BRIDLINGTON TOWN COUNCIL
2A Marshall Avenue, Bridlington, YO15 2DS
Tel: (01262) 409006, Email: clerk@bridlington.gov.uk

To members of the Staffing Committee: Councillors Heslop-Mullens, Marsburg, T Milns, Norman & Angela Walker (and to all other members for their information):

I hereby give you notice of a Staffing Committee meeting which will be held in the Town Council's Offices on **Tuesday 30th September 2025 at 11.30am.**

Councillors are required to advise the office if they are unable to attend the meeting apologies must be conveyed to the Clerk.

The business to be transacted is as set out below.

Signed: *EJ Kelly*
              Ericka Kelly
              Town Clerk
              Date: 2025

AGENDA

Section A:

1. Welcome from Town Clerk and reading of the Recording and Fire declarations:

2. To receive and accept apologies for absence:

3. Declarations of Interest:

    a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

    b) To note dispensations given to any member of the council in respect of the agenda items listed below.

4. Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

5. To consider the adoption of the Holiday Request Forms for all staff annual leave:

6. To consider the implementation of the Handy Person team rota:

7. To review the Staff Holiday figures for year ending 2025/26:

8. To consider the Monthly Health and Safety recording sheet to be brought in now we have 7 staff: nothing new to report

9. To Consider items for inclusion for the next Staffing Committee meeting Tuesday 19th August 2025: