



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Full Council Meeting held on 17<sup>th</sup> January 2024**  
**in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm**

The meeting was held with Councillors Arthur (Chairman), Arrand, Dealtry, T Milns, Norman, Pollard, Verda, Andy Walker & Angela Walker, a total of Ten (10).

Cllr Robson attended the meeting.

Two (2) Members of the Public were present at the meeting.

The Acting Town Clerk recorded the minutes and the RFO was in attendance.

**198.24** Mayors Welcome:

Councillor Arthur welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire. The Mayor reminded the room of the need for mutual respect during the meeting.

**199.24** To Receive Apologies for Absence:

**RESOLVED:** *Apologies were received and accepted from Councillors Heslop-Mullens M Milns, & Marsburg*

**199.24** Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** All Councillors declared a pecuniary interest on items 10,11, &12  
*Councillors Arrand, Dealtry, Norman & Andy Walker declared non-pecuniary interests for the following items on the agenda 118A,B,D,F,G,H,I,J,K,L as all pertain to the ERYC and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *Dispensation was granted to all Cllrs for items 10,11 & 12 to allow discussions around the budget and precept*

**200.24** *Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):*

*A member of the public and Executive Officer of the Bridlington Central Action Group (BCAG), briefed about the recent meeting and occurrences in the area. He shared that this recent meeting had been fairly quiet, but he wished to extend his apologies to Sgt Almond for getting his rank incorrect. He reported that this week he has been made aware a property on Marshall Avenue that was going to be an Air B&B is now going to be made into flats. He has conducted a survey of the street and there are currently 83 properties that are flats in the street. He is aware that the Town Council can not have any influence over planning, but would like the Council to be aware.*

**201.24** Brief from Humberside Police Sgt Almond (10min brief 5 min questions)

*Humberside Police, Sgt Almond briefed the meeting to the recent occurrences in Bridlington, stating that it had been quieter than normal. He informed the Council that there will be an extra PC joining the team in two weeks' time and that the Inspector is pushing for more PCSO's. Sgt Almond gave some statistics for December – in 2022 there were 17 incidents of ASB compared to 2023 where there was only 9. December was high for shoplifting and burglaries, and there had been some car theft reported. These have since subsided and the series has halted, however the team have a good grip on things and are going out. Only today (17.1.24) a prolific shoplifter had been detained and a further arrest of a drug dealer had been made, both were in custody, Sgt Almond encouraged further reporting of incidents as this only helps. Sgt Almond is also aware of the ongoing issue of motorbikes and quadbike, unfortunately there are no tactics at this time that allow the police to pursue.*

*Cllr John Arthur provided some information from CO-OP on St Johns stating that people have just walked in and taken cases of beer from the display and walked out. Sgt Almond stated that shops are told by their management not to challenge and won't employ security, Morrisons have had some high value thefts around December.*

*Cllr Carlo Verda asked about two recent drug arrests and if they were local or out of town, Sgt Almond responded stating one was local and one out of town.*

*Cllr Tim Norman asked how it was going with the OCG's Sgt Almond explained that these have now been cleared.*

**202.24** To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

***Civic Duties, Responsibilities & Training from 14th December 2023 to 17th January 2024***

***Mayor & Mayoress:***

*17.12.23 Chairman of ERYC Christmas Pantomime and Dinner at the Spa*

*21.12.23 HEY Mind Hub – helping out for Christmas*

*22.12.23 HEY Mind Hub – helping out for Christmas*

*24.12.23 HEY Mind Hub – Christmas Eve Meal*

*26.12.23 HEY Mind Hub – Boxing Day Buffet*

*10.01.24 Institution of Revd Neil Bowler – Priory Church*

***Total of 6 Events attended by the Mayor & Mayoress***

***Deputy Mayor & Deputy Consort:***

*08.01.24 BTA General Meeting*

*09.01.24 Bridlington Central Action Group Meeting – Community Hub Marshall Avenue*

*11.01.24 RNA Branch Meeting*

***Total of 3 Events attended by the Deputy Mayor & Deputy Consort***

***Other Councillors:***

*Total of 0 Events attended by Other Councillors*

*Omitted from Previous Minutes – to be added:*

*For Information ONLY*

*Staff:*

***Total of 0 Events attended by Staff***

**203.24** The minutes of the Full Council meeting held on 13.12.23 as a true record:

**Resolved:** *the minutes of the full council meeting held on 13.12.23 were received as a true record.*

**204.24** The minutes of the Planning Committee held on 02.01.24:

**Resolved:** *the minutes of the Planning Committee held on 02.01.24 are approved.*

**205.24** The minutes of the Finance & General Purposes Committee held on 09.01.24:

**Resolved:** *the minutes of the Finance & General Purposes Committee held on 09.01.24 are approved.*

**206.24** To consider and approve the budget for 2024-2025:

**Resolved:** *The Town Council resolved to accept the budget proposal for 2024/2025 with a unanimous Vote for a total of Three Hundred and Four Thousand, Eight Hundred and Ninety Pounds Eighty-Four pence. (£304,890.84) which represents an increase of 7.57% to the budget.*

**207.24** To Consider and approve the Precept for 2024-2025

**Resolved:** *The Town Council resolved to the Council's precept demand with a unanimous vote for a Three Hundred and Four Thousand, Eight Hundred and Ninety Pounds Eighty-Four pence. (£304.890.84) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. Due to the increased tax base for 2024-2025 the Band D for properties in Bridlington will see an increase of 6.34% (£1.66 pence per annum increase).*

**208.24** To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC:

**Resolved:** *To approve the precept leaflet with amendments and to forward it electronically to the ERYC and publish it on the Bridlington Town Council website.*

**209.24** To consider the report regarding the Christmas lighting provision:

**Resolved:** *the council approved the RFO to seek a discount of 25% stating poor service following the number of lights that were out and the tree at Sewerby not being switched on for several weeks*

**210.24** To consider the DRAFT meeting proposals for 2024-2025:

**Resolved:** *Meeting schedule was approved with the inclusion of further Environmental meetings To make them to a total of six (6) to coincide where possible with the planning meetings.*

**211.24** To consider the follow up report from Cllr Andy Walker regarding Vision For Bridlington, email provided, further report from Cllr Andy Walker to follow:

**Resolved:** *Approved to look at a future meeting with the team from ERYC, the meeting to be held as an extraordinary meeting under Section B.*

**212.24** To consider the email received regarding externally mounted Defibrillators (partially funded):

**Resolved:** *The Council approved to go ahead with the purchase of the partially funded Defibrillator to be externally mounted at the front of the office*

**213.24** To consider the Skatepark Coordinators Monthly Report – December 2023:

**Resolved:** *The Council approved the report and asked that the RFO makes formal contact with the skate park co-coordinator to advise that the contract will not be renewed at the end of this current term.*

**214.24** To receive items of correspondence:

**Resolved:** *All items of correspondence were noted unless stated otherwise.*

a) *19.12.23 ERYC Traffic Regulation Order for On street Parking, Victoria Road:*

b) *08.01.24 ERYC Draft Sustainable Transport SPD Consultation:*

c) *19.12.23 Further correspondence from 4 Marshall Avenue:*

**Resolved:** *The Council considered the latest correspondence and rejected unanimously The statements made within and therefore maintained the decision made at The previous full council meeting held on 13.12.23, and no further correspondence will Be entered into.*

d) *21.12.23 ERYC Devolution information:*

e) *10.01.24 ERNLLCA Information relating to D-Day 80 6th June 2024:*

f) *05.01.24 ERYC Name Bank Request/top up Request:*

g) *20.12.23 ERYC Proposed footway Maintenance Works – Chapel Street:*

h) *08.12.23 ERYC– Temporary prohibition of through traffic - Wright Crescent – Retrospective:*

- i) 11.12.23 ERYC Temporary prohibition of through traffic – Main Street Bessingby – Retrospective
- j) 03.01.24 ERYC Temporary prohibition of through traffic – Bridlington Bay Road Level Crossing
- k) 25.01.24 ERYC Temporary prohibition of through traffic – Pinfold Street
- l) 15.12.23 ERYC Amended proposals for outside New Pasture Lane School
- m) 20.12.23 Information from Local Transport champion regarding timetable Changes in January
- n) 04.01 24 Hey Smile information regarding Workshop availability

**215.24** Newsletters/Agendas & Minutes – attached unless otherwise stated:

**Resolved:** all items were noted unless otherwise stated

- i. Humberside Police Bridlington Update – January 2024
- ii. Bridlington Central Action Group Minutes of the Meeting held on 12th December 2023  
**Resolved:** Cllr Andy Walker commented that the Executive Officer of the BCAG had noted that we get Excellent Police attendance at our meetings, however this is not always the case for them Cllr Andy Walker felt that Police attendance would be welcomed at their meetings.
- iii. Yorkshire coast Community Rial Partnership 2023 Newsletter
- iv. Humber and Wolds Rural Action Winter 2023 Newsletter
- v. The Rural Services Network Newsletters
- vi. Clerks and Councils Direct January 2024 (Copy in the Office)

**216.24** To receive a statement of balances and to approve the schedule of accounts for payment:

**Subject: Statement of Balances and Schedule of Accounts for Payment**

The bank balances at 11th January 2024 stood at:

Account Name	Account type	Balance £
Town Council	Business A/C	£398,030.42
Town Council	Deposit A/C	£13,690.89
Town Council	Petty Cash	£169.99

Accounts paid since: 07/12/2023

**Bridlington Town Council:**

**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	18-Dec	Bridlington Youth Action	Small grant part refund	£150.00
CR	03-Jan	HSBC	Unsure - potential compensation for Complaint	£100.00
DD Refund	10-Jan	HSBC	DD refund for SSE payment in dispute	£1,131.89

**Cash Receipts:**

**Total Receipts** £1,381.89

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
DD	06-Dec	Octopus Energy	St John's Toilets November Electricity	£53.43
DD	22-Dec	Eon Next	Office Electirc - November	£269.49
BACS 56	12-Dec	Mr J Arthur	Re-imburse for Civic Dinner welcome drink	£57.37
		KITS Hull Ltd	November telephones	£35.96
		Steve Tingle	Community Hub Kitchen Splashbacks	£450.00
VE DEB CRD	12-Dec	Argos	Gift vouchers for Mayors Xmas Card Comp	£100.00
VE DEB CRD	13-Dec	White Ribbon Campaign	White Ribbon Campaign Membership	£180.00
BACS 57	21-Dec	Jonathan Oyston	Office windows clean 13/12/23	£22.00
		Bridlington Stationers	Envelopes	£22.79
		ERYC	Office Rates payment 10/10	£434.00

Full Council Meeting

		ADR Surveying	Survey of Phase Three area	£420.00
BACS 58/59	29-Dec	Staff Costs	December Staff Costs	£5,881.64
BACS 60	29-Dec	HMRC	PAYE & NIC Quarter 3	£2,814.07
BACS 61	28-Dec	BKR Group	Winter Newsletter and Mayors Christmas cards	£2,601.20
		Bridlington Stationers	Envelope and cable tidys	£30.36
		East Coast Fire Service	Fire Alarm and extinguisher servicing	£129.60
		Echo Media Group	Echo Xmas Bauble	£78.00
DD	05-Jan	Sage UK Ltd	Payroll Subscription January	£9.60
DD	14-Jan	SSE	Office Gas Bill 16/9/23 to 20/12/23	£257.21
DD	14-Jan	Public Works Loan Board	PWLB Repayment	£8,135.74
Petty Cash	31-Dec	Petty Cash Expenses	December Petty Cash Expenses	£65.16
DR	28-Dec	HSBC	Bank charges to 6/12/23	£8.00
S/O	29-Dec	Kay Wardle	Skatepark Contracts	£1,183.25
			<b>Total Payments</b>	<b><u>£23,238.87</u></b>

**Recommendation:** The accounts are approved for payment

**Resolved:** The accounts were approved for payment

**217.24** To receive notice of items for inclusion on the next agenda for Wednesday 21st February 2024:

**Signed:**

**Mayor of Bridlington**

**Date:**