



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 19th July 2023
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Arrand, Arthur, Marsburg, M Milns, T Milns, Norman, Pollard, Verda, Andy Walker & Angela Walker total of ten (10) in the room. Two (2) Members of the Public were present at the meeting. The Town Clerk recorded the minutes.

66.23 Mayors Welcome:

Councillor Arthur, the Mayor, welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

67.23 To Receive Apologies for Absence:

RESOLVED: *Apologies were received and accepted for Councillors Dealtry & Heslop-Mullens.*

68.23 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Arrand, Norman & Andy Walker declared non-pecuniary interests for the following items 15A,B,C,D,E,F,G,H,I,L,M,N,P,Q,R,S,T,U,V,W,X,Y & Z on the agenda, as all pertain to the East Riding of Yorkshire Council (ERYC) and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

69.23 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

A Member of the public and representative of the Neighbourhood Watch Cleeton Way, briefed that he had recently been asked to interim chair the Neighbourhood Watch Coordinator meetings as they had not taken place for some time. He shared that the initial meeting will be a general meeting to obtain a feel for a way forward to work with other agencies and Humberside Police. Everyone is invited to the meeting which will take place on 14.09.23 at Morrisons Community Room in Bridlington at 2pm.

A Member of the public, and representative of the Bridlington Central Action Group (BCAG), briefed that there were many positive things to share about recent occurrences in the area and at the recent BCAG meeting. The many positives include a very positive ERYC Officer approach to the impending road works, imminent bay parking re-markings and a new care home that has a positive community approach. The only negative reported was that it seems that there are rather more Air BnB's in the area than previously thought.

70.23 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

Civic Duties, Responsibilities & Training from 22nd June – 19th July 2023

Mayor & Mayoress:

24.06.23	Armed Forces Day Parade
30.06.23	Raising the Pride Flag – War Memorial
01.07.23	Pride – Bridlington Spa
02.07.23	Bridlington Food Festival – King Street
03.07.23	East Riding College Student Awards – Beverley College
11.07.23	Plaque unveiling at Bridlington Station
12.07.23	Bessingby Lodge Care Home Coffee Morning
12.07.23	Beating the Retreat & Cocktail Party- RCFA Harrogate
14.07.23	Opening of the Polytunnel – New Pasture Lane Primary School

15.07.23	At Home Event – Guildhall Hull
16.07.23	Lord Mayor of Hull Civic Service
17.07.23	Aalia House Care Home Opening – Marshall Avenue
19.07.23	ERNLCCA In House Councillor Training, Mr Clay

Total of 13 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

24.06.23	Armed Forces Day Parade
25.06.23	Old Town Summer Festival – High Street old Town
02.07.23	Food Festival and Market – King Street, Bridlington
06.07.23	RNA monthly meeting
11.07.23	Plaque unveiling at Bridlington Railway Station
11.07.23	Bridlington Central Action Group meeting at the Community HUB
15.07.23	Bridlington Health Forum at the Bridlington North Library
19.07.23	ERNLCCA In House Councillor Training, Mr Clay

Total of 8 Event attended by the Deputy Mayor & Deputy Consort

Other Councillors:

22.06.23	Bridlington in Bloom Meeting – Cllr Pollard
24.06.23	Armed Forces Day Parade – Cllrs T Milns, Pollard, Andy Walker, Angie Walker & Verda
29.06.23	Bridlington School Foundation Meeting – Cllr Heslop-Mullens, T Milns & Andy Walker
30.06.23	Hinge Music Quiz at Bridlington Town Club - Cllr Pollard
01.07.23	Bridlington Pride- Bridlington Spa- Cllrs Heslop -Mullens, T Milns, Andy Walker, Angie Walker
03.07.23	R.O.B.O.T Meeting – Cllrs T Milns, Pollard & Angie Walker
04.07.23	Planning Liaison Training – Cllrs T Milns, Pollard, Andy Walker, Angie Walker & Verda
15.07.23	Bridlington Health Forum meeting at Bridlington North Library – Cllrs Dealtry, Heslop-Mullens
18.07.23	ERVAS meeting – Cllr Heslop- Mullens
19.07.23	ERNLCCA In House Councillor Training, Mr Clay – Cllrs T Milns, Norman, Pollard, Andy Walker, Angela Walker & Verda

Total of 10 Events attended by Other Councillors

Staff:

04.07.23	Planning Liaison Training – Town Clerk
19.07.23	ERNLCCA In House Councillor Training – Mr Clay – Deputy Clerk & Town Clerk

Total of 2 Events attended by Staff

71.23 To approve the minutes of the Full Council meeting held on 21.06.23 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 21.06.23 were received as a true record.*

72.23 To receive the minutes of the Planning & Environmental Committee held on 10.07.23:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 10.07.23 are approved.*

73.23 To receive the minutes of the Finance & General Purposes Committee held on 11.07.23:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 11.07.23 are approved.*

74.23 To consider the vacancy on the Planning Committee - One Member for full capacity on all Committees:

RESOLVED: *There were no Councillors available to undertake this role at this meeting, this will be brought back to the Full Council meeting in August.*

75.23 To retrospectively approve the Summer Newsletter 2023:

RESOLVED: *The Newsletter was retrospectively approved for printing and distribution. The Mayor conveyed thanks to the Newsletter Committee with it being the first Newsletter created by the new Council.*

76.23 To consider the creation of a Bridlington Development Plan Working/Advisory Group:

RESOLVED: *The Council resolved to create a Bridlington Development Plan Working/Advisory Group with all Councillors as automatic Members to discuss plans for Bridlington with outside agencies. This Group will consider, create, and pass on ideas to the Town Council to officially be considered at future appropriate committee meetings. There was no date scheduled for the first meeting of this group.*

77.23 To consider Officially Marking D-Day 80th Anniversary in Bridlington & Supported by BTC:

RESOLVED: *The Town Council supported the D-Day 80th Anniversary Event and pledged assistance for Service Sheets and Posters and advertising the event. The Town Council will register the event that will take place in Bridlington in the Bridlington War Memorial Gardens on Thursday 6th June 2024.*

78.23 To consider the further information regarding Hedgehog Highway – Cllr Verda:

RESOLVED: *The Town Council considered the further information from Councillor Verda and resolved the following regarding:*

- 1. To purchase a box of Hedgehog Highway fence surrounds at a cost of £150 and to sell them at cost price £3 from the office.*
- 2. To provide extra local information alongside the information already provided.*
- 3. To share the information about looking after hedgehogs and Highway fence surrounds in the Town Council's Newsletter and on social media to help hedgehogs in Bridlington to thrive.*
- 4. To pass to the Environment and Newsletter Committees to work on both elements.*

79.23 To consider the Skatepark Coordinators Monthly Report – June 2023:

RESOLVED: *The Town Council conveyed thanks to the Skatepark Coordinator.*

80.23 To receive items of correspondence – all items are noted unless otherwise stated:

- a) 16.06.23 ERYC – Leader of the ERYC – New “Town & Parish Liaison” Councillor Hammond email:

RESOLVED: *The Town Council resolved to invite Councillor Handley and Councillor Hammond to meet and brief the Town Council at a future meeting.*

- b) 16.06.23 ERYC – Two Emergency Road Closures – Retrospective – Part of Cambridge Street, Bridlington.
- c) 21.06.23 ERYC – Highways Events – Update regarding Events Procedures. The Clerk briefed that the new information had been received and being worked on already for both Civic Service and Remembrance and that it was indeed more onerous than previous years.
- d) 27.06.23 ERYC – Temporary Road Closure – Part of St Marys Walk, Bridlington.
- e) 27.06.23 ERYC – Temporary Road Closure Postponed – Part of Wycliffe Lane, Bridlington.
- f) 28.06.23 ERYC – Temporary Road Closure – Jewison Lane Level Crossing, Sewerby.
- g) 28.06.23 ERYC - Anti-Social Behaviour Date – Bridlington.
- h) 28.06.23 ERYC – National Highways and Transport Public Satisfaction Survey:

RESOLVED: *The Town Council resolved to request that Councillor Heslop-Mullens undertake the National Highways and Transport Public Satisfaction Survey on behalf of the Town Council.*

- i) 29.06.23 ERYC – East Riding Design Code – Update.

- j) 30.06.23 Mr Ashby - Issues with Buses to Castle Hill from Bridlington – Assistance request:

RESOLVED: *The Town Council resolved to contact Transport Services at the ERYC, Driffeld Town Council and EYMS to enquire what was being done for addressing Services to help patients to get to Castle Hill in the East Riding to receive essential treatment. The Town Council further resolved to request assistance from Councillor Heslop-Mullens, in his capacity as Bridlington Town Council's Parish Transport Champion, with the enquiries and if future services were being planned given the rural nature and lack other public services to get to Castle Hill, Malton and York Hospitals.*

- k) 03.07.23 Bridlington Pride – Thanks and press Release Post event. The Mayor thanked everyone involved and conveyed how good the event was on the day. The Clerk conveyed that the collection of environmental responses from the event had been collated by Cllr Andy Walker and that will be incorporated into the first meeting of the Environment Committee at the end of the month.

- l) 03.07.23 ERYC – Temporary Road Closure – Sewerby Road Level Crossing, Bridlington.

- m) 05.07.23 ERYC – Speed Survey Results & Assessment – Harewood Avenue, Bridlington.

- n) 06.07.23 ERYC – Identified Location for Cycle Stands - Marton Road Shops:

RESOLVED: *The Town Council resolved to inform the ERYC that they support the identified location for Cycle Stands at the Marton Road Shops. The Town Council also resolved to request if it would be possible to place further cycle stands in the vicinity of the Bridlington North Library.*

- o) 06.07.23 ERNLLCA – Annual Meeting of the East Riding District Committee – 20.07.23 – For all.

- p) 07.07.23 ERYC – Speed Survey Results & Assessment – A165 Kingsgate, Southbound, Bridlington.

- q) 07.07.23 ERYC – Speed Survey Results & Assessment – A165 Kingsgate, Northbound, Bridlington.

- r) 07.07.23 ERYC – Speed Survey Results & Assessment – B1253 Easton Road, Westbound, Bridlington.

- s) 07.07.23 ERYC – Speed Survey Results & Assessment – B1253, Easton Road, Eastbound, Bridlington.

RESOLVED: *The Town Council resolved to contact the ERYC Traffic Management Team to request more information about the results for B1253 Easton Road Eastbound given that the 85 percentile is recorded considerably over the 30mph speed limit at 37.8mph. The Town Council would like to enquire why this figure is considered compliant given that it is so high? The Town Council wished to know if it would be possible to share what the actual highest speed was recorded on this road during this survey? The Town Council also resolved to ask the Humberside Police Inspector what the prosecutable speed limit is for a 30mph area in Bridlington.*

- t) 07.07.23 ERYC – Speed Survey Results & Assessment – Brookland Road, Northbound, Bridlington.

- u) 07.07.23 ERYC – Speed Survey Results & Assessment – Brookland Road, Southbound, Bridlington.

- v) 10.07.23 ERYC – Emergency Suspension of One-Way Traffic – St Albans Road, Bridlington.

- w) 10.07.23 ERYC – Two Emergency Temporary Road Closures – Part of Marshall Avenue, Bridlington.

- x) 11.07.23 ERYC – Planned Footway Improvement Works along Oxford Street, Bridlington.

- y) 11.07.23 ERYC – Proposed changes to existing waiting restrictions – Marshall Avenue & Victoria Road:

RESOLVED: *The Town Council resolved to convey support for the proposed changes to existing waiting restrictions on Marshall Avenue and Victoria Road in Bridlington.*

- z) 12.07.23 ERYC – Planned Carriageway resurfacing works along St Marys Walk, Bridlington:

81.23 Newsletters/Agendas & Minutes – attached unless otherwise stated. Councillors who attended the meetings provided additional feedback:

- i. Bridlington Royal British Legion Branch minutes of meeting on 31.05.23.
- ii. Bridlington in Bloom – Notes from meeting in May 2023.
- iii. ERNLLCA Newsletter & Training Guide for Retention – June 2023.
- iv. Bridlington Central Action Group (BCAG) minutes of meeting on 13.06.23.

- v. East Riding VCSE – Notes from meeting on 28.06.23.
- vi. ROBOT – Notes of meeting on 03.07.23.
- vii. Humberside Police Bridlington Update – July 2023 Issue.
- viii. Clerks & Councils Direct Magazine – July 2023 (available on request).

82.23 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 11th July 2023 stood at:

Account Name	Account type	Balance £
Town Council	Business A/C	£13,684.80
Town Council	Deposit A/C	£413,879.25
Town Council	Petty Cash	£352.45

Accounts paid since: 13th June 2023

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Cash Receipts:				
Petty Cash	30-Jun	Petty Cash Receipts	June Petty Cash receipts	£185.30
Total Receipts				£185.30

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
VE Debit Card	13-Jun	Amazon	PPE for phase three project	£52.39
VE Debit Card	13-Jun	Amazon	PPE for phase three project	£12.98
BACS 16	21-Jun	East Riding Pipe Band	Armed Forces Day Pipe Band	£80.00
		GK Beulah	Honours Board lettering	£23.76
		All Signs	CLlr name plates	£276.00
		Blenheim Cleaning	Office Clean 12-6-23	£45.00
		BKR Group	Balance of Spring Newsletter Distribution	£378.00
		Bridlington Pride Group	Stall hire for Pride event	£60.00
		The Yacht Club	Armed Forces Day Buffet	£178.00
DD	21-Jun	Drax	Office Electric 1/5/23 to 18/5/23	£207.44
BACS 17	28-Jun	Bridlington Window Cleaning	Bus shelters Cleaned	£81.00
		ERYC	Rates payment 4 of 10	£434.00
		FlexElecs	Install double socket in back storeroom	£85.00
		UK Web Solutions	Website Hosting Annual Subscription	£107.86
		The Compost Bag Company	Biodegradable dog waste bags	£346.68
BACS 18/19	30-Jun	Staff Costs	June Staff Costs	£5,198.64
BACS 20	30-Jun	HMRC	PAYE & NIC Quarter 1	£2,380.64
DD	04-Jul	Eon Next	Office Electricity 19/5/23 to 1/6/23	£99.44
DD	03-Jul	SSE	Office Gas Quarter one	£303.84
VE Debit Card	27-Jun	Amazon	Toilet Flush Push Button for office gents toilet	£10.84
DR	28-Jun	HSBC	Bank charges to 6/6/23	£8.00
DD	01-Jul	Sage	Payroll software subscription July	£9.60
Petty Cash	30-Jun	Petty Cash Expenses	June petty cash expenses	£34.98
DD	18-Jul	Eon Next	Office Electricity 2/6/23 to 30/6/23	£172.80
BACS 21	11-Jul	All Signs	Dog Stencils, Car Parking Signs, CLlr Name Plate	£474.00
		Blenheim Cleaning	Office Clean 3/7/23	£45.00
		Agilico	Photocopying and Lease	£376.60
		D Boland	Website maintenance July	£130.00
		Jonathan Oyston	Office window cleaning 3/7/23	£22.00
		John Woodvine	Photo hanging in meeting room and bus shelter repair	£60.00
DD	10-Jul	Octopus Energy	St Johns Electric June	£28.14
PK Debit Card	06-Jul	Office Furniture Online	Chairs for meeting room	£198.00
SO	03-Jul	K Wardle	June Skatepark Contracts	£1,129.36
Total Payments				£13,049.99

RESOLVED: *The accounts were approved for payment.*

83.23 To receive notice of items for inclusion on the next agenda for Wednesday 16th August 2023:

- Wrap up for Armed Forces Day – update post meeting.
- Christmas Planning – date and update post meeting.
- Bridlington Development Plan Working Group.

Signed:

Mayor of Bridlington

Date: