



BRIDLINGTON TOWN COUNCIL
Minutes of the Full Council Meeting held on 21st September 2022
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The meeting was held with Councillors Dealtry, Foster, Heslop-Mullens (Chair), Holmes, C Marsburg, T Milns & Walker a total of seven (7) in the room.

One Member of the Public and Two Members of Humberside Police were present.
The Deputy Town Clerk and Responsible Financial Officer recorded the minutes.

Section A:

101.22 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and as a mark of respect the meeting undertook a one-minute silence for HM The Queen. The Mayor then informed everyone about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms (even though the third-party platforms did not work properly for this particular meeting).

102.22 Apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Councillors Dixon, Finlay, M Milns, Norman and S Marsburg.*

103.22 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens & Walker declared a non-pecuniary interest for items 16, 19 C,D,E,F,I,M & Q on the agenda as they all pertain to the East Riding of Yorkshire Council (ERYC) and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

104.22 Public Participation:

RESOLVED: *A Member of the public briefed the council about the issue with the bollards located on Marshall Avenue. They have been repeatedly knocked down by large vehicles. The council was asked to seek effective remedial works to prevent this happening in future which Councillor Walker said he would address.*

Councillor Heslop-Mullens proposed a name change of the Town Council building, but this was not supported by the Councillors at the meeting.

Humberside Police briefed that there had been a decrease of anti-social behaviour in some areas but an increase in others. Drugs and associated crime continue to be an issue, particularly in the New Burlington area. In recent weeks a drugs operation with dogs took place in and around Bridlington Pubs, with a number of people being dealt with. There has also recently been a number of properties raided following intelligence reports, this has led to both drugs and cash being recovered. Three new Officers are coming to the Bridlington Neighbourhood Team in the near future, giving the teams boost in numbers.

Councillor T Milns asked if an Early Intervention Team would be returning to Bridlington and was advised that the council would need to approach the PCC regarding this.

Cllr Heslop-Mullens asked about the current issues with vehicles on North Marine Drive and was advised that it is an ongoing challenging situation and that officers are attending the

area regularly. A Speed Awareness Day is being considered and the force is investigating the implementation of Section 59 notices, as has been done in a neighbouring area with similar issues and this would give the Police more powers to seize problem vehicles.

The Town Council received and accepted a written submission from a resident who had wished to speak at the meeting but could not attend in person. Councillors reviewed the submission and agreed to include it under agenda item 17 as it pertains to the same matter.

105.22 To receive the civic duties and outside posts and responsibilities for the Town Council:

Mayor & Mayoress:

21.08.22	Naming Ceremony for the RNLi Lifeboat Ernie Wellings
24.08.22	Look North Filming South Beach
28.08.22	Flamborough RNLi Lifeboat Gala
03.09.22	Mayor's Charity 'Way of the Roses' Cyclethon Ritchies Café Bar
03.09.22	Jack and Stand Presentation at Sewerby Park
04.09.22	Farewell Service for Rev Pollard at the Priory Church
10.09.22	Autumn Show St John's Burlington
11.09.22	Proclamation of King Charles III – War Memorial
12.09.22	Presentation of Cheque to Alexandra Bowling Club
18.09.22	Civic Service at the Bridlington Priory
18.09.22	Vigil and minutes silence at the War Memorial Gardens
21.09.22	Christmas meeting with the Bridlington Round Table

Total of 12 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

24.08.22	Look North Filming South Beach
03.09.22	Mayor's Charity 'Way of the Roses' Cyclethon, Ritchies Café Bar
04.09.22	Farewell Service for Rev Pollard at the Priory Church
11.09.22	Proclamation of King Charles III – War Memorial
18.09.22	Civic Service at the Bridlington Priory
18.09.22	Vigil and minutes silence at the War Memorial Gardens

Total of 6 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

24.08.22	Christmas Working Group – Cllr Holmes, C Marsburg & T Milns
05.09.22	R.O.B.O.T. - Pack Horse Old Town – Cllr Thelma Milns
11.09.22	Proclamation of King Charles III - War Memorial – Cllrs Foster, Norman, Walker, Dixon Holmes, Dealtry
16.09.22	Dementia Meeting, Bridlington Community Hub – Cllr Foster
18.09.22	Civic Service – Cllrs Foster, Holmes, Walker
18.09.22	Vigil and minutes silence at the War Memorial Gardens – Cllrs Dealtry, Dixon, Walker
20.09.22	Dementia Meeting at the Bridlington FC - Cllr Foster & Walker
21.09.22	Christmas meeting with the Bridlington Round Table – Cllr Foster & T Milns

Total of 7 Events attended by Other Councillors

106.22 To approve the minutes of the Full Council meeting held on 17.08.22 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 17.08.22 are received as a true record.*

107.22 To receive the minutes of the Planning & Environmental Committee meeting of 22.08.22:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 22.08.22 are approved.*

108.22 To receive the minutes of the Finance & General Purposes Committee meeting of 06.09.22:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 06.09.22 are approved.*

109.22To receive the minutes of the Planning & Environmental Committee meeting of 12.09.22:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 12.09.22 are approved.*

110.22To receive the Audited Annual Return 2021-2022:

RESOLVED: *The information was received, and it was noted that there were no matters arising. The RFO was thanked for her excellent work with the accounts.*

111.22To consider and approve the Autumn Newsletter for distribution:

RESOLVED: *The Autumn Newsletter was approved with amendments.*

112.22To consider and approve the Annual Report 2021-2022:

RESOLVED: *The Annual Report 2021-2022 was approved.*

113.22To consider the Remembrance 2022 Update Report:

RESOLVED: *The information was noted.*

114.22To consider the report & verbal update from the Christmas Working Group for Christmas 2022 & consider the Christmas Pomanders for Bridlington in 2022:

RESOLVED: *The Town Council received a verbal update from Cllr T Milns about the meeting with Bridlington Round Table regarding ideas for a Christmas event. The Bridlington Round Table decided that they would speak with their Members and bring back their proposals to the Town Council for consideration.*

The Town Council resolved not to proceed with the purchase of the Christmas Pomanders for display in Bridlington this year. The council resolved to use the funds that would have been spent on pomanders to contribute towards the cost of purchasing further Column lighting wraps for columns not already included in the Christmas Lighting scheme – to a maximum additional cost of £4000.00.

115.22To consider the report for Brid Link Radio:

RESOLVED: *The Town Council resolved not proceed with the lease of Brid Link Radios. It was resolved to seek and purchase a suitable more secure replacement for the sliding glass doors in the Council office reception area.*

116.22To consider the East Riding of Yorkshire Community Tree Planting Fund and Humber Forest Initiatives:

RESOLVED: *The Town Council resolved to apply for both the East Riding of Yorkshire Community Tree Planting Fund and the Humber Forest Initiatives to support the purchase of standard trees to mark the public right of way in Jubilee Wood.*

117.22To consider a report regarding CCTV:

RESOLVED: *The Town Council selected three sites to further explore the feasibility and costings for placement of CCTV cameras. Tennyson Ave, Bessingby Gate (bottom of St Marks) and St Wilfred's Road triangle were identified as areas of priority, and areas that would offer a wide scope for viewing, in most cases offering more than one street to be covered. It was considered potentially helpful to pass the details of the PCC to the Bridlington Tennis Club for them to investigate funding. The next steps are for the Town Council to undertake site visits with ERYC & Humberside Police to investigate all matters pertaining and to report back to Council.*

118.22 To consider the Skatepark Coordinators Monthly Report – August 2022:

RESOLVED: *The Town Council noted the content and conveyed thanks to the Skatepark Coordinator.*

119.22 To receive items of correspondence – all items are noted unless otherwise stated:

a) 09.08.22 RFO – 08.08.22 – Armed Forces Day Insurance – Way Forward:

RESOLVED: *The Town Council resolved to defer this item until the November meeting to allow time for more information and cost implications to be collated before a decision is made.*

b) 11.08.22 ROBOT – Bridlington Explorer Bus Service:

RESOLVED: *The Town Council resolved to relay that overall the Bridlington Explorer Bus Service was deemed a success and a positive impact on Bridlington Old Town but considered that more publicity and availability of time tables would have had further benefits.*

c) 11.08.22 ERYC – Interim Director of Legal & Democratic Services.

d) 15.08.22 ERYC – Temporary Road Closure – Part of Flamborough Road, Bridlington.

e) 15.08.22 ERYC – Temporary Road Closure – Part of Sands Lane, Bridlington.

f) 18.08.22 ERYC – Hermitage Road Planned Carriageway Maintenance x 2.

g) 18.08.22 ERNLLCA – AGM Agenda and papers for 22.09.22:

RESOLVED: *Councillor Heslop Mullens informed that he would be attending this event.*

h) 22.08.22 ERNLLCA – NALC Empowering Communities – Hybrid Event 07.11.22.

i) 22.08.22 ERYC – Temporary Road Closure – Blenheim Road, Bridlington.

j) 31.08.22 Joint Local Access Forum Annual Report 2022-21.

k) 06.09.22 ERNLLCA – Chairmanship Training – 04.10.22.

l) 08.09.22 ERNLLCA – Police and Crime Commissioner Survey details.

m) 08.09.22 ERYC – ERYC Broadband Gigabit Voucher Scheme – online event 29.09.22.

n) 09.09.22 Community Empowerment Town and Parish Council Event – Goole 29.09.22.

o) 12.09.22 Bridlington Cost of Living Round Table – Invitation to event on 11.10.22:

RESOLVED: *Councillors Heslop-Mullens and Walker informed that they would be attending this event.*

p) 12.09.22 Mr Smith – Request regarding Coat of Arms:

RESOLVED: *The Town Council resolved to forward the information requested to Mr Smith.*

q) 14.09.22 ERYC – LATEST Update for Avian Influenza Outbreak near Flamborough.

r) 14.09.22 ERNLLCA – Rural Policy & Partnerships – Support for Rural Communities information.

120.22 Newsletters/Agendas & Minutes – attached unless otherwise stated:

i. ERNLLCA Newsletter – August 2022.

ii. Bridlington Central Action Group minutes of meeting on 09.08.22.

iii. Bridlington Dementia Friendly Town minutes of meeting on 24.08.22.

iv. R.O.B.O.T. minutes of meeting on 05.09.22.

v. Clerks and Councils Direct Magazine – September 2022 (available on request).

vi. Humberside Police – Bridlington Update – September 2022.

vii. East Coast Churches & Community Music Festival Newsletter – September 2022.

119.22 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 13th September stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£4,520.72
Town Council		Deposit A/C	£285,807.95
Town Council		Petty Cash	£123.43

Accounts paid since: 8th August 2022

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	08-Aug	D Selfridge	Bridlington Map	£3.75
CR	07-Sep	HSBC	Gross Interest to 6/9/22	£76.45

Cash Receipts:

Petty Cash	31-Aug	Petty Cash Receipts	August Petty Cash Receipts	£18.00
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Total Receipts £98.20

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	17-Aug	Drax	Skate Park Electric July	59.27
DD	17-Aug	Drax	Office Electric July	£247.95
DD	16-Aug	Octopus Energy	St Johns Electric July	£153.34
BACS 26	12-Aug	A Staveley	Bus Shelters Cleaned	£75.00
		Gallagher Insurance	Annual Insurance Premium	£8,184.60
		Cllr M Heslop-Mullens	Civic Expenses	£84.80
		Bridlington Stationers	Copy Paper and staples	£80.63
		KITS Hull Ltd	Telephones August	£35.96
BACS 27	16-Aug	Blenheim Cleaning Services	office Clean 10/8/22	£45.00
		Bridlington Stationers	Envelopes	£21.59
		K Wardle	Skate Park - July Co-ordinator	£340.28
		K Wardle	Skate Park - July Maintenance	£628.03
		Vaughtons	Civic Regalia	£304.72
DD	25-Aug	Gazprom	Office Gas June	£56.70
BACS 28/29	31-Aug	Staff Costs	August staff Costs	£4,819.18
BACS 30	25-Aug	Business Stream	St Johns Water Bill	£48.49
		Blenheim Cleaning Services	Office Cleans 17/8/22 and 22/8/22	£90.00
PK Debit Card	24-Aug	HSD Online	Toilet roll & dispensers for toilets	£218.13
DR	28-Aug	HSBC	Bank Charges to 6/8/22	£9.00
Petty Cash	31-Aug	Petty Cash Expenditure	August Petty Cash Expenditure	£5.36
DD	01-Sep	Sage Global Systems	Payroll Software subscription	£8.40
BACS 31	06-Sep	A Brunton Ltd	Skatepark skip collection	£216.00
		Blenheim Cleaning Services	Office clean 29/8/22	£45.00
		D Boland	Website September	£50.00
		FlexElecs	Electrical Works St Johns Toilets	£435.00
			Fees for Events Licence and permission renewal	£300.00
		ERYC	Office rates payment 6 of 10	£574.00
		ERYC	Office rates payment 6 of 10	£574.00
		K Wardle	Skate Park August Co-ordinator	£423.54
		K Wardle	Skate Park August Maintenance	£600.03
		Bridlington Window Clean Co	Spring Hanging Basket Watering	£1,865.85
		Just Like That Handyman Services	Repairs/Maintenance -St John Toilet	£200.00
		H Appleyard & Sons	Confidential Waste shredding	£59.40

Total Payments £20,285.25

RESOLVED: *The accounts were approved for payment.*

120.22 To receive notice of items for inclusion on the next agenda for Wednesday 19th October 2022:

- Christmas update from the Bridlington Round Table.
- CCTV update if available.
- Remembrance update.

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

121.22 Rotary Fund Assistance Verbal Update – Councillor Walker:

RESOLVED: *The Town Council resolved that Councillor Walker was to arrange a meeting with the Trustees and the Town Councillors previously involved to discuss the fund further. Discussions will also have to include the management of responses and the impact on the Town Council Staff.*

Signed:

Mayor of Bridlington

Date: