



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Newsletter Committee Held on 25<sup>th</sup> October 2023**  
**in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:15pm**

A meeting was held with Councillors Arrand, Marsburg, M Milns, T Milns, Pollard and Andy Walker in attendance. The Town Clerk facilitated and minuted the meeting.

**21.23** The Chairman, Councillor T Milns, welcomed everyone to the meeting and read out the recording and fire declaration.

**22.23** Apologies:

**RESOLVED:** *There were none as all Councillors were present.*

**23.23** Declarations of Interest:

a) To record declarations of interest by any member of the council in the report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

b) To note dispensations given by any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**24.23** Public Participation session to include items on the agenda (two minutes per person – maximum of 15 minutes) to include members of the Public and Councillors with non-pecuniary interests

**RESOLVED:** *There were none.*

**25.23** To review the Bridlington Town Council Autumn 2023 Edition: The Newsletter Committee considered the edition and resolved the following regarding:

**RESOLVED:** *The Newsletter Committee resolved that the Autumn Edition was a very good edition and that the revised layout had received many favourable comments from many areas of the community.*

**26.23** Advertising and Sales. The Committee were pleased with the take up of advertising in the Summer newsletter:

**RESOLVED:** *The Newsletter Committee noted the success of the advertising in the Autumn Edition and resolved to continue to seek advertising for the Winter newsletter.*

*The Newsletter Committee also noted that the shortfall in the budget versus sales of the three adverts means that the newsletter is produced at a loss, however it is considered worth the cost as it ensures that a physical copy of the newsletter, that contains information to assist the residents of Bridlington, is delivered to every home.*

**27.23** To consider the deadline dates and compilation of the Newsletter:

**RESOLVED:** *The Newsletter Committee resolved for Members to continue to check every article via email and make changes before they are submitted for inclusion and compilation in the newsletter. The Newsletter Committee also resolved that the latest date for changes is 6<sup>th</sup> December to ensure the final version is presented to the Full Council meeting on 13<sup>th</sup> December 2023 for approval. for distribution in Bridlington week commencing Wednesday 27<sup>th</sup> December 2023.*

**28.23** The Newsletter Committee considered the newsworthy items for inclusion.

**RESOLVED:** *The Newsletter Committee resolved to include the following items:*

- a. New Years Message & clock:
- b. Mayors Column:
- c. Retirement of Town Clerk & New Office Staff Structure:
- d. Clear Hold Build:
- e. Tree Planting and Commuted Sums:
- f. Christmas Card Winners:
- g. Bio-Dog bags, Hedgehog Highway Project & Maps – bespoke back page in Red.
- h. Forthcoming events – to continue to include Councillor Surgeries & end caveat about checking an event is still on before attending.
- i. Council Meetings Diary – including Councillor Surgeries.
- j. Dementia Friendly:
- k. Devolution timetable and outline:

**Signed:**

**Mayor of Bridlington**

**Date:**