



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Council Meeting held on 15<sup>th</sup> September 2021**  
**in the Town Council Offices, 2A Marshall Avenue, Bridlington**

The hybrid meeting was held with Councillors Dealtry, Foster, Heslop-Mullens, Holmes, S Marsburg, Norman & Walker (7) at the Town Council's Office. Councillors Dixon, M Milns & T Milns (3) attending online.

There was one (1) Members of the Public in attendance.

The Clerk collated all feedback and comments with delegated powers in place.

**96.21 Mayor's Welcome and Presentation:**

The Mayor welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting. Councillor Dealtry was presented with the Civic Album for his Civic Mayoral Year 2020-2021. Photographs were taken of the presentation.

**97.21 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Councillors Finlay & C Marsburg.*

**98.21 Declarations of Interest:**

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Councillors Dealtry, Heslop-Mullens, Norman & Walker declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) (items 14, 21B,C,D,E,J,K,L,M) as they are all Council Members of the ERYC. Councillor Dealtry declared a non-pecuniary interest in item 13 as he is a Members of the Royal British Legion.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**99.21 Public Participation:**

A Member of the public briefed how the Bridlington Central Action Group had undertaken another successful meeting in the Community HUB and that the date for the AGM had been set.

**100.21** To receive the civic duties and outside posts and responsibilities for the Town Council

Mayor & Mayoress:

20.08.21	Seacrow Festival Judging
21.08.21	Buddies in Boats
21.08.21	Humphry Sandwith Trough Unveiling
27.08.21	Hinge Summer Fair
28.08.21	Manshot Tequila Bar Opening
29.08.21	Flamborough Lifeboat
03.09.21	Merchant Navy Day Flag Raising
04.09.21	Opening of Laylas Underwear Shop
11.09.21	Youth Heritage Open Day
11.09.21	Bridlington Autumn Show
11.09.21	Weekly Echo Launch at Promenade

**Total of 11 Civic Duties attended by the Mayor & Mayoress**

Deputy Mayor & Deputy Mayoress:

21.08.21	Humphry Sandwith Trough Unveiling
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**Total of 1 Civic Duty by the Deputy Mayor**

Other Councillors:

21.08.21 Humphry Sandwith Trough Unveiling – Councillors Foster & Walker  
 24.08.21 Regeneration of Bridlington Old Town – Councillor T Milns  
 14.09.21 Bridlington Central Action Group – Councillors Norman & Walker

**Total of 3 Civic Duties attended by Other Councillors**

**101.21** To approve the minutes of the Council meeting held on 18.08.21 as a true record:

**RESOLVED:** *The minutes of the Council meeting held on 18.08.21 are received as a true record.*

**102.21** To receive the minutes of the Planning & Environmental Committee held on 23.08.21:

**RESOLVED:** *The minutes of the Planning Committee held on 23.08.21 are approved.*

**103.21** To receive the minutes of the Staffing Committee meeting on 23.08.21:

**RESOLVED:** *The minutes of the Staffing Committee held on 23.08.21 are approved.*

**104.21** To receive the minutes of the Finance & General Purposes Committee meeting on 06.09.21:

**RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 06.09.21 are approved.*

**105.21** To receive the minutes of the Contracts and Policy Committee meeting on 06.09.21:

**RESOLVED:** *The minutes of the Contract and Policy Committee held on 06.09.21 are approved.*

**106.21** To receive the minutes of the Planning & Environmental Committee held on 13.09.21:

**RESOLVED:** *The minutes of the Planning Committee held on 13.09.21 are approved.*

**107.21** The Town Council considered the Bridlington Town Council Autumn Newsletter:

**RESOLVED:** *The Town Council resolved to approve the Autumn Newsletter working copy with amendments. The meeting resolved that the final version would be retrospectively approved at the October full council meeting. The distribution date of the Autumn Newsletter is now arranged for Monday 4<sup>th</sup> October 2021.*

**108.21** The Town Council considered the Remembrance Update Report:

**RESOLVED:** *The Town Council noted the content of the report and resolved to contact the Bridlington Veterans Groups to invite them in undertaking the placement of the event poppies before the Remembrance Day event. The Town Council will publicise the event with details of timings and free car parking.*

**109.21** To consider the consolidated list of roads in Bridlington that suffer from speeding issues, Harewood Avenue speeding issue and an update from a previous request:

**RESOLVED:** *The Town Council approved the consolidated list of roads for submission to the ERYC Traffic Management Team. The Town Council resolved to add Harewood Avenue, Bridlington to the consolidated list for submission and to write and inform the two interested parties. The Town Council noted the updates.*

**110.21** To retrospectively approve the purchase of the office acoustic panels:

**RESOLVED:** *The Town Council resolved to approve the retrospective purchase of acoustic panels.*

**111.21** To consider the Platinum Jubilee Report:

**RESOLVED:** *The Town Council resolved to purchase 3500 35mm commemorative coins with a PVC pouch for distribution to the Primary Schools of Bridlington to mark the celebrations for*

*HM Queen Elizabeth II Platinum Jubilee. The Town Council would like to source competitive & comparatively priced UK production coins if possible.*

**112.21** To consider what 12 Flags are to be flown in the future from South Cliff Gardens, Bridlington:

**RESOLVED:** *The Town Council resolved to undertake the following:*

- 1. to purchase a replacement flagpole for the one that is currently broken,*
- 2. to undertake extensive maintenance of all 12 flag poles at South Cliff Gardens which would entail the removal, cleaning and replacing in the New Year,*
- 3. to commission Naval Flags that spell BRIDLINGTON for the flag poles to fly in 2022,*
- 4. to investigate the creation of an information board for placement in the gardens with the existing board to explain the Naval Flags that will fly spelling BRIDLINGTON and with the sympathetic nod to the origins of the flagpoles and the Battle of Trafalgar and to highlight the existing association with the Royal Navy and Bridlington.*

**113.21** To consider the report from the Christmas Working Group for Christmas 2021. The Town Council noted the report and resolved the following regarding Christmas:

**RESOLVED:** *The Town Council resolved:*

- 1. The Town Council resolved to look at the proposals for Christmas 2022, once they have arrived, to make an early decision about the motifs and column lighting for Bridlington.*
- 2. The Town Council could not consider the purchase of the three artificial trees for Bridlington for 2021 as the costings for the placement, dressing, removal and storage of the three trees for the three ward areas of Bridlington was not available for the meeting.*
- 3. The Town Council resolved to have a Christmas Retail Competition and to work with the Bridlington Street Trail Group if possible for a competition for 2021. Prizes of £100, £50 and £25 were agreed. Promotion of the competition was to be incorporated into the Town Council's Newsletter with A5 fliers distributed to retailers of Bridlington by the Councillors to their Ward areas.*
- 4. If the Bridlington Echo wished to run with the Residential Christmas Lights Competition the Town Council resolved to work in partnership for 2021 by providing £50, £30 and £20 worth of Argos Vouchers for the winners.*
- 5. The Town Council resolved to have the Mayor's Christmas Card Competition again for 2021. The winners would receive £50, £30 and £20 in Argos Vouchers and their card made into the official Christmas Card for the Mayor of Bridlington.*
- 6. The Town Council resolved to not host a Christmas event in 2021 and to enquire if the Bridlington Round Table would be interesting in having Santa and the Mayor of Bridlington drive to the Christmas Tree in King Street to turn the tree lights on together.*

**114.21** To consider and approve the revision to the Community Engagement Policy:

**RESOLVED:** *The Town Council approved the revision to the Community Engagement Policy.*

**115.21** To consider the Skatepark Coordinators Monthly Report & Maintenance Report – August 2021:

**RESOLVED:** *The report was noted and the Council resolved to convey thanks to the Skatepark Coordinator.*

**116.21** To receive items of correspondence:

- a) 19.08.21 ERNLCCA – AGM 2021 – Voting Attendees & Venue Consideration Required:

**RESOLVED:** *The Town Council resolved that Councillor Heslop-Mullens would be the voting representative for the ERNLLCA AGM on 23.09.21.*

- b) 20.08.21 ERYC – Traffic Survey Notification at Bempton Lane, Bridlington.  
 c) 20.08.21 ERYC – Traffic Survey Notification at Marton Gate, Bridlington.  
 d) 23.08.21 ERYC – Beck Hill Update and Further Proposals:

**RESOLVED:** *The Town Council resolved to convey to the ERYC that they are very pleased with the revised proposals for Beck Hill, Bridlington as long as the crossing is installed at the very top of Beck Hill and not set back.*

- e) 25.08.21 ERYC – Sculpture Ideas at the Cenotaph Gardens in Bridlington:

**RESOLVED:** *The Town Council resolved to convey that they considered the creation of a wood carved sculpture an inappropriate idea for the Bridlington War Memorial Gardens. The Town Council believed that in any other place it would be a splendid idea but in a War Memorial garden it could undermine the respectful tone of the gardens.*

- f) 26.08.21 NHS ERCCG – Invitation to AGM 2021.  
 g) 26.08.21 ERNLLCA – Further Finance Training Availability.  
 h) 28.08.21 Bridlington Street Trails – Letter of thanks.  
 i) 01.09.21 Councillor M Milns – Withdrawal from Planning Committee:

**RESOLVED:** *The Town Council noted the request and Councillor Foster volunteered to fill the vacancy on the Planning Committee.*

- j) 01.09.21 ERYC – Temporary Road Closure Notice for Sewerby Rail Crossing.  
 k) 01.09.21 ERYC – Temporary Road Closure Notice for Bempton Lane Rail Crossing.  
 l) 01.09.21 ERYC – Public Spaces Protection Orders (PSPO) Review 2022:

**RESOLVED:** *The Town Council resolved that it would like to submit two requests as amendments the PSPO's for Bridlington:*

1. *to consider adding the Bridlington War Memorial Gardens as a dog exclusion zone (apart from Assistance dogs) due to the amount of dog foul and dog off lead incidents in that area that have been reported.*
2. *to consider adding the Trinity Road/St Wilfred Road underpass to the Alcohol Prohibition Areas due to the amount of alcohol related issues in that location.*

- m) 03.09.21 ERYC – ER & Hull Access Forum Annual Report 2021-2021).  
 n) 07.09.21 NALC Policy Consultation Briefing for DEFRA Local Nature Strategies.

**117.21** Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Central Action Group minutes of meeting on 10.08.21:
- ii. R.O.B.O.T. Minutes of meeting of 11.08.21:
- iii. R.O.B.O.T. Minutes of meeting of 24.08.21:
- iv. Clerks & Councils Direct Magazine – September 2021 (available on request):
- v. NHS ERCCG – Update:
- vi. Humberside Police – September Update:
- vii. ERNLLCA Newsletter – September 2021



**118.21** To receive a statement of balances and to approve the schedule of accounts for payment:Accounts paid since: 12<sup>th</sup> August 2021**Bridlington Town Council:****Receipts In:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payer</b>	<b>Description</b>	<b>Amount</b>
CR	01-Sep	ERYC	2 <sup>nd</sup> Precept payment	£117,764.00
CR	07-Sep	HSBC	Bank interest to 6 <sup>th</sup> September 2021	£5.82

**Cash Receipts:**

Petty Cash	31-Aug	Petty Cash Receipts	August Petty Cash Receipts	£3.80
<b>Total Receipts</b>				<b>£117,773.62</b>


**Payments Out:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS 32	16-Aug	Compost Bag Co	Doggy Bags	£290.40
		UK Web Solutions	Host Upgrade/increase storage capacity	£61.43
BACS 33/34	31-Aug	Staff Costs	August Staff costs	£3,866.86
BACS 35	31-Aug	ERYC	St Johns Rates payment 6/10	£115.00
		ERYC	Marshall Ave Rates payment 6/10	£574.00
		Bridlington Stationers	Diaries and green paper	£9.22
		PKF Littlejohn	External Audit Fee	£960.00
		A Staveley	Bus Shelter and display board Cleaning	£81.00
Debit Card – PK	25-Aug	Panel screens Ltd	Acoustic Screens for the office	£799.37
DD	19-Aug	Gazprom	St Johns Toilets Electricity	£39.20
DR	28-Aug	HSBC	Bank Charges to 6/8/21	£6.50
DD	31-Aug	Gaz Prom	Marshall Ave Gas July	£12.15
Petty Cash	31-Aug	Petty Cash Expenses	August Petty Cash Expenses	£10.95
BACS 36	07-Sep	Bridlington Stationers	Copy paper, index books, Quick tabs	£156.95
		D Boland	Sept Website	£100.00
		J Oyston	Office window cleaning	£20.00
		K Wardle	Skate Park Maintenance Aug	£555.48
		K Wardle	Skate Park Co-ordinator Aug	£348.75
DD	12-Sep	Gaz Prom	St John's Toilets Electric August	£49.42
DD	17-Sep	Haven Power	Marshall Ave Electricity August	£68.03
DD	17-Sep	Haven Power	Skate Park Electricity August	£44.96
<b>Total Payments</b>				<b>£8,169.67</b>

**RESOLVED:** *The accounts are approved for payment.***119.21** To receive notice of items for inclusion on the next agenda for Wednesday 20<sup>th</sup> October 2021:

- Inspector Hussain – Humberside Police briefing
- Jubilee Coins – Update
- Christmas – Update
- Remembrance – Update

Signed:



Mayor of Bridlington

Date:

20.10.21

C. R. S. Finlay