



BRIDLINGTON TOWN COUNCIL (BTC)
2A Marshall Avenue, Bridlington, YO15 2DS
Tel: (01262) 409006

To members of the Newsletter Committee: - Councillor's C Marsburg, M Milns, T Milns(Chair), R Pollard & Andy Walker:

You are hereby summoned to attend a meeting of the Newsletter Committee to be held in the Town Council Offices on **Wednesday 24th September 2025** at **12.15 pm** for the purpose of transacting the business listed on the following agenda: -

Should you be unable to attend the meeting you **must** convey your apology via the Clerk.

Signed: EJ Kelly
Ericka Kelly
Town Clerk
18th September 2025

AGENDA

1. Welcome (with Notification of Recording & Fire Disclaimer):
2. To receive and accept apologies for absence:
3. Declarations of Interest:
 - a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):
5. To review the Echo edition published in October 2025:
6. To consider the layout of a two-page or one and a half page spread for the Echo November edition (submission deadline 6th October 2025) and items to be considered for inclusion:
 - Town councillor surgery list – ongoing and updated each month
 - Town Councillors Info as per previous issues
 - Town Council meetings diary for November
 - Christmas card competition – small reminder of closing date
 - Christmas lights Article
 - Speed Awareness week article
 - Remembrance Service poster reminder
 - White Ribbon contact for White Ribbon Day
 - Small Grants Presentation Article and photo
7. Consider the layout for the November edition and how many words to be allocated per article:

8. Items for inclusion on the next agenda for the December edition (meeting date Wednesday 29th October 2025 12.15pm Submission deadline 10th November):

- Column for the November issue – Mayor’s Christmas message
- Town Councillor surgery list – ongoing and updated each month
- Town Councillors Info as per previous issues
- Town Council meetings diary for December
- Christmas lights advertising
- Remembrance Service article
- Any other article