



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Full Council Meeting held on 16<sup>th</sup> April 2025**  
**in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm**

The meeting was held with Councillors Rick Arrand (Chair), John Arthur, Liam Dealtry, Mike Heslop-Mullens, Thelma Milns, Tim Norman, Ray Pollard, Carlo Verda, Angie Walker & Andy Walker a total of ten (10).

One (1) Member of the Public, Two (2) Member of Humberside Police,  
The Town Clerk recorded the minutes  
The Responsible Financial Officer was in attendance.

**266.24/25** Mayor's Welcome (with notification of Recording and Fire Disclaimer):

**RESOLVED:** *The Mayor welcomed everyone and read the Fire Disclaimer out.*

**267.24/25** To receive and accept apologies for absence:

**RESOLVED:** *Apologies for absence were received and accepted from Cllrs Cyril Marsburg & Malcolm Milns*

**268.24/25** Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Declarations of non-pecuniary interest were received from all ERYC Cllrs for item 18 a-d Cllr Arrand items 14 & 16, Cllr Andy walker items 14 & 16 Cllrs Norman, T Milns and Dealtry item 16.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were no dispensations given.*

**269.24/25** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

**RESOLVED:** *one member of the public gave a report following a recent residents meeting, there had been a correction to the situation with the house on the corner of Marshall Avenue and Lansdowne Road where it had been thought that the Police and ERYC had reboarded the property, but it had turned out that it had been the owners. Yorkshire Water had been invited to the last meeting to see if they could help with the water concerns on the street, no one came to the meeting, a response had been received from Customer Services and an open invite extended to the company to attend any meeting when they are available. All observations regarding the Small Grant allocation have been discharged, many thanks to the Town Council for this grant. We have been making enquiries regarding community Humberside but are unable to find out what this is currently. Lastly congratulations were extended to the Mayor for his term in office.*

*The Inspector and a PC attended the meeting and gave a report/update on the following: Burglaries – in December there had been some Hanoi burglaries that have had successful prosecutions, there have also been some others where someone has been trying door handles, as yet this person does not seem recorded on systems from the finger prints left, but these seem to have stopped. There have also been some commercial burglaries these are being investigated. ASB particularly in Bridlington south has mainly been around motorbikes,*

*which are difficult to track, work has been done with the use of a drone from another team to trace where these bikes so they can attend the address. Recent success where two bikes have been seized. Op yellow fin will be restarting again soon. The team are full briefed not to pursue but to be pro active and report where they can. Shop Theft – ongoing issues in particular with Tesco and Co-op on St Johns Street work is ongoing with both shops.*

*There were a number of questions from Cllrs to the police in relation to the ongoing work around shop theft and if a campaign could be done around this, the inspector will look into this, a question regarding speeding cars was raised and the inspector asked about working with ERYC regarding monitoring devices on the affected roads? But will raise with the team too. A question around Op Coastline restarting and when would this be, the inspector informed the Cllrs this had already started with a focus currently on the PSPO area of Southcliff Gardens and the drinkers in there, and a further question regarding community speed watch if we could utilise this, one Cllr spoke about Active Automated Speed Watch on the north bank? from the PCC and asked if the inspector could enquire about this.*

**270.24/25** To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

**Civic Duties, Responsibilities & Training from 19 March 2025 – 15<sup>th</sup> April 2025**

Mayor & Mayoress:

|          |                                                             |
|----------|-------------------------------------------------------------|
| 04.04.25 | Lord Mayor of Hull and Admiral of the Humber's Civic Dinner |
| 05.04.25 | The opening of the Kingfisher Café                          |
| 06.04.25 | Market Weighton Civic Service                               |

**Total of 3 Events attended by the Mayor & Mayoress**

Deputy Mayor & Deputy Consort:

|          |                                                                  |
|----------|------------------------------------------------------------------|
| 07.04.25 | ROBOT Meeting                                                    |
| 12.04.25 | Lord Mayor of Hull and Admiral of the Humber's History in Silver |

**Total of 2 Events attended by the Deputy Mayor & Deputy Consort**

Other Councillors:

|          |                                                                                                     |
|----------|-----------------------------------------------------------------------------------------------------|
| 21.03.25 | Talking Tables Drax YLCA and ERNLICA event – Cllr Liam Dealtry                                      |
| 22.03.25 | Neighbourhood Plan Drop-in event – Cllrs Thelma Milns, Carlo Verda and Andy Walker                  |
| 26.03.25 | VCSE – Cllr Tim Norman                                                                              |
| 27.03.25 | Collaborating and celebrating, community energy in the north by Net Zero – Cllr Mike Heslop-Mullens |
| 07.04.25 | ROBOT Meeting – Cllrs John Arthur and Ray Pollard                                                   |
| 08.04.25 | Bridlington Community Action Group – Cllr Tim Norman                                                |

**Total of 6 Events attended by Other Councillors**

Omitted from Previous Minutes – to be added:

**For Information ONLY**

Staff:

|          |                                                                                                        |
|----------|--------------------------------------------------------------------------------------------------------|
| 20.03.25 | Life Saving Skills training – Ms Catherine Sadler and Mrs Nicola Vickers                               |
| 21.03.25 | Talking Tables Drax YLCA and ERNLICA event – Mrs Ericka Kelly and Mrs Victoria Exon                    |
| 22.03.25 | Neighbourhood Plan Drop-in event – Mrs Ericka Kelly and Ms Catherine Sadler                            |
| 07.03.25 | Emergency First Aid at work – Mrs Ericka Kelly and Mrs Nicola Vickers                                  |
| 27.03.25 | Collaborating and celebrating, community energy in the north by Net Zero – Ms Catherine Sadler         |
| 11.04.25 | GDPR training part 3 – Mrs Ericka Kelly, Mrs Victoria Exon, Ms Catherine Sadler and Mrs Nicola Vickers |

**Total of 6 Events attended by Staff**

**271.24/25** To approve the minutes of the Full Council meeting held on 19.03.25 as a true record:

**RESOLVED:** *the minutes of the Full Council meeting held on 19.03.25 were APPROVED as a true record*

**272.24/25** To receive the minutes of the Environment Committee held on 03.03.25 & 07.04.25:

**RESOLVED:** *the minutes of the Environment Committee held on 03.03.25 & 07.04.25 were APPROVED*

**273.24/25** To receive the minutes of the Planning Committee held on 17.03.25:

**RESOLVED:** *the minutes of the Planning Committee held on 17.03.25 were APPROVED*

**274.24/25** To receive the minutes of the Newsletter Committee held on 26.03.25:

**RESOLVED:** *the minutes of the Newsletter Committee held on 26.03.25 were APPROVED*

**275.24/25** To receive the minutes of the Planning Committee held on 07.04.25:

**RESOLVED:** *the minutes of the Planning Committee held on 07.04.25 were APPROVED*

**276.24/25** To receive the minutes of the Staffing Committee held on 08.04.25:

**RESOLVED:** *the minutes of the Staffing Committee held on 08.04.25 were APPROVED*

**277.24/25** To receive information from the Boundary commission regarding the Public Consultation for the Boundary Changes for the Bridlington Area (deferred from the March Meeting):

**RESOLVED:** *Following discussion around the number of Town Councillors that would be split across the three wards rather than a Five (5), Four (4), three (3) split they would like to request an equal Five (5), Five (5), Five (5) split across the three ward areas.*

**278.24/25** To consider the question put forward from the Community Crime Reduction Officer from ERYC regarding Bridlington Neighbourhood Watch having a space on our website?:

**RESOLVED:** *for the Town Clerk to write back to the community Crime reduction Officer and offer a link on our website under the Helpful Links section, and to offer putting information out on social media if they provide it to us.*

**278.24/25** To approve the invoice for payment for ERNLLCA Membership and NALC affiliation fees:

**RESOLVED:** *the invoice for payment for ERNLLCA Membership and NALC affiliation fees was APPROVED*

**279.24/25** To consider the proposal put forward by Cllr Andy Walker for a project for a 'Promenade of Fame':

**RESOLVED:** *Cllr Walker spoke in favour of this project but emphasised that there would be no cost to Bridlington Town Council for this, the project would have to be funded externally by funding sourced, the involvement for BTC would be for admin support to get the project started. There is the possibility that BTC could apply for some DIFFY funding to support the admin costs of this involvement. It was RESOLVED that BTC would support the decision to provide the admin support for this. Any further discussion or impact for staffing to be taken to the next staffing meeting.*

**280.24/25** To consider the proposal from a member of public for help with a public defib around the Nidderdale area:

**RESOLVED:** *Not to provide any funding for this defibrillator as we have already allocated Small Grants and currently do not have any funding set aside for this, but as discussed in the meeting bring to the next Full council meeting the idea from the RFO regarding a Defibrillator project for the Town council.*

**281.24/25** To receive items of correspondence:

**RESOLVED:** *All items of correspondence were NOTED unless otherwise stated.*

- a) 13.03.25 – ERYC- TTRO Promenade
- b) 13.03.25 – ERYC – Highway Maintenance briefing note – Burstall Hill
- c) 17.03.25 – ERYC – Surface Dressing Various roads around Bridlington
- d) 17.03.25 – ERYC – TTRO Squire Lane

**282.24/25** Newsletters/Agendas & Minutes – attached unless otherwise stated:

**RESOLVED:** *All newsletters and agendas were noted unless otherwise stated*

- i) 11.03.25 – Minutes of the Bridlington Central action group
- ii) April 2025 – Humberside Police Parish/Town Release

**282.24/25** To receive a statement of balances and to approve the schedule of accounts for payment:

|                                                |        |                                                            |                                                    |                |             |
|------------------------------------------------|--------|------------------------------------------------------------|----------------------------------------------------|----------------|-------------|
| Report to Council:                             |        |                                                            |                                                    |                | 20          |
| Subject:                                       |        | Statement of Balances and Schedule of Accounts for Payment |                                                    |                |             |
| The bank balances at 10th April 2025 stood at: |        |                                                            |                                                    |                |             |
| Account Name                                   |        |                                                            | Account type                                       |                | Balance £   |
| Town Council                                   |        |                                                            | Business A/C                                       |                | £9,189.80   |
| Town Council                                   |        |                                                            | Deposit A/C                                        |                | £405,556.45 |
| Town Council                                   |        |                                                            | Petty Cash                                         |                | £269.19     |
| Town Council                                   |        |                                                            | Allotments Petty Cash                              |                | £168.91     |
| Accounts paid since: 19th March 2025           |        |                                                            |                                                    |                |             |
| Bridlington Town Council:                      |        |                                                            |                                                    |                |             |
| Receipts In:                                   |        |                                                            |                                                    |                |             |
| Cheque/BACS                                    | Date   | Payer                                                      | Description                                        |                | Amount      |
| CR                                             | 07-Mar | HSBC                                                       | Bank interest received to 6/3/25                   |                | £2,029.55   |
|                                                |        |                                                            |                                                    |                |             |
|                                                |        |                                                            |                                                    |                |             |
|                                                |        |                                                            |                                                    |                |             |
| Cash Receipts:                                 |        |                                                            |                                                    |                |             |
| Allotments Petty Cash                          | 31-Mar | Allotments Rents                                           | Allotments Rents Received                          |                | £950.00     |
|                                                |        |                                                            |                                                    |                |             |
|                                                |        |                                                            |                                                    | Total Receipts | £2,979.55   |
| Payments Out:                                  |        |                                                            |                                                    |                |             |
|                                                |        |                                                            |                                                    |                |             |
| Cheque/BACS                                    | Date   | Payee                                                      | Description                                        |                | Amount      |
| BACS 92                                        | 19-Mar | Bridlington Stationers                                     | Paper                                              |                | £33.34      |
|                                                |        | Business Stream                                            | Office Water Bill                                  |                | £59.41      |
|                                                |        | ERNLLCA                                                    | Data Protection Training parts 1&2 4 staff         |                | £288.00     |
|                                                |        | Jonathan Oyston                                            | Office window clean 13/3/25                        |                | £22.00      |
|                                                |        | Vaughtons                                                  | Past Mayoress Jewel (repaid by RA)                 |                | £285.82     |
|                                                |        | HSD Online                                                 | Toilet Rolls                                       |                | £47.99      |
| BACS 93/94/97                                  | 31-Mar | Staff Costs                                                | March Staff Costs                                  |                | £9,061.98   |
| BACS 95                                        | 31-Mar | HMRC                                                       | PAYE & NIC Quarter 4                               |                | £3,943.91   |
| BACS 96                                        | 27-Mar | London Hearts                                              | Defibrillator                                      |                | £858.00     |
|                                                |        | Cllr L Dealtry                                             | Travel Exps to Training Event                      |                | £47.39      |
|                                                |        | Hull City Council                                          | Charity Ball Tickets - Civic Engagment             |                | £70.00      |
|                                                |        | ERNLLCA                                                    | Talking Tables Training Event (1 Cllr and 2 staff) |                | £252.00     |
| DR                                             | 28-Mar | HSBC                                                       | Bank charge to 6/3/25                              |                | £8.00       |
| DD                                             | 01-Apr | Sage                                                       | Payroll Subscription April                         |                | £14.40      |
| Allotments Petty Cash                          | 31-Mar | Allotments Petty Cash Expenses                             | Allotments Petty Cash Expenses - March             |                | £7.78       |
| Petty Cash                                     | 31-Mar | Petty Cash Expenses                                        | March Petty Cash Expenses                          |                | £21.59      |
| BACS 01                                        | 07-Apr | David Boland                                               | Website April                                      |                | £130.00     |
|                                                |        | ERYC                                                       | Business Rates payment 1/10                        |                | £435.30     |
|                                                |        | Pure Training Solutions                                    | First Aid Training Course EK and NV                |                | £216.00     |
|                                                |        | SSE Energy Solutions                                       | Office Gas Bill                                    |                | £536.34     |
|                                                |        | CPRE                                                       | Annual Membership                                  |                | £36.00      |
| DD                                             | 22-Apr | Eon Next                                                   | Office Electricity Bill                            |                | £205.28     |
| 101810                                         | 26-Mar | Bridlington Bees Netball                                   | Small Grants Award                                 |                | £250.00     |
| 101811                                         | 26-Mar | 252 Squadron ATC                                           | Small Grants Award                                 |                | £400.00     |
| 101812                                         | 26-Mar | Bridlington Diabetes Support Group                         | Small Grants Award                                 |                | £400.00     |
| 101813                                         | 26-Mar | East Yorks Food Bank                                       | Small Grants Award                                 |                | £142.80     |
| 101814                                         | 26-Mar | Bridlington Seaside                                        | Small Grants Award                                 |                | £500.00     |
| 101815                                         | 26-Mar | 10th Bridlington Priory Guides                             | Small Grants Award                                 |                | £500.00     |
| 101816                                         | 26-Mar | Bridlington Operatic & Dramatic Society                    | Small Grants Award                                 |                | £500.00     |
| 101817                                         | 26-Mar | Dukes Park Bowling Club                                    | Small Grants Award                                 |                | £250.00     |
| 101818                                         | 26-Mar | Bridlington Friends Association                            | Small Grants Award                                 |                | £250.00     |
| 101819                                         | 26-Mar | MND Association Yorks Coast Group                          | Small Grants Award                                 |                | £492.00     |
| 101820                                         | 26-Mar | Bridlington Open Studio                                    | Small Grants Award                                 |                | £100.00     |
| 101822                                         | 26-Mar | ROBOT                                                      | Small Grants Award                                 |                | £307.00     |
| 101823                                         | 26-Mar | Bridlington Pride                                          | Small Grants Award                                 |                | £500.00     |
| 101824                                         | 26-Mar | U3A                                                        | Small Grants Award                                 |                | £355.95     |
|                                                |        |                                                            |                                                    | Total Payments | £21,528.28  |
| Recommendation:                                |        | The accounts are approved for payment                      |                                                    |                |             |

**283.24/25** To receive notice of items for inclusion on the next agenda for Wednesday 21st May 2025, Mayor Making at 6pm followed by full council at 7pm

Defibrillator Funding

**Signed:**

**Mayor of Bridlington**

**Date:**