yorkshire Council (ERYC) and they are Members of ERYC. Councillor Finlay declared a non-pecuniary interest for item 15 as she is a member of the Royal British Legion.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

36.22 Public Participation:

RESOLVED: *A Member of the public on behalf of the Bridlington Central Action Group (BCAG) congratulated Councillor Heslop-Mullens on his appointment as Mayor and wished him a successful year in office. The Member of public shared that the BCAG had recently undertaken some very successful fundraising that will secure the future of the group for the imminent future. He also shared that a representative from Humberside Police had attended a previous meeting which was well received and that it was a little disappointing that someone could not have attended the most recent meeting as BCAG members had enquiries that they wished to address.*

37.22 Brief from Humberside Police, Inspector Andy Beadman & PCSO Beverley Feirn:

Inspector Beadman shared that he had no performance figures to share to the meeting as all the computers are being changed and the information is not available, but the day-to-day workload has not indicated any specific changes to the normal issues at this time of year. Once the new systems are fully operational it will make a significant difference to operations. The Inspector went on to share that Operation Gatehouse had been running for around 2 years now and its effectiveness has seen a 50% reduction in crime etc. Operation Gatehouse will be run down and the Police will still target elements that are needed but the focus will soon change to Safer Entertainment Zone to ensure a more family friendly environment. The project will be similar to gatehouse but in a different part of Bridlington and as soon as information is available he will share it with the Council and it is hoped that it will be in place in the very near future and for the next six-months. Operations continue to keep everyone busy and the aim is to attend as many meetings as possible and it can be a challenge with annual leave but there

are new additional staff expected in the near future which will help with maintaining attendance and visibility in the Town. The Inspector briefly updated the meeting with the recent successful arrests for intent to supply A Class drugs in the town and shared that this will continue to be a priority as he stated when he took up his post in this area as many of the crimes are as a result of drug use.

PCSO Bev Feirn reminded about the drop-in sessions for Bridlington on Wednesdays by the Crime Prevention Volunteers and shared that it is proving successful as there is a need and update for help. The Clerk requested specific details to enable the Town Council to share this information as it conveniently coincides with the Councillor Surgeries in the same location.

Councillor Finlay asked if the Police were anticipating more homeless people because of the rise in the cost of living and if measures or provision has been put in place to protect prominent places in Bridlington? Inspector Beadman shared that he understood that there are only a few genuine homeless people and that many are simply people with accommodation and choose to spend their time begging. Councillor Finlay shared that the Vagrancy Act provided powers to deal with begging.

Councillor T Milns enquired if a specific area near West Hill and Morrisons car park could be addressed as it appears to be a hot spot for drugs and the Inspector said that he would check on this area. Councillor T Milns also mentioned speeding on West Hill as this remained an issue also.

Councillor Holmes enquired if monitoring could be done during the day in the town centre as there are constant drug deals openly being undertaken and the Inspector informed that the visibility of the Police often prevents it happening. He also informed that the streets are monitored by dealers, and they inform others of the imminent police attendance. The Inspector reiterated that whenever they are required police staff will be used and that he would like more staff to cover everything.

38.22 To receive the civic duties and outside posts and responsibilities for the Town Council:

Civic Duties, Responsibilities & Training from 19th May – 15th June 2022

Mayor & Mayoress:

23.05.22 Old Town Association meeting
 25.05.22 ERVCSE meeting
 26.05.22 Bridlington School Foundation
 30.05.22 Tree Planting Willow and Rosewood Community Garden
 01.06.22 Bridlington Health Forum
 01.06.22 Bridlington Cruse event
 02.06.22 Yorkshire Coast Community Rail Partnership Jubilee Party
 03.06.22 Beverley Jubilee Celebrations
 04.06.22 Savage Road Jubilee Street Party
 05.06.22 Bridlington Regeneration Old Town Extravaganza
 05.06.22 Hamilton Road Jubilee Street Party
 05.06.22 St Oswald Road Jubilee Street Party
 05.06.22 Sixth Avenue Jubilee Street Party
 06.06.22 Old Town Association meeting
 08.06.22 Party in the Park at Sewerby Hall
 09.06.22 Opening of LIDL store in Bridlington
 14.06.22 Commemoration and wreath laying to mark the end of the Falklands War Conflict

Total of 17 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

29.05.22 Yorkshire Belle 75th Anniversary presentation
 02.06.22 Yorkshire Coast Community Rail Partnership Jubilee Party
 05.06.22 Hamilton Road Jubilee Street Party
 09.06.22 Opening of LIDL store in Bridlington
 12.06.22 Old Town Association Festival
 12.06.22 Coast to coast

Total of 6 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

23.05.22 Old Town Association meeting – Cllr Foster
 28.05.22 Buddies in Boats at the Telegraph – Cllr Dealtry
 26.05.22 Bridlington School Foundation – Cllr Walker
 01.06.22 Bridlington Health Forum – Cllrs Norman & Walker
 02.06.22 Yorkshire Coast Community Rail Partnership Jubilee Party – Cllr Walker
 06.06.22 Old Town Association meeting – Cllr Foster
 07.06.22 Opening of Crown Buildings – Cllrs Norman & Walker
 09.06.22 Opening of LIDL store in Bridlington – Cllr Dealtry, C Marsburg, Norman, Walker
 14.06.22 Falklands Anniversary event – Cllrs Dealtry & T Milns
 14.06.22 BCAG Meeting – Cllrs Norman & Walker

Total of 8 Events attended by Other CouncillorsStaff:

26.05.22 Poppy Appeal meeting at the BTC Offices – Mrs King

Total of 1 Events attended by Staff

- 39.22** To approve the minutes of the Full Council meeting held on 18.05.22 as a true record:
RESOLVED: *The minutes of the Full Council meeting held on 18.05.22 are received as a true record.*
- 40.22** To receive the minutes of the Planning & Environmental Committee meeting of 30.05.22:
RESOLVED: *The minutes of the Planning & E Committee meeting held on 30.05.22 are approved.*
- 41.22** To receive the minutes of the Staffing Committee meeting of 06.06.22:
RESOLVED: *The minutes of the Staffing Committee meeting held on 06.06.22 are approved.*
- 42.22** To receive the minutes of the Finance & General Purposes Committee meeting of 14.06.22:
RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 14.06.22 are approved. Councillor Walker sought clarification regarding the way forward for the toilet situation in Bridlington Old Town.*
- 43.22** To receive the internal audit of Bridlington Town Council's accounts for the year ended 31.03.22:
RESOLVED: *The internal audit is noted. The Council resolved to convey thanks to Mrs Exon the Responsible Financial Officer for another successful audit.*
- 44.22** To receive the Annual Governance Statement – Assertions for 2022-2023:
RESOLVED: *The Council received the internal audit review Assertions for 2022-2023.*
- 45.22** To consider, approve & sign the Annual Governance Statement (Section 1) for the year ended 31.03.22:
RESOLVED: *The Annual Governance Statement for the year ended 31.03.22 is approved and signed.*
- 46.22** To consider, approve & sign the end of year Accounting Statements (Section 2) for the year ended 31.03.22:
RESOLVED: *The Accounting Statements for the year ended 31.03.22 are approved and signed at the meeting by the Mayor in preparation for posting immediately to the designated External Auditor. Thanks to be conveyed to Mrs Exon the Responsible Financial Officer.*
- 47.22** To consider and nominate Councillors for the Councillor Surgeries for July onwards:
RESOLVED: *The Town Councillors allocated future Councillors for the Councillor Surgeries.*

48.22 To consider the report to council for the Poppy Appeal and Remembrance preparations in Bridlington:

RESOLVED: *The Town Council noted the report and resolved to support the Poppy Appeal organiser in Bridlington and to amend the paperwork as outlined in the report. The Council also wished to convey that it would be happy to sell the Event Poppies and Memorial Crosses from the Town Council's offices to assist the community obtaining them.*

49.22 To consider the report regarding Committee Membership & New Planning Committee Member:

RESOLVED: *The Town Council resolved that allocation to the Disciplinary and Grievance committee & Appeals committee would be drawn from the Staffing committee when and if required and adopts the appropriate Terms of Reference to reflect the changes. Allocation when required option is the more feasible and realistic. There were no councillors available to become a Member of the Planning and Environmental Committee and the Clerk will enquire with the Members not in attendance.*

50.22 To receive the revised BTC Outside Posts and Responsibilities for this year:

RESOLVED: *The revised list was noted with the Council resolving to approve Councillor T Milns as a Member of the Board of Trustees – Foundation Scheme. The Clerk will notify the School.*

51.22 To consider the Traffic Regulation Order for Roseberry Avenue, Westridge Road, George Street, Bridlington:

RESOLVED: *The Town Council approved the Traffic Regulation Order for Roseberry Avenue, Westridge Road, George Street, Bridlington.*

52.22 To consider and approve the Bridlington Town Council's Summer Newsletter:

RESOLVED: *The Town Council approved the Town Council newsletter with amendments.*

53.22 To consider the Skatepark Coordinators Monthly Report – May 2022:

RESOLVED: *The Town Council noted the content and conveyed thanks to the Skatepark Coordinator.*

54.22 To receive items of correspondence – all items are noted unless otherwise stated:

- a) 06.05.22 ERNLCCA – 16th June – Special Date and Event at Barton on Humber.
At this point the Council recorded a message to send to ERNLLCA.
- b) 16.05.22 ERYC – Introduction & short survey – Digital Inclusion.
- c) 23.05.22 East Riding College – Retirement Press Release from Principal.
- d) 25.05.22 ERYC – Temporary Road Closure Notice for Part of Priory Crescent, Bridlington.

55.22 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Central Action Group minutes of meeting on 10.05.22:
- ii. R.O.B.O.T. Regeneration of Bridlington Old Town minutes of meeting on 17.05.22:
- iii. ERNLLCA Newsletter – May 2022:
- iv. East Riding VCSE Network minutes of meeting on 25.05.22:
- v. Humberside Police Bridlington Update – June 2022:

56.22 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 7th June 2022 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£13,575.65
Town Council		Deposit A/C	£340,588.15
Town Council		Petty Cash	£42.90

Accounts paid since: 10th May 2022

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	16-May	ERYC	Platinum Jubilee Grant	£500.00
CR	17-May	ERVAS	Year Two Lease and Service Charge	£4,900.00
CR	07-Jun	HSBC	Gross interest to 6/6/22	£27.98

Cash Receipts:

Petty Cash	Petty Cash Receipts	Petty Cash Receipts May	£35.00
Total Receipts			£5,462.98

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 08	12-May	A Staveley Jonathan Oyston	Bus Shelters and Display Boards Cleaning Office windows cleaning 5/5/22	£81.00 £20.00
BACS 09	18-May	Yorks Local Councils Assoc BKR Group	Deputy Clerk Advert Balance of Newsletter distribution	£15.00 £378.00
		Blenheim Cleaning Service	Office Clean 10/5/22	£45.00
		Bridlington Stationers	Document folders & Blue Ring Binder	£24.37
		A Johnson Accounting	Year End Audit	£425.65
		Brightening Up Bridlington	Re Small Grant award - paint purchase	£68.49
PK Debit Card	20-May	Petals Florists	Flowers for V Exon	£33.00
BACS 10/11	31-May	Staff Costs	May Staff costs	£3,488.10
VE Debit Card	30-May	Amazon Online Order	Progress Pride Flag	£4.99
DD	27-May	GazProm	Marshall Ave Gas April	£185.07
DR	28-May	HSBC	Bank charges to 6/5/22	£16.00
Petty Cash	31-May	Petty Cash Expenditure	No Petty Cash Expenditure in May 2022	£0.00
BACS 12	01-Jun	Business Stream	St Johns Water 7/2/22 to 7/5/22	£11.60
		ERYC	Office Rates payment 3 of 10	£574.00
		Cllr M Heslop-Mullens	Civic Expenses	£202.43
		Blenheim Cleaning Service	Office Clean 17/5/22	£45.00
		Royal British Legion	Large Remembrance poppies	£90.00
		Cllr S Finlay	Civic Expenses	£60.00
		PTS Security Solutions	Traffic Management for Falklands Event	£500.00
		The Hinge Centre	Civic - Charity Ball Tickets	£70.00
DD		Sage	Payroll monthly subscription	£8.40
		David Boland	Website June	£50.00
		J Woodvine	Guttering work and portrait hanging	£50.00
		KITS Hull Ltd	Telephones June	£36.14
		Blenheim Cleaning Service	office clean 30/5/22	£45.00
PK Debit Card	06-Jun	Petals Florists	Flowers for K Wardle	£30.00
DD	07-Jun	Octopus Energy	St Johns Electric May	£43.04
Total Payments			£6,600.28	

RESOLVED: *The accounts were approved for payment.*

57.22 To receive notice of items for inclusion on the next agenda for Wednesday 20th July 2022:

- Report by Cllr Walker on the Cllr Kirk Memorial Fund.

Signed:

Mayor of Bridlington

Date: