



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 17th November 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Dealtry, Heslop-Mullens, Holmes, S Marsburg, T Milns & Norman (6) at the Town Council's Office. Councillors Dixon & Finlay (2) attending online. Sarah Hartley from ERVAS attended online (1) and in the room one Member of the Public was in attendance (1). The Clerk collated all feedback and comments with delegated powers in place.

143.21 Mayor's Welcome:

Councillor Dealtry welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting.

144.21 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Foster, C Marsburg, M Milns & Walker.*

145.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens & Norman declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) (Items 17, 21A,B,C,D,J,L,M,N,O,P,Q,T) as they are all Council Members of the ERYC. Councillors Finlay and Heslop-Mullens declared a non-pecuniary in item 15 as they are members of Candlelighters. Councillor Heslop-Mullens declared a non-pecuniary interest in item 21L as he resides opposite.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

146.21 Brief from Sarah Hartley, ERVAS Community HUB Manager:

Sarah Hartley briefed that there were still some issues with the building and that the Facility Manager was aware of the matters. She informed the Council that she was investigating the installation of air conditioning units for the first floor and that any action for the building with regards to permission and costings can be considered once all the information is received. ERVAS are amending the cleaning of the upstairs and that a Caretaker is still to be found which could be something that could be considered in the near future as a joint venture with ERVAS and the Town Council for the whole of the building.

Sarah then went on to brief about the Service delivery, how the building is being utilised, the different groups, how group use has changed due to the pandemic and how ERVAS are looking to adapt to accommodate. She informed that there was a national software problem meaning some delays getting our own volunteer centres off the ground but that there is a lot going on behind the scenes going on and an Engagement Officer Role will help with getting more groups in and helping to facilitate setting groups up together. Creation of a business model to help with the delivery on the Lottery Bid funding is being worked on as the meeting room has proven smaller than envisaged and groups becoming popular are soon outgrowing the space.

Councillor T Milns conveyed thanks to Sarah Hartley.

Councillor Norman enquired about how the proposed air conditioning units and shared that he would like to ensure that they were an environmentally friendly option. Sarah informed that she had not received the information yet but that it would be a capital improvement to the property. Cleaning of the upstairs of the building was then discussed.

147.21 Public Participation:

A Member of the public briefed how KCOM had dug up the whole town centre area around Marshall Avenue without notice with huge restrictions to the parking bays. This work is complete and now apparently work will commence by the ERYC on the footpaths.

The Member of the public wished to convey thanks to Councillor Walker for his fundraising efforts and to convey that at the recent craft fair £102 had been raised. He also shared that the Bridlington Central Action Group were struggling with numbers at their meetings at present and that it was a concern for the future of the group.

148.21 To receive the civic duties and outside posts and responsibilities for the Town CouncilMayor & Mayoress:

22.10.21 Launch of Scooter Rally at GOAT
 30.10.21 Rededication of the Cross at Bridlington War Memorial
 30.10.21 Launch of Poppy Appeal at Bridlington Promenade
 01.11.21 Veterans & ERYC Meeting at the War Memorial Gardens
 01.11.21 Remembrance Event Preparation at the War Memorial Gardens
 14.11.21 Remembrance Sunday

Total of 6 Civic Duties attended by the Mayor & MayoressDeputy Mayor & Deputy Mayoress:

25.10.21 Healthwatch East Riding Survey at East Riding Leisure
 09.11.21 Old Town Association Meeting
 14.11.21 Remembrance Sunday

Total of 3 Civic Duties attended by the Deputy Mayor & Deputy MayoressOther Councillors:

25.10.21 Healthwatch East Riding Survey at East Riding Leisure – Cllrs Finlay & T Milns
 09.11.21 Old Town Association Meeting – Cllrs Foster & Norman
 09.11.21 BCAG at the Community HUB – Cllrs Norman & Walker
 10.11.21 Marshall Training with Police and Volunteers at BTC Offices – Mrs King
 14.11.21 Remembrance Sunday – Cllrs Finlay, Foster, Holmes, C Marsburg, S Marsburg, M Milns, T Milns, Norman & Walker
 16.11.21 ROBOT meeting – Cllr T Milns

Total of 6 Civic Duties attended by Other CouncillorsStaff:

01.11.21 Veterans & ERYC Meeting at the War Memorial Gardens – Mrs King
 01.11.21 Remembrance Event Preparation at the War Memorial Gardens – Mrs King
 10.11.21 Marshall Training with Police and Volunteers at BTC Offices – Mrs King
 14.11.21 Remembrance Sunday – Mrs King & Miss Grosse

Total of 4 Civic Duties attended**149.21** To approve the minutes of the Council meeting held on 20.10.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.10.21 are received as a true record.*

150.21 To receive the minutes of the Planning & Environmental Committee held on 25.10.21:

RESOLVED: *The minutes of the Planning Committee held on 25.10.21 are approved.*

151.21 To receive the minutes of the Newsletter Committee meeting on 27.10.21:

RESOLVED: *The minutes of the Newsletter Committee held on 27.10.21 are approved.*

152.21 To receive the minutes of the Staffing Committee held on 10.11.21:

RESOLVED: *The minutes of the Planning Committee held on 10.11.21 are approved.*

153.21 To receive the minutes of the Planning & Environmental Committee held on 15.11.21:

RESOLVED: *The minutes of the Planning Committee held on 15.11.21 are approved.*

154.21 To consider a report and verbal update for the Remembrance Day Event:

RESOLVED: *The Town Council resolved to approve the payment of £500 for the Traffic Management Services for the Remembrance Day Event to PTS Security Solutions Ltd.*

The Town Council resolves to arrange a photo shoot with the Royal British Legion Bridlington Branch receiving this donation from PTS Security Solutions Ltd at the Town Council's Offices to share and celebrate this wonderful giving back to the Community news. All Councillors are invited to attend the presentation.

The Town Council noted that the event was excellent and very well attended. Grateful thanks to all involved with helping with the Remembrance Event in Bridlington. The meeting discussed elements that can be considered when planning next year's event.

155.21 To consider a Report for Christmas 2021 – Tree in Event, Opening Hours & Christmas Bauble:

RESOLVED: *The Town Council noted the details of the King Street Christmas Tree switch on with the Bridlington Round Table and resolved the following regarding Christmas:*

- 1. To have an exciting start to the Christmas Tree with the lighting effects on the tree.*
- 2. To approve the purchase of the Christmas Bauble for the Christmas message with the Bridlington Echo at a cost of £60.*
- 3. To close the office at the end of the day on Thursday 23rd December 2021 and reopen on Tuesday 4th January 2022.*

156.21 To consider a Report for Bridlington Town Council & Community HUB Open Days:

RESOLVED: *The Town Council resolved not to have an Open Day event and to instead investigate a middle page spread with the Bridlington Echo for sharing the information about the renovation of the Town Councils Offices.*

157.21 To consider a Report regarding the nomination of a Town Council plaque:

RESOLVED: *The Town Council resolved to present the nominated plaque with specific wording and to present at the specific location with all who can attend.*

158.21 To consider a Report regarding the Telephone Box in Bridlington Old Town:

RESOLVED: *The Town Council resolved to notify the ERYC that it did not want to proceed with adopting the payphone (01262 672004 St John Street near High Street Bridlington). The Town Council wished to confirm that, if no other organisation wished to adopt it, it would like to request that payphone's removal be progressed.*

159.21 To consider the Street Lighting Service Level Agreement for Bridlington:

RESOLVED: *The Town Council resolved to approve the Street Lighting Service Level Agreement for Bridlington.*

160.21 To consider a Report for the Queens Platinum Jubilee Coins:

RESOLVED: *After much discussion the Town Council resolved to distribute to the Primary Schools of Bridlington during the month of February 2022. The fundamentals of the distribution will be considered at the December Full Council meeting.*

161.21 To consider a Report for the update of the Flag Plaque in South Cliff Gardens:

RESOLVED: *The Town Council resolved to approve the Information Board for ordering and placement once the flagpoles are replaced and the new flags are flying.*

162.21 The Skatepark Coordinators Monthly Report & Maintenance Report – October 2021:

RESOLVED: *The report was noted and the Council resolved to convey thanks to the Skatepark Coordinator.*

163.21 To receive items of correspondence:

a) 19.10.21 ERYC – LGA Corporate Peer Challenge – 01.12.21 – Nomination to attend:

RESOLVED: *The Town Council approved the attendance of Councillor Finlay to the LGA Corporate Peer Challenge on 01.12.21.*

b) 20.10.21 ERYC – Temporary Road Closure for Prospect Street & Wellington Road, Bridlington.

c) 20.10.21 ERYC – Temporary Road Closure for Quay Road, Bridlington:

d) 20.10.21 ERYC – Temporary Road Closure for Bempton Crescent, Drive & Gardens, Bridlington:

e) 21.10.21 ERNLLCA – Training Breakthrough Communications:

RESOLVED: *There was no one available to undertake this training.*

f) 27.10.21 Information Commissioners Office – Registration Certification for 2021/2022:

g) 27.10.21 Newbald PC – Seeking Support & Suggestions:

RESOLVED: *The Town Council resolved that it would not wish to sign an official complaint and would prefer to suggest an alternative course of action. A good way forward would be for the ERYC to reinstate a Parish Liaison Officer to be a specific point of contact for all Parish & Town Councils to help alleviate the issues currently endured.*

h) 29.10.21 Mr Myerscough – Geopark for East Yorkshire – Support:

RESOLVED: *The Town Council resolved to support the application for UNESCO Global Geopark Status for East Yorkshire.*

i) 29.10.21 ERNLLCA – Updated Policy Consultation – Environmental Permitting Regulations.

j) 29.10.21 ERYC – Remembrance Day Road Closures – Documents:

RESOLVED: *The Town Council resolved to contact the ERYC to request that the Traffic Wardens and Control Parking Officers are also notified of the documents to ensure that the bay closures and signage is in place in 2022.*

k) 31.10.21 Mr Hill – Letter regarding obscene Rock in Bridlington:

RESOLVED: *The Town Council resolved to inform Mr Hill that his correspondence was given due consideration and was noted.*

l) 01.11.21 ERYC – Temporary Road Closure – St Oswald Road, Bridlington.

m) 01.11.21 ERYC – Temporary Road Closure – Jewison Lane, Sewerby, Bridlington.

n) 01.11.21 ERYC – Temporary Road Closure – Part of Pembroke Terrace, Bridlington.

o) 02.11.21 ERYC – Public Footpath Extinguishment & Creation Order for Palace Avenue, Bridlington.

p) 03.11.21 ERYC – Notification of Carriageway Patching Repairs in Bridlington.

q) 04.11.21 ERYC – Land North of Strawberry Fields – Developers Street Names – Permission Required:

RESOLVED: *The Town Council resolved to support the use of the proposed developer's street names for Land North of Strawberry Fields in Bridlington.*

r) 05.11.21 Humberside Police – Inspector Beadman Introduction:

RESOLVED: *The Town Council resolved to invite Inspector Beadman to the next appropriate Full Council meeting.*

s) 08.11.21 Bridlington Pride – Sharing of Information and Thanks.

t) 09.11.21 ERYC – Response regarding enquiry for 107 Marton Road, Bridlington.

164.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Learning & Skills Forum minutes of meeting on 29.09.21:
- ii. R.O.B.O.T. minutes of meeting on 20.10.21:
- iii. ERNLCCA Newsletter – 21 October 2021:
- iv. Humberside Police Bridlington Update – Parish/Town Release – November 2021:
- v. R.O.B.O.T. minutes of meeting on 03.11.21:
- vi. Humberside Police ASB Six Month Statistics for Bridlington & Crime Prevention Advice:

165.21 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 9th November 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£15,000.00
Town Council		Deposit A/C	£300,074.86
Town Council		Petty Cash	£123.46

Accounts paid since: 15th October 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	22-Oct	Haven Power/Drax	Festive Lighting Overpayment refund	£948.60
CR	24-Oct	Sue Dixon	Winter Newsletter Advert	£40.50
CR	26-Oct	HMRC	Vat repayment Quarters 1 and 2	£2,076.94

Cash Receipts:

Total Receipts £3,066.04

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 44	20-Oct	All Signs	BTC Standing Banners	£189.60
		K Wardle	Skate Park Sept Co-ordinator	£425.47
		K Wardle	Skate Park Sept Maintenance	£596.43
		Property Shop Yorkshire	Various Repairs Invoices	£131.00
DD	25-Oct	Gaz Prom	St John's toilets Electric 1st to 15th Sept	£37.54
BACS 45	26-Oct	Bridlington Window Cleaning	5 BTC Bus Shelters cleaned	£75.00
		Property Shop Yorkshire	Velux Opening Poles	£70.80
BACS 46/47	29-Oct	Staff Costs	October Staff Costs	£3,963.18
DD	29-Oct	Gaz Prom	Marshall Ave Gas September	£9.54
DD	31-Oct	Information Commissioner	GDPR Annual Fee	£35.00
Petty Cash	31-Oct	Petty Cash Expenses	October Petty Cash Expenses	£59.92
BACS 48	04-Nov	ERYC	St Johns Rates payment 8/10	£115.00
		ERYC	Marshal Ave Rates payment 8/10	£574.00
		ERYC	Skate Park Lighting Service Level Agreement	£698.54
		All Signs	Remake Allotments Sign	£88.80
		D Boland	November Website Contract	£100.00
		Blenheim Cleaning Services	Office Clean 18/10/21	£45.00
		Jon Oyston	Office Windows Cleaned 2/11/21	£20.00
DR	28-Oct	HSBC	Bank charges to 6/10/21	£7.40

Total Payments £7,242.22

RESOLVED: *The accounts are approved for payment.*

166.21 To receive notice of items for inclusion on the next agenda for Wednesday 15.12.21:

- Distribution of coins to schools.

Signed:



Mayor of Bridlington

Date:

15.12.21