



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 17th July 2024
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Rick Arrand (Chair), Mike Heslop -Mullens, Thelma Milns, Malcolm Milns, Ray Pollard, Carlo Verda, Andy Walker & Angela Walker, a total of Eight (8).

Three (3) Members of the Public were present at the meeting.

One (1) member of the Press was present.

The Town Clerk recorded the minutes.

64.24/25 Mayors Welcome (with notification of Recording and Fire Disclaimer):

***RESOLVED:** the Mayor welcomed everyone to the meeting and read out the Recording and Fire Disclaimer.*

65.24/25 To receive and accept apologies for absence:

***RESOLVED:** Apologies for absence were received from Cllrs Arthur, Dealtry & Marsburg*

66.24/25 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

***RESOLVED:** All ERYC Cllrs noted an interest in item 13 and item 18 a-f*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

***RESOLVED:** No Dispensations were given*

67.24/25 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

Member of Public 1

This last meeting was a well-attended meeting with three or four members of a Neighbourhood Watch group attending. the tenth anniversary of the death of Bei Carter, a guesthouse owner on Marshall Avenue, killed by a guest. A memorial tree, with a plaque, was planted in Sewerby Hall Gardens, paid for by neighbours and well-wishers, but it unfortunately died shortly after planting, and, as yet, has not been replaced, leaving no memorial to her.

The Bus sign on Marshall Avenue has once again been put right.

The Neighbourhood Watch people who came to the meeting had found out that Councillors and sometimes the Police attended the meeting they had wanted to put in some complaints about things happening on their street.

Member of Public 2

The New Neighbourhood Watch Group had a table at the recent Pride event with leaflets and advertising material, they had a good and ad got some 'golden nuggets' of information. They wanted to thank all of the Councillors who popped along and helped that day.

Cllr Norman

I have asked the Clerk to re-send the link out to all councillors regarding the online Boundary meeting taking place tomorrow evening. It would be really useful if everyone could attend as there will be an opportunity to pass comments.

68.24/25 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

Civic Duties, Responsibilities & Training from 19th June 2024 – 17th July 2024

Mayor & Mayoress:

22.06.24 Armed Forces Day

23.06.24 Vintage Day
 29.06.24 New Pasture Lane Community Centre 1920's party
 01.07.24 Student Awards Ceremony Beverley Campus
 06.07.24 Pride Parade and manning stall

Total of Events attended by the Mayor & Mayoress 5

Deputy Mayor & Deputy Consort:
 22.06.24 ACES Bridlington Celebration
 23.06.24 Vintage Festival
 27.06.24 National Volleyball Championships
 06.07.24 Pride – manning the stall
 10.07.24 Yorkshire Regiment Cocktail Party and Beating Retreat
 13.07.24 Party in the Park

Total of Events attended by the Deputy Mayor & Deputy Consort 6

Other Councillors:
 25.06.24 Bridlington School Celebration Evening Cllr Mike Heslop-Mullens
 27.06.24 Resident and Transport Champion Meeting Cllr Mike Heslop-Mullens
 06.07.24 Pride – manning the stall Cllrs Mike Heslop-Mullens, Andy walker
 09.06.24 ERYC Wi-Fi expansion meeting – Cllr Carlo Verda
 10.07.24 Martongate School careers fair – Cllr Carlo Verda
 11.07.24 ROBOT Meeting – Cllr Carlo Verda

Total of Events attended by Other Councillors 6

For Information ONLY

Staff:
 03.06.24 CiLCA Ericka Kelly
 09.06.24 ERYC Wi-Fi expansion meeting – Ericka Kelly
 10.07.24 Martongate School careers fair – Nikki Vickers

Total of Events attended by Staff 3

69.24/25 To approve the minutes of the Full Council meeting held on 19.06.24 as a true record:

RESOLVED: *To approve the minutes of the Full Council meeting held on 19.06.24 as a true record with minor amendment*

70.24/25 To receive the minutes of the Finance & General Purposes Committee held on 09.07.24

RESOLVED: *To approve the minutes of the Finance & General Purposes Committee held on 09.07.24*

71.24/25 To receive the minutes of the Staffing Committee held on 09.07.24:

RESOLVED: *To approve the minutes of the Staffing Committee held on 09.07.24*

72.24/25 To receive the minutes of the Planning Committee held on 18.07.24:

RESOLVED: *To approve the minutes of the Planning Committee held on 18.07.24*

73.24/25 To consider further information from DHSC Defibrillator scheme for purchase of an internal defibrillator for the Town Council:

RESOLVED: *The Town Council resolved to approve to purchase an internal defibrillator for the Town Council, it was noted that we should ensure that there is adequate signage on the outside of the building to show that we have one and that it is advertised with the hours that it is available. Also that a budget line is to be allocated when setting the new budget for ongoing maintenance of this for pads and other renewable items*

74.24/25 To consider information from Headlands School on dates for events in December 2024 and March 2025, do we wish to support these? And are Cllrs able to commit to them?:

RESOLVED: *The Town Council asked to defer this until a later meeting and agreed to bring it back to the October meeting*

75.24/25 To Consider the report from the meeting with Net Zero on 25th June 2024:

RESOLVED: *to work with the Net Zero team to further explore the feasibility of installation of solar panels to its own building in the first instance.*

75.24/25 To consider the email from Parish Open Door regarding 20MPH zones, recommendations with rationale for 4 sites required:

RESOLVED: *To put the information on to Social Media to view the response from there, and forward any specific area to ERYC from there.*

76.24/25 To consider who will be voting delegates for the ERNLLCA AGM Thursday 12th September 2024 to be held via Zoom:

RESOLVED: *The Voting delegates were agreed as Cllr Mike Heslop-Mullens and the Town Clerk*

77.24/25 To Consider the report and quote for external colour changing lighting at the front of the building:

RESOLVED: *Approved in principle, councillor Mike Heslop-Mullens will be checking planning permission and if this is required.*

78.24/25 To Consider the report to Council on the use of the MUGA by ERYC Active Communities:

RESOLVED: *the report was noted*

79.24/25 To consider the Skatepark Coordinators Monthly Report – June 2023:

RESOLVED: *the report was noted*

80.24/25 To receive items of correspondence:

RESOLVED: *all items of correspondence were noted unless otherwise stated.*

- a) 13.06.24 – ERYC On street Parkin Flamborough Road (Retrospective) – emailed to Cllrs came after last Full council had been set.
- b) 27.06.24 – ERYC TTRO Blenheim Road
- c) 26.06.24 – ERYC Compulsory Purchase Order – 49 Harewood Avenue
- d) 03.07.24 – ERYC TTRO Various streets 2024 Civic service
- e) 03.07.24 – ERYC TTRO Sands Lane
- f) 03.07.24 – ERYC TTRO Blenheim Road

81.24/25 Newsletters/Agendas & Minutes – attached unless otherwise stated:

RESOLVED: *all Newsletters/Agendas and Minutes were noted*

- i. 10.06.24 – YCCRB – AGM Minutes
- ii. 25.06.24 – Rural Services Network Bulletin – all other copies emailed to Cllrs
- iii. 11.06.24 – BCAG – Minutes
- iv. July 2024 – Humberside Police – Bridlington Parish and Town release
- v. July 2024 – CPRE – July update – all copies sent through month by email
- vi. July 2024 – Copy of Clerk and County Direct – Copy in the office to view
- vii. July 2024 – VCSE July Minutes

82.24/25 To receive a statement of balances and to approve the schedule of accounts for payment:

Report to Council:				
Subject:	Statement of Balances and Schedule of Accounts for Payment			
The bank balances at	16th July 2024			
Account Name		Account type		Balance £
Town Council		Business A/C		£15,000.00
Town Council		Deposit A/C		£416,742.84
Town Council		Petty Cash		£164.81
Accounts paid since:	13th June 2024			
Bridlington Town Council:				
Receipts In:				
Cheque/BACS	Date	Payer	Description	Amount
CR	25-Jun	ERYC	D Day 80 Grant	£500.00
Cash Receipts:				
			Total Receipts	£500.00
Payments Out:				
Cheque/BACS	Date	Payee	Description	Amount
BACS 23	17-Jun	ERYC	Bessingby Gate Play Area Lease	£141.00
		Humber & Wolds Rural Community Council	Barrow Boy Project Contribution	£5,000.00
		W Campbell & Son	Gansey Girl Completion Contribution	£2,688.00
BACS 24	25-Jun	H Appleyard & Sons	Confidential waste shredding	£78.00
		LITE Ltd	Xmas Lighting Agreement 30%	£11,498.76
VE DEB CRD	25-Jun	SLCC Enterprises	Clerks Manual	£72.90
BACS 25/26/28	28-Jun	Staff Costs	June Staff Costs	£7,326.07
BACS 27	28-Jun	HMRC	PAYE & NIC Quarter 1	£3,010.35
VE DEB CRD	27-Jun	Amazon Online Order	Dehumidified for Phase three area	£70.53
VE DEB CRD	27-Jun	SLCC Enterprises	ILCA Course for NV	£144.00
BACS 29	01-Jul	ERYC	Business Rates pmt 4/10	£434.00
		K Wardle	Bin liners for skatepark	£3.94
		John Arthur	Mayors Civic Expenses	£354.94
		UK Web Solutions	Website Hosting	£107.86
DD	01-Jul	Sage Global Services Ltd	Payroll Subscription July	£9.60
BACS 30	03-Jul	David Boland	Website maintenance	£130.00
		ERNLLCA	HR Training Course	£144.00
		Play Inpsection Co	Skatepark annual inspection	£138.00
		SSE Energy Solutions	Skatepark Electric - self calculated chgs	£110.24
DD	01-Jul	Octopus Energy Solutions	St Johns Toilets Electric	£68.49
DD	16-Jul	Eon Next	Office Electric June	£178.18
DD	14-Jul	Public Works Loan Board	Loan Repayment	£8,135.74
Petty Cash	30-Jun	Petty Cash Expenses	June Petty Cash expenses	£116.14
			Total Payments	£39,960.74
Recommendation:	The accounts are approved for payment			

83.24/25 To receive notice of items for inclusion on the next agenda for Wednesday 21st August 2024:

RESOLVED: To include item regarding a plaque for Martyn Coltman

Signed:

Mayor of Bridlington

Date: