



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 20th April 2022
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Finlay, Foster, C Marsburg (Chairing), S Marsburg, M Milns & Walker (6) attending at the Town Council's Office. There was no attendance online.
One (1) Member of the Public attended the Town Council's Office.
The Acting Town Clerk recorded the minutes of the meeting.

261.21 Chair's Welcome:

Councillor C Marsburg welcomed everyone to the meeting. The Chair informed everyone about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms.

262.21 Apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Councillors Dealtry, Dixon, Heslop-Mullens, Holmes, T Milns and Norman.*

263.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor A Walker declared a non-pecuniary interest for items 12 a) c) d) and e) on the agenda as they are pertaining to the East Riding of Yorkshire Council (ERYC) and Cllr Walker is a Member of ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

264.21 Public Participation:

RESOLVED: *There was no public participation.*

265.21 To receive the civic duties and outside posts and responsibilities for the Town Council:

Civic Duties, Responsibilities and Training from 17th March – 20th April 2022

Mayor & Mayoress:

02.04.22 Falklands 40th Anniversary Service – Priory Church
03.04.22 Charity Skydive attendance – Grindale Skydive Centre
06.04.22 BTA Cheque Presentation – Ashford House

Total of 3 Events attended by the Mayor & Mayoress

Other Councillors:

22.03.22 R.O.B.O.T meeting – Cllr T Milns
02.04.22 Falklands 40th Anniversary Service – Priory Church – Cllrs J Foster, S Marsburg, S Finlay and A Walker

Total of 2 Events attended by Other Councillors

266.21 To approve the minutes of the Council meeting held on 16.03.22 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.03.22 are received as a true record.*

267.21 To receive the minutes of the Planning & Environmental Committee held on 28.03.22:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 28.03.22 are approved.*

268.21 To receive the minutes of the Extra Ordinary Finance & General Purposes Committee held on 12.04.22:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 12.04.22 are approved.*

269.21 To receive the minutes of the Planning & Environmental Committee held on 19.04.22:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 19.04.22 are approved.*

270.21 The Skatepark Coordinators Monthly Report & Maintenance Report – March 2022:

RESOLVED: *The report was noted.*

271.21 The renewal of the ERNLLCA Membership:

RESOLVED: *The council resolved to renew the ERNLLCA Membership.*

272.21 Items of correspondence which are noted, or commented on:

- a) 14.03.22 – ERYC – Outcome of BTC application for an amendment to the PSPO.
- b) 14.03.22 – Ofcom – RE: request for Radio Licence for Bridlington Gold Ltd:

RESOLVED: *The council resolved to write to Bridlington Gold in respect of this matter to convey that Ofcom would be happy to engage directly with them.*

- c) 29.03.22 – ERYC – Email regarding the East Riding Community Governance Review.
- d) 31.03.22 – ERYC – Temporary Road Closure Notice – Sewerby Rd Level Crossing.
- e) 07.04.22 – ERYC – Temporary Road Closure Notice – Part of Providence Place.

273.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. BCAG – Minutes of Meeting held on 08.03.22.
- ii. R.O.B.O.T – Minutes of the meeting held on 22.03.22.
- iii. Humberside Police – Bridlington Update April 2022.
- iv. K Fradley Bridlington Transport Champion – Notes of ER of Y Enhanced Bus Partnership Forum.

274.21 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 12th April 2022 stood at:

| Account Name | Account Number | Account type | Balance £ |
|--------------|----------------|--------------|-------------|
| Town Council | | Business A/C | £7,457.46 |
| Town Council | | Deposit A/C | £219,710.30 |
| Town Council | | Petty Cash | £6.40 |

Accounts paid since: 9th March 2022

Bridlington Town Council:

Receipts In:

| Cheque/BACS | Date | Payer | Description | Amount |
|-------------|--------|-------|-------------------------------------|-----------|
| CR | 18-Mar | ERYC | Rates refunds for St John's Toilets | £2,295.40 |

Cash Receipts:

| | | | | |
|-----------------------|--------|---------------------|---------------------------|------------------|
| Petty Cash | 31-Mar | Petty Cash Receipts | March Petty Cash Receipts | £31.65 |
| Total Receipts | | | | £2,327.05 |

Payments Out:

| Cheque/BACS | Date | Payee | Description | Amount |
|-------------|--------|-----------|------------------------------------|---------|
| BACS 75 | 15-Mar | BKR Group | Balance of newsletter distribution | £378.00 |

| | | | | |
|------------|--------|--|--|--------------------------|
| | | ERYC | Pest Control Visits Fee | £76.52 |
| | | Intruder Alarms | Hub CCTV and Alarm Service | £120.00 |
| | | Blenheim Cleaning Services | Office Clean 6/3/22 | £45.00 |
| | | Property Shop Yorkshire | Fire Alarm and Emergency Lighting Cert | £400.00 |
| BACS 76 | 29-Mar | ERYC | Deputy Clerk Job Advert | £60.00 |
| | | Blenheim Cleaning Services | Office Clean 11/3/22 | £45.00 |
| BACS 77/78 | 31-Mar | Staff Costs | March Staff Costs | £3,762.36 |
| DD | 30-Mar | Gazprom | Office Gas February | £238.98 |
| BACS 79 | 31-Mar | HMRC | PAYE & NIC 4th Quarter | £1,833.33 |
| DD | 04-Apr | SAGE | Payroll software monthly fee (Intro Price) | £2.10 |
| BACS 01 | 07-Apr | BKR Group | Spring Newsletter | £1,718.00 |
| | | D Boland | April website | £50.00 |
| | | ERYC | Marshall Ave Rates payment 1/10 | £572.50 |
| DD | 06-Apr | Octopus Energy | St Johns Toilets March | £53.86 |
| DR | 28-Mar | HSBC | Bank charges to 6/3/22 | £8.00 |
| 101745 | 29-Mar | Brid Amateur Swim Club | Small Grants Awards | £200.00 |
| 101746 | 29-Mar | Brid Millau Petanque Club | Small Grants Awards | £250.00 |
| 101747 | 29-Mar | HART | Small Grants Awards | £200.00 |
| 101748 | 29-Mar | EJ Fielding 6th & 7th Ave Street Party | Small Grants Awards | £150.00 |
| 101749 | 29-Mar | Bridlington Bay Bowling Club | Small Grants Awards | £300.00 |
| 101750 | 29-Mar | Dukes Park Bowling club | Small Grants Awards | £300.00 |
| 101751 | 29-Mar | Brid Street Trails | Small Grants Awards | £150.00 |
| 101752 | 29-Mar | Brightening up Bridlington | Small Grants Awards | £200.00 |
| 101753 | 29-Mar | Brid Alexandra Bowling Club | Small Grants Awards | £300.00 |
| 101754 | 29-Mar | Brid Pride/BAM | Small Grants Awards | £500.00 |
| BACS 80 | 07-Apr | Agilico | Photocopier lease and copies | £350.05 |
| | | Jonathan Oyston | Office windows cleaned 7/4/22 | £20.00 |
| | | K Wardle | Skatepark March Co-ordinator | £506.80 |
| | | K Wardle | Skatepark March maintenance | £445.15 |
| | | Blenheim Cleaning Services | Office clean 25/3/22 | £45.00 |
| DD | 18-Apr | Drax | Skate park electric March | £73.82 |
| BACS 02 | 12-Apr | D Leeman | Piper for Falklands Event | £150.00 |
| | | Echo Media Group | Echo 4 page supplement for BTC | £912.00 |
| | | ERYC | Commercial Waste Contract fee | £317.98 |
| | | Hi Fliers | Seafront flags renewed and refurbished | £1,872.00 |
| | | KITS Hull | Telephones April | £35.96 |
| | | Blenheim Cleaning Services | Office Clean 5/4/22 | £45.00 |
| Petty Cash | 31-Mar | Petty Cash Expenditure | March Petty Cash Expenditure | £197.91 |
| | | | Total Payments | <u>£16,885.32</u> |

RESOLVED: *The accounts were approved for payment. The council noted information from the RFO that it was necessary to do an adjustment to the petty cash account at year and the council approved the adjustment.*

275.21 To receive notice of items for inclusion on the next agenda for Wednesday 18.05.22:

- Dementia Friendly Town Initiative – Cllr S Finlay

Signed:

Mayor of Bridlington

Date: