



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 19th April 2023
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Foster, Heslop-Mullens, Holmes, C Marsburg, M Milns, T Milns & Walker, a total of seven (7) in the room. One (1) Member of Humberside Police and three (3) Members of the Public were present at the meeting. The Town Clerk & Deputy Town Clerk recorded the minutes.

258.22 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire. The Mayor shared the recent sad news about the passing of former Mayor, Bridlington Town Councillor and East Riding of Yorkshire Councillor Mrs Christine Allerston. The meeting observed a minute silence as a mark of respect. The Mayor acknowledged that this is the last full council meeting of this four-year term of office for the current twelve Councillors, and he thanked everyone for all that they had done for the residents of Bridlington from 2019-2023.

259.22 Apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Councillors Dealtry, Finlay & Norman.*

260.22 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Heslop-Mullens & Walker declared non-pecuniary interests for the following items 14, 15, 18, 20A,B,D,G,H,I,J,L,M,N,O,P & Q on the agenda, as all pertain to the East Riding of Yorkshire Council (ERYC) and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

261.22 Public Participation.

A Member of the public briefed that Humberside Police had not attended the recent meetings of the Bridlington Central Action Group (BCAG) however increased footfall had been noted in the Town Centre on the weekends. British Gas closing roads has been quite a saga on a couple of occasions but with the prompt action of BCAG and Councillors the situation this week was alleviated quickly. The BCAG have submitted a request for a BTC Coronation Grant and have requested the attendance of the Mayor. The celebration will also mark the 10th Anniversary of the formation of the BCAG. The BCAG noted the end of this term of office for the current councillors and also wished to record thanks to the BTC for their Service.

262.22 Brief from Humberside Police, (10 min brief, 5 min questions). Sgt Almond of Humberside Police briefed the meeting of recent events was very much a "business as usual" and included the apprehension of a convicted sex offender in Bridlington. Drug arrests are ongoing throughout Bridlington and these will continue.

There is a new initiative from the Home Office, "Clear, Hold, Build" which will identify areas of high harm and in the East Riding the two areas are Grimsby and Bridlington South. This initiative will be launched at the end of June, and it's planned as an 18-24-month program that will deter criminal activities in these areas and with the Police, Community Groups and Council working together it will have a positive impact.

Sgt Almond added that staffing numbers are good and that there has recently been recruitment and the Police numbers will hopefully see an increase in neighbourhood policing July-August to build resilience in

the night-time economy for the Summer. Staffing is currently at the highest it has been with 80 new officers sworn in recently, although it will be some time before they are trained and hitting the streets.

Councillor Walker enquired if the drug dog would be available for the summer and if any of the new recruits would be coming to Bridlington or going into the university program. Sgt Almond confirmed that the drug dogs will be utilised in Bridlington and that he believed that the current university entrance scheme was not being used for the current recruitment drive which has seen a more traditional approach implemented. Sgt Almond was thanked, and he then left the meeting.

The meeting resolved to contact Inspector Beadman to invite the new Police intake to meet the BTC at the full council meetings throughout the year when they are on shift.

263.22 To receive the Civic Duties, Outside Posts, Responsibilities and Training for the Town Council:

Mayor & Mayoress:

21.03.23	Priory Ladies Group Meeting – Priory Parish Office
23.03.23	Probus 50 th Lunch – Expanse Hotel
25.03.23	New Pasture Lane Community Hub Final Warm Space
27.03.23	Old Town association Meeting
30.03.23	Bridlington School Foundation Trustees Meeting – Bridlington School
30.03.23	East Riding College Apprenticeship Awards- Beverley Racecourse
02.04.23	Pocklington Civic service
16.04.23	Withernsea Civic Service

Total of 8 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

31.03.23	Hedon Civic Dinner
----------	--------------------

Total of 1 Event attended by the Deputy Mayor & Deputy Consort

Other Councillors:

27.03.23	Old Town Association Meeting – Cllr Foster
30.03.23	Bridlington School Foundation Trustees Meeting– Cllrs Dealtry T Milns & Walker

Total of 2 Events attended by Other Councillors

264.22 To approve the minutes of the Full Council meeting held on 15.03.23 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 15.03.23 are received as a true record.*

265.22 To approve the minutes of the Staffing Committee meeting held on 27.03.23:

RESOLVED: *The minutes of the Staffing Committee meeting held on 27.03.23 are approved.*

266.22 To receive the minutes of the Planning & Environmental Committee meeting of 27.03.23:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 27.03.23 are approved.*

267.22 To receive the minutes of the Planning & Environmental Committee meeting of 17.04.23:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 17.04.23 are approved.*

268.22 To allocate Councillors to the distribution list for the Coronation Coins to Bridlington Primary Schools:

RESOLVED: *The Town Councillors allocated themselves to the days for distributing coins to the Primary Schools of Bridlington. The schools will be notified in advance of attendees.*

269.22 To consider a report regarding "Barrow Boys" – Councillors Norman & Walker:

RESOLVED: *The Town Council resolved to support the YCCRP Barrow Boy project for placement outside the Bridlington Railway Station and to approve £5,000 (five thousand pounds) towards the cost of the development and installation of the sculpture.*

This donation shall be ring fenced to only be used towards the Barrow Boy Sculpture and should it not be completed and installed before 30th November 2024 then this sum shall be returned, in full, from the YCCRP to this Council.

The YCCRP will be given the £5,000 once the other donations reach a point when the project can be realised, to ensure that there is minimal risk to the public money that is being used.

The Town Council further resolved that any permissions for placement and Insurance for the project are to be arranged and met by the YCCRP.

270.22 To consider an update regarding the Humberside Police & Crime Commissioner (PCC) Community Response Fund from the Town Council Working Group:

RESOLVED: *The Town Council resolved that it is with regret that the working group felt that the work in order to set up an application, given the restrictive timescales, is too onerous and therefore, whilst the group consider that the funding available for Anti-Social Behaviour and Drugs in Bridlington South is hard to give up, that on this occasion we should do so.*

The Town Council further resolved to write to the PCC to convey the following:

"The Council welcomes the opportunity to apply for the Community Response Fund (CRF) Grant and appreciates the generosity of the PCC. However, having spent many hours of deliberation with members and with members of the wider community and community organisations we feel that the stipulations within the CRF documentations have precluded many of the opportunities which we would have considered and brought forward for the public vote. We therefore wish to thank the PCC for his consideration but wish to make it known that we will not be able to apply at this time. Should you wish any further feedback please do not hesitate in contacting us further."

271.22 To receive an update regarding the lease for St John Street toilets, Bridlington:

RESOLVED: *The information was noted.*

272.22 To consider the Report for Community Payback in Bridlington & invitation for other ideas:

RESOLVED: *The information was noted. Councillors provided additions for the list of streets for stencilling in Bridlington.*

The Town Council also wished to support the proposed works and approved the request for weeding at the St Johns Street Toilet, weeding of bus shelters and painting of the hanging basket holder at the end of Queensgate and St Johns Street and this is to be conveyed to the Community Payback Team for additional ideas.

273.22 To receive the information for the ERNLLCA East Riding District Committee on 20.04.23:

RESOLVED: *The information was noted and the Mayor and the Town Clerk informed that they will be attending the meeting.*

274.22 To consider the postponement of the Newsletter Committee meeting in April until New Council in place. Councillor Dealtry provided prior to the meeting a proposal for a change of time for the future Newsletter Committee meetings to 1pm.

RESOLVED: *The Town Council resolved to postpone the April Newsletter Committee meeting to May to enable the New Council to action the Autumn Newsletter. The Town Council also resolved that any future time changes to the meetings were to be made by the new Council.*

275.22 To receive a verbal update on the Marjorie Kirk Trust Fund.

Councillor Walker briefed that the second tranche is open until 30th April and so far 64% of the fund has been distributed with more to consider. There is a meeting on 02.05.23 which will determine immediately the remainder of the funds and a closing report for the fund will be created. Councillor Walker conveyed thanks to all involved with the Marjorie Kirk Trust Fund and expects that the trustees to receive the closing report and to be involved with any future publicity events.

Councillor T Milns conveyed thanks from R.O.B.O.T for the funds that they have utilised in the Bridlington Old Town.

276.22 To consider the Skatepark Coordinators Monthly Report – March 2023:

RESOLVED: *The Town Council noted the content and conveyed thanks to the Skatepark Coordinator.*

277.22 To receive items of correspondence – all items are noted unless otherwise stated:

- a) 13.03.23 ERYC – Temporary Road Closure for Part of Queensgate, Bridlington.
- b) 14.03.23 ERYC – Community Events Information to support physical and mental health.
- c) 15.03.23 The Open Spaces Society – Membership for a Guide:

RESOLVED: The Town Council resolved not to enrol to The Open Spaces Society.

- d) 16.03.23 ERYC – Social Value Report and Impact Card for the Bridlington Community HUB.
- e) 16.03.23 Bridlington GP Practice Update – Media Release.
- f) 17.03.23 Humberside Police – Update from Management Team regarding Speed Watch Initiative.
- g) 20.03.23 ERYC – Temporary Road Closure for Havelock Estate, Bridlington.
- h) 24.03.23 ERYC – CLLD Advantage Coast Executive Group – Vote of thanks.
- i) 27.03.23 ERYC – Temporary Road Closure for Sixth Avenue, Bridlington.
- j) 27.03.23 ERYC – Bridlington Cycle Parking Shelters and Stands – Suitable locations:

RESOLVED: The Town Council resolved that there were currently no areas that would benefit with the placement of either of the offered Cycle Parking and Shelters/Stands.

- k) 29.03.23 ERNLLCA – Consultation on Infrastructure Levy.
- l) 30.03.23 ERYC – Emergency Temporary Road Closure for Part of Bempton Oval, Bridlington.
- m) 04.04.23 ERYC – Temporary Road Closure for St Jude Road & St Jude Grove, Bridlington.
- n) 04.04.23 ERYC – Temporary Road Closure for Eighth Avenue and part of First Avenue, Bridlington.
- o) 04.04.23 ERYC – Proposed Electric Vehicle Recharging Spaces on North Marine Drive, Bridlington:

RESOLVED: The Town Council resolved to convey support for the proposed electric vehicle recharging spaces on North Marine Drive in Bridlington. The Council further resolved to convey that it was hoped that the data collected will provide proof of use to justify the best use of these highly desirable parking spaces in this area.

- p) 05.04.23 ERYC – Local Plan Update Submission of Documents for Examination in Public.
- q) 11.04.23 ERYC – Temporary Road Closure for Part of Bessingby Road Service Road, Bridlington.

- r) 12.04.23 ROBOT & Bridlington in Bloom (BIB) – BIB Invitation for Councillor, Planters & Insurance:

RESOLVED: The Town Council resolved the following regarding:

1. The new BIB Representative will be requested from the New Council.
2. Not to take up the BOGOF offer for baskets for the Town Council office.
3. To inform R.O.B.O.T & BIB that the Town Council's Insurance would not cover the placement of planters within the public liability insurance as it is not a project that is led by the Town Council.

- s) 12.04.23 YCCRP – Coronation Event and Rail User App.

278.22 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. ERSCP – Partnership Matters – Spring 2023:
- ii. Countryside Voices Newsletter - Spring/Summer 2023 (available on request):
- iii. CPRE The Countryside Charity – The 2023 Members Guide (available on request):
- iv. Humberside Police Bridlington Update – April 2023:

279.22 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th April 2023 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£15,108.55
Town Council		Deposit A/C	£313,961.36
Town Council		Petty Cash	£293.90

Accounts paid since: 7th March 2023

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	07-Mar	HSBC	Bank interest received	£781.26
CR	06-Apr	ERYC	Kings Coronation Grant	£500.00

Cash Receipts:

Petty Cash Receipts	31-Mar	Petty Cash Receipts	Petty Cash Receipts March	£240.50
			Total Receipts	£1,521.76

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 76	14-Mar	Blenheim Cleaning	Office Clean 5/3/23	£45.00
101762	14-Mar	Bridlington Pride	Small Grants Award	£300.00
101763	14-Mar	10th Bridlington Priory Guides	Small Grants Award	£485.00
101764	14-Mar	Bridlington Bay Archers	Small Grants Award	£250.00
101765	14-Mar	252 Bridlington Squadron ATC	Small Grants Award	£200.00
101766	14-Mar	Dukes Park Bowling Club	Small Grants Award	£336.00
101767	14-Mar	East Coast Churches Music Festival	Small Grants Award	£300.00
101768	14-Mar	Bridlington Sea Cadets	Small Grants Award	£400.00
101769	14-Mar	New Pasture Lane Com Centre	Small Grants Award	£400.00
DD	29-Mar	Drax	Skate Park Electric February	£94.89
BACS 77/78	31-Mar	Staff Costs	March Staff Costs	£4,823.43
BACS 79	31-Mar	HMRC	PAYE & NIC 4th quarter	£1,886.57
BACS 80	23-Mar	A Staveley	Bus Shelter cleaning	£81.00
		Blenheim Cleaning	Office Clean 13/3/23	£45.00
		Bridlington Stationers	Ring binders	£45.59

		ERYC	Skatepark Floodlighting SLA	£698.54
		ERNLLCA	Annual Membership fee	£3,077.00
VE DEB CRD	23-Mar	Microsoft	Annual Office 365 Subscription	£113.76
PK DEB CRD	08-Mar	Iceland	Milk and Teabags for the office	£15.90
DR	28-Mar	HSBC	Bank charges to 6/3/23	£12.00
Petty Cash Exps	31-Mar	Petty Cash Expenses	March Petty Cash Expenses	£5.44
SO	31-Mar	Kay Wardle	March Skatepark Contracts	£1,129.36
DD	01-Apr	Sage Global systems	Payroll software subscription	£8.40
BACS 01	04-Apr	CH Plaxton	Spring Hanging baskets	£3,027.60
		ERYC	Office Rates payment 1/10	£435.30
		Hi Fliers	Seafront Flags/maintenance	£1,200.00
DD	07-Apr	SSE Energy	Office Gas Quarter 4	£383.05
BACS 02	04-Apr	BKR Group	Balance distribution Newsletter	£378.00
		Blenheim Cleaning	Office Clean 22/3/23	£45.00
		Bridlington Stationers	Green paper	£13.99
		D Boland	March Website Maintenance	£130.00
		K Wardle	Litter Picker for skatepark	£16.49
BACS 03	12-Apr	Bridlington Stationers	Wrist Rests	£38.38
		D Boland	Website April	£130.00
		KITS Hull Ltd	Telephones April	£35.96
		Agilico	Photocopying and Lease	£348.48
		P&A Travel	DM Taxi to Hedon & return Civic	£110.00
DD	23-Apr	Drax	Office Electric March	£281.75
			Total Payments	<u>£21,326.88</u>

RESOLVED: *The accounts were approved for payment.*

280.22 To receive notice of items for inclusion on the next agenda for Wednesday 17th May 2023:

- Bridlington in Bloom Representative.
- Mayors Regalia – Councillor Heslop-Mullens.

Signed:

Mayor of Bridlington

Date: