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Section 1:

Bridlington Town Council Annual Review



The Mayor of Bridlington's Report 2024-2025

It has been a great honour for Myself and my wife Kim to serve as Mayor and Mayoress. We have both very much enjoyed it and it has been an experience we will never forget. Special mention should also be given to our daughter, Emma, for her help and support.

While carrying out our duties we have met, both groups and individuals, who give their time willingly to help others not so fortunate as ourselves. It is heartening that we have such a genuine community spirit in the town.

I would like to give thanks to Cllr Angie Walker, my Deputy Mayor, and her husband Graham for their support, as well as all the other Councillors for having the faith to elect me and for all the work they do for the Residents of Bridlington.

Special thanks also to all the office staff who have dealt with the bookings for my engagements and offered guidance and support when asked for.

Kim and I have attended over 95 engagements.

Stand out ones include the 80th Anniversaries of both D Day and VE Day and the 200th Anniversary of the RNLI but all the others have been special in their own way.

My Charities this year were Kingfisher Cafe and Right Minds, and we are absolutely elated to have raised £5400.00. Special thanks must go to anyone who donated or provided help and assistance to enable us to attain this total.

I would like to finish by offering my successor all the best for next year and hope they enjoy it as much as we have.

Rick Arrand

Councillor Rick Arrand Mayor Bridlington 2024-2025



Council Year 2024 – 2025

The Town Council Year Commenced with one person being nominated to be Mayor of Bridlington, Councillor Rick Arrand was duly elected to office for the Mayoral year 2024 – 2025. The Mayor announced that his wife Mrs Kim Arrand would be his Mayoress and his chosen charities were, a local dementia group (Right Minds) and The Kingfisher Café.

One person was nominated for the position of Deputy Mayor of Bridlington and Councillor Angela Walker was elected to office. She declared that her Consort would be her husband, Mr Graham Walker.

At the first business meeting in May, the Town Council approved all the official paperwork of Council, received the Annual Governance and Accounting Statements for the year and allocated Councillors to all Committees and Outside Posts and Responsibilities. Following on from the first meetings of the committees the Chairs were elected as follows: Councillor Thelma Milns Chair of the Staffing Committee, Councillor Thelma Milns Chair of the Newsletter Committee, Councillor Cyril Marsburg Chair of the Planning Committee, Councillor Tim Norman Chair of the Finance and General-Purpose Committee and Councillor Carlo Verda was elected as the Chair of the Environment Committee.

The Town Council undertakes many consultations and traffic regulation orders during the year and responds to each with comments however, there are too many to mention separately throughout this report.

In May the Council approved a change in format to the distribution of the four annual newsletters and in July Council resolved to utilise the Bridlington Echo with 12 editions of a one-and-a-half-page layout. The first edition was published in the September 2024 edition. Also, in May the Administrative Officer and the Handy Person Team were made permanent members of staff.

June, as in previous years there were no matters arising from the Internal Audit and the year-end accounts were received and the Annual Governance Statements were signed and approved for the year ending 31.03.2524.

In July the Council resolved to have a defibrillator fitted inside the building with public access during the office opening hours.

August is always a busy pre - planning month for the Council as preparations get under way for the Remembrance Sunday Parade and Service, the launch of the Mayor's Christmas card competition and the town's Christmas lights and tree switch on event.

During September the Council awarded £3,500 in Small Grants to local community groups. The Mayor of Bridlington, Councillor Rick Arrand, held his Civic Service at the Priory Church and held a raffle in aid of his charities.

October saw the Council purchase an external defibrillator for the public to access 24 hours a day 7 days a week. Council also granted funding of £500 to support the Armed Forces Day event in 2025. The Council also resumed control of the Bridlington Town Council owned allotment, formally known as Ducky Dyke Allotments. The Council also instated the new role of a Project Officer.

November is always a very poignant month for Bridlington Town Council as approximately 2,000 residents attended the Remembrance Day Service. The parade and service were attended by veterans and serving members of the forces, dignitaries of the East Riding of Yorkshire, Bridlington Mayor, Charlie Dewhirst MP and Bridlington Town Councillors. The Christmas lights and tree were installed, maintained and lit by the Council in an event in which followed the spectacular Ice Trail and festive food market which was attended by thousands. The Mayor switched on the lights with the greatly appreciated assistance of Peter Levy, of BBC's Look North, and Father Christmas.

During the December meeting Councillor John Arthur was presented with his past Mayor medal and a photo album of his year as Mayor of Bridlington. The Council held an open morning for the winners of the Mayor's Christmas card competition and public to attend to view over 600 entries which were received.

January of the new year saw the Administrative Officer upscaled to Senior Administrative Officer. The council precept for 2025 – 2026 was approved by Full council.

February, Inspector Foster attended the Full Council meeting to introduce himself and expressed his keenness to support the town and the Town Council. Council welcomed Inspector Foster to the role and welcomed the opportunity to work in conjunction. Council was also fortunate to receive a presentation from Hornsea 4 Offshore Wind Farm project regarding timescales and details of associated works. The Mayor held his Civic Dinner at the Belvedere Golf Course with many Councillors attending and 4 members of staff, once again the Mayor held a raffle in aid of his charities.

At the March meeting the purchase of spring hanging baskets was once again agreed to enhance the town. The second round of Small Grant Funding of £4947.75 was awarded to Bridlington community groups and charities. Council welcomed PC Kim Jewitt-Holder as the new Town Centre PCSO.

In April the Bridlington Town Council office extended business hours in order for the office to be open to the public from 9am to 2.30pm Monday to Friday



Civic and Council Duties 2024-2025

During this Mayoral Year the Mayor & Mayoress undertook 94 duties; the Deputy Mayor & Deputy Consort undertook 54 duties; other Councillors undertook 77 events and Staff attended 50 events.

Mayor & Mayoress

| 1. | 18.05.2024 | Gathering of the Masters |
|-----|------------|---|
| 2. | 01.06.2024 | Buddies in Boats |
| 3. | 04.06.2024 | Lord Lieutenant of ERY reception |
| 4. | 06.06.2024 | D. Day Memorial 10.30am |
| 5. | 06.06.2024 | D. Day Service 7pm |
| 6. | 06.06.2024 | D. Day lighting of the beacon and international testament |
| 7. | 11.06.2024 | E.R College Art and Fashion show |
| 8. | 14.06.2024 | Headlands Gym Media Day |
| 9. | 15.06.2024 | RNLI 200 th Anniversary Celebration |
| 10. | 17.06.2024 | Bridlington U3A Spring Showcase |
| 11. | 22.06.2024 | Armed Forces Day |
| 12. | 23.06.2024 | Vintage Day |
| 13. | 29.06.2024 | New Pasture Lane Community Centre 1920's party |
| 14. | 01.07.2024 | Student Awards Ceremony Beverley Campus |
| 15. | 06.07.2024 | Pride Parade and manning stall |
| 16. | 20.07.2024 | Aalia House Summer Fair |
| 17. | 21.07.2024 | Mrs Branda Sawyer 100 th birthday |
| 18. | 25.07.2024 | Unveiling of the Barrow Boy statue |
| 19. | 27.07.2024 | RNLI open day |
| 20. | 29.07.2024 | Opening of The Edge Adventure Park |
| 21. | 01.08.2024 | Yorkshire Day in York |
| 22. | 04.08.2024 | Opening Lions Festival |
| 23. | 07.08.2024 | Greeting the Driffield Day Trip |
| 24. | 10.08.2024 | Regatta |
| 25. | 13.08.2024 | BCAG |
| 26. | 21.08.2024 | Applegarth 60 th anniversary |
| 27. | 24.08.2024 | Art Society event |
| 28. | 24.08.2024 | Trophy presentation at Dukes Park Bowling Club |
| 29. | 25.08.2024 | Flamborough RNLI Funday |
| 30. | 28.08.2024 | Mayor's charity Golf Day |
| 31 | 31.08.2024 | Bricklington Festival |
| 32. | 03.09.2024 | Merchant Navy Day |
| 33. | 13.09.2024 | Mayor's charity Race night |
| 34. | 14.09.2024 | 10 th Bridlington Autum Show |
| 35. | 30.09.2024 | Small Grants Presentation |
| 26. | 04.10.2024 | Opening of Hull Fair |
| 37. | 05.10.2024 | East Riding College Graduation |
| 38. | 06.10.2024 | Hedon Civic Service |
| 39. | 08.10.2024 | BCAG |
| | | |

| 40. | 11.10.2024 | Beverley Civic Dinner |
|------|------------|---|
| 41. | 12.10.2024 | Mayor's charity afternoon tea |
| 42. | 13.10.2024 | Mayor's charity afternoon tea |
| 43. | 16.10.2024 | Opening of Bridlington Fair |
| 44. | 16.10.2024 | Poppy Placement |
| 45. | 19.10.2024 | The Trafalgar Dinner |
| 46. | 26.10.2024 | Rededication of the War Memorial |
| 47. | 26.10.2024 | Poppy Appeal Launch |
| 48. | 10.11.2024 | Remembrance Day Service |
| 49. | 11.11.2024 | Armistice Day |
| 50. | 11.11.2024 | White Ribbon Event |
| 51. | 12.11.2024 | NHW meeting |
| 52. | 12.11.2024 | BCAG meeting |
| 53. | 15.11.2024 | Christmas Fence construction |
| 54. | 16.11.2024 | Light's switch on |
| 55. | 25.11.2024 | Women's Institute Vigil |
| 56. | 29.11.2024 | Opening the Bridlington Christmas Tree Festival |
| 57. | 01.12.2024 | Bridlington Old Town Lantern Parade |
| 58. | 03.12.2024 | Hedon Silver Show |
| 59. | 07.12.2024 | Christmas card open morning |
| 60. | 10.12.2024 | Lord Lieutenants Christmas Reception |
| 61. | 12.12.2024 | Butt's Close Nursery Winter wonderland |
| 62. | 15.12.2024 | Chair of ERYC panto |
| 63. | 16.12.2024 | Lions Carol concert |
| 64. | 26.12.2024 | Boxing Day dip |
| 65. | 05.01.2025 | Hornsea Civic Service |
| 66. | 12.01.2025 | BCAG cheque presentation |
| 67. | 18.01.2025 | Butt's Close Nursery Open Day |
| 68. | 01.02.2025 | RNLI arts and photography exhibition |
| 69. | 08.02.2025 | Mayor of Bridlington's Civic Dinner |
| 70. | 09.02.2025 | Great Gale Service |
| 71. | 10.02.2025 | Opening of New Pasture Lane Community Centres' Social Supermarket |
| 72. | 14.02.2025 | Women's Institute Conversation Café |
| 73. | 18.02.2025 | Right Minds meeting |
| 74. | 23.02.2025 | Hessle Civic Service |
| 75. | 02.03.2025 | High Sheriff's County Legal Service |
| 76. | 06.03.2025 | Annual Parish meeting |
| 77. | 07.03.2025 | World Day of Prayer |
| 78. | 09.03.2025 | Withernsea Civic Service |
| 79. | 14.03.2025 | Hedon Civic Dinner |
| 80. | 15.03.2025 | Mayor of Driffield's Celebration Buffet |
| 81. | 17.03.2025 | King Street Regeneration Meeting |
| 82. | 04.04.2025 | Lord Mayor of Hull and Admiral of the Humber's Civic Dinner |
| 83. | 05.04.2025 | The opening of the Kingfisher Café |
| 84. | 06.04.2025 | Market Weighton Civic Service |
| 85. | 29.04.2025 | U3A Community Information Fair |
| 86. | 02.05.2025 | Opening of the new Citizens Advice Bureau offices |
| 87. | 03.05.2025 | Army/Navy Rugby Day |
| 88. | 08.05.2025 | VE Day 80 service |
| 89. | 08.05.2025 | VE 80 Veterans event at Bridlington Town Council |
| 90. | 08.05.2025 | VE Day 80 Commemorative Evening |
| 91. | 09.05.2025 | Sewerby Women's Institute Conversation Café |
| 92. | 13.05.2025 | BCAG meeting |
| 93. | 17.05.2025 | Gathering of the Masters |
| 94. | 20.05.2025 | Opening of the Bridlington Lions Craft Shop |
| J 1. | 20.03.2023 | opening of the bridington blond clare briop |

Deputy Mayor & Deputy Consort

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|-----|------------|---|
| 1. | 22.04.2024 | ROBOT AGM Cllr Angela Walker |
| 2. | 24.04.2024 | Councillor surgery – Cllr Angela Walker |
| 3. | 02.05.2024 | Bridlington Health Forum A.G.M – Cllr Angela Walker |
| 4. | 31.05.2024 | Pocklington Mayor Making |
| 5. | 04.06.2024 | R.O.B.O.T |
| 6. | 06.06.2024 | D. Day celebration New Pasture Lane Community Hub |
| 7. | 22.06.2024 | ACES Bridlington Celebration |
| 8. | 23.06.2024 | Vintage Festival |
| 9. | | National Volleyball Championships |
| | 27.06.2024 | , , , |
| 10. | 06.07.2024 | Pride – manning the stall |
| 11. | 10.07.2024 | Yorkshire Regiment Cocktail Party and Beating Retreat |
| 12. | 13.07.2024 | Party in the Park |
| 13. | 21.08.2024 | Bridlington Health Forum |
| 14. | 03.09.2024 | Merchant Navy Day |
| 15. | 11.09.2024 | Bridlington Health forum |
| 16. | 23.09.2024 | ROBOT |
| 17. | 29.09.2024 | Blindman walking the coast |
| 18. | 30.09.2024 | Small Grants Presentation |
| 19. | 30.09.2024 | Bridlington Health Forum |
| 20. | 02.10.2024 | MND |
| 21. | 03.10.2024 | Bridlington Health Forum |
| 22. | 16.10.2024 | Poppy Placement |
| | | 117 |
| 23. | 16.10.2024 | Bridlington Health Forum steering group |
| 24. | 21.10.2024 | Spotlight theatre – Shakers Rehearsal |
| 25. | 03.11.2024 | Lions 61st Chartered Luncheon |
| 26. | 10.11.2024 | Remembrance Day Service |
| 27. | 16.11.2024 | Light's switch on |
| 28 | 27.11.2024 | Bridlington Health Form |
| 29 | 30.11.2024 | Aalia house Christmas Fair |
| 30 | 07.12.2024 | Christmas Card open morning |
| 31 | 15.12.2025 | Christmas Tree festival Carol concert |
| 32 | 08.01.2025 | Bridlington Health Forum |
| 33 | 05.02.2025 | MND meeting |
| 34 | 08.02.2025 | Mayor of Bridlington's Civic Dinner |
| 35 | 10.02.2025 | Opening of New Pasture Lane Community Centres' Social Supermarket |
| 36 | 26.02.2025 | Intouni Bridlington welcome day |
| 37 | 05.03.2025 | Regeneration of Bridlington Old Town meeting |
| 38 | 05.03.2025 | Annual Parish Meeting |
| 39 | | —————————————————————————————————————— |
| | 06.03.2025 | Headlands Careers Day |
| 40 | 06.03.2025 | Bridlington Health Forum meeting |
| 41 | 07.03.2025 | Office cover |
| 42 | 17.03.2025 | Neighbourhood Plan consultation Bridlington Town Council Offices |
| 43 | 07.04.2025 | ROBOT Meeting |
| 44 | 12.04.2025 | Lord Mayor of Hull and Admiral of the Humber's History in Silver |
| 45. | 24.04.2025 | Council Chair Training |
| 46. | 29.04.2025 | U3A Community Information Fair |
| 47. | 30.04.2025 | April Community Conversation |
| 48. | 01.05.2025 | Councillor Chair Training |
| 49. | 01.05.2025 | Bridlington Health Forum |
| 50. | 07.05.2025 | MND meeting |
| 51. | 08.05.2025 | VE Day 80 service |
| 52. | 08.05.2025 | VE Day 80 Luncheon |
| 53. | 09.05.2025 | Lord Mayor of Kingston Upon Hull and Admiral of the Humber's Charity Ball |
| 54. | 11.05.2025 | Unveiling of commemorative plaque for 1104 men |
| ٠ | 11.00.2020 | 5 5g 5. commondate plaque for 110 f men |

Councillors

| 1. | 22.04.2024 | ROBOT AGM Clir Pollard |
|----------|--|--|
| 2. | 29.05.2024 | VCSE – Cllr Tim Norman |
| 3. | 06.06.2024 | D. Day anniversary - Cllrs T Milns. M Milns |
| 4. | 11.06.2024 | BCAG – Cllr Norman |
| 5. | 19.06.2024 | Bring a Good Employer – Cllrs Heslop-Mullens, T Milns, Norman |
| 6. | 25.06.2024 | Bridlington School Celebration Evening Cllr Heslop-Mullens |
| 7. | 27.06.2024 | Resident and Transport Champion Meeting Cllr Heslop-Mullens |
| 8. | 06.07.2024 | Pride – manning the stall Cllr Heslop-Mullens |
| 9. | 10.07.2024 | Martongate School careers fair – Cllr Verda |
| 10. | 11.07.2024 | ROBOT – Cllr Verda |
| 11. | 18.07.2024 | Talking Tables – Cllr Heslop – Mullens |
| 12. | 25.07.2024 | Street Walk with Tenancy Officer & ASB Officer – Cllr Heslop – Mullens |
| 13. | 06.08.2024 | Shortlisting for Project Officer – Cllr Heslop – Mullens |
| 14. | 13.08.2024 | BCAG – Cllrs Norman & Andy Walker |
| 15. | 15.08.2024 | Project Officer interviews – Cllr Heslop – Mullens |
| 16. | 04.09.2024 | Christmas Working Group with local Growth and Angela Langton – Cllrs Norman & |
| | | Angela Walker |
| 17. | 06.08.2024 | Shortlisting for Project Officer – Cllr T Milns |
| 18. | 15.08.2024 | Project Officer interviews – Cllr T Milns |
| 19. | 21.08.2024 | Bridlington Health Forum – Cllr Andy Walker |
| 20. | 11.09.2024 | Bridlington Health forum – Cllr Heslop – Mullens |
| 21. | 12.09.2024 | ERNLLCA AGM – Clir Heslop – Mullens |
| 22. | 22.09.2024 | Civic Service – Cllr Dealtry, Cllr Angela Walker, Cllr Heslop – Mullens, Cllr Andy |
| | | Walker, Cllr Pollard |
| 23. | 23.09.2024 | ROBOT – Cllr Pollard |
| 24. | 24.09.2024 | ERNLICA conference – Cllr Heslop – Mullens |
| 25. | 25.09.2024 | NALC Zoom meeting (future of Neighbourhood Plans) – Cllr Verda |
| 26. | 26.09.2024 | Crown Community Conversation meeting hosted by Gareth Mayrick – Cllr Andy |
| | | Walker |
| 27. | 10.10.2024 | Sexual Harassment in the workplace training – Cllr T Milns |
| 28. | 16.10.2024 | Poppy placement – Clirs Dealtry, Andy Walker, |
| 29. | 17.10.2024 | NALC New Awards Scheme - Cllr Heslop-Mullens |
| 30. | 17.10.2024 | Bridlington School Foundation - Cllrs Heslop-Mullens and Andy Walker |
| 31. | 18.10.2024 | Bus Forum Meeting - Cllr Heslop-Mullens |
| 32. | 23.10.2024 | Bridlington School Governors Cllr Heslop-Mullens |
| 33. | 25.10.2024 | Allotment Visit - Cllrs Heslop-Mullens, Angela Walker, Verda |
| 34. | 26.10.2024 | Rededication of the War Memorial – Cllrs Dealtry |
| 35. | 26.10.2024 | Poppy Appeal Launch – Cllr Dealtry |
| 36. | 30.10.2024 | Violence Against Women Conference - Cllr Heslop-Mullens |
| 37. | 30.10.2024 | VCSE online meeting – Cllr Norman |
| 38. | 31.10.2024 | Remembrance Meeting – Cllr Dealtry |
| 39. | 06.11.2024 | Allotment Visit - Cllrs Heslop-Mullens, Verda |
| 40. | 06.11.2024 | Silent Guard Training – Cllr Dealtry |
| 41. | 10.11.2024 | Remembrance Day Service – Cllrs Dealtry, T Milns, Milns, Andy Walker, Pollard an |
| | | Verda |
| 42. | 11.11.2024 | White Ribbon Event – Cllr Heslop-Mullens |
| 43. | 11.11.2024 | Armistice Day Cllrs T Milns, Pollard, Andy Walker & Dealtry |
| 44. | 15.11.2024 | Christmas Fence construction – Cllr Dealtry |
| 45. | 16.11.2024 | Light's switch on – Cllr Dealtry, T Milns, Verda, Andy Walker |
| 46 | 25.11.2024 | Women's Institute Vigil – Cllr Andy Walker |
| 47 | 27.11.2024 | Councillor surgery – Clir Heslop-Mullens |
| 48 | 28.11.2024 | ERYC council meet and greet – Cllr Andy walker |
| 49 | 07.12.2024 | Christmas Card open morning – Clirs T Milns |
| 50 | 09.12.2024 | Bridlington Ambassadors Meeting – Cllr Arthur |
| 51 | | |
| IJΙ | 14,01.2025 | BCAG — CIII NOIMAN |
| | 14.01.2025 24.01.2025 | BCAG — Cllr Norman Parish Open Door — Cllrs Andy Walker & Verda |
| 52 53 | 14.01.2025 24.01.2025 05.02.2025 | Parish Open Door – Cllrs Andy Walker & Verda NPPF webinar – Cllr Carlo |

| 54 | 08.02.2025 | Mayor of Bridlington's Civic Dinner – Cllrs Angela Walker, Andy Walker, T Norman, R |
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| | | Pollard, M Heslop-Mullens, L Dealtry, J Arthur |
| 55 | 18.02.2025 | ER Youth Council – Cllr M Heslop-Mullens |
| 56 | 18.02.2025 | BCAG Meeting – Cllr T Norman |
| 57 | 19.02.2025 | Meeting with Devan Witter at Community Vision – Cllr M Heslop-Mullens |
| | | |
| 58 | 25.02.2025 | Bridlington Youth Council – Cllr Heslop-Mullens |
| 59 | 05.03.2025 | ROBOT Meeting - Cllr John Arthur |
| 60 | 05.03.2025 | Annual Parish Meeting -Cllrs Heslop-Mullens and Andy Walker |
| 61 | 06.03.2025 | Headlands Careers Day – Cllr Carlo Verda |
| 62 | 06.03.2025 | Bridlington health forum – Cllr John Arthur |
| 63 | 08.03.2025 | Sewerby Women's Institute White Ribbon Event – Cllr Heslop-Mullens |
| 64 | 11.03.2025 | Bridlington Central Action group – Cllr Tim Norman |
| 65 | 12.03.2025 | Bridlington School Governors – Cllr Heslop-Mullens |
| | | |
| 66 | 17.03.2025 | Neighbourhood Plan Consultation – Cllrs Liam Dealtry, Carlo Verda and Andy Walker |
| 67 | 21.03.2025 | Talking Tables Drax YLCA and ERNLICA event – Cllr Liam Dealtry |
| 68 | 22.03.2025 | Neighbourhood Plan Drop-in event – Cllrs Thelma Milns, Carlo Verda and Andy |
| | | Walker |
| 69 | 26.03.2025 | VCSE – Cllr Tim Norman |
| 70 | 27.03.2025 | Collaborating and celebrating, community energy in the north by Net Zero – Cllr |
| | | Mike Heslop-Mullens |
| 71 | 07.04.2025 | ROBOT Meeting – Clirs John Arthur and Ray Pollard |
| 72 | 08.04.2025 | Bridlington Community Action Group – Cllr Tim Norman |
| 72 73. | 29.04.2025 | U3A Community Information Fair – Cllr Heslop-Mullens |
| | | , |
| 74. | 08.05.2025 | VE Day 80 Service – Cllrs Thelma Milns, Malcolm Milns, Any Walker and Carlo Verda |
| 75. | 08.05.2025 | VE Day 80 luncheon – Cllrs Liam Dealtry & Andy Walker |
| 76. | 13.05.2025 | ROBOT – Cllr Ray Pollard |
| 77. | 15.05.2025 | Foundation Governors Bridlington School – Cllr T Milns |
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| <u>Staff</u> | <u>[</u> | |
| <u>Staff</u> | <u>[</u> | |
| · | _ | CILCA – Ericka Kelly |
| 1. | 01.05.2024 | CILCA – Ericka Kelly Procurement Training – Ericka Kelly, Victoria Exon |
| 1. 2. | 01.05.2024 02.05.2024 | Procurement Training – Ericka Kelly, Victoria Exon |
| 1. 2. 3. | 01.05.2024 02.05.2024 15.05.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers |
| 1. 2. 3. 4. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 | Procurement Training — Ericka Kelly, Victoria Exon Mayor Making — Nicola Vickers Full council Meeting — Nicola Vickers |
| 1. 2. 3. 4. 5. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 22.05.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers Full council Meeting – Nicola Vickers Clerks Chat – Ericka Kelly |
| 1. 2. 3. 4. 5. 6. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 22.05.2024 12.06.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers Full council Meeting – Nicola Vickers Clerks Chat – Ericka Kelly CILCA – Ericka Kelly |
| 1. 2. 3. 4. 5. 6. 7. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 22.05.2024 12.06.2024 18.06.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers Full council Meeting – Nicola Vickers Clerks Chat – Ericka Kelly CILCA – Ericka Kelly Finance Training – Ericka Kelly, Victoria Exon |
| 1. 2. 3. 4. 5. 6. 7. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 22.05.2024 12.06.2024 18.06.2024 03.06.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers Full council Meeting – Nicola Vickers Clerks Chat – Ericka Kelly CILCA – Ericka Kelly Finance Training – Ericka Kelly, Victoria Exon CiLCA Ericka Kelly |
| 1. 2. 3. 4. 5. 6. 7. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 22.05.2024 12.06.2024 18.06.2024 03.06.2024 10.07.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers Full council Meeting – Nicola Vickers Clerks Chat – Ericka Kelly CILCA – Ericka Kelly Finance Training – Ericka Kelly, Victoria Exon CiLCA Ericka Kelly Martongate School careers fair – Nicola Vickers |
| 1. 2. 3. 4. 5. 6. 7. | 01.05.2024 02.05.2024 15.05.2024 15.05.2024 22.05.2024 12.06.2024 18.06.2024 03.06.2024 | Procurement Training – Ericka Kelly, Victoria Exon Mayor Making – Nicola Vickers Full council Meeting – Nicola Vickers Clerks Chat – Ericka Kelly CILCA – Ericka Kelly Finance Training – Ericka Kelly, Victoria Exon CiLCA Ericka Kelly |
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| 29 | 07.12.2024 | Christmas Card open morning – Catherine Sadler, Nicola Vickers, Ericka Kelly |
|-----|------------|---|
| 30 | 19.01.2025 | Full Council meeting – C. Sadler, N Vickers & V. Exon |
| 31 | 24.01.2025 | Parish Open Door – E. Kelly, V. Exon & N. Vickers |
| 32 | 08.02.2025 | Mayor of Bridlington's Civic Dinner – E Kelly, V Exon, C Sadler & N Vickers |
| 33 | 10.02.2025 | Freedom of Information training – N Vickers |
| 34 | 11.02.2025 | Introduction to First Aid For Mental Health training day 1 – V Exon |
| 35 | 12.02.2025 | Introduction to First Aid For Mental Health training day 2 – V Exon |
| 36 | 07.03.2025 | GDPR training – Ericka Kelly, Victoria Exon, Catherine Sadler and Nicola Vickers |
| 37 | 17.03.2025 | Neighbourhood Plan consultation Bridlington Town Council Offices – Mrs Ericka Kelly, Mrs Nikki Vickers and Miss Catherine Sadler |
| 38 | 20.03.2025 | Life Saving Skills training – Ms Catherine Sadler and Mrs Nicola Vickers |
| 39 | 21.03.2025 | Talking Tables Drax YLCA and ERNLICA event – Mrs Ericka Kelly and Mrs Victoria Exon |
| 40 | 22.03.2025 | Neighbourhood Plan Drop-in event – Mrs Ericka Kelly and Ms Catherine Sadler |
| 41 | 07.03.2025 | Emergency First Aid at work – Mrs Ericka Kelly and Mrs Nicola Vickers |
| 42 | 27.03.2025 | Collaborating and celebrating, community energy in the north by Net Zero – Ms Catherine Sadler |
| 43 | 11.04.2025 | GDPR training part 3 – Mrs Ericka Kelly, Mrs Victoria Exon, Ms Catherine Sadler and |
| Mrs | | Nicola Vickers |
| 44 | 28.04.2025 | Freedom of Information training – Mrs Ericka Kelly, Mrs Victoria Exon and Ms Catherine Sadler |
| 45 | 29.04.2025 | Remembrance Walk through – Mrs Ericka Kelly and Ms Catherine Sadler |
| 46 | 29.04.2025 | U3A Community Information Fair – Mrs Nicola Vickers |
| 48 | 30.04.2025 | Emergency First Aid at Work Training – Ms Catherine Sadler |
| 49 | 08.05.2025 | VE Day luncheon – Mrs Ericka Kelly, Mrs Victoria Exon and Catherine Sadler |
| 50 | 16.05.2025 | Fire Safety Training – Mrs Victoria Exon |



Section 2:

MEETINGS



Full Council

(13 Meetings)

15th May 2024 15th May 2024 19th June 2024 17th July 2024 21st August 2024 18th September 2024 16th October 2024 20th November 2024 11th December 2024 22nd January 2025 19th February 2025 19th March 2025 16th April 2025

Attendance:

| Councillor John Arthur | 9 |
|--------------------------------|----|
| Councillor Rick Arrand | 12 |
| Councillor Liam Dealtry | 10 |
| Councillor Mike Heslop-Mullens | 12 |
| Councillor Cyril Marsburg | 8 |
| Councillor Malcolm Milns | 10 |
| Councillor Thelma Milns | 12 |
| Councillor Tim Norman | 9 |
| Councillor Ray Pollard | 12 |
| Councillor Carlo Verda | 12 |
| Councillor Angela Walker | 12 |
| Councillor Andy Walker | 12 |



Annual Parish Meeting

(1 Meeting)

5th March 2025

Attendance:

| Councillor John Arthur | |
|--------------------------------|---|
| Councillor Rick Arrand | 1 |
| Councillor Liam Dealtry | |
| Councillor Mike Heslop-Mullens | 1 |
| Councillor Cyril Marsburg | |
| Councillor Malcolm Milns | |
| Councillor Thelma Milns | |
| Councillor Tim Norman | |
| Councillor Ray Pollard | |
| Councillor Carlo Verda | |
| Councillor Angie Walker | 1 |
| Councillor Andy Walker | 1 |



Planning Committee

(16 Meetings)

28th May 2024 10th June 2024 15th July 2024 29th July 2024 27th August 2024 30th September 2024 21st October 2024 11th November 2024 2nd December 2024 23rd December 2024 13th January 2025 3rd February 2025 24th February 2025 17th March 2025 7th April 2025 28th April 2025

Attendance:

| Councillor Cyril Marsburg | 5 |
|---------------------------|----|
| Councillor Thelma Milns | 14 |
| Councillor Ray Pollard | 13 |
| Councillor Carlo Verda | 14 |
| Councillor Angela Walker | 14 |
| Councillor Andy Walker | 13 |



Environmental Committee

(7 Meetings)

29th July 2024 14th October 2024 11th November 2024 2nd December 2024 13th January 2025 3rd March 2025 7th April 2025

Attendance:

| Councillor Mike Heslop-Mullens | 7 |
|--------------------------------|---|
| Councillor Cyril Marsburg | 2 |
| Councillor Ray Pollard | 6 |
| Councillor Carlo Verda | 6 |
| Councillor Angela Walker | 6 |
| Councillor Andy Walker | 7 |



Finance & General Purposes Committee

(8 Meetings)

4th June 2024 9th July 2024 3rd August 2024 8th October 2024 3rd December 2024 14th January 2025 4th March 2025 29th April 2025

Attendance:

| Councillor John Arthur | 7 |
|---------------------------|---|
| Councillor Rick Arrand | 7 |
| Councillor Cyril Marsburg | 3 |
| Councillor Thelma Milns | 8 |
| Councillor Malcom Milns | 7 |
| Councillor Tim Norman | 6 |
| Councillor Angie Walker | 8 |



Newsletter Committee

(10 Meetings)

28th May 2024 24 June 2024 28th August 2024 30th November 2024 27th November 2024 18th December 2024 29th January 2025 26th February 2025 26th March 2025 30th April 2025

Attendance:

| Councillor Cyril Marsburg | 2 |
|---------------------------|----|
| Councillor Thelma Milns | 10 |
| Councillor Malcolm Milns | 9 |
| Councillor Ray Pollard | 8 |
| Councillor Carlo Verda | 9 |
| Councillor Andy Walker | 6 |



Staffing Committee

(2 Meetings)

14th January 2025 8th April 2025

Attendance:

| Councillor Mike Heslop-Mullens | 2 |
|--------------------------------|---|
| Councillor Cyril Marsburg | 0 |
| Councillor Thelma Milns | 2 |
| Councillor Tim Norman | 1 |
| Councillor Angela Walker | 2 |



Section 3:

FINANCE



First allocation in September 2024:

| Millau Twinning Association | £500.00 |
|-------------------------------------|---------|
| Bridlington u3a | £100.00 |
| Bridlington Red Admiral Majorettes | £200.00 |
| Sewerby Women's Institute | £500.00 |
| New Pasture Lane Community Centre | £300.00 |
| Bridlington Dukes Park Bowling Club | £250.00 |
| Bridlington Sea Cadets | £500.00 |
| Bridlington District Civic Society | £100.00 |
| Bridlington Central Action Group | £400.00 |
| Regent Archers | £500.00 |
| | |

Total Small Grants awarded in September: £3350.00

Second Allocation in March 2025:

Total Small Grant awarded in March:

| Bridlington Bees Netball Club 252 Squadron Air Training Corps Bridlington Diabetes Support Group Bridlington Seasiders CIC 10 th Bridlington (Priory) Guides Bridlington Amateur Operatic and Dramatic Society Bridlington Dukes Park Bowling Club | £250.00 £400.00 £400.00 £500.00 £500.00 £500.00 £250.00 |
|---|---|
| Bridlington Friends Association MND Association Yorkshire Coast Group Bridlington u3a Bridlington Open Studios Regeneration of Bridlington Old Town Bridlington Pride | £250.00 £492.00 £355.95 £100.00 £307.00 £500.00 |

Total Small Grants Awarded During 2024-2025 £8440.55

£4804.95



It is a prime objective of the council to promote a vibrant community spirit.

This is done in various ways, including small grants to local groups. This policy is designed to help and guide local clubs, societies and organisations making applications for small grants to Bridlington Town Council. The Council will award maximum grants of £500.00 to an organisation.

- (1) The council will only support activities that benefit Bridlington and its residents and the value of the grant is commensurate with the benefit derived (in accordance with Schedule 12 of the Local Government Act 1972).
- (2) Awards will be considered to help towards:-
 - (a) Capital cost of new or improved facilities or equipment.
 - **(b)** Providing a community service.
 - **(c)** Initial funding for new activities.
 - **(d)** Running costs and organisation of events.
- (3) Grant Awards are not available to individuals or businesses.
- (4) The council will not award grants to religious or educational establishments, unless the grant is towards improving activities for the wider community.

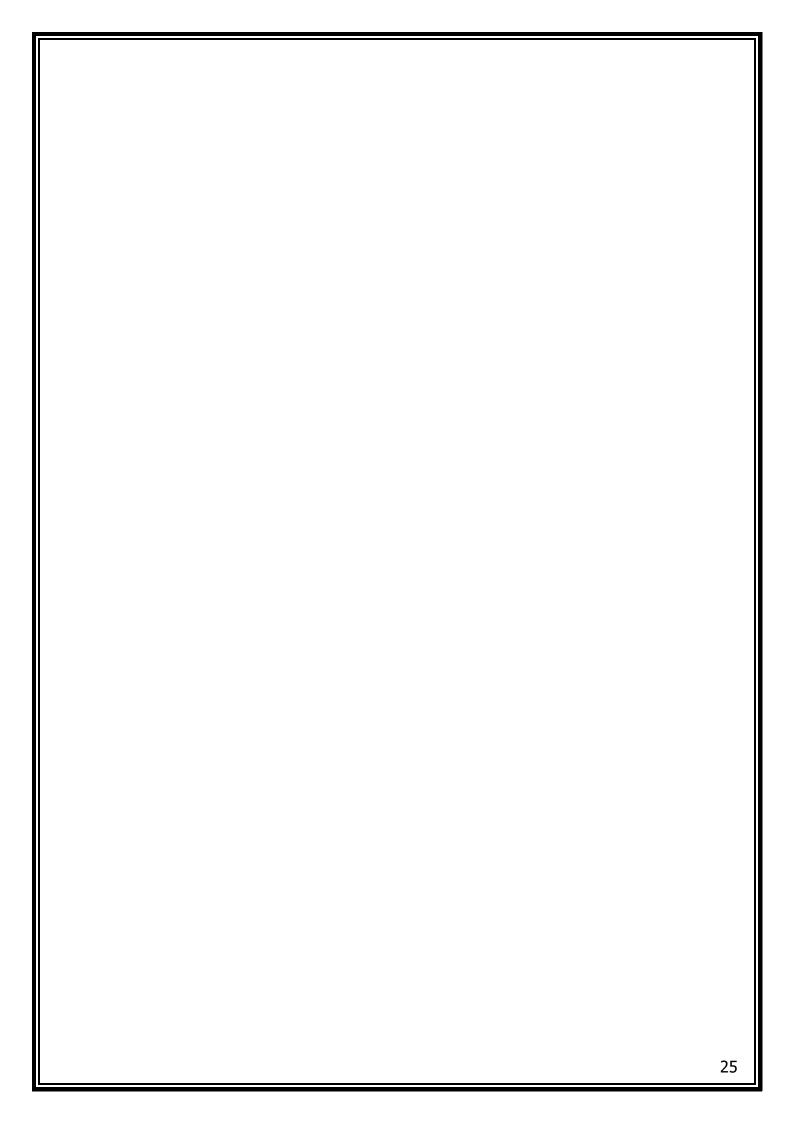
All Grants

- **(5)** Applications must be made on the attached form.
- (6) It is a condition of an offer of a grant award that acknowledgement is made by the body or organisation in some way such as in its literature, posters or programmes. This should be in the form of a statement "Supported by Bridlington Town Council" or similar.
- (7) The maximum amount of small grants awards available to an organisation is £500.00 per year. (1^{st} April to 31^{st} March).
- (8) The council will need to review how grants awards have been spent and will require evidence to be provided to the Bridlington Town Council office by six months after the awards presentation. The council may allow an extension to this six-month period should it be satisfied of the reason. No further grant applications will be considered without satisfactory completion on this process. Any funds not spent for the purposes they were given must be promptly returned to the council.
- (9) All grants must be supported by the relevant financial statements (e.g. Bank Statement, Balance Sheet/Income and Expenditure Record) or a written statement of reasons that such information is not available.



Income / Expenditure For the year ending 31st March 2025

| Procept £304,81 Bank Interest £8,147 Operating Income Administration £12,926 Civic £1,100 Newsletter £0 Environment - Allotments £15,139 Total Income Expenditure Summary Expenditure Summary Administration £32,073 Capital Acquisitions £3,486 Civice Expenses £8,423 Staff Costs £11,502 Grants and Donations £8,688 Newsletter £6,438 Environment - Allotments £12,02 Running Costs Footway Lighting £3,779 Christmas Lighting £3,779 Christmas Event £50 Election Expenses £50< | Income Summary | £ |
|---|---|----------|
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| Total Expenditure \$\frac{\frac{\xi256,921}{\xi85,282}}{\rightarrow}\$ | | |
| Net Income / Expenditure £85,282 | Skate Park | £7,585 |
| | Total Expenditure | £256,921 |
| Transferred to / from general fund (Please not all figures are rounded) £85,282 | Net Income / Expenditure | £85,282 |
| | Transferred to / from general fund (Please not all figures are rounded) | £85,282 |



Balance SheetFor Year Ending 31st March 2025

| | £ |
|--------------------------------------|----------|
| Current Assets | |
| Prepayments | 03 |
| Debtors | 20 |
| Debtors (VAT Recoverable) | £10,251 |
| Cash at Bank | £413,274 |
| Cash in Hand | £438 |
| Total Assets | £423,963 |
| Current Liabilities | |
| Creditors | £757 |
| Accruals | £1,590 |
| Receipts in Advance | £3,258 |
| | £5,605 |
| Net Assets | £418,358 |
| represented by: | |
| General Reserve as at 1st April 2024 | £333,074 |
| Add surplus /deficit for the year | £85,283 |
| Rounding adjustment | £1 |
| Balance at 31st March 2025 | £418,358 |

The above statement represents fairly the financial position of the Town Council as at the 31st March 2025, and reflects its income and expnditure during the year



Member's Allowances and Expenses 2024-2025

| Councillor: | Expenses Paid |
|-------------------------------------|---------------|
| | £ |
| Liam Dealtry | 46.17 |
| Mike Heslop-Mullens (Mayor 2022/23) | 150.72 |
| John Arthur (Mayor 2023/24) | 334.52 |
| Rick Arrand (Mayor 2024/25) | 257.34 |

N.B. No other Member received allowances or expenses during 2024-2025

Mrs Victoria Exon Responsible Financial Officer

Victoria Exon

Bridlington Town Council ~ Budget 2024/2025



2A Marshall Avenue, Bridlington, YO15 2DS Tel: 01262 409006, Email: <u>clerk@bridlington.gov.uk</u>

| Budget Headings | 2022-2023 | 2023-2024 | 2024-2025 | Inc/Dec | | 2022-23 | 2023-24 | 2024-25 |
|------------------------------|-------------|-------------|-------------|---------|--------|---------|---------|----------|
| Personnel | £70,000.00 | £82,890.30 | £125,000.00 | 50.80% | Band A | £17.55 | £17.45 | £18.55 |
| Administration | £29,500.00 | £37,045.00 | £38,586.00 | 4.16% | Band B | £20.48 | £20.35 | £21.65 |
| Civic Office | £7,425.60 | £7,000.00 | £7,000.00 | 0.00% | Band C | £23.41 | £23.26 | £24.74 |
| Election Expenses | £8,455.00 | £18,000.00 | £7,500.00 | -58.33% | Band D | £26.33 | £26.17 | £27.83 |
| Footway Lighting | £7,000.00 | £9,000.00 | £8,500.00 | -5.56% | Band E | £32.18 | £31.99 | £34.01 |
| Christmas Lighting | £30,000.00 | £35,000.00 | £35,000.00 | 0.00% | Band F | £38.03 | £37.80 | £40.20 |
| Christmas Festival | £1,000.00 | £2,000.00 | £2,000.00 | 0.00% | Band G | £43.89 | £43.62 | £46.38 |
| Grants | £10,000.00 | £8,000.00 | £8,000.00 | 0.00% | Band H | £52.66 | £52.34 | £55.66 |
| Floral Projects | £6,000.00 | £6,000.00 | £6,000.00 | 0.00% | | | | <u> </u> |
| Gasworx | £17,000.00 | £17,000.00 | £10,000.00 | -41.18% | | | | |
| Capital Acquisitions | £1,000.00 | £1,000.00 | £1,000.00 | 0.00% | | | | |
| St Johns Public Conveniences | £16,000.00 | £16,000.00 | £3,000.00 | -81.25% | | | | |
| Remembrance Service | £1,500.00 | £1,500.00 | £3,000.00 | 100.00% | | | | |
| Armed Forces Day Event | £500.00 | £500.00 | £500.00 | 0.00% | | | | |
| Town Events | £4,500.00 | £4,500.00 | £1,000.00 | -77.78% | | | | |
| Falklands 40th Anniversary | £1,500.00 | £0.00 | £0.00 | 0.00% | | | | |
| Flags | £2,000.00 | £2,200.00 | £3,000.00 | 36.36% | | | | |
| Newsletter Committee | £8,000.00 | £8,000.00 | £10,000.00 | 25.00% | | | | |
| Bus Shelters | £600.00 | £600.00 | £600.00 | 0.00% | | | | |
| West Hill Play Area | £150.00 | £150.00 | £150.00 | 0.00% | | | | |
| Legal Fees | £3,000.00 | £3,000.00 | £3,000.00 | 0.00% | | | | |
| PWLB Loan Repayments | £17,054.84 | £17,054.84 | £17,054.84 | 0.00% | | | | |
| CCTV Cameras Project | £6,000.00 | £7,000.00 | £7,000.00 | 0.00% | | | | |
| St Johns Refurb/Removal | £34,000.00 | £0.00 | £0.00 | 0.00% | | | | |
| Phase Three Works - NEW | £0.00 | £0.00 | £8,000.00 | 100.00% | | | | |
| Total: | £282,185.44 | £283,440.14 | £304,890.84 | 7.57% | | | | |
| | | | | | | | | |

Precept demand 2024-2025

£304,890.84

Tax Base 2024/2025

10,955.40

NB: The band amounts are an estimate and final figures will be calculated and collected by East Riding Of Yorkshire Council



Asset Register as at 31st March 2025

| Description of Asset | Purchase Date | Location of Asset | Purchase Cost |
|---|----------------------|---|--------------------------|
| Unibind Binder | | Offices - 2A Marshall Ave | £180.00 |
| Bookcase x 2 (Tall / Narrow) | 03/04/09 | Offices - 2A Marshall Ave | £175.39 |
| Bus Shelters - Bessingby Gate (Bottom) | | Bessingby Gate Bottom | £5,000.00 |
| Bus Shelters - Station Avenue Bus Shelters - Auburn Walk | | Station Avenue outside Doctors Auburn Walk | £5,000.00 £5,000.00 |
| Bus Shelter - Scarborough Road | 01/04/14 | Scarborough Rd (towards Scarborough) | £9,892.26 |
| Camera - Fuji - Finepix S5000 | 01/04/14 | Offices - 2A Marshall Ave | £279.99 |
| Chair (Banqueting) 4 no. Sets of 4 | 09/04/09 | Offices - 2A Marshall Ave | £459.80 |
| Chair x 3 Stacking | 01/11/00 | Offices - 2A Marshall Ave | £180.00 |
| Civic Chains | 27/02/13 | | £4,528.71 |
| Civic Robes | 27/06/05 | | £1,500.00 |
| Cupboard - 2 Door Storage with shelf | | Offices - 2A Marshall Ave | £841.00 |
| Desk | | Offices - 2A Marshall Ave | £350.00 |
| Filing Cabinet x 2 | 07/04/09 | Offices - 2A Marshall Ave | £184.00 |
| Flagpoles x 13 | 2005 | Various locations (12 sea front & 1 Sewerby) | £8,821.00 |
| Flagpole and plaque x 1 | 22/06/18 | Memorial Garden, Wellington Rd | £943.00 |
| Gasworx Concrete Skatepark | | Dukes Park, Bridlington | £364,000.00 |
| Gasworx Skatepark MUGA | 06/05/09 | Gasworx Skatepark | £80,000.00 |
| Gasworx Junior Area added Jan 2014 | 01/01/14 | Gasworx Skatepark | £33,826.00 |
| Jubilee Fountain (flower bed) Lighting Columns - Footway x 70 | 00/6/02 2000 | South Cliff Road Gardens Various Locations | £17,108.00 £70,000.00 |
| HP Laptop serial No (s)5CB0490LB9 | 11/07/11 | Offices - 2A Marshall Ave | £70,000.00 |
| RM Education Laptop | 26/02/13 | Offices - 2A Marshall Ave | £349.99 |
| Veterans Memorial Stone | 21/08/18 | Memorial Garden, Wellington Rd | £3,575.00 |
| Notice Board (outside 62 Quay Road) | 01/07/05 | Offices - 2A Marshall Ave Outside frontage | £400.00 |
| Projector - NEC NP216 | 18/01/11 | Offices - 2A Marshall Ave | £249.00 |
| Flush Top Return Desk | | Offices - 2A Marshall Ave | £500.00 |
| Storage Container Skatepark | | Dukes Park, Bridlington | £1,000.00 |
| Safe (Phoenix Fire/Burglery/Titan White) | 30/07/09 | | £344.99 |
| Yellow Salt Bin x 2 | 07/02/11 | Offices - 2A Marshall Ave | £250.00 |
| Yellow Salt Bin x 1 | 14/03/11 | Offices - 2A Marshall Ave | £125.00 |
| Slate Monolith | 29/06/05 | Lamplugh Gardens | £500.00 |
| Smart Ramps | 01/04/09 | Offices - 2A Marshall Ave | £218.50 |
| Table - Folding x 1 | 06/04/09 | Offices - 2A Marshall Ave | £167.84 |
| Tables - Folding x 2 | 06/04/09 | Offices - 2A Marshall Ave | £177.04 |
| Unit - Glass Door with shelf (800mm wide) | 4.4/00/47 | Offices - 2A Marshall Ave | £250.00 |
| Canon Powershot SX420IS Camera Vacuum - Dyson | 14/02/17 05/07/12 | Offices - 2A Marshall Ave Offices - 2A Marshall Ave | £169.99 £166.66 |
| Jemini Rectangular Desk x 3 | 10/09/14 | Offices - 2A Marshall Ave | £431.40 |
| Jemini Mobile Pedestal drawers x 3 | 10/09/14 | Offices - 2A Marshall Ave | £323.97 |
| 2A Marshall Avenue - Property Purchase | 01/02/19 | 2A Marshall Avenue , Bridlington YO15 2DS | £175,000.00 |
| 3 x HP All In One PC | 26/02/19 | Offices - 2A Marshall Ave | £1,032.00 |
| 1 x Airlie Planter 1200x1200x930 | 05/02/19 | Cliff Rd/ Main St Junction, Sewerby Village | £1,146.90 |
| 1 x Basket tree BT4 | 05/02/19 | Cliff Rd/ Main St Junction, Sewerby Village | £375.00 |
| 2 x Basket tree BT4 | 05/02/19 | Garden outside St John's toilets, St John St | £750.00 |
| Ducky Dyke Allotments Land | 01/07/02 | Land off Ripley Close/Harewood Avenue | £1.00 |
| 70" Smart TV | 09/12/20 | Offices - 2A Marshall Ave | £839.00 |
| Sharp MX2651N Multi Function Printer | 26/02/16 | Offices - 2A Marshall Ave - On Lease | £1.00 |
| 12 x Folding Exam Tables | 11/05/21 | Offices - 2A Marshall Ave | £312.00 |
| Acoustic Freestanding screens | 25/08/21 | Offices - 2A Marshall Ave | £666.14 |
| 2 x Wooden Cupboard 800x450x2000mm Beech | 17/01/23 | Offices - 2A Marshall Ave | £1,037.78 |
| 1 x Wooden Cupboard 800x450x1200mm Beech | 17/01/23 | Offices - 2A Marshall Ave | £434.04 |
| 4 x Banquet Chair | 07/07/23 | Offices - 2A Marshall Ave | £165.00 |
| Lightweight Mayoral Robes | 18/09/23 12/06/24 | with incumbent Mayor Offices - 2A Marshall Ave | £1,277.50 |
| Synology DS223 8TB 2 Bay Desktop NAS Solution 3 x 1TB SSD Drive with Caddy | 23/07/24 | Offices - 2A Marshall Ave | £519.99 £255.00 |
| Mindray C1A Debrillator and Cabinet | 26/07/24 | Outside offices - 2A Marshall Avenue | £660.00 |
| ASUS Laptop Vivobook 15 X1504ZA | 10/09/24 | Offices - 2A Marshall Ave | £450.83 |
| Eclipse Plus 111 Chair Charcoal | 10/09/24 | Offices - 2A Marshall Ave | £103.79 |
| Impulse 3 drawer Mobile Pedestal Beech | 10/09/24 | Offices - 2A Marshall Ave | £143.06 |
| Webb 41cm 132cc Petrol Lawn Mower | 20/09/24 | Offices - 2A Marshall Ave | £207.48 |
| Titan 33c Brushcutter | 20/09/24 | Offices - 2A Marshall Ave | £99.99 |
| 5 x Past Mayor Medals (Vaughtons) | 23/07/24 | Offices - 2A Marshall Ave | £1,001.65 |
| 1 x Outdoor Defibrillator cabinet | 20/12/24 | Outside offices - 2A Marshall Avenue | £525.55 |
| Mindray C1A Defibrillator | 27/03/25 | Reception Area - 2A Marshall Avenue | £715.00 |
| | | | |



Section 4:

COMMITTEE REPORTS



Newsletter Committee Report:

In this term as Chair of the Newsletter Committee we have implemented a significant change in the way in which the Council Newsletter is distributed to the residents of Bridlington.

The Council began the year with the format of quarterly newsletters, delivered to residents' doors. At the May 2024 meeting a change of format was discussed as to how to expand the readership of the newsletter. Following this meeting proposals were put forward from the Bridlington Echo to establish a monthly one-and-a-half-page newsletter entitled Bridlington Town Council News.

The first edition of the new format was published in September 2025. The feedback from the public was positive and Councillors noted that they are now receiving more calls and email from residents as their contact details are more readily available. Published on the 1st day of each month are Councillors information, meetings, Councillor Surgeries, Office and staff contact details and a wide variety of information and events that are relevant to Bridlington.

We hope that the information included in the newsletter is informative and useful to our residents.

Thelma Milns

Councillor Thelma Milns Chairman

Newsletter Committee



Planning Committee Report:

The Bridlington Town Council Planning Committee met on 17 occasions to consider applications as statutory consultees and to considered notices of decision by East Riding of Yorkshire Council and related correspondence in the 2024/25 municipal year.

The committee considered more than 150 applications.

A significant number were of strategic importance, each with more than 100 documents.

As consultees in this process, we take each application as a chance to enhance our town and therefore make a positive impact on our town's residents and visitors. We view and make comments to the East Riding of Yorkshire Council Planners with Bridlington at the core of our resolutions.

All members of the public are welcome and encouraged to attend the meetings of the Planning Committee. Public participation is limited to two minutes.

I would like to thank to the professional teams at County Hall, especially the Conservation Officers and the Arboreal Team but most of all to our committee members and officers who have managed the national Planning Portal.

Thelma Milns

Councillor Thelma Milns

Chair

Planning Committee



Environmental Committee Report:

The period covered by my first report as Chair of the Environment Committee has seen a significant widening in the range of our responsibilities, activities and projects.

We took our first steps with the Neighbourhood Plan looking into funding options in July.

In October we took management of the allotments (formerly known as Ducky Dyke) back in house, which presented an ever-expanding range of issues to address. However, I am pleased to report that considerable improvements have been made, new tenants are moving in, and further community projects are either underway or being planned. I would like to take this opportunity to thank our staff for their endurance during the reorganisation of the allotments. I believe we have all learnt valuable lessons from this process.

The ongoing development of the allotments saw the potential for a Community Woodland and the possibility of introducing an accessible plot.

The Energy Surveyor was contacted to acquire a detailed energy audit report to focus on reducing energy consumption and the feasibility of installing solar panels with the hopes of creating a "community Network"

Looking ahead, the committee continues to adapt its working methods to meet expanding responsibilities whilst maintaining effective oversight of our environmental priorities for the town.

Carlo Verda

Councillor Carlo Verda

Chair

Finance & General Purposes Committee



Finance & General Purposes Committee Report:

This is my fourth report as Chair of the Finance and General Purposes Committee. I wish to express my gratitude to the team of staff especially the Council's Responsible Financial Officer, Victoria Exon, for their dedication to the job and expertise in the role.

As the Council staff and commitments continue to grow there continue to be complex issues requiring much teamwork within the Council and from external advisors. These take up more than their fair share of time but have in the past year been resolved well and managed efficiently and professionally by Victoria for the best benefit of the residents.

The staff and Councillors are now using the facilities offered by the home on Marshall Avenue and we are finding that residents are becoming more familiar with the location and are popping in regularly with issues for the Council and Councillors to deal with. The monthly Councillor surgery continues to grow and offer the opportunity for issues to be raised face to face.

We have managed to maintain a very modest increase in the precept for 2025/26 despite the growing size of the team and commitments to the town.

We continue to monitor the budget very closely on a monthly basis and, of course, as a small team work very closely together to manage any negative variances when they arise and look for reasons of positive variances so that the budgetary process can be managed better in the future.

The cost-of-living crisis continues to strike our town and many areas of it are still within a state of poor deprivation so we continue to be committed to offering the residents of the town a value for money representation and of course we remain open to any suggestions which can be heard at any open Committee meeting.

The Committee was pleased to be able to award small grants totalling £8297.75 during the year. Grants were awarded, once again, to a wide range of local organisations to enable them to grow and work further with the people of the town. We continue to promote this opportunity for groups within the town and should you feel that you would wish to apply for a small grant of up to £500, then please contact the Council Officers who would be only too happy to help.

Tim Norman

Councillor Tim Norman

Chair

Finance & General Purposes Committee



Section 5:

COUNCIL INFORMATION



Aims and Objectives 2023-2027

AIMS:

- 1. To always provide an effective, efficient, open and full accountable local government to the residents of Bridlington.
- 2. To act as a strong voice in representing the views and the impact that policies have on residents by the East Riding of Yorkshire Council and National government.
- 3. To adopt the power of the Localism Act 2011 where appropriate.
- 4. To encourage residents to be involved in their community and the social and economic development of Bridlington.
- 5. To ensure that the residents of Bridlington are aware of the work the Bridlington Town Council undertakes and to promote their activities as widely as possible.
- 6. To highlight the importance of climate change and the actions we can all take to reduce its effects and to lead by example.
- 7. To achieve progressive standards in the Local Awards Scheme.
- 8. To hold one Councillor Surgery per month attended by one Councillor on a rota.

OBJECTIVES:

- 1. To provide and encourage councillors and staff to undertake training and development that will enable the Council to meet the required standard and work towards the "Quality Gold Standard" of the Local Council Award Scheme.
- 2. To support the involvement of non-profit making organisations in the development of the town by providing grants and practical support. (This objective will include working and acting together to honour the Armed Forces Covenant Scheme that has been adopted by the ERYC).
- 3. To work with the appropriate agencies to protect and enhance the natural and built environment of Bridlington to provide the residents and tourist/visitors with a safe, healthy and enjoyable town in which to live, work and holiday.
- 4. To request from the East Riding of Yorkshire Council a breakdown of income generated, and expenditure related,. to the delivery of Special Expenses council services within Bridlington and to monitor this activity.
- 5. To work towards Bridlington becoming a benchmark regarding the actions taken by the whole community to reduce the impact of the climate emergency.

Representatives on Outside Bodies

Bridlington Town Council Outside Posts and Responsibilities (2023-2027) (From May 2024)

Bridlington & Driffield Community (Local Links)

Councillor Heslop-Mullens

P.A.G.E.R.

Councillor T Milns

Yorkshire Coast Community Rail Partnership

Councillor Norman

Bridlington Old Town Association

Bridlington Old Town Members

Regeneration of Bridlington Old Town -ROBOT

Councillor T Milns & Bridlington Old Town Members

Destination Old Town

Bridlington Old Town Members

Bridlington Central Action Group

South Ward Members

Bridlington Tourism Association

Councillor Arrand

Bridlington Health Forum

Councillors Norman & Andy Walker

ERNLLCA Meetings

Town Clerk is a delegated member ALL Councillors & Clerk welcome

Emergency Planning

Councillor - Old Town Ward - Cllrs

Councillor - South Ward - Cllrs

Councillor - North Ward - Cllrs

Armed Forces Representative

Councillor Arthur

Parish Transport Champions

Mr Kevin Fradley & Councillor Heslop-Mullens

Dementia Friendly Bridlington Peer Group

Councillor T Milns

Bridlington Pride

Councillors Heslop-Mullens & Andy Walker

Christmas Working Group

Councillors Arthur, Heslop-Mullens, Marsburg, T Milns, Pollard, Angie Walker

Remembrance Service Working Group

Mayor, Deputy Mayor and all Councillors

ERVAS Steering Group

Councillor Heslop-Mullens

ER VCSE Group

Councillor Norman

Bridlington in Bloom - Town Group

Councillor Pollard

Bridlington Ambassadors

Cllr Arthur

Councillor Committee Membership 2023-2027

| | Finance & General Purposes (7) (Q4) | Planning (7)(Q3) | Environment (6)(Q3) | Newsletter (6) (Q3) | Staffing (5) (Q3) | Staffing Executive (3)(Q3) | Disciplinary & Grievance (3)(Q3) | Appeals (3)(Q3) |
|------------------------------------|-------------------------------------|------------------|---------------------|---------------------|-------------------|----------------------------|----------------------------------|-----------------|
| Councillor Rick Arrand | • | | | | | • | | |
| Councillor John Arthur | • | | | | | • | | |
| Councillor Liam Dealtry | | | | | | | | |
| Councillor Mike Heslop- Mullens | | | • | | • | | | |
| Councillor Cyril Marsburg | • | • | • | • | • | | | |
| Councillor Malcolm Milns | • | | | • | | | | |
| Councillor Thelma Milns | • | • | | • | • | | | |
| Councillor Tim Norman | • | | | | • | | | |
| Councillor Ray Pollard | | • | • | • | | • | | |
| Councillor Andy Walker | | • | • | • | | | | |
| Councillor Angela Walker(Mayor) | • | • | • | | • | | | |
| Councillor Carlo Verda | | • | • | • | | | | |

Notes:

1. The Mayor is ex-officio shall be a voting member of every Town Council committee.

2. Disciplinary & Grievance and Appeals Committees will be allocated Councillors if they are required.



Councillor Information

| Bridlington Old Town | Bridlington North | Bridlington South |
|--|--|--|
| Councillor John Arthur 13 Bempton Lane Bridlington YO16 7EJ Telephone: 07380 998510 Email: john.arthur@bridlington.gov.uk | Councillor Mike Heslop-Mullens 11 St Oswald Road Bridlington YO16 7SD Telephone: 07859 109003 Email: mike.heslop- mullens@bridlington.gov.uk | Councillor Rick Arrand Mayor 18 Trentham Mews Bridlington YO16 6ED Telephone: 07429 709003 Email: rick.arrand@bridlington.gov.uk |
| Councillor Liam Dealtry 66 Meadow Road Bridlington YO16 4TD Telephone: 07905 874278 Email: liam.dealtry@bridlington.gov.uk | Councillor Cyril Marsburg 3 Marshall Avenue Bridlington YO15 2DT Telephone: 01262 321314 Email: cyril.marsburg@bridlington.gov. uk | Councillor Thelma Milns 13 Ramsey Road Bridlington YO16 4TW Telephone: 01262 677942 Email: thelma.milns@bridlington.gov.uk |
| Councillor Ray Pollard 146 Brookland Road Bridlington YO16 4HD Telephone: 07792 683991 Email: ray.pollard@bridlington.gov.uk | Councillor Malcolm Milns 13 Ramsey Road Bridlington YO16 4TW Telephone: 01262 677942 Email: malcolm.milns@bridlington.gov.uk | Councillor Tim Norman 5 Shaftesbury Road Bridlington YO15 3NP Telephone: 07380 400298 Email: tim.norman@bridlington.gov.uk |
| Councillor Angela Walker Deputy Mayor 28 Auburn Close Bridlington YO16 7PN Telephone: 07706 087587 Email: angela.walker@bridlington.gov.uk | Councillor Carlo Verda 15 High Street Bridlington YO16 4PR Telephone: 07826 240758 Email: carlo.verda@bridlington.gov.uk | Councillor Andy Walker 35 Shaftesbury Road Bridlington YO15 3PP Telephone: 07487 509758 Email: andy.walker@bridlington.gov.uk |



Employee Information

Mrs Ericka Kelly - Town Clerk from January 2024

Deputy Town Clerk to Dec 23

Contracted hours: 24 hours per week

email: clerk@bridlington.gov.uk

Mrs Victoria Exon

Responsible Financial Officer

Contracted hours: 24 hours per week

email: <u>finance@bridlington.gov.uk</u>

Mrs Nikki Vickers - joined January 2024

Senior Administrative Assistant

Contracted hours: 20 hours per week

email: admin@bridlington.gov.uk

Ms Catherine Sadler - joined October 2025

Project Officer

Contracted hours: 20 hours per week

email: project@bridlington.gov.uk

Mr John Rounding - joined January 2024

Handyman

Contracted hours: 16 hours per week

Mr Chris Longden - joined January 2024

Handyman

Contracted hours: 16 hours per week

Contact Details:

Bridlington Town Council

2A Marshall Avenue Bridlington East Yorkshire YO15 2DS

Telephone: 01262 409006 Website: <u>www.bridlington.gov.uk</u>