



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 20th October 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Finlay, Foster, C Marsburg, S Marsburg, M Milns, T Milns & Walker (7) at the Town Council's Office. Councillors Norman (1) attending online. Sergeant Chris Almond from Humberside Police and one (1) Member of the Public were in attendance. The Clerk collated all feedback and comments with delegated powers in place.

120.21 Mayor's Welcome and Presentation:

On the recommendation of the Mayor, Councillor Finlay was voted to Chair this Full Council meeting in his absence as the Deputy Mayor was unavailable.

Councillor Finlay welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting.

121.21 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Dealtry, Dixon, Heslop-Mullens & Holmes.*

122.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Norman & Walker declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) (items 11, 16, 18, 20A, D, E, G, I, J, K, M, N, Q, V, W, X, Y) as they are both Council Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

123.21 Brief from Sergeant Almond of Humberside Police:

Sergeant Almond briefed the Town Council about the recent matters addressed by the Police in Bridlington including issues at the Bridlington Skatepark, arrests and how the Gatehouse Footprint is effectively addressing drug offences in the area. The weather stopped the Gateway project painting the subway, but another date has been set. Sergeant Almond shared how many areas of Bridlington are also benefitting from arrest and evictions that are tackling issues in specific areas of the town.

Sergeant Almond shared that motorbike issues had again become an issue town and that the Policing of the areas of Bridlington will become more tailored to the needs of that area. Councillor M Milns informed Sergeant Almond that West Hill was still suffering from motorbike issues and the Police Sergeant confirmed that these specific issues were on the beat plan for the West Hill area.

The Sergeant shared the good news that Inspector Hussain has been promoted and that recruitment for a new Inspector for Bridlington is underway and the great news is that Inspector Hussain will be elevated to a role that will ensure that he will still oversee Bridlington.

Councillor Norman asked what the Police stance was with the Fair currently in the Town and the Sergeant informed that the Police Operations had decided that Police were only to be in attendance if they were required with calls for Service. The Sergeant also added that the Police were aware and if attention was required that it would be immediate.

Councillor Finlay proposed and the Town Council unanimously resolved to send Inspector Hussain congratulations on his promotion.

LND

124.21 Public Participation:

A Member of the public briefed how the Bridlington Central Action Group Annual General Meeting had identified areas of anti-social behaviour that have been reported to the Police. The Member of the public also appraised the Town Council of recent other events in the area including scaffolding, cannabis, and unlicensed HMO issues.

125.21 To receive the civic duties and outside posts and responsibilities for the Town CouncilMayor & Mayoress:

16.09.21	Battle of Britain Memorial at the Defence School of Transport
17.09.21	Tribute to Former Mayor Brenda Dismore at Bridlington Spa
18.09.21	ECO Summit at Christ Church in Bridlington
18.09.21	Darts Presentation at the Bridlington Club for Young People
19.09.21	Darts Presentation at the Bridlington Club for Young People
19.09.21	Old Town Heritage Weekend & House Opening Event
21.09.21	MASH Macmillan's Coffee Afternoon at Bridlington Town Football Club
23.09.21	Veterans Coffee Morning at Victoria Mills in Bridlington
25.09.21	Bridlington Beach Touch Rugby League at Bridlington South Beach
30.09.21	Small Grants Presentation at the Town Council's Offices
03.10.21	Bridlington Road Runners Half Marathon & Children's Fun Run at North Beach
04.10.21	Presentation of Bibles to Mayor by Paul Jackson at the Town Council's Offices
05.10.21	Meeting with Major Pat Ralph (Retired) of the Yorkshire Regiment
05.10.21	Interview with Jane Macdonald on the Yorkshire Belle
20.10.21	Official Opening of Bridlington Fair at Bessingby Way Bridlington
20.10.21	Interview with BBC Look North Crispin Rolfe in the Bridlington Town Council's Offices

Total of 15 Civic Duties attended by the Mayor & MayoressDeputy Mayor & Deputy Mayoress:

16.09.21	HM Lord-Lieutenant Awards in Middleton Barracks in Hull
18.09.21	ECO Summit at Christ Church in Bridlington
23.09.21	ERNLLCA AGM (online)
25.09.21	'At Home' event with the Lord Mayor of Hull at the Guildhall
30.09.21	Small Grants Presentation at the Bridlington Town Council's Offices
13.10.21	Northern Girls Production at St Johns Burlington Church
19.10.21	Lillies on the Land at Bridlington Spotlight Theatre

Total of 7 Civic Duties attended by the Deputy Mayor & Deputy MayoressOther Councillors:

18.09.21	ECO Summit at Christ Church in Bridlington– Cllrs Finlay & Walker
30.09.21	Launch Event for LGBTQI+ Youth Group at East Riding Leisure – Cllrs Foster & Walker
30.09.21	Small Grants Presentation Town Council Offices – Cllrs T Milns, Finlay & Foster
30.09.21	Christmas Street Trails Meeting at the Bridlington Town Council's Offices– Cllr T Milns
30.09.21	ROBOT Meeting in Bridlington Old Town – Cllr T Milns
12.10.21	Bridlington Central Action Group meeting at the Community HUB – Cllr Walker

Total of 6 Civic Duties attended by Other CouncillorsStaff:

27.09.21	Onsite meeting with ERYC Street Lighting – various locations – Mrs King
30.09.21	Christmas Street Trails Meeting at Bridlington Town Council's Offices – Mrs King

Total of 2 Civic Duties attended by Staff**Previous engagements to be added to September 2021 list:**

15.09.21	Onsite meeting with ERYC at Bellevue Gardens Cllrs Finlay, Foster & Holmes
15.09.21	Onsite meeting with ERYC at Bellevue Gardens – Miss Grosse

126.21 To approve the minutes of the Council meeting held on 15.09.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 15.09.21 are received as a true record.*

127.21 To receive the minutes of the Planning & Environmental Committee held on 04.10.21:

RESOLVED: *The minutes of the Planning Committee held on 04.10.21 are approved.*

128.21 To receive the minutes of the Finance & General Purposes Committee meeting on 11.10.21:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 11.10.21 are approved.*

129.21 To receive the Audited Annual Return 2020-2021:

RESOLVED: *The information was received, and it was noted that there were no matters arising. Thanks to be conveyed to the Responsible Financial Officer.*

130.21 To consider the six-month rule and potential waiver for Councillors who need it if applicable:

RESOLVED: *All Councillors are currently up to date and not close to the six-month rule. There is therefore no reason to implement a waiver for any Bridlington Town Councillors at this time.*

131.21 To consider the Autumn Newsletter 2021 for proofing for printing (retrospective approval):

RESOLVED: *The Town Council resolved to retrospectively approve the final version of the Autumn Newsletter.*

132.21 Verbal Remembrance Update. The Clerk updated the meeting with information regarding the Remembrance Event for car parking, signage, Police assistance, Road Marshals and Road closures.

133.21 Verbal Christmas Tree Update. Councillor Finlay updated the meeting with regards to the three artificial Christmas Trees for Bridlington and that the King Street tree is now going to be 8.8 M (28ft).

RESOLVED: *The Town Council retrospectively approved the purchase of the three artificial trees with lights, installation, removal and storage for Bridlington for the next six (6) years. The Town Council resolved that the three Trees should be arranged to be in place and lit by Friday 26th November 2021 to tie in with the ERYC Free Parking for Christmas and the Old Town Christmas Event on 28th November.*

134.21 Restructuring of Bridlington Town Council & Future Staffing Roles:

RESOLVED: *The Town Council resolved to instruct the Staffing Committee to immediately undertake a proper assessment of the needs of the Council to move forward positively, effectively, and frugally for the future. The Staffing Committee will set the date for the meeting as soon as possible to discuss all points and select a review team.*

135.21 Revised Code of Conduct – Adoption by Bridlington Town Council:

RESOLVED *The Town Council resolved to provide all feedback to the Clerk and the Council will adopt the revised Code of Conduct from the ERYC at the Annual Meeting of the Council in May 2022.*

136.21 Report to Council following the Town Council & Christmas Trail Group:

RESOLVED: *The Town Council resolved to assist the Bridlington Street Trail with sharing the approved A5 flyer and including their information to be sent to schools. The Town Council nominated the Mayor to be on the judging panel for the Street Trail Competition and the Street Trail Group are to be contacted to request for them to nominate a person to be on the Town Council Retail Christmas Window judging panel.*

137.21 Update for Beck Hill, Bridlington Response to ERYC.

RESOLVED: *The Town Council approved the retrospective approval to the ERYC and noted the response update.*

LWD

138.21 The Skatepark Coordinators Monthly Report & Maintenance Report – September 2021:

RESOLVED: *The report was noted and the Council resolved to convey thanks to the Skatepark Coordinator.*

139.21 To receive items of correspondence:

a) 15.09.21 ERYC – Name Bank Top Up – Selected Name by developer – approval required:

RESOLVED: *The Town Council were pleased to see that the developer had chosen one of the newly added names to the Bridlington List of Street names and resolved to approve the selected name by the developer.*

b) 16.09.21 Newbald Parish – Relationship between ERYC & Town & Parish Councils:

RESOLVED: *The Town Council resolved to contact Newbald Parish Council to convey that they understood and sympathised with the outlined issues.*

c) 16.09.21 ERNLLCA – Allotment Training.

RESOLVED: *The Town Council did not allocate anyone for the Allotment Training.*

d) 17.09.21 ERYC - Proposed Waiting Restrictions for St Johns Street, Pinfold Lane & St Johns Avenue.

RESOLVED: *The Town Council supported the Proposed Waiting Restrictions for Pinfold Lane and side Roads, St Johns Street, St John's Avenue/St John's Avenue West, Alexandra Drive and Trinity Road in Bridlington.*

e) 17.09.21 ERYC – What's on Booklets – What the BTC would consider important for the booklet:

RESOLVED: *The Town Council resolved to recommend that the Dementia Information for Families and Friends be included into the What's on Booklets that had been discussed and started by the Dementia Friendly Bridlington Group before Covid-19 lockdowns.*

f) 22.09.21 ERNLLCA – NALC Committee Elections.

g) 22.09.21 ERYC – "Bridlington What's On Event" – 25.10.21 – offers of assistance to man a stall:

RESOLVED: *The Town Council approved Councillors Finlay, Heslop-Mullens, T Milns & C Marsburg to man the Town Council stall at the "Whats on Event" at East Riding Leisure in Bridlington. Councillor Walker volunteered to drop off the Town Council boards and information for the event for the Town Council.*

h) 24.09.21 ERNLLCA – Managing Grievance Training:

RESOLVED: *The Town Council did not allocate anyone for the Managing Grievance Training.*

i) 24.09.21 ERYC – Temporary Road Closure information St John Street, Bridlington.

j) 24.09.21 ERYC – Temporary Road Closure information for Airedale Drive, Bridlington.

k) 24.09.21 ERYC – Temporary Road Closure information for Main Street & Brick Kiln Balk, Bessingby.

l) 24.09.21 Parish Transport Champion – Train Services – Bridlington:

RESOLVED: *The Town Council resolved to write to Northern Railways to convey how disappointed the Council is with the reduction of Services. To enquire why Bridlington is not in receipt of a twice hourly service for travellers as this will seriously impact on users, in particular the people who need to attend hospital appointments.*

m) 24.09.21 ERYC – Temporary Road Closure information for Jewison Lane, Sewerby.

n) 25.09.21 Mr Murray & ERYC – Planning Enforcement for 107 Marton Road:

RESOLVED: *The Town Council resolved to officially write to the Chief Executive at the ERYC to request an official update regarding all matters for 107 Marton Road. The current situation is deemed wholly unacceptable with nothing being effectively addressed at this location despite much being put in place, regardless of the verdict of an appeal.*

o) 28.09.21 ERNLLCA Finance Training:

RESOLVED: *The Town Council did not allocate anyone for the Finance Training.*

p) 06.10.21 ERNLLCA East Riding District Committee Meeting – 21.10.21:

RESOLVED: *The Clerk is attending the ERNLLCA East Riding District Committee meeting on 21.10.21.*

q) 07.10.21 ERYC – Trinity Avenue Parking – Comments:

RESOLVED: *The Town Council resolved to support the wishes of the residents regarding the proposed scheme for Trinity Avenue Parking.*

r) 13.10.21 ERNLLCA – Being a Good Councillor Training – January 2022:

RESOLVED: *The Town Council did not allocate anyone for the Being a Good Councillor Training.*

s) 14.10.21 ERNLLCA Planning Training:

RESOLVED: *The Town Council did not allocate anyone for the Planning Training.*

t) 14.10.21 Healthwatch East Riding Survey (also emailed for links).

u) 14.10.21 ERNLLCA – Social Responsibility Summit by Cloudy IT – 28.10.21.

v) 14.10.21 ERYC – Annual Snapshot of Rough Sleepers in East Riding of Yorkshire 2021.

w) 05.10.21 ERYC – Temporary Road Closure for Beck Hill, Bridlington.

x) 05.10.21 ERYC – Temporary Road Closure for Bridlington Bay Road Level Crossing, Carnaby.

y) 05.10.21 ERYC – Temporary Road Closure for Sandsacre Avenue, Bridlington.

140.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. R.O.B.O.T. Minutes of meeting of 08.09.21:
- ii. NHS East Riding of Yorkshire Newsletter – September 2021:
- iii. Bridlington Central Action Group minutes of meeting 14.09.21:
- iv. R.O.B.O.T. Minutes of meeting of 30.09.21:
- v. Humberside Police Bridlington Update – October 2021:

141.21 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 15/10/21 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£13,578.51
Town Council		Deposit A/C	£307,333.03
Town Council		Petty Cash	£183.38

LND

Accounts paid since: 9th September 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Cash Receipts:				
Petty Cash Receipts	30-Sep	Petty Cash Receipts	September Petty Cash Receipts	£25.20
Total Receipts				£25.20

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 37	14-Sep	Allsigns	Updates sign for Allotments with new office address	£88.80
		Hi Fliers	Maintenance and repairs on Seafront	
		KITS Hull Ltd	Flags/poles	£624.00
DD	24-Sep	Haven Power	Telephones provision - September	£35.96
BACS 38	22-Sep	BKR Group	Skate Park Electric Sept part month	£12.18
		ERYC	Balance of Summer Distribution	£378.00
		Intruder Alarms	Pest Control Call Out invoice	£30.00
		Blenheim Cleaning Services	Set Up CCTV app on staff computers	£120.00
101738	21-Sep	M.A.S.H	Office Cleaning Costs - initial deep clean	£195.00
101739	21-Sep	Bridlington Petanque Club	Small Grants Awards	£500.00
101740	21-Sep	6th Bridlington Brownies	Small Grants Awards	£250.00
101741	21-Sep	Priory View RDA	Small Grants Awards	£200.00
101742	21-Sep	Regent Archers	Small Grants Awards	£500.00
101743	21-Sep	R.O.B.O.T	Small Grants Awards	£500.00
101744	21-Sep	Allotment Society	Small Grants Awards	£500.00
DR	28-Sep	HSBC	Bank charges to 6/9/21	£6.50
DD	27-Sep	Gazprom	Marshall Avenue Gas August	£72.07
BACS 39/40	30-Sep	Staff Costs	September Staff Costs	£3,866.66
BACS 41	30-Sep	HMRC	PAYE & NIC 2nd quarter	£1,490.60
BACS 42	30-Sep	BKR Group	Newsletter Design Print & 50% distribution	£1,358.00
		ERYC	St Johns Rates payment 7/10	£115.00
		ERYC	Marshall Ave Rates payment 7/10	£574.00
DD	01-Oct	Info Commissioners Office	Data Protection Annual Fee	£35.00
DD	19-Oct	Drax	Office Electric Sept	£73.79
DD	20-Oct	Drax	Skate Park Electric Sept	£46.63
BACS 43	12-Oct	Agilico	Photocopying and copier lease	£325.15
		Blenheim Cleaning Services	Office cleaning 2/10/21	£45.00
		David Boland	Website Contract October	£100.00
		Clr Heslop-Mullens	Civic Travel Expenses	£65.38
		KITS Hull Ltd	Telephones provision - October	£35.96
Petty Cash	30-Sep	Petty Cash Expenditure	September Petty Cash Expenditure	£54.44
Total Payments				£12,698.12

RESOLVED: *The accounts are approved for payment.*

142.21 To receive notice of items for inclusion on the next agenda for Wednesday 17.11.21:

- Jubilee Coins – Update
- Christmas – Update
- Remembrance Event.

Signed:



Mayor of Bridlington

Date:

17.11.21