



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 21st February 2024
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors John Arthur (Chairman), Rick Arrand, Liam Dealtry, Mike Heslop -Mullens, Cyril Marsburg, Thelma Milns, Malcolm Milns, Ray Pollard, Carlo Verda, Andy Walker & Angela Walker, a total of Eleven (11).

Cllr Maria Bowtell attended the meeting.

Two (3) Members of the Public were present at the meeting.

The Meeting was recorded by This is the Coast

The Town Clerk recorded the minutes and the RFO & Admin assistant was in attendance.

224.24 Mayors Welcome:

Councillor Arthur welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire. The Mayor reminded the room of the need for mutual respect during the meeting.

225.24 To Receive Apologies for Absence:

RESOLVED: *Apologies were received from Cllr Tim Norman*

226.24 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *All Councillors declared a pecuniary interest on item 12
Cllrs Arrand, Pollard and Verda declared Non Pecuniary interest on item 15
Councillors Arrand, Dealtry, & Andy Walker declared non-pecuniary interests for the following items on the agenda 20A,F,G,H,I,J,K,L&M as all pertain to the ERYC and they are Members of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *Dispensation was granted to all Cllrs for items 12 to allow discussions around the Financial regulations*

227.24 *Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):*

There were no members of public wishing to speak

228.24 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

Mayor & Mayoress:

- 24.01.24 ROBOT meeting
- 11.02.24 Mayor of Hessle Civic Service
- 15.02.24 Unveil Blue plaque Railway station.
- 16.02.24 Lord Mayors Rainbow Ball
- 20.02.24 ERYC Local Growth
- 21.02.24 ERYC Development Team meeting – Sewerby Orangery

Total of 6 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

- 29.01.24 BTA Committee
- 08.02.24 Devolution event
- 20.02.24 ERYC Local Growth Team

Total of 3 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

17.01.24 Destination Old Town board meeting – Cllr Carlo Verda
 24.01.24 ROBOT meeting - Cllr Ray Pollard
 24.01.24 Attend Bridlington Health Forum – Cllr Mike Heslop – Mullen
 31.01.24 Councillor Surgery – Cllr Mike Heslop – Mullens
 31.01.24 VCSE Networking Meeting – Cllr Tim Norman
 01.02.24 East Riding arts Forum – Cllr Carlo Verda
 08.02.24 Devolution event – Cllr Liam Dealtry
 08.02.24 Devolution event – Cllr Andy Walker
 12.02.24 YCCRP (Yorkshire Coast Community Rail Partnership) – Cllr Tim Norman
 20.02.24 ERYC Local Growth – Cllr Carlo, Cllr Angela, Cllr Liam

Total of 10 Events attended by Other Councillors

Omitted from Previous Minutes – to be added:

For Information ONLYStaff:

08.02.24 Devolution event – Ericka Kelly
 08.02.24 Devolution event – Victoria Exon
 08.02.24 Devolution event – Nicola Vickers

Total of 3 Events attended by Staff

229.24To approve the minutes of the Full Council meeting held on 17.01.24 as a true record:

RESOLVED: *the minutes of the full council meeting held on 17.01.24 were received as a true record.*

230.24To receive the minutes of the Planning Committee held on 22.01.24:

RESOLVED: *the minutes of the Planning Committee held on 22.01.24 are approved.*

231.24To receive the minutes of the Environmental Committee held on 22.01.24:

RESOLVED: *the minutes of the Environmental Committee held on 22.01.24 are approved.*

232.24To receive the minutes of the Newsletter Committee held on 24.01.24:

RESOLVED: *the minutes of the Newsletter Committee held on 24.01.24 are approved.*

233.24To receive the minutes of the Extra Ordinary Full Council Meeting held on 30.01.24:

RESOLVED: *the minutes of the Extra Ordinary Full Council Meeting held on 30.01.24 are approved.*

234.24To receive the minutes of the of the Planning Committee held on 12.02.24:

RESOLVED: *the minutes of the Planning Committee held on 12.02.24 are approved.*

235.24To receive the amended version of the Financial regulations:

RESOLVED: *The amended copy of the Financial Regulations are approved.*

236.24To consider and sign the updated bank mandate:

RESOLVED: *The Bank mandate was approved with amendments.*

237.24 To consider two requests made by the allotments at Ducky Dyke:

- Would we approve an archaeological dig taking place on the allotment site?

RESOLVED: *It was resolved that the Town Clerk would contact the Allotments Secretary to ask further questions about the dig, Who was doing the dig, where on the allotments it was to take place and what the intention is behind the dig.*

- Could we draft a letter regarding the use of air rifles on site by two nominated persons (Bill Elveridge and Alan Whittingham) Permission has previously been granted, for rodent and pest control.

RESOLVED: *Following discussions it was voted that there will be no letter sent to grant permission as the Council do not support the use of air rifles on the allotment and would promote the use of alternative pest control.*

238.24 To consider the update, including date and agenda, from Bridlington Ambassadors seeking Members to put themselves forward and feedback.

RESOLVED: *It was resolved that Cllr Arthur would be the Cllr to attend this meeting and Future meetings.*

239.40 To consider the report regarding the opening and closing of St John's Toilets:

RESOLVED: *To contact ERYC regarding the lease and ask to change the opening and closing times, including Christmas and New Year, we will then look at adopting the changes whilst awaiting the decision from ERYC.*

This was carried on a majority Vote with one (1) Cllr voting against the decision

240.24 To consider the extension of the PSPO from Prospect Street to Trinity Road taking in the length of Wellington Road:

RESOLVED: *To support the extension of the PSPO from Prospect Street to Trinity Road taking in the length along Wellington Road.*

241.24 To consider the report from Cllr Verda regarding the Next Steps for Neighbourhood Planning:

RESOLVED: *whilst the Council gather further questions around the Neighbourhood Plan It was resolved that it should sit within the Environmental Committee, and to find an coastal area that has already done a NHP to have a look at.*

242.24 To consider the Skatepark Coordinators Monthly Report - January 2024:

RESOLVED: *This was noted*

243.24 To receive items of correspondence: *All items were noted unless otherwise stated.*

- 11.01.24 ERYC – Council Tax Support review
- 18.01.24 Headlands School – Careers Fair – Would Cllrs like a stand?

RESOLVED: *for the Council to have a stand at the Fair with approximately 4 Cllrs attending*

- 06.02.24 ERNLLCA – updated Training Guide for Staff and Cllrs

RESOLVED: *to look at booking the admin officer on to the Grant Writing Course 1st May if available*

- 11.01.24 Update regarding the Gansey girl and the Barrow Boy
- 26.01.24 ERVAS – information regard VAWG awareness day 8th March 2024

RESOLVED: *approved the use of purple lights in the upstairs windows on 8th March 2024*

- f) 31.01.24 ERYC – Costal Communities event -
- g) 18.01.24 ERYC re. Developments off Bempton Lane
- h) 17.01.24 ERYC- TTRO – Part of Bempton Lane Buckton
- i) 29.01.24 ERYC – TTRO – Full Extent of Kingston Crescent (amended Dates)
- j) 05.02.24 ERYC – Queensgate Carriageway and Footway improvement works
- k) 06.02.24 ERYC – TTRO- Full Extent of Kingston Crescent (amended dates)
- l) 07.02.24 ERYC – TTRO – Various roads – Temporary reduction in speed limit

RESOLVED: *Cllr Walker will chase highways in relation to Queensgate*

- m) 12.02.24 ERYC – TTRO – Part of Cambridge Street

244.24. Newsletters/Agendas & Minutes – attached or otherwise stated:

- i. 31.01.24 -ERNLLCA Newsletter – emailed out to all Cllrs
- ii. 02.02.24 CPRE North and East Yorkshire February Update
- iii. 02.02.24 ERSAB February Update
- iv. 06.02.24 The Rural Bulletin 6th February update – other copies emailed to Cllrs
- v. 07.02.24 Humberside Police Bridlington Update – February
- vi. 09.01.24 Bridlington Central Action Group Minutes of the Meeting held on 09.01.24
- vii. 24.01.24 Regeneration of Bridlington Old Town Minutes of the Meeting held 24.01.24
- viii. 13.02.24 ERYC – VCSE Minutes of the Meeting held 31.01.24 (date on mins 31.01.23 is wrong date)

245.24. To receive a statement of balances to approve the schedule of accounts for payment:

Report to Council:				
Subject:	Statement of Balances and Schedule of Accounts for Payment			
The bank balances at 13th February 2024 stood at:				
Account Name		Account type		Balance £
Town Council		Business A/C		£14,163.81
Town Council		Deposit A/C		£367,948.43
Town Council		Petty Cash		£177.71
Accounts paid since:	11th January 2024			
Bridlington Town Council:				
Receipts In:				
Cheque/BACS	Date	Payer	Description	Amount
Cash Receipts:				
Transfer	22-Jan	Cash From Bank	Cash from bank restore petty cash balance	£100.00
Petty Cash Receipts	31-Jan	Councillors Civic Dinner Tickets	Payments from Cllrs for Civic Dinner Tickets	£120.00
Petty Cash Receipts	31-Jan	Doggy Bags	Doggy Bags	£15.00
			Total Receipts	£235.00
Payments Out:				
Cheque/BACS	Date	Payee	Description	Amount
BACS 62	16-Jan	Agilico	Photocopying and copier lease	£594.12
		A Staveley	Bus Shelters Cleaned	£75.00
		KITS Hull Ltd	Telephones January	£35.96
		David Boland	Website January	£130.00
		Jonathan Oyston	Windows cleaned	£22.00
		Hull City Council	Tickets for Rainbow Ball	£30.00
DD	16-Jan	Octopus Energy	St Johns Electric December	£52.71
BACS 63	17-Jan	Blenheim Cleaning	Office Clean 31/12/23	£45.00
BACS 64	18-Jan	Intruder Alarms	Aarm and CCTV Service	£270.00
		K Wardle	Key cutting skatepark keys	£5.99
Transfer	22-Jan	Cash Withdrawal	Cash from bank for petty cash	£100.00
BACS 65	26-Jan	ERYC	Footway Lightin SLA	£9,825.66
		Intruder Alarms	Hub Alarm Service	£120.00
		Screwfix Direct	Splashback and cleaning products	£84.87
		Bridlington Stationers	Back Support and A4 copy paper	£90.38
VE DEB CRD	29-Jan	HSD Online	Toilet Rolls and roll dispensers	£136.67
BACS 68	30-Jan	MP Moran	Parts for electric circuit board upgrades	£634.96
DD	23-Jan	Eon Next	Office Electric December	£261.60
Petty Cash	31-Jan	Petty Cash Expenses	January Petty Cash Expenses	£227.28
DR	28-Jan	HSBC	Bank charge to 6/1/24	£9.00
SO	29-Jan	K Wardle	Skatepark Contracts January	£1,183.25
DD	01-Feb	Sage Global Services	Payroll Subscription	£9.60
DD	16-Feb	Eon Next	Office Electric January	£92.70
BACS 69	07-Feb	ERPF	Additional payment to correct processing error	£105.00
BACS 70	07-Feb	Screwfix Direct	Products for repairs and cleaning at St Johns Toilets	£8.94
		Flex Elecs	Electrical Repairs at St John's toilets	£132.96
		ERYC	Name badges for new staff	£20.64
		David Boland	Website February	£130.00
DD	07-Feb	Octopus Energy	ST Johns Electric January	£158.09
VE DEB CRD	07-Feb	White Ribbon Campaign	Enamel Pin badges for staff and Councillors	£72.60
VE DEB CRD	07-Feb	HSD Online	Paper towel dispensers and soap	£159.05
VE DEB CRD	09-Feb	Post Office	1st & 2nd class stamps	£197.50
			Total Payments	£15,021.53
Recommendation:	The accounts are approved for payment			

RESOLVED: *Cllrs Dealtry & Heslop-Mullens will donate back the cost of the White Ribbon Badges*

246.24. To receive notice of items for inclusion on the next agenda for Wednesday 20th March 2024:

To discuss getting a Project Officer

Signed:

Mayor of Bridlington

Date: