



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 15th November 2023
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Arthur (Chairman), Dealtry, M Milns, T Milns, Norman, Pollard, Verda, Andy Walker & Angela Walker, a total of nine (9).

Two (2) Humberside Police representatives and one (1) Member of the Public were present at the meeting.
The Town Clerk recorded the minutes.

154.23 Mayors Welcome:

Councillor Arthur welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

155.23 To Receive Apologies for Absence:

RESOLVED: *Apologies were noted from Councillors Arrand, Heslop-Mullens & Marsburg.*

156.23 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Norman & Andy Walker declared non-pecuniary interests for the following items on the agenda 14,15,19A,B,C,D,E,G,H,J,K,L,M,N,O,P & 20viii as all pertain to the ERYC and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

157.23 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

A Member of the public and Executive Officer of the Bridlington Central Action Group (BCAG), briefed about the recent meeting and occurrences in the area. He shared that he had recent cause for concern about a reported policing matter in the area, and given that the Inspector from Humberside Police was present at the meeting and had knowledge of the incident, he was able to immediately clarify the matter. The Member of the public shared his concerns about the detrimental impact of how mishandled information could detrimentally impact on Clear Hold Build in the Town. He went on to share information about other issues in the area and then shared some very positive news with donations and successful outcomes of issues that have been addressed. The Town Clerk conveyed thanks to the Member of the public for his volunteering at the Remembrance event in Bridlington.

158.23 Brief from Humberside Police, Inspector Beadman & Sgt Almond, (10 min brief, 5 min questions):

The Inspector briefed about the recent events in Bridlington including the large number of arrests which is due to Clear Hold Build. The Clear phase is now almost completed with two-thirds of the arrests are being continued to prosecution. The Hold phase has commenced and where the focus will predominantly be, but the whole Clear Hold Build will be set to continue as a project for the next three years.

The Inspector conveyed the drug related crime figures which showed significant falls in all antisocial figures from October last year with a huge 35% decrease overall in Bridlington. Other offending figures also showed significant falls in all areas in Bridlington. The Inspector went on to share how Bridlington differs from national picture in that there are not as many juvenile offenders.

Councillor Andy Walker enquired if the Police were receiving back up from the ERYC to support the program and the Inspector confirmed that it was all being put in place.

159.23 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

Civic Duties, Responsibilities & Training from 19th October – 15th November 2023

Mayor & Mayoress:

| | |
|----------|---|
| 26.10.23 | Arcade Arts Performance at North Library |
| 28.10.23 | Re-dedication of Crosses – Bridlington War Memorial |
| 28.10.23 | Launch of the Poppy Appeal – The Promenades Shopping Centre |
| 30.10.23 | Funeral of Past Cllr Mr Les Taylor |
| 04.11.23 | New Pasture Lane Craft Fair |
| 12.11.23 | Remembrance Sunday Event |

Total of 6 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

| | |
|----------|--|
| 19.10.23 | Clear, Hold Build Launch at the Spa |
| 23.10.23 | BTA General Meeting |
| 25.10.23 | Council Surgery – Town Council Offices |
| 07.11.23 | Active Bystander Training (online) |

Total of 4 Event attended by the Deputy Mayor & Deputy Consort

Other Councillors:

| | |
|----------|--|
| 20.10.23 | Bridlington signage audit – Cllr Angie Walker |
| 28.10.23 | Re-dedication of Crosses – Bridlington War Memorial – Cllr Dealtry |
| 28.10.23 | Launch of the Poppy Appeal – The Promenades Shopping Centre – Cllr Dealtry |
| 30.10.23 | Funeral of Past Cllr Mr Les Taylor – Cllrs Pollard & Verda |
| 02.11.23 | Remembrance on site meeting preparations – Cllr Dealtry |
| 04.11.23 | New Pasture Lane Craft Fair – Cllr Angie Walker |
| 07.11.23 | Patient Participation Group for Humber Primary Care – Cllr Angela Walker |
| 07.11.23 | Active Bystander Training – Cllr Dealtry & Andy Walker |
| 11.11.23 | Armistice Service at the Bridlington War Memorial – Cllr Dealtry, Marsburg & Andy Walker |
| 12.11.23 | Remembrance Event – Cllrs Dealtry, Heslop-Mullens, M Milns, T Milns, Pollard, Verda, Andy Walker |
| 14.11.23 | Bridlington Central Action Group Meeting – Cllr Norman |

Total of 11 Events attended by other councillors

For Information ONLY

Staff:

| | |
|----------|---|
| 20.10.23 | Clerks Day – Barton On Humber – Mrs Kelly |
| 12.11.23 | Remembrance Event – Mrs Kelly & Mrs King |

Total of 2 Event attended by Staff

160.23 To approve the minutes of the Full Council meeting held on 18.10.23 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 18.10.23 were received as a true record.*

161.23 To receive the minutes of the Planning Committee held on 23.10.23:

RESOLVED: *The minutes of the Planning Committee held on 23.10.23 are approved.*

162.23 To receive the minutes of the Newsletter Committee held on 25.10.23:

RESOLVED: *The minutes of the Newsletter Committee held on 25.10.23 are approved.*

163.23 To receive the minutes of the Staffing Committee held on 08.11.23:

RESOLVED: *The minutes of the Staffing Committee held on 08.11.23 are approved.*

164.23 To receive the minutes of the Environment Committee held on 13.11.23:

RESOLVED: *The minutes of the Environment Committee held on 13.11.23 are approved.*

165.23 To receive the minutes of the Planning Committee held on 13.11.23:

RESOLVED: *The minutes of the Planning Committee held on 13.11.23 are approved.*

166.23 The receive an amended Register of Interests:

RESOLVED: *Councillors who wished to amend their Register of Interests completed a new form.*

167.23 To consider the issues regarding the junction at the top of Beck Hill in Bridlington, the official update from the ERYC and advance sight of the consultation drawings:

RESOLVED: *The Town Council resolved to convey full support for the proposals for the conversion of the current crossing into a Zebra crossing at the junction at the top of Beck Hill in Bridlington.*

The Town Council also wished to inform that a zebra crossing was the preferred option at the planning stages when the Town Council undertook a site meeting with the ERYC and are disappointed that it was not implemented in this manner from the offset.

168.23 To consider the information regarding Queensgate Residential Penalties for Parking. Councillor Walker briefed the meeting about the current situation and resident consultation.

RESOLVED: *The Town Council noted the information from the ERYC and verbal update from Councillor Walker.*

169.23 The Town Council received the updated Council Committee Membership details & Terms of Reference for the Environment Committee:

RESOLVED: *The information was noted.*

170.23 To receive a verbal update for Remembrance – Councillor Dealtry briefed the meeting about the event and everyone who attended agreed that it was once again a complete success for Bridlington:

RESOLVED: *The Town Council received the update and conveyed thanks to all those involved with ensuring that the event in Bridlington runs so seamlessly. All feedback from the day had been entirely positive and the minor first aid issues were addressed immediately by the First Aid Company. The Town Clerk briefed about the rising costs for the event and how the legal paperwork changes have impacted, and it was agreed that the budget for Remembrance will need to be looked more closely. The Chairman gave personal thanks to Councillor Dealtry for his personal assistance on the day.*

171.23 To consider the Skatepark Coordinators Monthly Report – October 2023:

RESOLVED: *The Town Council conveyed thanks to the Skatepark Coordinator. Councillor Dealtry informed that he will enquire with the Showmen's Guild of Great Britain regarding the allegations of large amounts of left rubbish to ensure that this is not a reoccurring issue in 2024. Councillor Dealtry also requested clarification about grass cutting issues as the report was not completely clear.*

172.23 To receive items of correspondence – all items are noted unless otherwise stated:

a) 18.10.23 ERYC – SLA Schedule for the projected costings.

RESOLVED *The information was noted and the Town Council resolved to enquire with the ERYC Street Lighting Team if the power in lamps 1, 2 & 9 on the SLA List could be looked at with a view to changing them to reduce the costs.*

b) 19.10.23 ERYC & 25.10.23 Mr Fradley – Public Transport Meeting - Presentation & Report:

RESOLVED: *The Town Council noted the information and resolved to thank Mr Fradley for his report.*

- c) 20.10.23 ERYC – Temporary Road Closure for Part of Quay Road, Bridlington.
 d) 20.10.23 ERYC - Southcliffe Gardens – Request of Support for Plan from BTC for that area:

RESOLVED: *The Town Council resolved to fully support the proposals for work at Southcliffe Gardens in Bridlington.*

- e) 23.10.23 ERYC – Acknowledgement of Draft ER Design Code Comments from BTC.
 f) 24.10.23 Lambeth Council – Response regarding Parking Issues.
 g) 25.10.23 ERYC – Emergency Temporary Road Closure for Part of Pembroke Terrace, Bridlington.
 h) 26.10.23 ERYC – Annotated Names for Development in Bridlington & Suggestions to the Bank:

RESOLVED: *The Town Council resolved to support all the names proposed to be made use of from the Bridlington name bank list. They were pleased to see a particular name being made use of and there were no further additions to the name bank list at this time.*

- i) 26.10.23 ERNLCCA – East Riding UK Shared Prosperity Fund Communities & Place Year 3 – Outputs & Outcomes Workshops (retrospective).
 j) 27.10.23 ERYC Local Growth – Response from resolutions regarding investigations into future feasibility studies and project coordinator & Update from RFO.
 k) 27.10.23 Hull & East Yorkshire Local Nature Recovery Strategy Engagement Opportunities:

RESOLVED: *The Town Council resolved to promote and engage commonplace consultation and information when it is received.*

- l) 27.09.23 ERYC – Topics for Overview and Scrutiny Committees:

RESOLVED: *The Town Council resolved to officially request that Health Care Provision and Regeneration in Bridlington. The Town Clerk will complete the forms and submit to the ERYC.*

- m) 01.11.23 ERYC – Temporary Road Closure for Newsham Hill Lane Level Crossing, Bempton.
 n) 01.11.23 ERYC – Temporary Road Closure for Quay Road Level Crossing, Bridlington.
 o) 01.11.23 ERYC – Temporary Road Closure for Part of both Park Avenue & Turner Road, Bridlington.
 p) 07.11.23 ERYC - Temporary Road Closure for Jewison Lane Level Crossing – Sewerby.
 q) 09.11.23 Mr Coltman – Reforming of the Bridlington Regeneration Partnership as an Independent Body – Representative from BTC for Meeting on 04.12.23:

RESOLVED: *The Town Council resolved that they would be interested in finding out more about the composition of the reformation of the Bridlington Regeneration Partnership and to contact Mr Coltman to seek further information. In the meantime the Town Council resolved that Councillors Pollard and Verda would attend the first meeting for the Bridlington Regeneration Partnership with a view to providing feedback to the Town Council. To chase the ERYC for a response from the email regarding the recommencement of the Bridlington Regeneration Group.*

173.23 Newsletters/Agendas & Minutes – attached unless otherwise stated. Councillors who attended the meetings provided additional feedback:

- i. The Yorkshire Regiment Journal – Autumn Edition 2023 (available on request):
- ii. Bridlington Central Action Group minutes of meeting held on 12.09.23:
- iii. East Riding VCSE Network minutes of meeting held on 27.09.23:
- iv. R.O.B.O.T. minutes of meeting held on 23.10.23:
- v. Bridlington Central Action Group minutes of meeting held on 10.10.23:
- vi. East Riding VCSE Network minutes of meeting held on 25.10.23:
- vii. Clerks & Councils Direct Magazine – November 2023 (available on request):
- viii. ERYC Tackling Anti-Social Behaviour in Our Community – November 2023:
- ix. ERNLLCA Newsletter – October 2023:
- x. Humberside Police Bridlington Update – November 2023:

174.23 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 8th November 2023 stood at:

| Account Name | Account type | Balance £ |
|--------------|--------------|-------------|
| Town Council | Business A/C | £15,490.40 |
| Town Council | Deposit A/C | £446,997.12 |
| Town Council | Petty Cash | £210.70 |

Accounts paid since: 10th October 2023

Bridlington Town Council:**Receipts In:**

| Cheque/BACS | Date | Payer | Description | Amount |
|-----------------------|--------|---------------------|-----------------------------|----------------|
| Cash Receipts: | | | | |
| Petty Cash | 31-Oct | Petty Cash Receipts | October Petty Cash receipts | £132.10 |
| Total Receipts | | | | £132.10 |

Payments Out:

| Cheque/BACS | Date | Payee | Description | Amount |
|-----------------------|--------|---------------------------|--|-------------------|
| BACS 40 | 17-Oct | K Wardle | sundry items for skatepark | £1.50 |
| | | Prospect Photo Agency | MHM Yearbook and JA Civic Service | £355.00 |
| | | SLCC Enterprises | EK - Intro to Cilca course | £90.00 |
| | | Active Security Solutions | Civic Service Traffic Management | £360.00 |
| DD | 17-Oct | Eon Next | Office Electric | £224.96 |
| BACS 41 | 19-Oct | Tiffin & Tart | Civic Service Buffet Catering | £622.00 |
| BACS 42 | 24-Oct | BKR Group | Winter Newsletter Print & 50% Distribution | £2,033.60 |
| | | East Riding Pipe Band | Civic Service Pipe Band | £200.00 |
| | | KITS Hull Ltd | Telephones October | £36.18 |
| | | Georgian Tea Rooms | Civic Service Arrival Drinks | £110.00 |
| BACS 43 | 25-Oct | Vizsec UK Ltd | 3 new CCTV Cameras (50% of invoice) | £13,289.40 |
| | | Gartec Ltd | Lift Servicing Contract | £666.00 |
| DR | 28-Oct | HSBC | Bank charges to 6/10/23 | £13.00 |
| SO | 30-Oct | K Wardle | Skatepark Contracts | £1,183.25 |
| BACS 44/45 | 31-Oct | Staff Costs | October Staff Costs | £5,269.29 |
| BACS 46 | 31-Oct | Blenheim Cleaning | Office clean 22/10/23 | £45.00 |
| | | Bob Stabler & Sons | Skatepark Skip | £360.00 |
| | | K Wardle | sundry items for skatepark | £6.63 |
| | | E Kelly | Travel Expenses to training course | £38.10 |
| | | M Heslop-Mullens | Travel Expenses to training courses | £60.75 |
| DD | 31-Oct | Information Commissioner | GDPR Registration Annual Fee | £35.00 |
| Petty Cash | 31-Oct | Petty Cash Expenses | October Petty Cash Expenses | £70.74 |
| BACS 47 | 02-Nov | ERYC | Office Rates payment 8 of 10 | £434.00 |
| | | Vizsec UK Ltd | 3 new CCTV Cameras (balance of invoice) | £13,289.40 |
| DD | 01-Nov | Sage Global Systems | Payroll Software Subscription | £9.60 |
| BACS 48 | 07-Nov | Lite Ltd | Christmas Column lighting contract (50% of invoice) | £12,043.20 |
| BACS 49 | 09-Nov | Lite Ltd | Christmas Column lighting contract (balance invoice) | £12,043.20 |
| Total Payments | | | | £62,889.80 |

RESOLVED: *The accounts were approved for payment.*

175.23 To receive notice of items for inclusion on the next agenda for Wednesday 13.12.23:

- Bridlington Neighbourhood Plan consideration – Councillor Verda.
- Emergency Plan Update.
- To receive a verbal update for Christmas 2023 in Bridlington.
- Regeneration Groups Update – ERYC & Independent Body.
- Armed Forces Covenant – Councillor Dealtry.

Signed:

Mayor of Bridlington

Date: