



BRIDLINGTON TOWN COUNCIL
Minutes of the Staffing Committee held at Town Council Offices,
2A Marshall Avenue, Bridlington on 23rd August 2021

A hybrid meeting was held.

Councillors Finlay (Chairman), Holmes, C Marsburg & Walker physically attended the meeting. There was no remote attendance. The Clerk collated all feedback and comments with delegated powers in place.

Section A:

9.21 Chairman's Welcome:

The Chairman welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting.

10.21 Apologies for Absence:

RESOLVED: *Apologies were received and accepted from Councillor Foster.*

11.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

12.21 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Interests:

RESOLVED: *There were none.*

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

13.21 To consider the Office Plan Designs:

The Staffing Committee considered options for the main office to assist and promote better day-to-day operations.

RESOLVED: *The Staffing Committee resolved to immediately seek a majority approval to purchase four acoustic screens for the main office.*

The Staffing Committee resolved to continue investigating the options for the office members who are not situated near the CCTV monitor and to report back the findings.

14.21 To consider the Clarification from the Action Plan:

RESOLVED: *The Staffing Committee noted the information and resolved that most of the elements of the Action Plan have been addressed. The Staffing Committee further resolved to continue to monitor the Action Plan for a further six months with a view*

to signing it off at that time if it was deemed appropriate. The Staffing Committee will further review the Action Plan in February 2022.

15.21 To consider the Clarification of the Agreed and Approved Training:

RESOLVED: *The Staffing Committee noted the information regarding the Agreed and Approved Training and resolved to discuss further requirements at the next Staffing Appraisals in 2022. The Staffing Committee further resolved to continue to support all Members of Staff with future CPD requirements in the meantime.*

16.21 To receive an update on holidays:

RESOLVED: *The Staffing Committee noted the information and resolved to continue to monitor the holiday situation at the next staffing meeting.*

Signed:



Mayor of Bridlington

Date:

15.09.21