



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 20th August 2025
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors John Arthur, Rick Arrand, Liam Dealtry, Mike Heslop-Mullens, Cyril Marsburg, Malcolm Milns, Thelma Milns, Tim Norman, Ray Pollard, Carlo Verda, Andy Walker & Angela Walker (Chair), a total of twelve (12).

Three (3) Members of the Public were present at the meeting.

Two (2) representatives of Humberside Police were in attendance.

The Senior Administrator was in attendance

The Responsible Financial Officer recorded the minutes.

99.25/26 Mayors Welcome:

Councillor Angela Walker welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

100.25/26 To Receive Apologies for Absence:

RESOLVED: *There were no absences.*

101.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors R Arrand, L Dealtry, M Heslop-Mullens T Norman and Andy Walker declared a non-pecuniary interest on items 16 and 19 a-d as all are ERYC matters, and those members all are also ERYC councillors.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *No Dispensations were required.*

102.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

RESOLVED: *Two attendees spoke about the following:*

Humberside Police representatives spoke about current ongoing issues which they are addressing, including Street Drinkers, where they are working with the ERYC Antisocial Behaviour Team to enforce the Public Spaces Protection Order. There has been a small reduction in issues with E bikes but this does remain a problem. Forthcoming information is key to success.

Cllr Arthur spoke about a specific issue he had witnessed with e bikes on pavements in the Kirkgate area and PSCOs shared that they are often deliberately taunted by youths on these types of vehicles as they do not have the legal powers to deal with them.

Cllr Verda asked what information is worth reporting and was advised that everything no matter how small is worth reporting as whilst it may seem insignificant it may be a crucial piece of a much bigger puzzle.

A Member of the Public present spoke about the last Bridlington Central Action Group (BCAG) meeting where they had held a quiz based on the parking provision and parking zones in Bridlington. It became clear that no-one knew the correct answer so, they have asked ERYC for clarification and for clarification on the North Street car park arrangements. Other concerns raised by BCAG members were a perceived lack of solicitors in Bridlington and changes at Humber Primary Care.

103.25/26 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

RESOLVED: *The Civic Duties for 1st July – 20th August 2025 were noted as follows:*

Civic Duties, Responsibilities & Training from 17th July – 20th August 2025

Mayor & Consort

23.07.25	Bridlington Friends Association VE Day celebrations
24.07.25	Allotment Tenant Viewing
26.07.25	RNLI Open Day
30.07.25	Summer Show rehearsal at the Spotlight Theatre
01.08.25	Yorkshire Day Celebrations in Bradford
02.08.25	Aalia House Summer Fair
03.08.25	Bridlington Lions Carnival
07.08.25	Driffeld Cadets Engagement Day
11.08.25	Sewerby WI Murder Mystery night
13.08.25	Photo with Father Christmas
18.08.25	Allotment Tenant Viewing
15.08.25	VJ 80 Breakfast at BTC
15.08.25	VJ 80 Service & garden party
16.08.25	Bridlington Art Society Exhibition

Total of 14 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

26.07.25	BRICKlington
01.08.25	Yorkshire Day Flag Raising

Total of 1 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

24.07.25	Allotment Tenant Viewing – Cllr Mike Heslop-Mullens
30.07.25	Royal British Legion Branch Meeting - Cllr Liam Dealtry
01.08.25	Yorkshire Day at Sewerby Hall – Cllr Rick Arrand
01.08.25	Yorkshire Day Flag Raising
13.08.25	Allotment Tenant Viewing – Cllr Mike Heslop-Mullens
15.08.25	VJ 80 Service & garden party - Cllrs Liam Dealtry, Rick Arand, Thelma Milns, Andy Walker

Total of 5 Events attended by Other Councillors

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

30.07.25	CILCA Webinar – Mrs Nicola Vickers
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Total of Events attended by Staff 1

104.25/26 To approve the minutes of the Full Council meeting held on 16.07.25 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 16.07.25 were APPROVED as a true record.*

105.25/26 To receive the minutes of the Environment Committee held on 21.07.25:

RESOLVED: *The minutes of the Environment Committee held on 21.07.25 were APPROVED.*

106.25/26 To receive the minutes of the Planning Committee held on 21.07.25:

RESOLVED: *The minute of the Planning Committee held on 21.07.25 were APPROVED.*

107.25/26 To receive the minutes of the Finance and General Purposes Committee held on 29.07.25:

RESOLVED: *The minutes of the Finance and General Purposes Committee held on 29.07.25 were APPROVED.*

108.25/26 To receive the minutes of the Newsletter Committee held on 30.07.25:

RESOLVED: *The minutes of the Newsletter Committee held on 30.07.25 were APPROVED.*

109.25/26 To receive the minutes of the Environment Committee held on 11.08.25:

RESOLVED: *The minutes of the Environment Committee held on 11.08.25 were APPROVED.*

110.25/26 To receive the minutes of the Planning Committee held on 11.08.25:

RESOLVED: *The minutes of the Planning Committee held on 11.08.25 were APPROVED.*

111.25/26 To receive the minutes of the Staffing Committee held on 19.08.25:

RESOLVED: *The minutes of the Staffing Committee held on 19.08.25 were APPROVED.*

112.25/26 To adopt the updated Terms of Reference for the Finance and General Purposes Committee:

RESOLVED: *The update Terms of Reference for the Finance and General Purposes Committee were approved and adopted with immediate effect.*

113.25/26 To consider the report from Cllr Dealtry regarding Flag Raising events:

RESOLVED: *The council resolved to proceed with the proposals put forward by Cllr Dealtry.*

114.25/26 To consider 'In principle' to pursue opportunities for asset transfer from East Riding of Yorkshire Council (Cllr Verda):

RESOLVED: *The council agreed that it would always be opened minded about such matters but that all opportunities would need to be brought to full council individually and assessed on their own merits accordingly.*

115.25/26 To consider the report from the Senior Administrator regarding the Mayor's Christmas Card Competition:

RESOLVED: *The council resolved to proceed with the proposals put forward by the Senior Administrator.*

116.25/26 To consider the report from the Senior Administrator regarding Past Mayor (Mr Nightingale) medal:

RESOLVED: *The council resolved to retain the medal and other items and to organise a suitable way to display them within the council office.*

117.25/26 To receive items of correspondence:

RESOLVED: *Items of correspondence were noted unless otherwise stated.*

- a) ERYC – TTRO – Cliff Road, Sewerby
- b) ERYC – Rolling Road Closure 07/09/25 – Kirkgate, Baylegate, The Bolt, Church Green
- c) ERYC – Town and Parish Councillors Bulletin August 2025
- d) ERYC – Traffic Management – Medina Ave Resident Consultation Information

118.25/26 Newsletters/Agendas & Minutes – attached unless otherwise stated:

RESOLVED: *All Newsletters/Agendas & Minutes were noted unless otherwise stated.*

- i. 08/07/25 – BCAG – meeting minutes
- ii. 31/07/25 – Bridlington Ambassadors – meeting minutes
- iii. August 2025 – Humberside Police – Parish/ Town News
- iv. 05/08/25 – Bridlington Heritage Open Days – meeting minutes

119.25/26 To receive a statement of balances and to approve the schedule of accounts for payment:

Report to Council:					
			AUGUST		21
Subject:	Statement of Balances and Schedule of Accounts for Payment				
The bank balances at 14th August 2025 stood at:					
Account Name			Account type		Balance £
Town Council			Business A/C		£12,185.71
Town Council			Deposit A/C		£488,395.34
Town Council			Petty Cash		£149.89
Town Council			Allotments Petty Cash		£193.91
Accounts paid since:	10th July 2025				
Bridlington Town Council:					
Receipts In:					
Cheque/BACS	Date	Payer	Description		Amount
CR	15-Jul	HMRC	Quarter 1 VAT Repayment		£5,293.42
Cash Receipts:					
Allotment Petty Cash	31-Jul	Allotment Petty Cash Receipts	Allotment Petty Cash receipts July		£270.00
Petty Cash receipts	31-Jul	Petty Cash Receipts	Petty Cash Receipts		£10.00
				Total Receipts	£5,573.42
Payments Out:					
Cheque/BACS	Date	Payee	Description		Amount
DD	14-Jul	Public works Loan Board	PWLB Loan Repayment		£8,135.74
VE DEB CRD	08-Jul	Nisbets	Items for VJ day Event		£84.87
BACS 30	14-Jul	NV / B&M	Stationery for Cilca coursework		£5.50
		SLCC Enterprises	Cilca Course fee NV		£450.00
		Bob Stabler & Sons	Skip for allotments		£249.60
BACS 31	15-Jul	JR /The Cobblers	Key Cutting for new handyman		£25.00
		NV / Vistaprint	BTC stickers for events		£53.99
		HSD Online	Disinfectant		£19.99
VE DEB CRD	22-Jul	ERYC	Deposit for Parking Suspension for Remembrance		£26.00
BACS 32	25-Jul	Clr Angie Walker	Civic Travel Expenses		£120.60
		Bob Stabler & Sons	Skip for allotments		£249.60
		Bridlington Stationers	Paper and dividers		£25.24
		Clr Rick Arrand	Travel Expenses		£28.80
		The Belvedere Hotel	Deposit for Civic Dinner		£300.00
BACS 33/34/35	31-Jul	Staff Costs	July Staff costs		£10,858.09
Allotments Petty Cash	31-Jul	Allotments Petty Cash	Allotments Petty Cash Exp July		£145.00
Allotments Petty Cash	31-Jul	Allotments Petty Cash	Allotments Petty Cash paid into bank July		£400.00
Petty Cash	31-Jul	Petty Cash	Petty Cash Exp July		£105.98
VE DEB CRD	28-Jul	ERYC	Parking Suspensions for Remembrance		£424.00
Bill Payment	29-Jul	Gallagher Insurance	Annual Insurance Premium		£8,162.60
BACS 37	04-Aug	Bob Stabler & Sons	Skip for allotments		£249.60
		Echo Media Group	August Edition		£672.00
		ERYC	Office rates payment 5/10		£434.00
DD	01-Aug	Sage Global Systems	Payroll subscription August		£16.80
DD	04-Aug	Octopus Energy	St Johns Electric August		£137.62
DD	04-Aug	Eon	Office Electricity July		£175.44
BACS 38	12-Aug	Agilico	Photocopying and lease		£398.91
		David Boland	Webiste contract August		£130.00
		Drax	Festivwe Lighting Data collector fee		£27.74
		Jonathan Oyston	Office windows 4/8/25		£22.00
		Open Tech Yorkshire	Office Telephones Aug		£56.26
		SSE	Skatepark Electric		£18.58
		Screwfix Direct	Spares and Repairs		£141.71
		Play Inspection Company	Skatepark Annual Safety Inspection		£142.80
		Events Industry Forum Ltd	Purple Guide annual subscription - for event planning		£30.00
				Total Payments	£32,524.06
Recommendation: The accounts are approved for payment					

RESOLVED: The statement of balances and schedule of accounts was approved.

120.25/26 To receive notice of items for inclusion on the next agenda for Wednesday 17th September 2025:

RESOLVED: Council requested the following item/s be put on the next agenda

Civic Chains held at Sewerby Hall

Signed:

Mayor of Bridlington

Date: