



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 16th March 2022
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors L Dealtry, M Dixon, M Heslop-Mullens, G Holmes, C Marsburg, T Norman & A Walker (7) attending at the Town Council's Office.

Councillor S Finlay attended the meeting online.

One (1) Member of the Public and two (2) Humberside Police Representatives attended the Town Council's Office. The Acting Town Clerk attended in person and collated all feedback and comments with delegated powers in place.

238.21 Mayor's Welcome:

Councillor Dealtry welcomed everyone to the meeting. The Mayor informed everyone about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms.

239.21 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors J Foster, S Marsburg, M Milns and T Milns.*

240.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman & Walker declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) as they are all Council Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

241.21 Public Participation:

A Member of the public wished to share his disappointment that there had been no Humberside Police Representative at the last BCAG meeting. He shared that a friend had asked him to pass on information regarding issues with drug dealing in the alleyway between Victoria Road and the railway line crossing point but was also disappointed that when doing so to Officers he had met in the street they were not from the Bridlington Neighbourhood team so did not know the area very well. He advised that the focus of the BCAG meetings is still the footpath works etc and also advised that the BCAG will be holding a coffee morning in the Bridlington Community Hub on Saturday 9th April to raise funds for the Yorkshire Air Ambulance.

Humberside Police Representatives gave a brief update to advise that they are still focussed on tackling issues in respect of drug dealing, working to disrupt and dismantle networks, with five arrests being made recently and a Closure Order had been successfully achieved for an identified problem location. There has been a spike in 'violence on person' offences linked to the night-time economy and more resources are needed in this area. They advised that hopefully the Neighbourhood Policing Team should see two to three new Police Officers join the team in the near future.

242.21 To receive the civic duties and outside posts and responsibilities for the Town Council:

Civic Duties, Responsibilities & Training from 17th February – 16th March 2022

Mayor & Mayoress:

17.02.22 Funeral of Mr Stuart Boynton at the Priory Church, Bridlington
19.02.22 Charity Fundraising for British Heart Foundation at Revelstoke Hotel, Bridlington

25.02.22 Podcast with Bruce Harding about being Mayor in Bridlington
 26.02.22 Opening of Nail & Beauty, Queen Street Bridlington
 26.02.22 Chelsea Blue Charity Dive at Grindale Skydiving Centre
 28.02.22 Farewell to Member of Staff
 28.02.22 50th Birthday Celebration of Martongate School
 02.03.22 Parish Meeting of Bridlington
 04.03.22 Young Ambassador Event for RE at Martongate School
 09.03.22 Tree Planting Event at Burlington Junior School
 11.03.22 Bridlington Tourism Association Dinner
 11.03.22 Platinum Jubilee Tree Planting
 13.03.22 Ukraine Support Group Event, King Street, Bridlington
 13.03.22 Raising of Commonwealth Flag

Total of 14 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

22.02.22 Shirley Valentine performance at the Spotlight Theatre, Bridlington
 28.02.22 Farewell to Member of Staff
 02.03.22 Parish Meeting of Bridlington
 04.03.22 Beverley Town Council Civic Dinner at ER College Beverley
 11.03.22 Platinum Jubilee Tree Planting
 12.03.22 ER College Higher Education Award Ceremony at the Priory Church, Bridlington

Total of 6 Events attended by the Deputy Mayor & Deputy Mayoress

Other Councillors:

28.02.22 Farewell to Member of Staff – Cllrs Dixon, Finlay, Foster, C Marsburg, T Milns, Norman & Walker
 02.03.22 Parish Meeting of Bridlington – Cllrs Finlay, Foster, Holmes, C Marburg, M Milns, T Milns, Norman & Walker
 03.03.22 ROBOT Meeting in Bridlington Old Town – Cllr T Milns
 11.03.22 Platinum Jubilee Tree Planting – Cllrs S Finlay, J Foster and A Walker

Total of 4 Events attended by Other Councillors

Staff:

02.03.22 Parish Meeting of Bridlington – Mrs King

Total of 1 Event attended by Staff

243.21 To approve the minutes of the Council meeting held on 16.02.22 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.02.22 are received as a true record.*

244.21 To receive the minutes of the Finance & General Purposes Committee held on 07.03.22:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 07.03.22 are approved.*

245.21 To receive the minutes of the Planning & Environmental Committee held on 07.03.22:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 07.03.22 are approved.*

246.21 To consider the Spring Newsletter 2022 for proofing and printing:

RESOLVED: *The Town Council approved the Spring Newsletter 2022 with amendments.*

247.21 To consider a request from ERVAS:

RESOLVED: *The Town Council resolved to permit ERVAS, to have fitted and pay for, an additional alarm facility to better monitor access to the Community HUB element of 2A Marshall Avenue. The additional facility can be removed by ERVAS should the need arise in the future at no cost to the Town Council.*

248.21 To Consider a request from Humberside Police for SOPS Meetings:

RESOLVED: *The Town Council resolved to not to provide usage of the council's meeting room as this could potentially be counter productive to the aims of the Community Hub.*

249.21 To consider the revised Emergency Plan and Report for the Bridlington Town Council:

RESOLVED: *The Town Council resolved to approve all elements of the Emergency Plan and Report with amendments.*

250.21 To consider the proposed Traffic Regulation Order for Off Street Parking Places for South Cliff Car Park, Bridlington:

RESOLVED: *The Town Council resolved to approve the proposed Traffic Regulation Order for Off Street Parking places for South Cliff Car Park, Bridlington but asks for assurances that the car park will be maintained during the winter months.*

251.21 To consider the draft letter by Newbald Parish Council – Amendments & Suggestions:

RESOLVED: *The Town Council noted the content and as it is hoped that many of the issues mentioned can be addressed by the new Charter on Town and Parish Council engagement the Council did not consider itself in a position to sign this letter at this time and would like to review the matter in six (6) months time.*

252.21 To consider the report regarding Highway Services to Marshall Avenue – Cllr Walker:

RESOLVED: *The Town Council resolved to approve all three recommendations as follows – BTC seeks a meeting with ERYC to explore future working methods. BTC offers its meeting room for an in -person venue. BTC invites Representatives of Town Centre Residents to attend that meeting.*

253.21 To consider the report regarding Jubilee Wood:

RESOLVED: *The Town Council resolved to approve all three recommendations as follows – Jubilee Wood remains the area of choice for the planting by the Council. The council seeks additional planting and maintenance for that area. The council seeks active involvement in planting schemes, whoever the delivery partner may be.*

254.21 To consider the report regarding 2A Marshall Avenue 'Phase Three':

RESOLVED: *The Town Council resolved to allocate the Phase Three project to the Finance and General Purposes Committee for future considerations and aspects of the project.*

255.21 To consider the report regarding Council Meeting Provision Post Covid:

RESOLVED: *The Town Council resolved to immediately revoke delegated powers to its Council Officers. The council will continue to offer hybrid meetings but Members are advised that when they attend via Zoom they can take part in any discussions but cannot vote, as per current government legislation on such matters.*

256.21 The Skatepark Coordinators Monthly Report & Maintenance Report – February 2022:

RESOLVED: *The report was noted.*

257.21 Items of correspondence which are noted, or commented on:

- a) 10.02.22 ERNLLCA – Section 137 Amount for 2022/2023.

b) 11.02.22 ERYC – Proposed Cycling Safety Scheme Revision for Quay Road, Bridlington:

RESOLVED: *The Town Council resolved not to support the proposed cycling safety scheme revision for Quay Road, Bridlington for the same reasons previously provided. The painted line system is not effective in improving cycling safety and is therefore considered to be a waste of funds. It was also noted that a reduction of parking spaces could have a detrimental impact on the local independent businesses they serve.*

c) 14.02.22 Temporary Road Closure Notification for Hilderthorpe Road, Bridlington.

d) 17.02.22 Mr P Wilson – Bridlington Local Radio and his letters to Ofcom.

e) 17.02.22 Mr Fradley – Bus Service Support – Information.

f) 18.02.22 ERYC – Notification of Town & Parish Council Network Meetings – 16 & 17 March.

g) 22.02.22 ERNLLCA – Retirement Information:

RESOLVED: *The Town Council resolved to send a card to Mr Barker.*

h) 22.02.22 Lord Lieutenant – Card of Thanks.

i) 25.02.22 ERYC – Recruitment – Charges for Advertising Vacancy

RESOLVED: *The Town Council resolved to retrospectively approve the expenditure for advertising a vacancy with the ERYC.*

j) 25.02.22 High Sheriff – Email of Thanks.

k) 28.02.22 ERYC – Transportation Services & Parish Transport Champion observations – Sustainable Travel in Your Parish – Schemes:

RESOLVED: *The Town Council resolved that it does not wish to utilise this scheme.*

l) 01.03.22 ERYC – East Riding Community Governance Review – Topics for Review:

RESOLVED: *The Town Council resolved to convey that it was interested in taking part in this process but it needed more information to be provided in respect of boundaries, timescales etc.*

m) 02.03.22 ERYC – Changes to Bus Service 45.

n) 04.03.22 Mr Fradley – Bus Service email regarding service 45

o) 03.03.22 NHS East Riding of Yorkshire CCG – Workshop Invitation.

p) 09.03.22 Temporary Road Closure Notification for Trinity Road, Bridlington

q) 09.03.22 Temporary Road Closure Notification for Squire Lane, Bridlington

r) 09.03.22 Temporary Road Closure Notification for part of Flamborough Road, Bridlington

s) 09.03.22 Notification of carriageway patching repairs, Jewison Lane, Bridlington

258.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. ERVAS Local Links Meeting notes of 25.01.22:
- ii. ERNLLCA – Newsletter – February 2022:
- iii. Bridlington Central Action Group Meeting notes of 08.02.22:

259.21 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 9th March 2022 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£13,686.65
Town Council		Deposit A/C	£226,067.09
Town Council		Petty Cash	£172.73

Accounts paid since: 11th February 2022

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	07-Mar	HSBC	Gross Interest to 6/3/22	£6.93
CR	22-Feb	Sage UK Ltd	Part credit for Instant Payroll package	£19.50

Cash Receipts:

Petty Cash		Petty Cash Receipts	February Petty Cash Receipts	£20.75
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Total Receipts £47.18

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	15-Feb	Octopus Energy	St Johns Toilets Electricity January	59.68
BACS 69	15-Feb	KITS Hull Ltd	Telephones February	35.96
		D Boland	Website February	£100.00
		Blenheim Cleaning Services	Office cleaning 30/1/22	£45.00
DD	25-Feb	Drax	Marshall Avenue Electric January	£91.90
		Drax	Skate Park Electric January	£81.52
BACS 70	16-Feb	Business Stream	St John's Toilets Water	£54.90
		K Wardle	Skate Park Co-ordinator - January	£466.98
		K Wardle	Skate Park Maintenance - January	£438.03
		Blenheim Cleaning Services	Office Cleaning 13/2/22	£45.00
BACS 71	23-Feb	Bridlington Stationers	USB Drive	£8.99
		A Staveley	Bus Shelters Cleaned Feb 2022	£75.00
		Jon Oyston	Office Windows Cleaned 17/2/22	£20.00
		John Woodvine	Hanging Portrait and Pictures	£237.62
		Blenheim Cleaning Services	Office cleaning 20/2/22	£45.00
DD	25-Feb	Drax	Marshall Ave Electric January	£91.90
DD	25-Feb	Drax	Skate Park January	£54.32
DD	28-Feb	Microsoft Corporation	Annual Office Subscription	£113.76
BACS 72/73	28-Feb	Staff Costs	February Staff Costs	£4,774.68
DD	28-Feb	Gazprom	Marshall Avenue Gas January	£422.19
			Avast Small Office Protection Annual	
VE Debit Card	28-Feb	Avast Internet Security Subs	Fee	£135.59
DR	28-Feb	HSBC	Bank charges to 6/2/22	£8.00
DD	04-Mar	Sage UK	Payroll Software Subscription - March	£2.10
BACS 74	07-Mar	A Brunton Ltd	Skate Park Skip	£60.00
		D Boland	Website March	£50.00
		Intruder Alarms	Ground Floor CCTV and Alarm Service	£120.00
		K Wardle	Skate Park February Co-ordinator	£459.74
		K Wardle	Skate Park February Maintenance	£395.64
		KITS Hull Ltd	Telephones March	£35.96
DD	16-Mar	Octopus Energy	St John's Toilets Electricity February	£52.37
Petty Cash	28-Feb	Petty Cash Expenses	February Petty Cash Expenditure	£59.89
Total Payments				<u><u>£8,641.72</u></u>

RESOLVED: The accounts were approved for payment.

260.21 To receive notice of items for inclusion on the next agenda for Wednesday 20.04.22:

Cllr A Walker discussed that he wished for IT Systems, and Maintenance thereof, to be placed on the next agenda. However, after discussion it was agreed by all to place this item on an extraordinary Finance and General Purposes Committee agenda for consideration asap.

Signed:

Mayor of Bridlington

Date: