



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 16th February 2022
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Foster, Heslop-Mullens, Holmes, C Marsburg, S Marsburg & Walker (6) attending at the Town Council's Office. Councillors Finlay, M Milns, T Milns & Norman (4) along with Inspector Beadman of Humberside Police attended the meeting online.

One (1) Member of the Public and two (2) Humberside Police representatives attended the Town Council's Office. The Clerk attended in person and collated all feedback and comments with delegated powers in place.

215.21 Deputy Mayor's Welcome:

Councillor Heslop-Mullens welcomed everyone to the meeting and shared how pleased he was to see that all twelve Bridlington Town Councillors were able to attend the Civic Dinner this year. The Deputy Mayor informed everyone about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms.

216.21 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Dealtry & Dixon.*

217.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Heslop-Mullens, Norman & Walker declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) (items 16,17,20A,20D,20E,20F,20G,20H) as they are all Council Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

218.21 Public Participation:

A Member of the public shared the sad news of the recent passing of a local volunteer who had been the Secretary of the BCAG and that the group were intending to fundraise for the Yorkshire Air Ambulance. He also shared that the development of the extended time the roadworks was taking in the Marshall Avenue area was causing issues and that questions he had asked about the implications of this matter to the ERYC had not been answered to date. The Member of public also shared that two or three properties were being brought back into use in the area and the progress was being monitored by the group.

219.21 To receive an update from Humberside Police Representatives:

PC Messenger and PCSO Feirn attended the meeting in person with Inspector Beadman attending online. The Inspector thanked the Town Council for the invitation to brief at the full council meeting and shared the recent drop in crime figures from December through January in Bridlington and that these figures were exceptionally good considering the easing of covid restrictions. The Inspector briefed about Operation Gatehouse and the more significant drops in the levels of recorded crime in Bridlington because of its success. Humbertalking process was continuing in the Operation Gatehouse and other areas which is a huge undertaking by the Bridlington Police Officers, but they are pushing to have it completed by the end of March. The Inspector shared that tackling drugs in the area was constant and that there have been remands following warrants and arrests which has resulted in a number of people remanded in custody awaiting trial so hopefully will be out of Bridlington for a considerable period of time.

The Police were thanked for their work with the homeless in Bridlington and an update of current town centre homeless issues was provided. The Inspector shared that he was hopeful that the work undertaken

with the homeless would soon benefit from a post covid re-introduction of the bi-monthly meetings of all agencies involved to ensure that the homeless were swiftly in places of safety. PCSO Feirn briefed the meeting to how effective the Humbertalking and the Safer Communities is in the Tennyson Avenue/Trinity Road area and that the implementation of a project that will help in the area was currently being investigated.

PCSO Feirn also briefed that as Chair of the Crime Prevention Group that she could share that she had secured continued funding for DISC for the next three years and that it was hoped that it can be extended to retailers and restaurants. DISC is a national information sharing app that is being used to drive down low-level crime and anti-social behaviour currently used by over 450 towns and cities nationally. PCSO Feirn also shared that funding had been secured for the use of a drugs dog for the area.

Councillor Norman told the Humberside Police that he considered the figures good and enquired if the Operation Gatehouse would be extended to other areas of the town. The Inspector shared that the sixteen streets of Operation Gatehouse was a huge undertaking and that the information it provided at the end of March would show how it was going and if they can look to support other areas of the town with it.

Councillor Walker shared that Humberside Police had recently done some Neighbourhood watch work in the Thorpe Street/Windsor Crescent area of the town and how successful this had been with immediate positive results. The Inspector shared that unfortunately drugs affect all areas and that the County Lines Team were also on board and that everyone was making use of all tools to be as effective as they could possibly be to tackle these issues and that premises closure orders are being used effectively.

220.21 To receive the civic duties and outside posts and responsibilities for the Town Council:

Civic Duties, Responsibilities & Training from 20th January – 16th February 2022

Mayor & Mayoress:

29.01.22	Burns night with Bridlington Veterans at the Ship St Johns
04.02.22	Delivery of Commemoration Coins to Primary Schools of Bridlington
05.02.22	Opening of the Creations Shack at the Old Tattoo Shop, Promenade
07.02.22	ATC Presentation of donation from Bridlington Veterans
08.02.22	Army Cadets Presentation of donation from Bridlington Veterans
08.02.22	Sea Cadets Presentation of donation from Bridlington Veterans
11.02.22	Delivery of Commemoration Coins to Primary Schools of Bridlington
12.02.22	Bridlington Town Council Civic Dinner

Total of 8 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

04.02.22	Delivery of Commemoration Coins to Primary Schools of Bridlington
07.02.22	Old Town Association Meeting at the Ship in Old Town
11.02.22	Delivery of Commemoration Coins to Primary Schools of Bridlington
13.02.22	Great Gale Service RNLI at the Bridlington Priory
12.02.22	Bridlington Town Council Civic Dinner

Total of 5 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Other Councillors:

27.01.22	AFD Meeting at Richies Café Bar – Cllr Finlay
04.02.22	Delivery of Commemoration Coins to various Primary Schools of Bridlington by Cllrs Finlay, Foster, Holmes & Walker
07.02.22	Old Town Association Meeting at the Ship in Old Town – Cllr Foster
11.02.22	Delivery of Commemoration Coins to Primary Schools of Bridlington by
12.02.22	Bridlington Town Council Civic Dinner – Cllrs Dixon, Finlay, Foster, Holmes, C Marsburg, S Marsburg, M Milns, T Milns, Norman & Walker
14.02.22	Emergency Planning working group – Cllrs Dealtry, Finlay, Foster, Holmes, C Marsburg & T Milns

Total of 6 Civic Duties attended by Other Councillors

Staff:

14.02.22	Emergency Planning working group meeting – Mrs King
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Total of 1 Civic Duties attended by Staff

221.21 To approve the minutes of the Council meeting held on 19.01.22 as a true record:

RESOLVED: *The minutes of the Council meeting held on 19.01.22 are received as a true record.*

222.21 To receive the minutes of the Planning & Environmental Committee held on 24.01.22:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 24.01.22 are approved.*

223.21 To receive the minutes of the Newsletter Committee held on 26.01.22:

RESOLVED: *The minutes of the Newsletter Committee held on 26.01.22 are approved.*

224.21 To receive the minutes of the Staffing Committee held on 08.02.22:

RESOLVED: *The minutes of the Staffing Committee held on 08.02.22 were approved and the paperwork for the Job Description, Job Specification, Advertisement and Application form were approved with amendments.*

225.21 To receive the minutes of the Planning & Environmental Committee held on 14.02.22:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 14.02.22 are approved.*

226.21 To receive the notification of the Parish Meeting on Wednesday 2nd March 2022:

RESOLVED: *The information was noted.*

227.21 The report from the Bridlington in Bloom working group was considered.

RESOLVED: *The following resolutions were approved:*

1. *The Town Council resolved not to go ahead with the Bridlington Business in Bloom Competition in 2022 but to consider new ideas for the enhancement of Bridlington in the future.*
2. *The Town Council approved the continued planting in Belle Vue gardens along the (roadside) edge at the agreed costs. The Town Council resolved to contact the ERYC to convey that it would like specific planting to compliment the previous planting at the rear of the gardens. The Town Council also resolved that it wished to convey that they would like to see attention to detail with the planting and design in that location as discussed at the on-site meeting with the ERYC.*
3. *The Town Council resolved not to go ahead with the additional basket initiative at this time and to revisit additional ideas when the financial situation in the UK settles.*

228.21 To consider a request from ERVAS:

RESOLVED: *The Town Council resolved to permit ERVAS to place an identical noticeboard symmetrically outside the front of the Town Councils offices at 2A Marshall Avenue. Should for whatever reason the noticeboard be removed in the future then ERVAS would be required to make good the area.*

229.21 To consider a request from ERNLLCA:

RESOLVED: *The Town Council resolved to approve attendance by Councillor Heslop-Mullens to attend to present information about the new Town Council Offices to the ERNLLCA Spring Conference.*

230.21 To consider the ERYC Rights of Way Improvement Plan (ROWIP) Consultation progress:

RESOLVED: *The Town Council resolved to relay that they would like the ERYC to concentrate on the England Coastal Path. Additionally, the Town Council would like to request a series of short circular routes linking to the England Coastal Path.*

231.21 To consider the ERYC Traffic Regulation Order for On Street Parking Places, Civil Enforcement, Consolidation and Amendments to Pinfold Lane and side roads, St Johns Avenue, Alexandra Drive, Trinity Road & St John Street:

RESOLVED: *The Town Council approved the ERYC Traffic Regulation Order for On Street Parking Places, Civil Enforcement, Consolidation and Amendments to Pinfold Lane and side roads, St Johns Avenue, Alexandra Drive, Trinity Road & St John Street.*

232.21 The Skatepark Coordinators Monthly Report & Maintenance Report – January 2022:

RESOLVED: *The report was noted and the Council resolved to convey thanks to the Skatepark Coordinator.*

233.21 To consider the Reintroduction of Councillor Surgeries:

RESOLVED: *The Town Council resolved to recommence Councillor Surgeries from March 2022 in line with the easing of all restrictions from the government.*

234.21 Items of correspondence which is noted, or commented on:

a) 14.01.22 ERYC – Carriageway Resurfacing to Marshall Avenue, Bridlington. Councillor Walker informed that the information was out of date because of delays with the arrangements. Councillor Walker requested this as an item on the next agenda.

b) 19.01.22 Lord Lieutenant of the East Riding – HM Queens Platinum Jubilee Information:

RESOLVED: *The Town Council resolved to inform the Lord Lieutenant of the East Riding what the Town Council had recently undertaken for the Queens Platinum Jubilee and to send him a Commemorative Coin as a keepsake. The Town Council resolved to enquire about the Queen's Green Canopy project and the feasibility of successful planting in Bridlington.*

c) 25.01.22 Humber & Wolds Rural Action – YORSwitch Oil Buying Scheme Information.

d) 25.01.22 ERYC – ERYC's Enhanced Bus Partnership Plan & Scheme. The Town Council were informed that the Parish Transport Champion has been invited to attend a future Enhanced Bus Partnership Plan & Scheme meeting and wished to convey that it is very pleased and consider it an acknowledgement of the sterling work he undertakes.

e) 27.01.22 ERYC – Carriageway Improvement Works to Woldgate.

f) 27.01.22 & 08.02.22 ERYC – Bridlington Regeneration Review – Responses:

RESOLVED: *The Town Council resolved to share this information with the member of the public from the January meeting.*

g) 01.02.22 ERYC – Bridlington Town Council confirmation of Licence Renewal Costs:

RESOLVED: *The Town Council resolved to renew a five-year Licence with the ERYC to enable the Council to make use of Garrison Square, Prince Street, King Street and Chapel Street in Bridlington for non-profit/charitable events should it wish to.*

h) 08.02.22 ERYC – Event Plans for the Platinum Jubilee:

RESOLVED: *The Town Council resolved to share the useful information for resident street parties.*

i) 08.02.22 GBE Connect – Yorkshire Coast People in Business Awards – Sponsor Request:

RESOLVED: *The Town Council resolved not to sponsor an award at the Yorkshire Coast People in Business Award event.*

235.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

i. Bridlington Central Action Group minutes of meeting held on 11.01.22:

ii. R.O.B.O.T. minutes of meeting held on 19.01.22:

- iii. ERNLLCA – January Newsletter 2022:
- iv. ERVAS Local Links Meeting on 25.01.22:
- v. Humberside Police - Bridlington Update – February 2022:

236.21 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th February 2022 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£10,909.03
Town Council		Deposit A/C	£237,442.08
Town Council		Petty Cash	£211.87

Accounts paid since: 11th January 2022

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	13-Jan	GJ Paintshop Supplies	Autumn Newsletter Advert	£40.50
CR	14-Jan	GJ Paintshop Supplies	Winter Newsletter Advert	£40.50
CR	18-Jan	Clean A Drive	Winter Newsletter Advert	£54.50
CR	23-Jan	S Dixon	Winter Newsletter Advert	£40.50
CR	24-Jan	Nut & Nettle	Autumn Newsletter Advert	£40.50

Cash Receipts:

Petty Cash	31-Jan	Petty Cash Receipts	January Petty cash receipts	£40.50
Total Receipts				£257.00

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	14-Jan	Octopus Energy	St Johns Electric Sep 21 to Jan 22	30.56
VE Debit Card	18-Jan	Laptops Direct	New laptop for meeting room	£489.97
BACS 65	19-Jan	Agilico	Photocopying charges	£409.51
		Allsigns	Seafont Flags Info Board	£122.40
		Bridlington Stationers	A3 Paper	£10.98
		Jonathan Oyston	Office windows cleaning 5/1/22	£20.00
		K Wardle	Skate park Dec Co-ordinator	£334.33
		K Wardle	Skate Park Dec Maintenance	£423.90
		Blenheim Cleaning Service	Office Cleaned 7/1/22	£45.00
		LITE	Christmas tree provision	£8,542.80
DR	28-Jan	HSBC	Bank charges to 6/1/22	£8.00
DD	29-Jan	Gazprom	Office Gas December	£89.25
BACS 66/67	31-Jan	Staff Costs	January Staff Costs	£3,954.65
PK Debit Card	31-Jan	Amazon Online Order	Frame for Civic Presentation	£30.07
BACS 68	02-Feb	Blenheim Cleaning Service	Office Cleaned 16th and 23rd January	£90.00
		LITE	Christmas Column Lighting Provision	£8,067.00
DD	17-Feb	Drax	Office Electric January	£148.07
Petty Cash	31-Jan	Petty Cash Expenditure	January Petty Cash Expenditure	£59.99
Total Payments				£22,876.48

RESOLVED: The accounts were approved for payment.

237.21 To receive notice of items for inclusion on the next agenda for Wednesday 16.03.22:

- Carriageway resurfacing works undertaken by ERYC.
- Jubilee Wood.

Signed:

Mayor of Bridlington

Date: