



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Staffing Committee held on 6<sup>th</sup> June 2022**  
**at Town Council Offices, 2A Marshall Avenue, Bridlington**

A hybrid meeting was held. Councillors Finlay, C Marsburg & Walker physically attended the meeting.  
The Clerk facilitated and recorded the meeting.

**Section A:**

**1.22** To elect a Chairman for 2022-2023:

**RESOLVED:** *Councillor Finlay is elected Chairman of the Staffing Committee 2022-2023.*

**2.22** To elect a Vice Chairman for 2022-2023:

**RESOLVED:** *Councillor Walker is elected Vice-Chairman of the Staffing Committee 2022-2023.*

**3.22** Apologies for Absence:

**RESOLVED:** *Apologies were received and accepted from Councillor Foster & Holmes.*

**4.22** Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**5.22** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Interests:

**RESOLVED:** *There were none.*

**Section B:**

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

**6.22** The Staffing Committee considered the proposed Contract:

**RESOLVED:** *The Staffing Committee resolved to accept & approve the proposed Contract and to set a date for review at the next meeting which is to be arranged for July to consider, review and update all staff contracts.*

**7.22** The Staffing Committee considered the proposed Job Description:

**RESOLVED:** *The Staffing Committee resolved to accept & approve the proposed Job Description. The Staffing Committee will consider the recruitment of Facility Management staff at the meeting in July.*

Signed:

  
**Mayor of Bridlington**

Date:

*15<sup>th</sup> June 2022*