



BRIDLINGTON TOWN COUNCIL
Minutes of the Environment Committee Held on 31st July 2023
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12pm

A meeting was held with Councillors Heslop-Mullens, Pollard, Andy Walker, Angela Walker & Verda.
The Town Clerk facilitated and minuted the meeting.

01.23 The Clerk started the meeting with item 1 on the agenda.
To elect a Chairman for Council Year 2023–2024:

RESOLVED: *Councillor Heslop-Mullens is elected Chairman for the Council Year 2023-2024.*

02.23 To Elect a Vice-Chairman for the Council Year 2023-2024:

RESOLVED: *Councillor Verda is elected Vice-Chairman for the Council Year 2023-2024.*

03.23 Welcome (with Notification of Recording & Fire Disclaimer):

RESOLVED: *The Chairman, Councillor Heslop-Mullens welcomed everyone to the meeting and read out the recording and fire declaration.*

04.23 Apologies for Absence:

RESOLVED: *There were no apologies as all councillors were present.*

05.23 Declarations of Interest:

a) To record declarations of interest by any member of the council in the report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given by any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

06.23 Public Participation session to include items on the agenda (two minutes per person – maximum of 15 minutes) to include members of the Public and Councillors with non-pecuniary interests

RESOLVED: *There were no members of the public present at the meeting.*

07.23 To consider the action required for the Bridlington Town Council Emergency Plan:

RESOLVED: *The Environment Committee resolved to work on the Emergency Plan and the Town Clerk was instructed to make the required amendments to be presented to the Town Council at the next suitable Full Council meeting.*

The Environment Committee resolved that the spare Town Council keys should be placed in a secure key safe at the front of the building so that any councillor would be able to access the building in the case of an emergency.

08.23 To consider AED Defibrillator Fund Information, Letter from Minister of State & Information from Cllr Arrand:

RESOLVED: *The Environment Committee resolved to investigate applying for funding for the placement of an AED Defibrillator to be located at the front of the Town Council's Office building. The Town Clerk was to submit an expression of interest immediately to be able to obtain the further details of match funding required.*

09.23 To consider the Public Responses collected at the BTC PRIDE Bridlington Event Stall. Councillor Andy Walker kindly collated the responses collected from the Pride event and the Environment Committee discussed the action that could be taken about many of the suggestions that could be investigated and actioned by the Town Council and resolved the following regarding:

RESOLVED: *The Environment Committee resolved that further investigation, and that action was worthy for the following and for this to continue for every Environment Committee meeting as a regular item on the agenda and to also include the feedback from the Newsletter:*

- a) Bins in Bridlington – Predominantly featured in the collated responses and the committee resolved to contact the ERYC to ascertain if and how more bins could be implemented and how this can be achieved to increase of provision in the Town given the many requests. The committee also resolved to enquire if the ERYC are utilising seagull proof bins. The committee considered this should be an agenda item for the next meeting to consider the responses.
- b) Sharing the Collated Responses – The committee considered the collated responses should be shared into the Autumn Newsletter to show how the Town Council is interacting and to ask for more feedback to help address the environmental issues.
- c) Trees – This is an item on this agenda to be addressed. The committee considered that any tree planting should involve local schools and to also look to attend and talk to schools under the Environmental heading in the future.
- d) Wildflower Planting – The committee resolved to contact the ERYC Planting Team to enquire if wildflower planting was something that is already implemented in Bridlington. The committee further resolved to share that it considered that there were a couple of areas that would benefit from low level wildflower planting and to convey both suggestions to the ERYC i.e. Fortyfoot and Queensgate central reservations.
- e) Disabled Toilets – Provision of disabled toilets at the Bridlington Railway Station. Councillor Andy Walker resolved to investigate and report back to the next meeting.

10.23 To consider information about Disposable Vapes & E-Cigarettes – Cllr Angela Walker:

RESOLVED: *The Environment Committee considered much information regarding the disposal of vapes and e-cigarettes and resolved to investigate the matter further and report back findings to the next meeting.*

11.23 To consider the current situation with a Tree Application Idea near Jubilee Wood, Bridlington:

RESOLVED: *The Environment Committee resolved to support the original plans for the Tree walkway near Jubilee Wood at Public Footpath Number 18 and to seek funding and assistance from the Humber Forest. The Environment Committee also resolved to ensure that the implementation was named as agreed, and to arrange a site visit with the Humber Forest Project Officer.*

12.23 To consider the Wi-Fi Data Collection in Bridlington:

RESOLVED: *The Environment Committee resolved to contact both the ERYC Growth Team and ERNLCCA to ask specific questions to find out more information about this specific data collection in the East Riding of Yorkshire:*

Wi-Fi Data Collection Questions for the ERYC Local Growth Team and ERNLCCA:

- a) *Purpose of Data Collection: What are the specific purposes for which the Wi-Fi data is being collected?*
- b) *Scope of Data Collection: What is the scope of data being collected. What types of data are being collected beyond footfall, if any?*

- c) *Anonymization and Aggregation: How is the data is anonymized and aggregated to ensure that individuals cannot be identified from the collected data?*
- d) *Data Retention: What is timescale for the retention of data and is there a specific retention policy in place, and when will the data be deleted or anonymized?*
- e) *Security Measures: What security measures in place to protect the data from unauthorized access, breaches, or misuse.*
- f) *Access and Sharing: Who has access to the collected data and whether it is shared with any third parties?*
- g) *Legal Basis and Compliance: What is the legal basis on which the data collection is being carried out and what data protection laws or regulations are being adhered to?*
- h) *Opt-out Mechanisms: Are there any other opt-out mechanisms available to residents who do not wish to be part of the data collection other than airplane mode or disabling mobile Wi-Fi?*
- i) *Public Awareness and Consent: How were the Public and Parish Councils informed about the data collection initiative and what consent was sought?*
- j) *Data Use Impact Assessment: What impact assessments were conducted regarding the potential privacy implications of the data collection initiative?*

13.23 To receive items of correspondence:

- a) 14.06.23 UK to Zero – Spring/Summer 2023 Climate Action Newsletter.
- b) 10.07.23 Clarke Telecom – Upgrade to Radio Base Station Installation – Woldgate.

RESOLVED: *The Environment Committee resolved to retain both items of correspondence for reference.*

Signed:

Mayor of Bridlington

Date: