



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 16th November 2022
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The meeting was held with Councillors Finlay, Foster, Heslop-Mullens (Chair), C Marsburg, S Marsburg, T Milns, Norman & Walker a total of eight (8) in the room.

One (1) Member of the Public, one (1) Member of Media and one (1) Representative from Humberside Police were present at the meeting. The Town Clerk recorded the minutes.

143.22 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and read out the declaration and disclaimer regarding recording of the meeting.

144.22 Apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Councillors Dealtry, Dixon, Holmes & M Milns.*

145.22 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Heslop-Mullens, Norman & Walker declared non-pecuniary interests for items on the agenda 18,22A,B,C,D,F,G,H,I,L, as all pertain to the East Riding of Yorkshire Council (ERYC) and they are Members of the ERYC. Councillor Finlay & S Marsburg declared a non-pecuniary interest in item 14 as they are the Armed Forces representatives for BTC.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

146.22 Public Participation:

RESOLVED: *There were none.*

147.22 Brief from Humberside Police, (10 min brief, 5 min questions):

Sgt Almond updated the meeting with the recent happenings in Bridlington and shared that Halloween passed relatively quietly without anything major to report in the Town. He shared the success the Police have recently had with the Organised Crime Groups (OCG) that had led to the incarceration of perpetrators.

Other successful activity and warrants have ensured that recently the activity has reduced in the area. Sgt Almond informed of three new PC's that have joined the team in Bridlington which has already made a positive impact on workloads. Other recent Police activities have included plain clothes officers effectively addressing out of town drug dealers and successful funding attaining dog operations in Bridlington.

Councillor Walker clarified with Sgt Almond that the three new members of staff were full PC's. Councillor Norman asked where the OCG operated, and Sgt Almond informed that they operated all over Bridlington and indeed the region.

Councillor Finlay enquired if information of addresses in Bridlington would be helpful for the dog operations and Sgt Almond informed that normally where there was distinct indication of drug use it potentially wouldn't be where the dealers were, however, all information would be deemed as useful.

Sgt Almond explained that unfortunately the use of a helicopter for hot spot recognition for evidence of drugs in an area is now not readily available and Councillor Norman asked when a helicopter could be used and was informed that they were only able to be used for life and death matters and they come from Newcastle or Manchester areas.

148.22 To receive the civic duties and outside posts and responsibilities for the Town Council:

Mayor & Mayoress:

20.10.22	Bridlington School Foundation Trustees Meeting
26.10.22	East Riding VCSE Meeting
27.10.22	Bridlington Blades Small Grants Cheque Presentation at Bemrose Grove Bridlington
01.11.22	Martongate Community Café at Bridlington North Library
03.11.22	Spotlight Theatre – The Woman that Cooked Her Husband Production
06.11.22	Bridlington Archery Competition at the CYP Bridlington
10.11.22	Lord Lieutenant Awards Ceremony- Middleton Barracks
11.11.22	Remembrance Day Wreath Laying at the Bridlington War Memorial Gardens
13.11.22	Bridlington Remembrance Service

Total of 9 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

22.10.22	Rededication of Crosses – Bridlington War Memorial
22.10.22	Launch of the Poppy Appeal – Promenades Shopping Centre
02.11.22	Onsite Remembrance Planning Meeting
10.11.22	Sandy lane Care Home – Remembrance Service
11.11.22	Remembrance Service at the War Memorial Gardens
13.11.22	Remembrance Service – War Memorial Gardens

Total of 6 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

02.11.22	Site visit for CCTV locations - Cllrs Holmes and Walker
02.11.22	Onsite Remembrance Planning Meeting – Cllrs Dealtry and S Marsburg
08.11.22	YCCRP Meeting - Cllr Tim Norman
11.11.22	Remembrance Service at the War Memorial Gardens – Cllrs Dixon, C Marsburg, T Milns, Walker
13.11.22	Bridlington Remembrance Service – Cllrs Dealtry, Dixon, Foster, S Marburg, M Milns, T Milns & Walker

Total of 5 Events attended by Other Councillors

149.22 To approve the minutes of the Full Council meeting held on 19.10.22 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 19.10.22 are received as a true record.*

150.22 To receive the minutes of the Planning & Environmental Committee meeting of 24.10.22:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 24.10.22 are approved.*

151.22 To receive the minutes of the Newsletter Committee meeting of 26.10.22:

RESOLVED: *The minutes of the Newsletter Committee meeting held on 26.10.22 are approved.*

152.22 To receive the minutes of the Planning & Environmental Committee meeting of 14.11.22:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 14.11.22 are approved.*

153.22 To receive a Verbal Remembrance Update – the meeting was informed of the success of the day.

RESOLVED: *The Mayor shared how well the Remembrance Event went in Bridlington and how much positive feedback had been received for all elements of the day. Thanks to all involved and a wrap up meeting will be organised for all involved in the New Year.*

154.22 To consider a Councillor Representative Vacancy on the Board of Trustees Foundation Scheme:

RESOLVED: *The Town Council resolved to nominate and support Councillor T Milns to be on the Board of Trustees Foundation Scheme at Bridlington School.*

155.22 To consider a report & ERNLLCA/NALC Information for the 2023 Elections:

RESOLVED: *The Town Council resolved to share details of the elections on all BTC platforms, including social media, when they were provided by the ERNLLCA, NALC and the ERYC.*

156.22 To consider the Armed Forces Day Report – Cllrs Finlay & S Marsburg:

RESOLVED: *The Town Council resolved to become the lead organisation for the Bridlington Armed Forces Day with an agreed budget set. The nominated Bridlington Town Council Armed Forces Representatives will liaise and coordinate the event with the volunteers and attend on the day.*

157.22 Humberside Police Early Intervention Strategy Report & Proposed Letter & Signing – Cllr T Milns.
Councillor T Milns briefed the meeting how the Strategy Report is at odds with the cutting of the very successful Early Intervention Services in Bridlington and wished the Town Council to seek the reasoning from the Chief Constable of Humberside Police.

RESOLVED: *The Town Council resolved to sign and send the prepared letter to the Chief Constable of Humberside Police.*

158.22 To receive an update report for CCTV – Mrs Kelly:

RESOLVED: *The Town Council noted the contents of the report.*

159.22 Six monthly reviews of Personal Register of Interest Forms (update if required, last routine check):

RESOLVED: *The Town Councillors reviewed their forms and amended if required.*

160.22 To consider the Regulation 19 Consultation for the Proposed Submission of the ER Local Plan Update & information for Event (forwarded in advance for timings):

RESOLVED: *The Town Council noted the information regarding the ER Local Plan Update.*

161.22 Meeting Schedule Amendments due to elections in May 2023:

RESOLVED: *The Town Council noted the amendments to the meeting schedule.*

162.22 To consider a report about Community Interest Organisation – Cllr Heslop-Mullens:

RESOLVED: *The Town Council resolved not to take any action at this time other than to investigate what could be done, should the Town Council wish to look at this in the future.*

163.22 To consider the Skatepark Coordinators Monthly Report – October 2022:

RESOLVED: *The Town Council noted the content and conveyed thanks to the Skatepark Coordinator.*

164.22 To receive items of correspondence – all items are noted unless otherwise stated:

- a) 14.10.22 ERYC – Annual Snapshot of Rough Sleepers in the East Riding of Yorkshire 2022.
- b) 21.10.22 ERYC – Possible PSPO – North Marine Drive, Bridlington:

RESOLVED: *The Town Council resolved that it supported the proposals for the PSPO Bridlington to address Car Nuisance and agreed with the proposed Five elements.*

- c) 21.10.22 ERYC – Proposed Traffic Regulation Order, Quay Road, Bridlington:

RESOLVED: *The Town Council resolved that it supported the proposed Traffic Regulation Order, Quay Road, Bridlington.*

- d) 24.10.22 ERYC – Retrospective official receipt of Rural England Prosperity Fund – Project Idea.

- e) 26.10.22 Information Commissioner's Office – Renewal Confirmation.
- f) 04.11.22 ERYC – Post Office Notification of Refurbishment.
- g) 07.11.22 ERYC – Notification of Carriageway Repairs for Kingston Road, Bridlington.
- h) 08.11.22 ERYC – Free Pre-Christmas Car Parking Concession 2022.
- i) 08.11.22 ERYC – Template for Vacancy on Council from 08.11.22 to Election 2023.
- j) 09.11.22 YCCRP – Notification of a Departure from Northern Trains and Christmas Event details.
- k) 09.11.22 Notice of AGM for ERVAS with papers:

RESOLVED: *The Town Council resolved that Cllr M Milns was the ERVAS BTC Steering Group Representative, and he agreed to attend the ERVAS AGM meeting.*

- l) 09.11.22 ERYC – Service Level Agreement Notification:

RESOLVED: *The Town Council resolved to investigate the possibilities of handing back the Bridlington Footway Lighting, currently within the Service Level Agreement, to the ERYC.*

165.22 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. ROBOT Minutes of Meeting of 25.10.22 & Newsletter for November/December:
- ii. The Yorkshire Regiment Journal – Autumn Edition 2022 (available on request):
- iii. ERNLLCA – October Newsletter 2022:
- iv. Humberside Police Town New Release – Bridlington Update:
- v. East Riding VCSE Network minutes of meeting on 26.10.22:
- vi. Clerks & Councils Direct Magazine – November 2022 (available on request):
- vii. CPRE Annual Newsletter (available on request):

166.22 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 4th Nov 2022 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£14,092.00
Town Council		Deposit A/C	£379,657.45
Town Council		Petty Cash	£107.91

Accounts paid since: 10th Oct 2022

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	17-Oct	S Dixon	Autumn Newsletter Advert (30p overpaid)	£40.80
CR	20-Oct	Bridlington Window Cleaning	Autumn Newsletter Advert	£40.50
CR	02-Nov	HMRC	VAT repayment Quarters 1 and 2	£4,662.26

Cash Receipts:

Petty Cash	31-Oct	Petty Cash Receipts	October Petty Cash Receipts	£70.14
Total Receipts				£4,813.70

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	14-Oct	Octopus Energy	St Johns Toilets Electric	£17.01
BACS 41	18-Oct	SMD Solutions	IT Support Annual Support Contract	£420.00
		Blenheim Cleaning Services	Office Clean 13/10/22	£45.00
BACS 42	20-Oct	SLCC Enterprises	ILCA course fee for Deputy Clerk	£144.00
		BKR Group	Autumn Newsletter design, print & distribution	£1,718.00
		FlexElects	Electrical Works at St John's Toilets	£396.87
DD	28-Oct	Sefe Energy	Marshall Ave Gas 1st to 10th September 2022	£28.76
DD	28-Oct	ICO	Annual Data Protection Fee	£35.00
DR	28-Oct	HSBC	Bank charges to 6/10/22	£8.00

Full Council Meeting

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BACS 43/44	31-Oct	Staff Costs	October staff costs	£4,819.18
BACS 45	31-Oct	Gartec	Lift Maintenance contract	£624.00
		Jonathan Oyston	Office Windows 18/1/22	£20.00
		Blenheim Cleaning Services	Office Clean 24/10/22	£45.00
		Pure Training Solutions	First Aid Training for staff member	£90.00
DD	09-Nov	Drax	Office Electric September	£267.44
DD	18-Nov	Drax	Office Electric October	£298.87
DD	10-Nov	Drax	Skate Park Electric September	£186.14
BACS 46	01-Nov	ERYC	Rates payment 8/10	£574.00
		A Salamon Magician	Deposit for Civic Dinner Entertainment	£84.00
DD	01-Nov	Sage Global Systems	Payroll Software Subscription	£8.40
Petty Cash	31-Oct	Petty Cash Expenses	October Petty Cash Expenses	£4.90
			Total Payments	<u>£9,834.57</u>

RESOLVED: *The accounts were approved for payment.*

167.22 To receive notice of items for inclusion on the next agenda for Wednesday 14th December 2022:

- Marjorie Kirk Update.
- Coronation.
- Presentation and plaque.

Signed:

Mayor of Bridlington

Date: