



BRIDLINGTON TOWN COUNCIL
Minutes of the Staffing Committee held at Town Council Offices,
2A Marshall Avenue, Bridlington on 21st July 2021

A hybrid meeting was held.

Councillors Finlay, Foster, Holmes, C Marsburg & Walker physically attended the meeting.
The Clerk collated all feedback and comments with delegated powers in place.

Section A:

1.21 To elect a Chairman for 2021-2022:

RESOLVED: *Councillor Finlay is elected Chairman of the Staffing Committee 2021-2022.*

2.21 To elect a Vice Chairman for 2021-2022:

RESOLVED: *Councillor Foster is elected Vice-Chairman of the Staffing Committee 2021-2022.*

3.21 Apologies for Absence:

RESOLVED: *There were none.*

4.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

5.21 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Interests:

RESOLVED: *There were none.*

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

6.21 The Town Clerk left the meeting for the Staffing Committee to review the Action Plan & the supplementary information. Post discussion the Town Clerk re-joined the meeting:

RESOLVED: *The Staffing Committee resolved to seek clarification for points 2D, 3(v) and 4A(ii) of the Action Plan. This will be reviewed at the meeting in August.*

The Staffing Committee would like to look at potentially screening the office into three office spaces. The Staff are to be consulted and tasked to design a suitable office plan with acoustic screening with costings. The Staffing Committee will review the clarification points of the Action Plan and office designs at the meeting in August. Once the Staffing Committee are happy with a proposed design it will be referred to the F & GP Committee for costing approval.

The Staffing Committee resolved to review the Staff Appraisal paperwork at a meeting in February 2022.

7.21 The Staffing Committee reviewed the CPD Evaluation of Training:

RESOLVED: *The Staffing Committee noted the information and sought an update for training that had been agreed and approved in October 2020 (CiLCA).*

8.21 To Staffing Committee reviewed the staffing of the new offices:

RESOLVED: *The Staffing Committee resolved to again defer this item as due to Covid things are still not operating as they normally would. This will be reviewed in February 2022.*

Signed:



Mayor of Bridlington

Date:

21.07.21