



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 19th January 2022
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Dealtry, Dixon, Finlay, Foster, Heslop-Mullens, Holmes, C Marsburg, Norman & Walker (9) at the Town Council's Office.

Councillors S Marsburg, M Milns & T Milns (3) attended online.

Four (4) Members of the Public attended the Town Council's Office.

The Clerk attended in person and collated all feedback and comments with delegated powers in place.

Section A:

189.21 Mayor's Welcome:

Councillor Dealtry welcomed everyone to the meeting and informed everyone about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms.

190.21 Apologies for absence:

RESOLVED: *There were none.*

191.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman & Walker declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) (items 10, 11, 14, 15, 20, 22A, 22B, 22D, 22F, 22i, 22K) as they are all Council Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *All Councillors requested and were granted a dispensation for consideration and approval of the budget as all Councillors reside in the East Riding and pay precept.*

192.21 Public Participation:

A Member of the public enquired if the Town Council had been officially made aware of an ERYC Bridlington Regeneration Partnership Structure Review that was taking place and invited to be involved. After a discussion it became clear that although many Councillors are members of the groups involved with Bridlington Regeneration no one had been informed of any form of review and some of the groups had continued to remotely meet so it was considered unusual for no information to be passed onto the Town Council.

RESOLVED: *The Town Council resolved to contact the ERYC to inform them that a Member of the public had informed that there was a Bridlington Regeneration Partnership Structure Review currently taking place and to enquire if it was possible for the Town Council to be involved. If the Town Council were to become a part of the review this could be a good opportunity to test how well the newly revised Town and Parish Council Charter will work.*

A Member of the public briefed on how the recent street resurfacing work was impacting on the locality and that questions asked to the ERYC regarding the matter had to date gone unanswered. The concern of the Member of the public was that it is clear that communication or consultation to key groups and organisations of the Town was never undertaken by the ERYC.

193.21 To receive the civic duties and outside posts and responsibilities for the Town Council:

Civic Duties, Responsibilities & Training from 16th December – 19th January 2022

Mayor & Mayoress:

26.12.21 Boxing Day Dip on Bridlington South Beach
 01.01.22 Bridlington Veterans Coffee Morning at Richies
 06.01.22 Dealing with the Homeless with the Police on Rope Walk
 13.01.22 Richies Café Bar Presentation at Richies

Total of 4 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

13.01.22 Richies Café Bar Presentation at Richies
 17.01.22 Unveiling of the reclaimed tile map at the Bridlington Railways Station

Total of 2 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Other Councillors:

19.12.21 ROBOT Christmas Market – Cllr T Milns
 26.12.21 Boxing Day Dip Bridlington South Beach – Cllr Finlay
 11.01.22 Bridlington Central Action Group – Cllr Walker
 13.01.22 Richies Café Bar Presentation at Richies- Cllrs Foster, Finlay & Walker
 17.01.22 Unveiling of the reclaimed tile map at the Bridlington Railways Station – Cllr Foster & Walker

Total of 5 Civic Duties attended by Other Councillors

Staff:

13.01.22 Richies Café Bar Presentation at Richies – Mrs King

Total of 1 Civic Duties attended by Staff

194.21 To approve the minutes of the Council meeting held on 15.12.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 15.12.21 are received as a true record.*

195.21 To receive the minutes of the Planning & Environmental Committee held on 04.01.22:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 04.01.22 are approved.*

196.21 To receive the minutes of the Finance & General Purposes Committee held on 10.01.22:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 10.01.22 are approved.*

197.21 To consider and approve the Budget for 2022-2023:

RESOLVED: *The Town Council resolved to accept the budget proposal for 2022/2023 with a majority vote (one abstention) of a total of two hundred & eighty-two thousand, one hundred and eighty-five pounds and forty-four pence (£282,185.44) which represents a 19.81% increase to the budget.*

198.21 To consider and approve the Precept for 2022-2023:

RESOLVED: *The Town Council resolved to the Council's precept demand with a majority vote (one abstention) of two hundred & eighty-two thousand, one hundred and eighty-five pounds and forty-four pence (£282,185.44) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. The Band D for properties in Bridlington will see an increase of 15.03% which equates to a £3.44 pence per annum increase.*

199.21 To consider and approve the summary leaflet for the precept for availability on the website & distribution to the ERYC:

RESOLVED: *To approve the precept leaflet with amendments and to forward it electronically to the ERYC and publish on the Bridlington Town Council website.*

200.21 To consider the DRAFT meeting proposals for 2022-2023:

RESOLVED: *The meeting schedule for 2022-2023 is approved with one date amendment.*

201.21 To consider a report for how the Platinum Coins are to be distributed to Primary Schools of Bridlington in February 2022:

RESOLVED: *The Town Council approved the following regarding the above mentioned:*

- 1. the Presentation Wording to be distributed with the Commemorative coins.*
- 2. to arrange for distribution to schools in the most appropriate way to manage the risks of all involved.*
- 3. to send a coin to HM The Queen and*
- 4. to make available to the residents of Bridlington the surplus coins for a suggested donation of £1 which will go towards the Mayors Charity.*

202.21 To consider the ERYC Rights of Way Improvement Plan (ROWIP) Consultation progress:

RESOLVED: *The progress was noted and the consultation will be brought for approval to the February Full Council Agenda.*

203.21 To consider the Transport Enhanced Partnership Plan Scheme consultation & Parish Transport Champion comments:

RESOLVED: *The Town Council resolved to thank the Councillors for their input and the Parish Transport Champion Mr Fradley for his very comprehensive comments regarding the above-mentioned consultation. The Town Council resolved to submit all the consolidated comments.*

204.21 To consider a report for the 40th Falklands Anniversary on 2nd April 2022:

RESOLVED: *The Town Council resolved the following regarding the 40th Falklands Anniversary:*

- 1. To approve the proposed parade details and to inform the DMLS, Yorkshire Regiment and DST Leconfield that the event will be taking place in Bridlington and to extend an invitation. Understandably given the current national situation it is envisaged that any attendance would be limited but the Town Council considered it important that the gesture is made.*
- 2. To invite the family of Mr North to the event.*
- 3. To ask PTS Security Solutions Ltd to assist with the Traffic Management and to request a price.*
- 4. To arrange a meeting with the Royal British Legion Representatives and ERYC Events Officer to confirm all the arrangements for the parade and event as soon as possible.*

205.21 To consider a report to Commemorate a Local 75th Anniversary:

RESOLVED: *The Town Council resolved the following regarding the local 75th Anniversary:*

- 1. That it would like to support the Yorkshire Belles upcoming 75th Anniversary celebrations.*
- 2. To invite the Yorkshire Belle representatives to submit a Town Council Small Grant Application to be completed and return for consideration at the next round of small grants on 7th March at the Finance & General Purposes Committee which will be in time for the event.*
- 3. To go ahead with Mr Gadsby's suggested idea of the presentation of the framed crest and approved the suggested outlined artwork and wording. The Town Council also resolved that it should be created by the Bridlington Town Council and framed for presentation.*

206.21 To consider the purchase of Spring Baskets for Bridlington:

RESOLVED: *The Town Council resolved to purchase 87 Spring Baskets for Bridlington at a cost of £2,349 (two thousand, three hundred and forty-nine pounds). The Town Council was very keen to ensure that Spring Baskets were placed at the end of South Marine Drive and resolved to monitor their condition in that location.*

207.21 To consider and approve the double page spread layout for the Bridlington Echo (to follow):

RESOLVED: *The Town Council approved the double page spread layout for the Bridlington Echo and received and approved the confirmed costings.*

208.21 To consider adopting and signing the ERYC Town & Parish Council Charter:

RESOLVED: *The Town Council resolved to adopt and sign the ERYC Town & Parish Council Charter and to respond with a covering letter to convey that the Town Council will be monitoring the shared values and very much looks forward to the future meetings to develop the Charter further for the betterment of all.*

209.21 The Skatepark Coordinators Monthly Report & Maintenance Report – December 2021:

RESOLVED: *The report was noted and the Council resolved to convey thanks to the Skatepark Coordinator.*

210.21 Items of correspondence which is noted, or commented on:

a) 13.12.21 ERYC – The Queen’s Platinum Jubilee Community Fund 2022 – Consider applying:

RESOLVED: *The Town Council resolved to submit to request monetary assistance from the ERYC Queens Platinum Jubilee Fund for the Primary School activity the Bridlington Town Council is undertaking in February 2022.*

b) 15.12.21 ERYC – Proposed Road Safety Scheme – Quay Road Cycling Improvements – Retrospectively approve Town Council’s response:

RESOLVED: *The Town Council resolved to retrospectively approve the following comments submitted:*

Anything that helps to keep cyclist safe would be good, but the Town Council consider that painted cycle lanes are a gesture and do nothing to make people feel safer on a bike. Recent studies have shown they can make people less safe. Continuing to paint cycle lanes where there is no physical space will continue wasting public money and failing to persuade people to change their travel habits and according to Britain’s cycling and walking commissioners the government has wasted hundreds of millions of pounds painting pointless white lines on busy roads and calling them cycle lanes. These practices can and will continue wasting public money and failing to persuade people to change their travel habits to help with climate change and the environment.

The Department for Transport (DfT) has written to local authorities in England to reinforce its guidance from last year that it will not fund cycle lanes that are marked out with paint and that any applications for funding need to include segregation. Therefore the Town Council considers that all cycling schemes will need to include segregation or point closures to through traffic. Last year, a study led by Thomas Adams of TfL, based on collisions that took place between 2016 and 2018 and which were notified to police, found that painted mandatory cycle lanes (those demarcated with a solid white line) made no difference to the safety of cyclists than having no cycle lane at all. Research shows a clear difference in cycling safety between high-quality protected infrastructure and advisory lanes, with the former reducing injury risk and the latter raising it. Transport authorities that want to make cycling safer need to avoid putting in new paint-only infrastructure and start converting existing advisory lanes to safer protected tracks and lanes, and consider that it may be better to get more central government funding and do a safer project. The Town

Council would like to ensure that cyclists are safe, and it supports cycle lanes in principle, but it is mindful of the need to have proper separation from other road users. More consultation with users or cycling groups may be necessary before spending money that is in short supply by the Council.

The Town Council would therefore not wish to support the current proposals but would be happy to support a scheme which is more "continuous" to promote the safety of users and for all future schemes to be segregated and maintained as these will be more likely to be used by cyclists and promote the change.

- c) 20.12.21 Bridlington Street Trails – Christmas Tree Trail Update and Thanks.
- d) 20.12.21 ERYC – Licence or Permission for use of Council owned Land and Facilities:

RESOLVED: *The Town Council resolved to ask for a specific price of the cost of a Licence & permission for use of the specific ERYC Council owned land before it applies for a five (5) year licence for King Street, Prince Street, Garrison Square and Chapel Street in Bridlington.*

- e) 04.01.22 Bridlington Street Trails – Queens Jubilee - Steering Group Involvement:

RESOLVED: *The Town Council resolved to inform that it currently does not have a representative to be a part of the of the Steering Group with the Bridlington Street Trails Group for the Queens Jubilee.*

- f) 05.01.22 ERYC – Footway Maintenance Works Package:

RESOLVED: *The Town Council resolved to enquire about Carnaby Avenue and if it could be added to this specific list.*

- g) 06.01.22 ERNLLCA – Project Management Training – Attendees:

RESOLVED: *The Town Council resolved that currently there were no Councillors available to undertake the Project Management Training.*

- h) 10.01.22 Mr McKinney – Update for Gansey Girl and a way forward decision to be made:

RESOLVED: *The Town Council resolved to contact the Foundry to convey that it would be happy for the work to continue with them and look forward to seeing the end result and wondered if they could provide any future dates of when the Foundry considered the project may be completed.*

- i) 12.01.22 ERYC – Notice of Adoption of the Flood Risk Sequential & Exception Test Supplementary Planning Document.
- j) 12.01.22 ERNLLCA – OFCOM Review of Postal Regulations:

RESOLVED: *The Town Council were content that Councillor Walker wished to make specific representation regarding Bulk "nuisance" mail to the consultation.*

- k) 13.01.22 ERYC – Upcoming Highway Maintenance for Wright Crescent, Bridlington.

211.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Local Links Meeting of 07.12.21 – Information and Contact details:
- ii. ERNLLCA Christmas Newsletter:
- iii. Humberside Police Bridlington Update – News Release – January 2022:
- iv. Clerks and Councils Direct Magazine – January 2022 (available on request):

212.21 To receive a statement of balances and to approve the schedule of accounts for payment for December and January as due to a technical issue with the banking security device the schedule of accounts for payment was not available for the meeting in December:

The bank balances at 9th December 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£15,000.00
Town Council		Deposit A/C	£276,052.94
Town Council		Petty Cash	£109.94

Accounts paid since: 9th November 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	19-Nov	Clean A Drive	Autumn Newsletter Advert	£40.50
CR	07-Dec	HSBC	Bank interest received (to 6/12/21)	£7.64

Cash Receipts:

Petty Cash Receipts	30-Nov	Petty Cash Receipts	November Petty Cash Receipts	£60.50
Cash Drawn from Bank	26-Nov	Cash From Bank	Cash from Bank for Xmas Competitions	£175.00

Total Receipts £283.64

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	17-Nov	Drax	Skate Park Electric October	69.76
DD	17-Nov	Drax	Marshall Ave Electric October	£83.68
BACS 49	11-Nov	A Johnson Accounting	Half Year Internal Audit	£235.65
		Blenheim Cleaning Services	Office cleaning 4/11/21	£45.00
		Gartec Ltd	Office Lift Maintenance contract	£592.80
BACS 50	16-Nov	KITS Hull Ltd	Office telephones November	£35.96
		K Wardle	Skate Park Oct Co-ordinator	£251.10
		K Wardle	Skate Park Oct Maintenance	£443.03
		Bridlington Stationers	Pritt sticks	£11.95
BACS 51	23-Nov	Bridlington Stationers	Fire Exit Sign	£12.13
		Blenheim Cleaning Services	Office Cleaning 11/11/21	£45.00
		Mixerman Music	PA Hire for Remembrance	£199.00
		David Leeman	Piper for Remembrance	£150.00
BACS 52/53	30-Nov	Staff Costs	November Staff costs	£3,866.86
VE Debit Card	26-Nov	Argos	Gift Vouchers for Xmas Competitions	£200.00
			Standing Charge Catch up for Marshall Ave	£95.95
BACS 54	30-Nov	Business Stream	Xmas Window Comp plaque engraving	£8.00
		East Coast Engraving	Donation of payment for PTS Security	£500.00
		Royal British Legion	2 x first aiders for Remembrance Event	£115.20
		St John Ambulance	Bank charges to 6/11/21	£11.00
DR	28-Nov	HSBC	Marshall Avenue Gas Oct	£6.51
DD	29-Nov	Gazprom	Petty Cash Expenses	£249.02
Petty Cash	30-Nov	Petty Cash	St John's toilets rates payment 9/10	£115.00
BACS 55	01-Dec	ERYC	Marshall Ave Rates payment 9/10	£574.00
		ERYC	St Johns toilets cleaning April to Sept	£5,099.98
		Blenheim Cleaning Services	Office cleaning 25/11/21	£45.00
BACS 56	07-Dec	Abacus Lighting	Counterbalance Skatepark Lighting	£1,632.26
		Business Stream	St Johns Toilets Water	£106.34
		CH Plaxton	Christmas Pomanders	£2,745.90
		David Boland	Website - December	£100.00
		East Coats Engraving	Richies Bar engraving	£8.00
		Hi Fliers	Flagpole repairs and maintenance	£720.00
		Insignia Ltd	Platinum Jubilee Coins	£5,250.00
		Jonathan Oyston	Office Windows cleaning	£20.00

Total Payments £23,644.08

The bank balances at 11th January 2022 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£14,806.63
Town Council		Deposit A/C	£259,933.06
Town Council		Petty Cash	£321.36

Accounts paid since: 9th December 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	07-Jan	Echo Media Group	Reimbursement Competition Vouchers	£50.00

Cash Receipts:

Petty Cash		Petty Cash Receipts	December petty cash receipts	£426.85
Total Receipts				£476.85

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	16-Dec	Drax	Office Electric November (read taken)	£425.48
		Drax	Skate Park Electric November	£76.70
BACS 57	16-Dec	Echo Media Group	Xmas Bauble Advert	£60.00
		ERYC	Footway Lighting Service Level Agreement	£6,246.37
		ERYC Supplies	Sanitiser, paper handtowels	£35.94
		K Wardle	Skate Park - Nov Co-ordinator	£415.01
		K Wardle	Skate Park - Nov Maintenance	£423.90
		KITS Hull Ltd	Telephones December	£35.96
		Blenheim Cleaning Services	Office Clean 3/12/21 and 12/12/21	£90.00
BACS 58/59	31-Dec	Staff Costs	December Staff Costs	£3,866.86
BACS 60	31-Dec	HMRC	PAYE & NIC 3rd Quarter	£1,539.90
BACS 61	22-Dec	BKR Group	Balance of Autumn Newsletter Distribution	£378.00
		ERYC	St Johns Rates payment 10/10	£115.00
		ERYC	Marshall Ave Rates payment 10/10	£574.00
		Blenheim Cleaning Services	Office Clean 19/12/21	£45.00
		Steve Lilley Plumbing	St Johns Toilets Plumbing Repair	£70.76
BACS 62	24-Dec	A Staveley	Bus shelters and Signs cleaned	£81.00
		Property Shop Yorkshire	Annual Gas safety Check and Service x2	£180.00
BACS 63	24-Dec	BKR Group	Mayors Xmas Cards	£102.00
		BKR Group	Newsletter Design/Print & half Distribution	£1,358.00
DR	28-Dec	HSBC	Bank charges to 6/12/21	£13.13
DD	29-Dec	Gazprom	Marshall Ave Gas Nov	£26.49
Petty Cash	31-Dec	Petty Cash Expenses	December Petty Cash Expenses	£215.50
BACS 64	06-Jan	Business Stream	Marshall Ave Water	£22.15
		D Boland	January Website	£100.00
		Property Shop Yorkshire	Fire Extinguishers Annual Service	£45.64
		KITS Hull Ltd	Telephones January	£35.96
DD	14-Jan	Public Works Loan Board	Loan Repayment	£8,135.74
DD	20-Jan	Drax	Skate Park Electric December	£79.37
DD	20-Jan	Drax	Marshall Ave Electric December	£143.57
Total Payments				£24,937.43

RESOLVED: The accounts were approved for payment.

213.21 To receive notice of items for inclusion on the next agenda for Wednesday 16.02.22:

- Falklands 40th Anniversary Update:
- Emergency Planning Working Group Update:
- Bridlington in Bloom Working Group Update:
- Yorkshire Belles 75th Anniversary Update:

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

214.21 To receive the minutes of the Staffing Committee held on 14.01.22 - The Clerk withdrew from the meeting. The Town Councillors discussed the minutes of the Staffing Committee held on the 14.01.22:

RESOLVED: *The minutes of the Staffing Committee meeting held on 14.01.22 are approved.*

Signed:

Mayor of Bridlington

Date: