



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Full Council Meeting held on 19<sup>th</sup> March 2025**  
**in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm**

The meeting was held with Councillors Rick Arrand (Chair), John Arthur, Liam Dealtry Mike Heslop-Mullens, Thelma Milns, Malcolm Milns, Tim Norman, Carlo Verda & Andy Walker a total of nine (9).

5 (5) Members of the Public, One (1) Member of Humberside Police,

The Town Clerk recorded the minutes

The Responsible Financial Officer was in attendance.

**244.24/25** Mayor's Welcome (with notification of Recording and Fire Disclaimer):

**RESOLVED:** *The Mayor welcomed everyone and read the Fire Disclaimer out.*

**245.24/25** To receive and accept apologies for absence:

**RESOLVED:** *Apologies for absence were received and accepted from Cllrs Cyril Marsburg, Ray Pollard & Angie Walker*

**246.24/25** Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Declarations of non-pecuniary interest were received from all ERYC Cllrs for items 11, 12 & 19 a to i  
Cllr John Arthur for item 18*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were no dispensations given.*

**247.24/25** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

**RESOLVED:** *one member of public gave a report following their recent residents meeting, they had been reporting since July a patch of wet tarmac on the road on Marshall Avenue and they are concerned that is nothing is done then this could end up as a sink hole. They also stated that the house on the corner of Landsdowne Road that had been boarded up they thought that the building was not secure however it has now been secured by the new owners. They had raised concerns regarding resident cars being ticketed in North Street Car park despite the works still remaining, it is believed that this has now been sorted and the tickets will be rescinded. The group also raised concerns that there are cars getting damaged by HGV's along the stretch of Marshall Avenue from the turning to the bus station down to Landsdown Road, and would like to see if this can be declared as unsuitable for HGV's. They also pointed out that the recent copy of the Humberside Town and Parish release was missing the PCSO's and new staff and wondered if there was a problem.*

*A second Member of public spoke to inform the Town Council that he has formally accepted the role of Chai for the Neighbourhood Watch group, they had a good meeting with the new Inspector who was fully supportive of the group.*

*PCSO Kim Jewitt-Holder attended the meeting and introduced herself as the Town Centre PCSO following the retirement of PCSO Fiern.. PCSO Jewitt-Holder stated that the Humberside Police Newsletter has just had the updates sent from all new officers so hopefully these will be updated. Regarding the recent burglaries it is believed that the perpetrator is no longer in the area, however DNA was found at the scene so should they re-offend this will help. An update was given on the MUGA where it has been agreed that it will be painted with a design provided by local school children. Cllrs asked for clarity on which MUGA is being painted. A further update was given on off road bikes.*

**248.24/25** To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

**Civic Duties, Responsibilities & Training from 23rd January 2025 – 19<sup>th</sup> February 2025**

Civic Duties, Responsibilities & Training from 20th February 2025 – 19 March - 2025

Mayor & Mayoress:

|          |                                         |
|----------|-----------------------------------------|
| 23.02.25 | Hessle Civic Service                    |
| 02.03.25 | High Sheriff's County Legal Service     |
| 06.03.25 | Annual Parish meeting                   |
| 07.03.25 | World Day of Prayer                     |
| 09.03.25 | Withernsea Civic Service                |
| 14.03.25 | Hedon Civic Dinner                      |
| 15.03.25 | Mayor of Driffield's Celebration Buffet |
| 17.03.25 | King Street Regeneration Meeting        |

Total of 8 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

|          |                                                                  |
|----------|------------------------------------------------------------------|
| 26.02.25 | Intouni Bridlington welcome day                                  |
| 05.03.25 | Regeneration of Bridlington Old Town meeting                     |
| 05.03.25 | Annual Parish Meeting                                            |
| 06.03.25 | Headlands Careers Day                                            |
| 06.03.25 | Bridlington Health Forum meeting                                 |
| 07.03.25 | Office cover                                                     |
| 17.03.25 | Neighbourhood Plan consultation Bridlington Town Council Offices |

Total of 7 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

|          |                                                                                                                    |
|----------|--------------------------------------------------------------------------------------------------------------------|
| 25.02.25 | Bridlington Youth Council – Cllr Heslop-Mullens                                                                    |
| 05.03.25 | ROBOT Meeting - Cllr John Arthur                                                                                   |
| 05.03.25 | Annual Parish Meeting -Cllrs Heslop-Mullens and Andy Walker                                                        |
| 06.03.25 | Headlands Careers Day – Cllr Carlo Verda                                                                           |
| 06.03.25 | Bridlington health forum – Cllr John Arthur                                                                        |
| 08.03.25 | Sewerby Women's Institute White Ribbon Event – Cllr Heslop-Mullens                                                 |
| 11.03.25 | Bridlington Central Action group – Cllr Tim Norman                                                                 |
| 12.03.25 | Bridlington School Governors – Cllr Heslop-Mullens                                                                 |
| 17.03.25 | Neighbourhood Plan consultation Bridlington Town Council Offices – Cllrs Liam Dealtry, Carlo Verda and Andy Walker |

Total of 9 Events attended by Other Councillors

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

|          |                                                                                                                                  |
|----------|----------------------------------------------------------------------------------------------------------------------------------|
| 07.03.25 | GDPR training – Ericka Kelly, Victoria Exon, Catherine Sadler and Nicola Vickers                                                 |
| 17.03.25 | Neighbourhood Plan consultation Bridlington Town Council Offices – Mrs Ericka Kelly, Mrs Nikki Vickers and Miss Catherine Sadler |

Total of 2 Events attended by Staff

**249.24/25** To approve the minutes of the Full Council meeting held on 19.02.25 as a true record:

**RESOLVED:** *the minutes of the Full Council meeting held on 19.02.25 were approved*

**250.24/25** To receive the minutes of the Planning Committee held on 24.02.25:

**RESOLVED:** *the minutes of the Planning Committee held on 24.02.25 were approved*

**251.24/25** To receive the minutes of the Newsletter Committee held on 26.02.25:

**RESOLVED:** *the minutes of the Newsletter Committee held on 26.02.25 were approved*

**252.24/25** To Receive the minutes of the Environment Committee held on 03.03.25:

**RESOLVED:** *the minutes of the Environment Committee held on 03.03.25 were approved*

**253.24/25** To receive the minutes of the Finance and General Purposes Committee held on 04.03.25:

**RESOLVED:** *the minutes of the Finance and General Purposes Committee held on 04.03.25 were approved*

**254.24/25** To consider the information received from ERYC regarding the removal of the public pay phone on Flamborough road outside Beaconsfield Pub:

**RESOLVED:** *The Councillors RESOLVED to approve Option 1 and agree the removal of the Payphone box*

**255.24/25** To consider the information from ERYC regarding the recent use of Names from the Name bank, are there any other we wish to add?

**RESOLVED:** *This was NOTED with no names to be added at this time.*

**256.24/25** To receive information from the Boundary commission regarding the Public Consultation for the Boundary changes for the Bridlington Area:

**RESOLVED:** *It was recommended that ALL Cllrs take a good look at the documentation sent out and that this be DEFERRED to the April Full council meeting for further discussion.*

**257.24/25** To receive a proposal from Councillor Andy Walker regarding the purchase of two wireless microphones:

**RESOLVED:** *It was APPROVED that the Council would purchase 2 of these either via Amazon where Cllr Walker had sourced some or by contacting the person who had originally supplied the PA system locally.*

**258.24/25** To consider the report regarding a vehicle for the maintenance team, which option of vehicle would the Councillors prefer to go with and what price bracket should we be looking for? (information provided on a selection of different vehicle options):

**RESOLVED:** *Following a discussion it was agreed that this would be deferred to the April meeting to enable prices and sizes to be sought for the utility style vehicle, the Councillors would like comparative prices for a selection of utility style vehicles. One Cllrs has pointed out that the vehicle example only took 602 kg and this would need to be considered if a water carrier needed to be added at any time 1000L of water = 1 ton*

**259.24/25** To consider the report to Council following the Annual Parish Meeting held on Wednesday 5<sup>th</sup> March:

**RESOLVED:** *It was agreed that a Councillor should be put forward to the Fraisthorpe Gran Pannel and that it would be as an Outside Post and responsibility, Cllr Thelma Milns will take on this responsibility as a South Ward Councillor.*

*It was also resolved not to further investigate the idea of the installation of a Playpark utilising the potential precept income from the New Southside developments, since the Annual Paris Meeting the Town*

*Clerk had contacted both Keepmoat and Barret Homes and Keepmoat have confirmed the installation of a Playpark at the end of the development, Barret have not yet returned the call.  
It was also resolved that the Town clerk will send letters to all Members of Public that attended the Annual Parish meeting with an update on decisions.*

**260.24/25** To consider the report regarding the VE and VJ Day grant fund available from ERYC:

**RESOLVED:** *to apply for the fund in full and use it for Option 2 which will allow the Town Council to hold two events one for each occasion at the Town Council Office following the service being held at the War Memorial for invited guests and volunteers from the Community*

**261.24/25** To Consider the report to Council from councillor John Arthur for the release of funds from reserves for the Lobster Sculpture Phase One:

**RESOLVED:** *Following a lengthy discussions around the concept, placement, maintenance and ongoing and future funding requirements, also how Bridlington Town Council will feature in the future arrangements with the decision-making processes. There were several uncertainties and other ideas tabled. It was RESOLVED to defer this to the June Full council meeting and ask the Project officer to look into any availability for external funding for the maquette and provide a report to the meeting.*

**262.24/25** To receive items of correspondence:

**RESOLVED:** *All items of correspondence were noted unless otherwise stated.*

- a) 17.02.25 – ERYC – Project briefing note, Marton Road
- b) 18.02.25 – ERYC – TTRO Marton Road/Pinfold Street
- c) 24.02.25 – ERYC – TTRO Blenheim Road
- d) 24.02.25 – ERYC- TTRO Oxford Street/Cambridge Street
- e) 24.02.25 – ERYC – TTRO Church Green
- f) 24.02.25 – ERYC – TTRO Squire Lane
- g) 25.02.25 – ERYC – Update on carriageway improvement works Flamborough Road
- h) 25.02.25 – ERYC – TTRO Various road around Flamborough Road, Phases one, Two and Three
- i) 26.02.24 – ERYC – TTRO North Street

**263.24/25** Newsletters/Agendas & Minutes – attached unless otherwise stated:

**RESOLVED:** *All newsletters/Minutes and agendas were noted unless otherwise stated.*

- i. 13.02.25 – Yorkshire Coast Community Rail Partnership New letter – February 2025
- ii. 13.02.25 – Yorkshire Coast Community Rail Partnership Minutes of EGM – 10.02.25
- iii. 25.02.25 – Bridlington Central Action group Minutes of the Meeting held 11.02.25
- iv. 27.02.25 – Hull and Humber Chamber of Commerce Quarterly survey
- v. 27.02.25 – Parish and Town News release from Humberside Police – March edition
- vi. 27.02.25 – Rural Bulletin – (other copies emailed to councillors)
- vii. 11.03.25 – Bridlington heritage Open Days Notes from the Meeting held 18.02.25

**264.24/25** To receive a statement of balances and to approve the schedule of accounts for payment:

|                                  |                                                                   |                         |                                       |                   |
|----------------------------------|-------------------------------------------------------------------|-------------------------|---------------------------------------|-------------------|
| <b>Report to Council:</b>        |                                                                   |                         |                                       |                   |
| <b>Subject:</b>                  | <b>Statement of Balances and Schedule of Accounts for Payment</b> |                         |                                       |                   |
| The bank balances at             | 19th March 2025                                                   |                         |                                       |                   |
| <b>Account Name</b>              |                                                                   | <b>Account type</b>     |                                       | <b>Balance £</b>  |
| Town Council                     |                                                                   | Business A/C            |                                       | £12,906.16        |
| Town Council                     |                                                                   | Deposit A/C             |                                       | £418,506.54       |
| Town Council                     |                                                                   | Petty Cash              |                                       | £290.78           |
| Town Council                     |                                                                   | Allotments Petty Cash   |                                       | £276.69           |
| Accounts paid since:             | 17th February 2025                                                |                         |                                       |                   |
| <b>Bridlington Town Council:</b> |                                                                   |                         |                                       |                   |
| <b>Receipts In:</b>              |                                                                   |                         |                                       |                   |
| <b>Cheque/BACS</b>               | <b>Date</b>                                                       | <b>Payer</b>            | <b>Description</b>                    | <b>Amount</b>     |
| CR                               | 07-Mar                                                            | HSBC                    | Interest received to 6/3/25           | £2,029.55         |
|                                  |                                                                   |                         |                                       |                   |
|                                  |                                                                   |                         |                                       |                   |
|                                  |                                                                   |                         |                                       |                   |
| <b>Cash Receipts:</b>            |                                                                   |                         |                                       |                   |
| Petty Cash Receipts              | 28-Feb                                                            | Petty Cash Receipts     | February Petty Cash Receipts          | £100.00           |
|                                  |                                                                   |                         |                                       |                   |
|                                  |                                                                   |                         |                                       |                   |
|                                  |                                                                   |                         |                                       |                   |
|                                  |                                                                   |                         | <b>Total Receipts</b>                 | <b>£2,129.55</b>  |
| <b>Payments Out:</b>             |                                                                   |                         |                                       |                   |
|                                  |                                                                   |                         |                                       |                   |
| <b>Cheque/BACS</b>               | <b>Date</b>                                                       | <b>Payee</b>            | <b>Description</b>                    | <b>Amount</b>     |
| BACS 86                          | 25-Feb                                                            | British Telecom         | Office Broadband                      | £122.53           |
|                                  |                                                                   | Pure Training Solutions | Mental Health Training Course - VE    | £216.00           |
|                                  |                                                                   | Steve Lilley Plumbing   | Office & Hub Boiler Service           | £120.00           |
|                                  |                                                                   | Nationwide Energy       | DEC for Building                      | £336.00           |
| BACS 87/88/89                    | 28-Feb                                                            | Staff Costs             | February Staffing Costs               | £9,059.16         |
|                                  |                                                                   | Microsoft Ltd           | MS Office subscription                | £116.64           |
| DR                               | 28-Feb                                                            | HSBC                    | Bank charges to 6/2/25                | £8.00             |
| Petty Cash                       | 28-Feb                                                            | Petty Cash Expenses     | February Petty Cash Expenses          | £38.35            |
| DD                               | 01-Mar                                                            | Sage Global             | Payroll software Subscription March   | £14.40            |
| DD                               | 04-Mar                                                            | Eon Next                | Office Electricity February           | £189.04           |
| BACS 90                          | 06-Mar                                                            | Allotments Barclays A/c | Restore balance to zero for Water DDs | £40.14            |
| VE DEB CRD                       | 07-Mar                                                            | Amazon                  | Pride Flag                            | £4.95             |
| BACS 91                          | 11-Mar                                                            | Have It Personalised    | Handyman Team - Uniform               | £25.00            |
|                                  |                                                                   | Bridlington Stationers  | Paper                                 | £35.69            |
|                                  |                                                                   | David Boland            | Website March                         | £130.00           |
|                                  |                                                                   | Drax Energy Solutions   | Festive Lighting Contracts            | £52.58            |
|                                  |                                                                   | Echo Media Group        | March Edition                         | £672.00           |
|                                  |                                                                   | Open Tech Yorkshire     | Telephones - March                    | £52.75            |
|                                  |                                                                   | Screwfix                | Spares and Repairs                    | £195.27           |
| BACS 91                          | 19-Mar                                                            | Bridlington Stationers  | Paper                                 | £33.34            |
|                                  |                                                                   | Business Stream         | Office Water                          | £59.41            |
|                                  |                                                                   | ERNLLCA                 | Data Protection Training - 4 staff    | £288.00           |
|                                  |                                                                   | Jonatahn Oyston         | Windows Cleaned 13/3/25               | £22.00            |
|                                  |                                                                   | Vaughtons               | Past Mayoress medal - RA to repay     | £285.82           |
|                                  |                                                                   | HSD Online              | Toilet Rolls                          | £47.99            |
|                                  |                                                                   |                         | <b>Total Payments</b>                 | <b>£12,165.06</b> |
| <b>Recommendation:</b>           | The accounts are approved for payment                             |                         |                                       |                   |

**265.24/25** To receive notice of items for inclusion on the next agenda for Wednesday 16<sup>th</sup> April 2025:

Boundaries Commission information & Maintenance Vehicle update

**Signed:**

**Mayor of Bridlington**

**Date:**