



BRIDLINGTON TOWN COUNCIL
Minutes of the Staffing Committee held at Town Council Offices,
2A Marshall Avenue, Bridlington on 8th February 2022

A hybrid meeting was held. Councillors Finlay (Chairman), Foster, Holmes, C Marsburg & Walker physically attended the meeting. There was no remote attendance. The Clerk took the minutes.

35.21 Chairman's Welcome:

The Councillor Finlay welcomed everyone to the meeting and informed about the requirements of recording the meeting and the disclaimer for the Town Council for third party video conferencing platforms.

36.21 Apologies for Absence:

RESOLVED: All Councillors were present.

37.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: There were none.

38.21 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Interests:

RESOLVED: *There were none.*

39.21 To receive an update on holidays:

RESOLVED: *The Committee noted the figures and authorised the staff to carry over holiday at the end of April 2022.*

40.21 To consider setting appraisal dates for staff:

RESOLVED: *The Staffing Committee approved the Staff Appraisals to be set at the end of April/beginning of May 2022.*

41.21 To receive information from ERNLLCA Employment Resource Library Index:

RESOLVED: *The Staffing Committee noted the resource.*

42.21 To consider pay rises for Staff:

RESOLVED: *The Committee resolved to award a CPI Pay Increase as of 31st March 2022.*

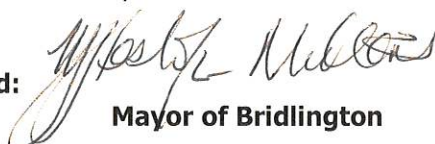
43.21 To receive redundancy information:

RESOLVED: *The Staffing Committee noted the redundancy information.*

44.21 To consider Job Descriptions, Specifications and Advertisement for one post and consider a way forward for the two other posts:

RESOLVED: *The Staffing Committee resolved to approve the prepared job description, specification and advertisement with amendments.*

Signed:


Mayor of Bridlington

Date:

16 / 02 / 2022