



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 21st July 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The hybrid meeting was held with Councillors Dealtry, Foster, Heslop-Mullens, Holmes, C Marsburg, S Marsburg & Walker (7) at the Town Council Office. Councillor Norman (1) attending online.
Inspector Cocker of Humberside Police also attended the meeting in person.
The Clerk collated all feedback and comments with delegated powers in place.

60.21 Mayor's Welcome and Presentation:

The Mayor welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting. The Mayor presented Inspector Robert Cocker of Humberside Police a Bridlington Town Council plaque for his Services to the Town during his role as the Inspector in Bridlington. Photos were taken of the presentation.

61.21 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Dixon, Finlay, M Milns & T Milns.*

62.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman & Walker declared a non-pecuniary interest for all the items on the agenda pertaining to the East Riding of Yorkshire Council (ERYC) (items 15, 17A,B,D,E,F) as they are all Council Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

63.21 Public Participation:

RESOLVED: *There were none.*

64.21 To receive the civic duties and outside posts and responsibilities for the Town Council

Civic Duties, Responsibilities & Training from 17th June 2021 – 21st July 2021

Mayor & Mayoress:

21.06.21	Old Town Association Meeting
26.06.21	Armed Forces Day Flag Raise
06.07.21	Official Opening of Gala Bingo
08.07.21	Opening of Morrisons Café
10.07.21	War Memorial Centenary Blessing
18.07.21	Official Opening of the Fun Fair on Bridlington South Side
19.07.21	ERYC Meeting for Road Closures and PME for Remembrance Event

Total of 7 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

21.06.21	Old Town Association Meeting
28.06.21	Local links Meeting
28.06.21	Bridlington School Governors Meeting
29.06.21	Bridlington Pride Meeting
20.07.21	ERNLLCA District Meeting

Total of 5 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

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Other Councillors:

21.06.21	Old Town Association Meeting – Cllr T Milns & Foster
22.06.21	Planning Liaison Meeting – Cllr Walker
24.06.21	Planning Liaison Meeting - Cllr T Milns
26.06.21	Armed Forces Day Charity Fundraiser at Tesco – Cllr Finlay
29.06.21	Bridlington Pride Meeting – Cllr Norman
02.07.21	BBC Radio Hull Interview with Chris Arundel – Cllr Walker
13.07.21	Veterans Group Meeting – Cllr Finlay
20.07.21	Official Mash Group Opening – Cllr Finlay
20.07.21	Bridlington Pride Meeting – Cllr Walker

Total of 9 Civic Duties attended by Other CouncillorsStaff:

23.06.21	Royal British Legion Meeting regarding Remembrance – Mrs King
24.06.21	Planning Liaison Meeting – Mrs King
12.07.21	Royal British Legion Meeting regarding Remembrance – Mrs King
19.07.21	ERYC Meeting for Road Closures and PME for Remembrance Event – Mrs King
20.07.21	ERNLLCA District Meeting – Mrs King

Total of 5 Civic Duties attended by Staff

Note: Cllr Liam Dealtry has kindly provided community assistance by distributing the majority of items

65.21 To approve the minutes of the Council meeting held on 16.06.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.06.21 are received as a true record.*

66.21 To receive the minutes of the Planning & Environmental Committee held on 21.06.21:

RESOLVED: *The minutes of the Planning Committee held on 21.06.21 are approved.*

67.21 To receive the minutes of the Planning & Environmental Committee held on 12.07.21:

RESOLVED: *The minutes of the Planning Committee held on 12.07.21 are approved.*

68.21 To receive the minutes of the Finance & General Purposes Committee held on 19.07.21:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 19.07.21 are approved.*

69.21 To receive the minutes of the Staffing Committee held on 21.07.21:

RESOLVED: *The minutes of the Staffing Committee held on 21.07.21 are approved.*

70.21 To receive and approve the Bridlington Town Council Annual Report 2020-2021:

RESOLVED: *The Town Council resolved to approve the Annual Report 2020-2021.*

71.21 To consider the Report to Council about the Allotments:

RESOLVED: *The Town Council resolved the following regarding the allotments:*

1. *The Town Council noted that an allotment site visit will take place on Saturday 7th August at 10am. The Deputy Mayor and Councillor Foster will be in attendance on the morning. The invitation is to be extended to the Councillors who were not at the meeting.*
2. *The Town Councillors noted that at the site visit the Council will undertake the following:*
 - a. *To facilitate the Trustees & Town Council Sign the contracts,*
 - b. *To present Certificates of Appreciation and take photos,*

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- c. To witness the presentation of Honorary President Certificates,
- d. To undertake an Allotment Site Inspection,
- e. To discuss the Allotment Accounts if required.

72.21 The Town Council considered the Remembrance Update Report following the three meetings in June & July 2021 and the verbal report of the additional meeting with the ERYC for Road Closures and PME.

RESOLVED: *The Town Council resolved the following regarding:*

1. *The Town Council was pleased to note that the Royal British Legion (RBL) would be taking over the organising of the wreaths for Remembrance from this point onwards.*
2. *The Town Council were pleased to note that the Bridlington Excelsior (with Bugler), Bridlington 252 Sqn ATC and the Bridlington Pipe Bands were all confirmed attendances and that the outside PA System is confirmed for the event.*
3. *The Town Council approved of the following:*
 - *the submission of the paperwork for Road Closures and PME for the event with the decided routes – starting Station Approach and ending on King Street,*
 - *to continue investigations with PTS Security Solutions for suitable Traffic Management,*
 - *to continue investigations for suitable lead and sweeper vehicles,*
 - *the Bridlington War Memorial site plan is deferred until nearer the time,*
 - *no civic parade or civic attendance other than inclusion of the Deputy Lieutenant on behalf of the Crown for laying a wreath & taking the salute,*
 - *the revised Remembrance Service Sheets,*
 - *no post event or buffet meet up on conclusion of the event,*
 - *Wreath Laying – to be called forward in threes to lay and the three sides with clear direction of where to exit. It was noted that Bridlington Town Councillors may be called upon for assistance to reduce the amount of people in the War Memorial Gardens,*
 - *to order 50 Red Poppies from the RBL for decorating the Bridlington War Memorial Gardens.*

73.21 The Town Council considered the Report for the Humphry Sandwith Plaque:

RESOLVED: *The Town Council resolved the following regarding:*

1. *to host an onsite event to mark the completion and placement of the Humphry Sandwith plaque,*
2. *to host it on Saturday 21st August 2021 at 1pm,*
3. *to invite James Sandwith and the two Local Historians who created and assisted with the completion of the plaque,*
4. *to unveil the plaque and pay tribute to the work everyone put into the completion of the plaque. To take photos to share the event and highlight the area in the Bridlington Old Town and to invite a representative from all relevant local groups and organisations.*

74.21 The Town Council considered the Consolidated Response to the ERYC Local Plan Consultation:

RESOLVED: *The Town Council resolved to approve all the comments by the Councillors and the Clerk is authorised to provide the following consolidated response to the ERYC Forward Planning Team:*

Section 9.2 states - "However, Bridlington is currently considered to be under performing as a retail centre. An Area Action Plan (AAP) (2013) was prepared for the Town Centre, which aimed to deliver major developments that will support the regeneration of the town. The relevant remaining policies from this have now been brought forward into this Local Plan". Does this imply therefore that the AAP has not been completed and what is in this local plan to tackle it as I see no additional or new retail options?

Section 9.3 states - "2,850 new dwellings are proposed for the town over the Draft Local Plan Update period". Extremely pleased to see that s 9.3 also talks of the need for additional road infrastructure and primary school capacity. But to be taken from Developer contributions implies that the spend will be completed well after the need has been created especially given the Govt Planning white paper.

Where is the primary capacity planned to be? A new school or expansion of existing? Intriguingly 9.3 states that "eight sites are earmarked for residential development" some of these have already achieved planning permission and are not new.

The Biggest concern is the development of c. 2900 new properties at say 2.3 people per property equates to an increase in the size of the population by 6600 without the commensurate increase in health care or employment opportunities.

Sections 7.49 and 5.26 - Acknowledges the importance of A614 and A165 as connecting to motorways. They need to be improved to mainly dual carriageway to encourage businesses to develop in the Bridlington area, other than care homes, hospitality and entertainment.

Sections 1.22 and 1.23 - Given that the Bridlington AAP and Regeneration was founded "on the twin pillars of Burlington Parade and the Marine" and since neither of those developments have been included or started, it is time for a review of the project, which has many redeeming features, to establish how the completed project could differ so fundamentally from what was "promised" in the 2008-2010 public engagement?

All Sections: I was searching for, but could not find, and algorithm to inform the motion of sustainable development. I was hoping for something along the lines of: 100 new dwellings will require X primary school places and Y secondary school places plus Z GP surgeries and V additional vehicles – all set against what those current figures are for each given community. In that way a baseline sustainability per 100 new dwellings can be seen against the loading and stress that the community will probably suffer. If nicely within current provision then there is no problem but wherever a shortfall is evident then a plan to enhance the infrastructure can be placed alongside the housing development – with the two being interdependent.

No section mentions how future housing projects will support the infrastructure for electrical charging points for occupants with electric cars. Building these requirements into the local plan in our rural location may provide a chance at meeting the national targets.

The whole plan appears to be focusing on the Town Centre but what about the Bridlington Old Town Area?

75.21 To consider the Skatepark Coordinators Monthly Report & Maintenance Report – June 2021:

RESOLVED: *The report was noted and the Council resolved to convey extra special thanks to the Skatepark Coordinator as there have been enormous challenges during this month that she has dealt with in an exemplary manner.*

76.21 To receive items of correspondence:

a) 15.06.21 ERYC – ERYCTPF (Community Tree Planting Fund) - Guidance Notes:

RESOLVED: *The Town Council received an update that there is a delay in works and projects are still being sought.*

- b) 16.06.21 ERYC – 7 Day Traffic Survey – March 2021 at Scarborough Road, Bridlington.
 c) 18.06.21 Police & Crime Plan Consultation.
 d) 18.06.21 ERYC – Start of Process Birthday 2022 Honours – Deadline 01.09.21:
 e) 21.06.21 & 12.07.21 ERYC – Beck Hill – Information following Council feedback & further plan:

RESOLVED: *The Town Council resolved that it wished to convey that it did not consider the proposed placement of a zebra crossing appropriate at all and went on to say that placing it away from the junction would see it not used properly therefore potentially making it more dangerous to cross the road. The Town Council wished to strongly reiterate that it considers that the only safe option in this location would be a signal crossing. The Town Council did not concur that it went against the benefits of ITP2 and firmly believe that this is the less dangerous option for this junction.*

23.06.21 ERYC – National Highways and Transport (NHT) Public Satisfaction Survey 2021:

RESOLVED: *The Town Council resolved that those Councillors who wished to complete the survey to provide them to the Clerk. The Clerk has permission to consolidate the completed surveys and respond as a body.*

f) 29.06.21 ER Pension Fund – Seeking Greener Investment Options Letter – Response:

RESOLVED: *The Town Council resolved that the response was outrageous and extremely disappointing. The Town Council gave permission to forward the information to the interested parties ensuring that all personal details were removed in accordance with GDPR.*

g) 02.07.21 Bridlington Pride – Announcement of first Bridlington Pride date – 2nd July 2022.

77.21 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. ERNLLCA Newsletter 18 – May 2021:
- ii. NHS East Riding of Yorkshire Newsletter – June 2021:
- iii. Humberside Police – Bridlington Update – New Release:
- iv. NHS East Riding of Yorkshire Newsletter:
- v. Clerks & Councils Direct Magazine – July 2021 (available on request):
- vi. Veterans Meeting notes of 13.07.21:

78.21 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 9th July 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£15,000.00
Town Council		Deposit A/C	£231,735.83
Town Council		Petty Cash	£204.56

Accounts paid since: 7th June 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	21-Jun	Clean as a New Pin	Summer Newsletter Advert	£40.50
CR	21-Jun	GJ Paintshop	Summer Newsletter Advert	£40.50
CR	28-Jun	S Dixon	Summer Newsletter Advert	£40.50

Cash Receipts:

Petty Cash Receipts	30-Jun	Petty Cash Receipts	June petty cash receipts	£135.25
Total Receipts				£256.75

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Council Minutes

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 17	10-Jun	J Woodvine	Move notice board - Quay Rd to Marshall Ave	282.74
DD	17-Jun	GazProm	St Johns Toilets Electric - May	£39.20
BACS 18	14-Jun	East Coast Engraving	Mayors shield engraving	£8.00
		KITS Hull Ltd	Office telephones June	£35.96
		Vaughtons	Past Mayor and Mayoress Brooches	£87.29
DD	23-Jun	British Gas	Hub Gas bill 22/4/21 to 21/5/21	£36.96
Debit Card (VE)	21-Jun	Easy Florist Supplies	Civic Dinner Table dressings	£13.79
BACS 19	23-Jun	G K Beulah	Honours board lettering	£21.60
		ERYC	Bessingby Gate Annual Lease Fee	£141.00
		ERNLLCA	3 x Councillor training courses	£108.00
DD	23-Jun	Haven	Skatepark Electric June	£46.05
DD	25-Jun	Haven	Festive Lighting Contract 273 reconciliation	£67.98
DD	28-Jun	Gazprom	St Johns electric June	£21.93
DR	28-Jun	HSBC	Bank charges to 6/6/21	£6.50
BACS 20/21	30-Jun	Staff Costs	June Staff Costs	£3,866.86
BACS 22	30-Jun	HMRC	PAYE & NIC Quarter 1	£1,507.92
BACS 23	30-Jun	ERYC	St Johns Rates payment 4/10	£115.00
		ERYC	Marshall Ave Rates payment 4/10	£574.00
		UK Web Solutions	Website Hosting Annual Fee	£43.06
Petty Cash	30-Jun	Petty Cash Expenses	June Petty Cash Expenses	£63.73
DD	14-Jul	Public Works Loan Board	PWLB Loan repayment	£8,135.74
BACS 24	12-Jul	K Wardle	Skate Park Maintenance - June	£542.40
		K Wardle	Skate Park Co-ordinator - June	£418.50
		David Boland	Website provision - July	£100.00
		Agilico	Photocopier Lease and copies	£341.34
Total Payments				<u>£16,625.55</u>

RESOLVED: *The accounts are approved for payment.*

79.21 To receive notice of items for inclusion on the next agenda for Wednesday 18th August 2021:

- Remembrance update
- Humphry Sandwith event update

Signed:



Mayor of Bridlington

Date: 18.8.21