



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Full Council Meeting held on 19<sup>th</sup> February 2025**  
**in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm**

The meeting was held with Councillors Rick Arrand (Chair), Mike Heslop-Mullens, Thelma Milns, Tim Norman, Ray Pollard, Angie Walker & Andy Walker a total of seven (7).  
Two (2) Members of the Public, Three (3) Members of Humberside Police, Two (2) representatives from Hornsea 4 Offshore Windfarm and The Council's Project Officer were present at the meeting  
The Responsible Financial Officer recorded the minutes

**222.24/25** Mayor's Welcome (with notification of Recording and Fire Disclaimer):

**RESOLVED:** *The Mayor welcomed everyone and read the Fire Disclaimer out.*

**223.24/25** To receive and accept apologies for absence:

**RESOLVED:** *Apologies for absence were received and accepted from Cllrs C Marsburg, M Milns, L Dealtry, J Arthur and C Verda.*

**224.24/25** Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Declarations of non-pecuniary interest were received from all ERYC Cllrs for items 19 a to f.*

*A declaration of non-pecuniary interest was received from Cllr Heslop-Mullens on item 12 as Cllr is a member of the U3A group.*

*A declaration of non-pecuniary interest was received from Cllr Andy Walker in items 6 and 12 as the Cllr has received email correspondence regarding the items.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were no dispensations given.*

**225.24/25** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

**RESOLVED:** *Cllr Rick Arrand expressed thanks to everyone who had attended the Civic Dinner and thanked staff for their work to make the night run smoothly.*

*One member of the public spoke on behalf of the Bridlington Central Action Group to say that the group had been pleased to meet the new Police Inspector at their last meeting and that they had been able to report activity in respect of a property at the junction of Lansdowne and Marshall Ave. The resident wished to bring the council's attention that caravans had appeared in the former Watts Site and Cllr Norman advised that this was currently being dealt with by planning enforcement. The resident reported that the works on the Travis Street area were not currently causing difficulties as had first been feared and hopefully this would continue to be the case.*

**226.24/25** To receive a brief from Humberside Police (10-minute Brief 5-minute questions from Councillors):

*Inspector Ian Foster introduced himself to the council and explained a little about his background, he is keen to support the Town of Bridlington and the Town Council.*

*Cllr Andy Walker asked about a recent uptick of burglaries in Bridlington South Ward. Inspector Foster advised that there had been a significant issue with 'Hanoi' style burglaries in the Hull area, one unsuccessful attempt and one successful attempt in Bridlington. As a result of these 2 sets of charges have been issued which seems to have stopped this issue.*

*An update was requested on the Clear, Hold, Build, project and the Inspector advised that good progress had been made, and the project was now entering the 'hold' phase. They are looking to get plans in place pre-season – looking at partnership working and engaging with Neighbourhood Watch to build resilience.*

*Cllr T Milns asked about anti-social behaviour involving bikes of various types - powered or otherwise and was advised that the Antisocial behaviour team has some funding, and they were utilising drones to track offenders rather than pursuing due to the associated risks.*

**227.24/25** To receive a presentation from Gabrielle Waterman from Hornsea 4 Offshore wind farm (10 Min presentation, 5 Min questions)

*Gabrielle and Mike from Hornsea 4 gave a presentation about the Hornsea 4 windfarm project which is anticipated to be able to power 6.2 million homes on completion. They shared an updated timeline and details about ongoing associated works. Survey work along the cable route will be undertaken in 2025 starting at the landfall site at Fraisthorpe. They advised that there will likely be a Public Information Event in 2026. They also advised that Hornsea 4 is contributing to the Local Community Benefit Fund. The Project Officer asked if it would be possible to apply to the fund more than once and Gabrielle believed that to be the case as long as it was for different projects, but she would seek clarification and confirm after the meeting.*

*Cllr T Milns asked about the effect of coastal erosion on the project. Mike advised that this had been taken into consideration and was accounting for in the plans. Cllr Milns also asked why wind turbines turn when there is no wind, Mike advises that this could be answered by a Turbine Technician rather than himself.*

*Cllr Andy Walker asked about the Skills fund and was advised that local colleges in Bridlington can apply. Cllr Heslop-Mullens asked how the funds could be prevented from being used outside of Bridlington as the local college is multi-site across the region and was advised that any grant awarded would be for that specific project and location. Cllr were advised that an Employment and Skills Plan had been created, and this was currently in review at East riding of Yorkshire Council. There are also currently Apprenticeship schemes for Turbine Technicians, but they are looking to widen the scope of Apprenticeships.*

**228.24/25** To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

### **Civic Duties, Responsibilities & Training from 23rd January 2025 – 19<sup>th</sup> February 2025**

#### **Mayor & Mayoress:**

|          |                                                                   |
|----------|-------------------------------------------------------------------|
| 01.02.25 | RNLI arts and photography exhibition                              |
| 08.02.25 | Mayor of Bridlington's Civic Dinner                               |
| 09.02.25 | Great Gale Service                                                |
| 10.02.25 | Opening of New Pasture Lane Community Centres' Social Supermarket |
| 14.02.25 | Women's Institute Conversation Café                               |
| 18.02.25 | Right Minds meeting                                               |

**Total of 6 Events attended by the Mayor & Mayoress**

#### **Deputy Mayor & Deputy Consort:**

|          |                                                                   |
|----------|-------------------------------------------------------------------|
| 05.02.25 | MND meeting                                                       |
| 08.02.25 | Mayor of Bridlington's Civic Dinner                               |
| 10.02.25 | Opening of New Pasture Lane Community Centres' Social Supermarket |

**Total of 3 Events attended by the Deputy Mayor & Deputy Consort**

Other Councillors:

|          |                                                                                                                                    |
|----------|------------------------------------------------------------------------------------------------------------------------------------|
| 24.01.25 | Parish Open Door – Cllrs Andy Walker & Verda                                                                                       |
| 05.02.25 | NPPF webinar – Cllr Carlo                                                                                                          |
| 08.02.25 | Mayor of Bridlington's Civic Dinner – Cllrs Angela Walker, Andy Walker, T Norman, R Pollard, M Heslop-Mullens, L Dealtry, J Arthur |
| 18.02.25 | ER Youth Council – Cllr M Heslop-Mullens                                                                                           |
| 18.02.25 | BCAG Meeting – Cllr T Norman                                                                                                       |
| 19.02.25 | Meeting with Devan Witter at Community Vision – Cllr M Heslop-Mullens                                                              |

**Total of 6 Events attended by Other Councillors****For Information ONLY**Staff:

|          |                                                                             |
|----------|-----------------------------------------------------------------------------|
| 19.01.25 | Full Council meeting – C. Sadler, N Vickers & V. Exon                       |
| 24.01.25 | Parish Open Door – E. Kelly, V. Exon & N. Vickers                           |
| 08.02.25 | Mayor of Bridlington's Civic Dinner – E Kelly, V Exon, C Sadler & N Vickers |
| 10.02.25 | Freedom of Information training – N Vickers                                 |
| 11.02.25 | Introduction to First Aid For Mental Health training day 1 – V Exon         |
| 12.02.25 | Introduction to First Aid For Mental Health training day 2 – V Exon         |

**Total of 5 Events attended by Staff**

**229.24/25** To approve the minutes of the Full Council meeting held on 23.01.25 as a true record:

***RESOLVED:*** *the minutes of the Full Council meeting held on 23.01.25 were approved*

**230.24/25** To receive the minutes of the Newsletter Committee held on 29.01.25:

***RESOLVED:*** *the minutes of the Newsletter Committee held on 29.01.25 were approved*

**231.24/25** To receive the minutes of the Planning Committee held on 03.02.25:

***RESOLVED:*** *the minutes of the Planning Committee held on 03.02.25 were approved*

**232.24/25** To Receive the minutes of the Staffing Committee held on 04.02.25:

***RESOLVED:*** *the minutes of the Staffing Committee held on 04.02.25 were approved*

**233.24/25** To receive information from U3A regarding a member's day to be held at the Spa, would Bridlington Town Council like to have a Table?

***RESOLVED:*** *to have a table at the event. Cllrs Arrand, Andy Walker, Thelma Milns and Angie Walker volunteered to attend.*

**234.25/25** To receive information from the Office of Charlie Dewhirst MP regarding proposal for an alternative, environmentally friendly Bonfire.

***RESOLVED:*** *Not to proceed with an environmentally friendly bonfire event.*

**235.24/25** To receive the report from the Finance Officer in relation to the costings of the replacement of flagpoles on the seafront, a set of navel flags, union flags, BTC flags and information for the wall mounted flagpole and flag previously discussed (new information):

***RESOLVED:*** *To continue to support the existing provision with the replacement of the flagpoles where needed and purchase the required flags to furnish them. Not to proceed with the purchase of a wall mounted flagpole and associated flag for the council office at Marshall Avenue.*

**236.24/25** To receive a report from Cllr Thelma Milns regarding Television transmission in the Bridlington area:

**RESOLVED:** *To write to the relevant authorities to seek a better provision for Bridlington.*

**237.24/25** To receive a report regarding the Community Hub' Lease:

**RESOLVED:** *To refer this item to the Environment Committee for further considerations.*

**238.24/25** To receive a report for information regarding Civic Events and how other Town and Parish Councils are running them in 2026:

**RESOLVED:** *To explore options and ideas as and when events arise.*

**239.24/25** To receive a report for a discussion topic on Dog fouling around Bridlington from Cllrs Norman and Arrand:

**RESOLVED:** *To contact the ERYC Dog Warden to ask if a special focus can be placed on the affected areas.*

**240.24/25** To receive items of correspondence:

- a) 16.01.25 – ERYC – On street parking places document
- b) 21.01.25 – ERYC – Local Plan Update – information already emailed to Cllrs
- c) 21.01.25 – ERYC – TTRO Bridlington Road Grindale
- d) 28.01.25 – ERYC- TTRO St Stephen/St Wilfred Road
- e) 03.02.25 – ERYC – TTRO Field Road
- f) 07.02.25 – ERYC – TTRO Marton Road/Pinfold Street

**RESOLVED:** *All items of correspondence were noted unless otherwise indicated.*

**241.24/25** Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. 03.02.25 – Minutes of the Bridlington Community Action Group held 14.01.25
- ii. 04.02.25 – minutes of the Bridlington Ambassadors held 30.01.25

*The council noted that Cllr John Arthur had chosen to attend the Bridlington Ambassador meetings in a personal capacity as a resident, therefore the council would need to allocate another Member to attend in an official capacity.*

**RESOLVED:** *The council resolved that Cllr Ray Pollard would become the Council's official representative at the Bridlington Ambassador meetings.*

- iii. 04.02.25 – Parish and Town News release from Humberside Police – February edition

**RESOLVED:** *All Newsletters/Agendas & Minutes were noted unless otherwise indicated.*

**242.24/25** To receive a statement of balances and to approve the schedule of accounts for payment:

| Subject:                                          | Statement of Balances and Schedule of Accounts for Payment |                            |                                                       |             |
|---------------------------------------------------|------------------------------------------------------------|----------------------------|-------------------------------------------------------|-------------|
| The bank balances at 17th February 2025 stood at: |                                                            |                            |                                                       |             |
|                                                   |                                                            |                            |                                                       |             |
| Account Name                                      |                                                            |                            | Account type                                          | Balance £   |
| Town Council                                      |                                                            |                            | Business A/C                                          | £425,320.17 |
| Town Council                                      |                                                            |                            | Deposit A/C                                           | £16,397.63  |
| Town Council                                      |                                                            |                            | Petty Cash                                            | £229.13     |
| Town Council                                      |                                                            |                            | Allotments Petty Cash                                 | £276.69     |
|                                                   |                                                            |                            |                                                       |             |
| Accounts paid since: 16th January 2025            |                                                            |                            |                                                       |             |
|                                                   |                                                            |                            |                                                       |             |
| <b>Bridlington Town Council:</b>                  |                                                            |                            |                                                       |             |
|                                                   |                                                            |                            |                                                       |             |
| Receipts In:<br>Cheque/BACS                       | Date                                                       | Payer                      | Description                                           | Amount      |
| CR                                                | 24-Jan                                                     | Groundwork UK              | Funding for Neighbourhood plan works                  | £3,258.00   |
| CR                                                | 08-Feb                                                     | R Taylor                   | Civic Dinner ticket                                   | £25.00      |
| CR                                                | 14-Feb                                                     | SSE                        | Skatepark Electric Refund                             | £92.18      |
| CR                                                | 14-Feb                                                     | SSE                        | Skatepark Electric Refund                             | £1,385.67   |
|                                                   |                                                            |                            |                                                       |             |
| Cash Receipts:                                    |                                                            |                            |                                                       |             |
| Petty Cash                                        | 31-Jan                                                     | Petty Cash Receipts        | January Petty Cash Receipts                           | £125.00     |
|                                                   |                                                            |                            |                                                       |             |
|                                                   |                                                            |                            |                                                       |             |
|                                                   |                                                            |                            | Total Receipts                                        | £4,885.85   |
| Payments Out:                                     |                                                            |                            |                                                       |             |
|                                                   |                                                            |                            |                                                       |             |
| Cheque/BACS                                       | Date                                                       | Payee                      | Description                                           | Amount      |
| VE DEB CRD                                        | 17-Jan                                                     | Amazon                     | Mayors Ruff                                           | £10.69      |
| VE DEB CRD                                        | 17-Jan                                                     | Amazon                     | No Parking signs                                      | £13.27      |
| BACS 79                                           | 21-Jan                                                     | East Coast Fire Security   | Fire alarms and extinguishers servicing               | £418.20     |
|                                                   |                                                            | SSE Energy Solutions       | Skatepark Electric 1/11/24 to 2/1/25                  | £658.08     |
|                                                   |                                                            | National Allotment Society | Annual Membership Fee                                 | £85.00      |
| BACS 80/81/82                                     | 31-Jan                                                     | Staff Costs                | January staff costs                                   | £9,078.57   |
| VE DEB CRD                                        | 28-Jan                                                     | First Aid 4 Less           | First Aid Equipment                                   | £26.21      |
| DR                                                | 28-Jan                                                     | HSBC                       | Bank charges to 6/1/25                                | £20.50      |
| VE DEB CRD                                        | 30-Jan                                                     | Amazon                     | Digital Thermometer                                   | £5.94       |
| Petty Cash                                        | 31-Jan                                                     | Petty Cash Expenses        | January Petty Cash Expenses                           | £11.05      |
| DDR                                               | 01-Feb                                                     | Sage Global Systems        | Payroll Subscription February                         | £14.40      |
| DDR                                               | 06-Feb                                                     | Octopus Energy             | St Johns Electric                                     | £80.22      |
| BACS 83                                           | 11-Feb                                                     | Agilico                    | Photocopies and Lease                                 | £342.91     |
|                                                   |                                                            | Bridlington Stationers     | Literature Holders for reception area                 | £54.42      |
|                                                   |                                                            | David Boland               | Website - February                                    | £130.00     |
|                                                   |                                                            | Echo Media Group           | Echo February edition                                 | £672.00     |
|                                                   |                                                            | Flex Elecs                 | Installation of defib external cabinet, inc electrics | £180.52     |
|                                                   |                                                            | Open Tech Yorkshire        | Telephones - February                                 | £52.75      |
| DDR                                               | 21-Feb                                                     | Eon Next                   | Office electric January                               | £207.94     |
| VE DEB CRD                                        | 10-Feb                                                     | Survey Monkey              | Annual Subscription Fee                               | £396.00     |
| BACS 84                                           | 12-Feb                                                     | ERNLLCA                    | Planning Training - Cllr Verda                        | £24.00      |
|                                                   |                                                            | Belvedere Hotel            | Civic Dinner                                          | £3,347.90   |
|                                                   |                                                            | Daniel Watt Shaw           | Civic Dinner Entertainment                            | £200.00     |
| BACS 85                                           | 17-Feb                                                     | Business Stream            | St Johns Water Bill                                   | £110.15     |
|                                                   |                                                            | ERNLLCA                    | FOI Training - N Vickers                              | £36.00      |
|                                                   |                                                            | Jonathan Oyston            | Office Windows clean 11/2/25                          | £22.00      |
|                                                   |                                                            | Lite Ltd                   | Christmas lighting provision payment 3/3              | £11,489.76  |
|                                                   |                                                            | Josh Daniels Ltd           | Civic Dinner Entertainment                            | £600.00     |
|                                                   |                                                            |                            | Total Payments                                        | £28,288.48  |

**RESOLVED:** the Statement of Balances was received and the schedule of payments approved.

**243.24/25** To receive notice of items for inclusion on the next agenda for Wednesday 19<sup>th</sup> March 2025:

None provided at the meeting – to follow.

**Signed:**

**Mayor of Bridlington**

**Date:**