



## BRIDLINGTON TOWN COUNCIL

### Minutes of the Extra Ordinary Finance & General Purposes Committee held at the Town Council Offices, 2A Marshall Avenue, Bridlington on Tuesday 12<sup>th</sup> April 2022

A Hybrid meeting was held with Councillors M Heslop-Mullens, G Holmes, C Marsburg, T Milns and T Norman (Chair) (5) in attendance in person. There was no attendance via Zoom.  
The Acting Town Clerk recorded the minutes.

#### 79.21 Apologies for absence:

**RESOLVED:** *Apologies for Absence were received and accepted from Cllr M Dixon and Cllr S Finlay.*

#### 80.21 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were declarations of non-pecuniary interest in items 5 and 9 on the agenda from Cllr Tim Norman and Cllr M Heslop-Mullens who are members of both Bridlington Town Council and East Riding of Yorkshire Council.*

b) To note dispensations given to any member of the council in respect of the agenda items listed.

**RESOLVED:** *The were no dispensations given in respect of items on the agenda.*

#### 81.21 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

**RESOLVED:** *There were no members of public present in person, or in the Zoom meeting.*

#### 82.21 The details of the current bank balances:

**RESOLVED:** *The committee received and noted details of the current bank balances.*

#### 83.21 The update regarding the St John's Toilets provision:

**RESOLVED:** *The committee received and noted details of the new information and resolved to seek guidance from ERNLLCA regarding the matter.*

#### 84.21 The Information from Cllr Andy Walker regarding the IT provision:

**RESOLVED:** *The committee noted the details and resolved to ask Cllr Walker to create a 'specification sheet' which can be used to seek quotes from competent IT professional contractors. As part of this process the council will seek to standardise content across its IT systems and also suggest to the Staffing Committee that an IT Misuse policy be created and adopted.*

#### 85.21 The CCTV Budget Allocation Criteria Document:

**RESOLVED:** *The committee resolved to accept the content of the suggested draft criteria document and it will now be developed into a final document for use by the council in the consideration of all CCTV installation requests and that the process be acted upon within six months.*

**86.21 The report regarding 2A Marshall Avenue – Phase Three:**

**RESOLVED:** *The committee noted details of the report and resolved the following:*

*There would be no advantage to removing the Phase Three area, therefore this will not be pursued. The aim for the area is to create either good quality rentable lock-up spaces or a storage space for the Handyman Team which the council has approved recruitment of in the near future. The committee resolved that the first actions would be -*

- 1) The replacement of the roof and the quotation from D Brown Roofing Services is accepted (subject to minor amendments)*
- 2) Seek the services of a Building Professional/Surveyor to establish what other works are needed.*
- 3) Seek quotations for replacement of the makeshift doors with a more permanent door shutter system.*
- 4) To seek guidance and quotations in respect of the need for outside drainage to prevent rainwater running back into the building.*

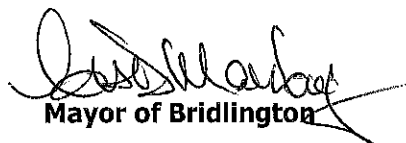
**87.21 The information regarding the business rates for the St John's Toilets facility:**

**RESOLVED:** *The committee noted details of the information and was pleased that the Business Rates rebate for Public Conveniences has now been implemented.*

**88.21 The renewal of the CPRE Membership:**

**RESOLVED:** *The committee resolved to renew the CPRE membership.*

**Signed:**

  
**Mayor of Bridlington**

**Date:**

*20/4/2022*